

SHERBORNE ST JOHN VILLAGE HALL

REGISTERED CHARITY NUMBER 301945

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31st DECEMBER 2022

SHERBORNE ST JOHN VILLAGE HALL

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2022

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SHERBORNE ST JOHN VILLAGE HALL**TRUSTEES AND PROFESSIONAL ADVISERS****Officers of Sherborne St John Village Hall Management Committee at 31st December 2022****Trustees**

Chairperson	Mr Paul Temple
Secretary	Mrs Shawna Campbell
Treasurer	Mr Brian "Mitch" Mitchison
Committee Members	Mrs Tracey Jeram
	Mrs Debra Morgan
Parish Council Representative	Mr Richard Morgan

User Group Representatives None

Bankers Lloyds Bank plc

Independent Examiner Mr Jakub Paulicelli
124 City Road
London
EC1V 2NX

Solicitors Phillips Solicitors Limited
Town Gate
38 London Street
Basingstoke
Hampshire
RG21 7NY

SHERBORNE ST JOHN VILLAGE HALL

ANNUAL REPORT FOR THE YEAR TO 31st DECEMBER 2022

The Committee of Management present their Report for the year ended 31st December 2022.

The Charity was established by Trust Deed dated 24th February 1967, and is registered with the Charity Commission Number 301945.

Objects, Organisation and Activities

The object of the Charity is to provide a village hall for the use of the inhabitants of Sherborne St John and the neighbourhood, in particular for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

The Charity is organised as a Trust with a Committee of Management comprising elected and nominated members.

The members of the Committee of Management at the year end and their appointing body where appropriate were:

Mr Paul Temple	Chairman	Elected member
Mr Brian Mitchison	Treasurer	Elected member
Mrs Shawna Campbell	Secretary	Elected member
Mrs Debra Morgan		Co-opted member
Mrs Tracey Jeram		Co-opted member
Mr Richard Morgan (Chair of the Parish Council) attended as an invited observer		

During 2022, Mrs Hilary Andrews left the Committee. We thank Hilary for all her hard work especially in the management of the Annual Fayre and many other fund-raising events.

Three members of the committee are elected on an annual basis at the Annual General Meeting; co-opted members are invited to join the committee by the elected members. New committee members are provided with information on the work of the charity and the role and responsibilities of a trustee and the responsibilities under the premises license.

It is the duty of the Charity's Trustees to approve the Trustees' Annual Report prepared by the committee.

The committee met formally six times during the year ended 31st December 2022, some face to face and the remainder via Zoom.

Principal Office

The location of the principal office of the Charity is:

Sherborne St John Village Hall
Kiln Road
Sherborne St John
Basingstoke
Hampshire
RG24 9HP

SHERBORNE ST JOHN VILLAGE HALL

ANNUAL REPORT FOR THE YEAR TO 31st DECEMBER 2022

(continued)

Principle Activities

This is my third Village Hall annual report as Chair of Trustees. As I similarly reported last year, I had not foreseen the challenging conditions that we would face over this period. We came out of a period of multiple lockdowns with a different set of challenges as a population, particularly having to deal with post Covid mental adjustments. We then had to add in the uncertainties surrounding energy costs, many of which have been quite dramatic and are still ongoing.

As in previous years we would like to think that we have used our time and resources to good effect. We have looked at all areas of our operation to improve and streamline the services we offer in some detail and I will expand on the outcomes in more detail below.

Finance

It is the key responsibility of the trustees is to ensure that the Trust remains solvent in the long term and maintains a reserve to manage necessary capital expenditure whether for repairs and maintenance or for development of the facilities. As ever we are indebted to our Honorary Treasurer Mitch Mitchison for keeping us up to date with all our financial reporting. Details of our financial position are recorded in the annual accounts which Mitch will go through in more detail following my report. We returned to the normal good practice this year of setting out a formal budget which over the Covid period had been an impossible task. Just when we thought things were returning to normal the energy costs that I previously highlighted, have again turned any accurate forecasting totally on its head.

