



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1 April 2022** Period start date To **31 March 2023**
Period end date

Charity name: Twyford Parish Hall

Charity registration number: 301973

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To operate as a village hall and serve the purposes of physical and mental training and recreation and of social, moral and intellectual development for the benefit of the inhabitants of Twyford and its immediate vicinity.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The parish hall has two rooms available for hire by local groups and individuals, including playgroup, guides and other children groups, fitness groups, WI and groups for older members of the community. In addition there are ad hoc bookings for parties, local and national elections and other activities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm they have had regard to the Charity Commission guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Many of the groups using the hall rely on volunteers. In addition the committee that manages the hall is comprised of local volunteers
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	After a period of significant internal and external renovation over recent years the hall is now in a good state of repair and continues to attract a wide variety of users. Priority is given to local groups and local, regular and childrens groups benefit from reduced hire charges. The trustees work closely with key users including the playgroup to ensure the hall meets their needs. During the year a grant towards solar panels was obtained and this work was carried out subsequent to the year end. Our ageing boiler was also replaced just after the year end for a more efficient and reliable model. We hope both these developments will help future proof the hall and reduce our utility costs going forward. We continue to plan investments to ensure the hall remains in good repair and attractive to hirers and have set aside designated funds for this purpose.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Income for the year has largely returned to pre Covid levels. Cost increases including utilities and caretaking costs plus one off costs such as the boiler and commencement of the solar panel project have resulted in a deficit for the year although the level of funds at year end remains healthy.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The hall is an old building which requires regular maintenance which can be expensive. While grants may be available in some circumstances the charity have a policy of holding reserves to ensure all routine and emergency maintenance costs can be met as they fall due. To provide a fund for future expected costs a designated maintenance fund of £25000 was agreed as at the year end.
Amount of reserves held	Para 1.22	Reserves at the year end were approximately £58,000 including the designated maintenance fund of £25,000.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		Scheme of September 1952
----------------------------------	--	---------------------------------

Type of governing document (trust deed , royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by user groups or existing trustees by majority vote

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Twyford Parish Hall
Other name the charity uses	
Registered charity number	301973
Charity's principal address	c/o White Lodge, Church Lane, Twyford, SO21 1NT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2	Elizabeth Kennett	Chair/treasurer		Board of trustees
3	Nigel Close			Parish church
4	Michael Watson			Board of trustees
5	Sonia Watson	Secretary		Board of trustees
6	Christine Hill			Twyford Ladies Group
7	Richard Sellars			Parish council
8	Kate Pryde	Safeguarding officer		
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Liz Kennett	
Full name(s)	Elizabeth Kennett	
Position (eg Secretary, Chair, etc)	Chair/treasurer	
Date	31/1/24	

TWYFORD PARISH HALL

ACCOUNT FOR THE YEAR 1st APRIL 2022 TO 31st MARCH 2023

INCOME & EXPENDITURE

2021/22	INCOME	2022/23
£		£
21,022.00	Lettings	27,942.57
1.26	Interest	
13,266.00	Grants, donations and fund raising	
34,289.26	TOTAL	27,942.57

EXPENDITURE

3,642.02	Gas and electricity	10,909.68
7,995.26	Cleaning & Waste Disposal	5,123.87
582.98	Water	1,028.81
2,224.98	Insurance	2,338.24
860.56	Other expenses	907.32
8,871.24	Maintenance and equipment	8,039.00
24,177.04	Regular running costs	28,346.92
	Solar panels	3,714.00
24,177.04	TOTAL	32,060.92

10,112.22	OVER EXPENDITURE	-4,118.35
------------------	-------------------------	------------------

STATEMENT OF ASSETS

764.66	COIF	764.66
61,450.85	Cash at bank and in hand	57,332.50
	Debtors and accrued income	
	Creditors	
62,215.51	TOTAL ASSETS	58,097.16

25,000.00	Designated maintenance fund	25,000.00
37,215.51	Unrestricted funds	33,097.16
62,215.51	TOTAL FUNDS	58,097.16

MOVEMENT ON ASSETS

52,103.29	Opening assets	62,215.51
10,112.22	Excess (deficit) of income	-4,118.35
62,215.51	Closing assets	58,097.16

Liz Kennett
Treasurer
31-Jan-24



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Twyford Parish Hall

**On accounts for the year
ended**

31 March 2023

**Charity no
(if any)**

301973

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 March 2023**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

25/01/2024

Name:

PASCAL BAKER

**Relevant professional
qualification(s) or body
(if any):**

N/A

Address:

WOODHATCH COTTAGE, COX'S HILL, TWYFORD
SO21 1PQ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of
any items that the
examiner wishes to
disclose.

N/A