A significant milestone was achieved this year with paying the final instalment of the loan generously made by the Parish Council to cover a shortfall in funding when the hall was built. It was instrumental in keeping the quality of the built Hall to the high standard that we still enjoy today.

Personnel

There is little to report on the personnel front. As I reported last year the Trustees decided, because of uncertainty over funding, not to replace our caretaker on his retirement but to take on some of the duties themselves. This could not have continued without the on-going support of our immediate neighbour, Steve Kerslake, who provides us with the vital service of key management. Our sincerest thanks to Steve for his support.

With the volume of activity at the Hall we do intend to appoint a permanent caretaker to work alongside the Trustees & Steve in the current year

Repairs & Maintenance

As always, we have stayed very much on top of our statutory health & safety checks, all carefully managed by our Trustee Debra Morgan. These are rolled out on a regular & routine programme. Following last year's statutory 5-year electrical inspection which showed that apart from upgrades to suit new regulations, the system is in good health, we decided to have a full Fire Risk Assessment carried out. We take our responsibilities to our hiring users very seriously & this audit of all the fire systems ensures that all new legislation is complied with & that existing systems are operating as they should. The assessment confirmed what we already suspected that although the fire alarm system was working as it should, at 17 years of age it was due for upgrading. As there is a degree of inter-connectivity we decided to replace both the fire &

intruder alarm systems. Users no longer have to remember an entry code to gain access to the building but simply swipe their fob to be recognised.

In response to the need for the more efficient use of resources we have made a whole range of upgrades this year.

The heating system has had all the valves from the boiler replaced. This sounds quite trivial but cured the problem that we had discovered that heat was not always working where we wanted it! We upgraded the Hive heating controls so all hall temperatures are set off site & users have no ability to make adjustments locally. The cost of utilities obliged us latterly to impose what we hoped was a fair upper temperature limit of 19C which everyone largely has learnt to live with.

The toilet sink taps have all been replaced with push controls to control waste & the gents urinals, which flushed with water every 15 minutes, now operate only on a user sensor. A sensible sized replacement sink in the main disability toilet has a sensor activated tap.

We are currently dealing with an underground waste pipe which has been damaged by the ingress of tree roots & results in blockages to the toilets. This involves discussions with National Trust & Hants County Council so progress is not fast & in the meantime we employ specialist contractors to carry out regular flushing.

Almost all lighting in the building now operates with low energy bulbs or lights.

Our dishwasher, which is of a high specification commercial quality, decided to stop working and has also been replaced.

We added the promised small tables to the aluminium patio furniture & all have been well used.

Bookings

In my report last year, I highlighted the new and independent website that we had set up for the village hall. We were obviously uncertain how bookings might progress after the lockdown, but the reality has been that these have increased month by month to the point where there is little or no space in the peak hours booking slots. My thanks to Ed Campbell, as a volunteer, for keeping the website up to date

Our success as a village hall ultimately depends on having a good number of hirers who like the hall & want to keep re-booking. To make this work it is essential that we have a contact who can be available to help guide them and to sort their every need & problem. We are deeply indebted to our Trustee, Shawna Campbell, who does a fantastic job in managing this complex process. She also manages the online calendar & somehow keeps the Trustees in line!

Noticeable at weekends are the increased number of birthday parties and wedding receptions. Sensible parents view the cost of hall hire for a children's party as good value against trying to fit large numbers in their homes. The new décor & an inclusive weekend wedding rate have boosted interest from those who need to take a more pragmatic view with their funds.

The Hall hosted several events over the Jubilee weekend. A quiz night on the Thursday evening, hosted by our quizmaster extraordinaire, Steve Howe, was a great success & raised £250 for St Michael's Hospice. An afternoon tea on the Friday afternoon, organised by Shawna Campbell, was attended by over 100 people.

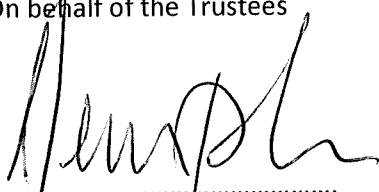
We had intended to run an early September 'welcome to the village' afternoon with teas & cakes as a repeat of last year's successful event. In addition to being a social gathering this was intended to promote the hall users. Regrettably the user uptake was not sufficient to make this work & we had to cancel the event.

Our good friends from the art group put on their annual show, very successfully.

Tracey Jeram, took the brave decision to put on the annual Scarecrow Competition again this year. Whilst numbers were down on previous years it still provided a welcome diversion for those who viewed & voted on the entries. I am slightly biased as winner of the people's choice prize, so I am taking good care of the trophy until the 2023 event.

Finally, I would like to thank everyone who has and does support our work. I believe the hall is in good shape & the future looks bright. My thanks particularly go to my fellow Trustees already mentioned who have helped navigate us through a challenging year and without whom none of these things would happen. Like many voluntary organisations our long-term future does need more people to join us either as Trustees or simply event volunteers. Many hands make light work!

On behalf of the Trustees



.....

Paul Temple
Chairman of Trustees

Date.....30/10/23.....

INDEPENDENT EXAMINER'S REPORT TO THE COMMITTEE OF MANAGEMENT

OF SHERBORNE ST JOHN VILLAGE HALL

I report on the accounts of the Trust for the year ending 31st December 2022 which are set out on pages 7 to 11.

Respective Responsibilities of the Trustees and the Examiner

The charity's trustees are responsible for the preparation of the accounts and approving their Annual Report. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the commission under Section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

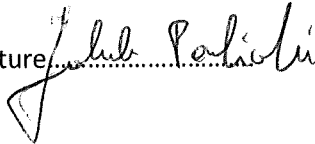
In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 130, of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Mr Jakub Paulicelli

Signature  Date 25/10/2023

SHERBORNE ST JOHN VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31st DECEMBER 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £	2021 £
INCOMING RESOURCES						
Incoming resources from						
Generated funds:						
Grants	2	£ -	£ -	£ -	£ -	£ 17,374
Donations		£ -	£ -	£ -	£ -	£ -
Activities for generating funds:						
Fund raising		£ 1,276			£ 1,276	£ -
Investment income/Other		£ 17			£ 17	£ 3
		<u>£ 1,293</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 1,293</u>	<u>£ 17,377</u>
Incoming resources from Charitable activities:						
Charges for hall hire		£ 24,043	£ -	£ -	£ 24,043	£ 12,662
Wedding Hire Income		£ 1,627	£ -	£ -	£ 1,627	£ -
Other		£ -	£ -	£ -	£ -	£ -
		<u>£ 26,963</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 26,963</u>	<u>£ 30,039</u>
TOTAL INCOMING RESOURCES						
RESOURCES EXPENDED						
Costs of generating funds:						
Donations to Other Charities		£ 250			£ 250	£ -
Fund raising expenses		£ 859	£ -	£ -	£ 859	£ -
		<u>£ 25,854</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 25,854</u>	<u>£ 30,039</u>
GROSS PROFIT/LOSS						
Water rates		£ 446			£ 446	£ 333
Light and heat		£ 7,334			£ 7,334	£ 3,790
Maintenance and repairs		£ 12,673			£ 12,673	£ 5,288
Caretaking and cleaning		£ 7,093			£ 7,093	£ 4,670
Insurance		£ 1,443			£ 1,443	£ 1,413
Marketing		£ 169			£ 169	£ 144
Telephone and Internet charges		£ 1,607			£ 1,607	£ 1,521
Licences		£ 360			£ 360	£ -
Painting and re decorating		£ -			£ -	£ -
Waste Services		£ 1,743			£ 1,743	£ -
Gardening		£ 525			£ 525	£ -
Sundries and Purchases	3	£ 649			£ 649	£ -
Professional fees		£ 286			£ 286	£ 502
Depreciation		£ -	£ 1,511	£ 10,478	£ 11,990	£ 11,692
		<u>£ 34,329</u>	<u>£ 1,511</u>	<u>£ 10,478</u>	<u>£ 46,319</u>	<u>£ 29,354</u>
Governance costs						
Independent examiner's fee		£ -	£ -	£ -	£ -	£ -
		<u>£ 35,438</u>	<u>£ 1,511</u>	<u>£ 10,478</u>	<u>£ 47,428</u>	<u>£ 29,354</u>
TOTAL RESOURCES EXPENDED						
NET PROFIT/LOSS before transfers						
		-£ 8,475	-£ 1,511	-£ 10,478	-£ 20,465	£ 685
Loan Payments & Transfers	9	-£ 4,150	£ 2,400	£ 1,750	£ -	£ -
NET MOVEMENT IN FUNDS		<u>-£ 12,625</u>	<u>£ 888</u>	<u>-£ 8,728</u>	<u>-£ 20,465</u>	<u>£ 685</u>
BALANCES BROUGHT FORWARD						
1st JANUARY 2022		£ 40,965	£ 3,652	£ 364,985	£ 409,601	£ 408,916
BALANCES CARRIED FORWARD						
AT 31st DECEMBER 2022		£ 28,340	£ 4,540	£ 356,257	£ 389,137	£ 409,601

SHERBORNE ST JOHN VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31st DECEMBER 2022
BALANCE SHEET AS AT 31st DECEMBER 2022

	Notes	2022 £	2021 £
Generated funds:			
Village Hall	4	£ 356,256	£ 366,735
Furniture and equipment	4	£ 4,540	£ 3,652
		<u>£ 360,797</u>	<u>£ 370,387</u>
CURRENT ASSETS			
Debtors	5	£ 920	£ 180
Balances at bank:			
Deposit and interest bearing accounts		£ 27,029	£ 32,014
Current accounts		£ 1,891	£ 8,971
Cash in Hand		£ 300	£ 300
		<u>£ 30,140</u>	<u>£ 41,465</u>
LIABILITIES - amounts falling due within one year			
Creditors and accruals	6	-£ 1,800	-£ 500
Loans	6	<u>£ -</u>	<u>-£ 1,750</u>
NET CURRENT ASSETS/(LIABILITIES)		£ 28,340	£ 39,215
LIABILITIES - amounts falling due in more than one year			
Loans	7	£ -	£ -
NET ASSETS		<u>£ 389,137</u>	<u>£ 409,601</u>

Represented by:

FUNDS

General fund	8	£ 28,340	£ 40,965
Restricted fund	8	£ 4,540	£ 3,652
Endowment fund	8	£ 356,256	£ 364,985
		<u>£ 389,137</u>	<u>£ 409,601</u>

Approved on behalf of the Managing Committee


 Paul Temple

1st JANUARY 2023

AT 31st DECEMBER 2022

Date..... 30/10/23 .

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31st DECEMBER 2022SHERBORNE ST JOHN VILLAGE HALLNOTES TO THE ACCOUNTS FOR THE YEAR TO 31st DECEMBER 2022**Generated funds:****1. Accounting Policies****Basis of Accounting**

These accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice "Accounting and Reporting by Charities", Charities SORP (FRS102).

b) Fixed Assets

Individual fixed assets costing £200 or more are capitalised at cost

Depreciation is provided on the Village Hall building and furniture and equipment at the following rates based on the estimated useful life of these fixed assets and their anticipated residual value:

Village Hall building

2% per annum (straight line basis)

Sheds and External Storage

10% (straight line basis)

Furniture and equipment

25% (straight line basis)

Incoming Resources

Hall Hire: Charges for hall hire are credited to the Statement of Financial Activities when the hire occurs.

Grants and Donations: Grants are credited to the Statement of Financial Activities when the entitlement to the grant is confirmed.

Grants and donations are credited to the fund to which the income relates.

Resources Expended: Resources expended are included in the Statement of Financial Activities on an accruals basis inclusive of irrecoverable VAT.

Charitable activities: This represents the direct and indirect costs of the operation of the village hall.

Costs of generating funds: Fund raising costs are charged to the Statement of Financial Activities when the fund raising activities occur.

Governance costs: Governance costs are those costs associated with charity governance requirements, which relate to the running of the charity.

Taxation

As a registered charity no liability to taxation arises.

As a charity the village hall is eligible for 80% mandatory rate relief and also received 20% discretionary rate relief from Basingstoke and Deane Borough Council.

2. Grants from Sherborne St John Parish Council

An initial loan of £30,000 from the Parish Council is repayable, see note 7.

3. Committee Expenses and Donations**1st JANUARY 2022**

No member of the committee received any remuneration from the charity.

AT 31st DECEMBER 2022

Donations paid and received

A donation of £250 was made to St Michael's Hospice from Jubilee Fund-Raising activities

SHERBORNE ST JOHN VILLAGE HALLNOTES TO THE ACCOUNTS FOR THE YEAR TO 31st DECEMBER 2022
(continued)**4. Fixed Assets for use by the Charity**

	Freehold Village Hall	Shed & Storage	Furniture and Equipment	Total
1 st January 2022	£ 523,904.93	£ 3,492.00	£ 22,561.75	£ 549,958.68
Additions	-	-	£ 2,399.92	£ 2,399.92
Disposals	-	-	-	£ -
31 st December 2022	£ 523,904.93	£ 3,492.00	£ 24,961.67	£ 552,358.60
1 st January 2022	-£ 157,170.36	-£ 1,396.80	-£ 21,005.02	-£ 179,572.18
Charge for year	-£ 10,478.10	-£ 349.20	-£ 1,162.23	-£ 11,989.53
31 st December 2022	-£ 167,648.46	-£ 1,746.00	-£ 22,167.25	-£ 191,561.71
Net Book Value at 31st December 2022	£ 356,256.47	£ 1,746.00	£ 2,794.43	£ 360,796.89
Net Book Value at 1st January 2022	£ 366,734.57	£ 2,095.20	£ 1,556.73	£ 370,386.50

The village hall is valued at cost of construction less depreciation as at 31st December 2022. No value is applied to the land on which the village hall stands.

5. Debtors

	2022	2021
Hall hire fees	£ 919.73	£ 180.00
	<u>£ 919.73</u>	<u>£ 180.00</u>

6 Creditors: amounts falling due less than one year

	2022	2021
Creditors and Security Deposits Held	£ 1,799.58	£ 919.96
Parish Council Loan	£ -	£ 1,750.00
	<u>£ 1,799.58</u>	<u>£ 2,669.96</u>

7 Creditors: amounts falling due in more than one year

	2022	2021
Sherborne St John Parish Council Loan	£ -	£ -
	<u>£ -</u>	<u>£ -</u>

During 2022 a total of £1,750 was repaid on the loan from the Parish Council.

The Loan from Sherborne St John Parish Council is an interest free loan over a period of ten years commencing in May 2012, ending April 2022. This was extended to July 2022 as a result of a payment holiday during the national lockdown. The loan is not fully repaid.

Loan maturity analysis

	2022	2021
Sherborne St John Parish Council Loan	£ -	£ 1,750.00
Amount to be repaid over the period from Jan 2022 to date of termination	£ -	£ 1,750.00
Included in current liabilities (repayable in next 12 months)	£ -	£ 1,750.00
	<u>£ -</u>	<u>£ 1,750.00</u>
Due 1-2 years	£ -	£ 1,750.00
Due 3-5 years	£ -	£ -
Due > 5 years	£ -	£ -
	<u>£ -</u>	<u>£ 1,750.00</u>

SHERBORNE ST JOHN VILLAGE HALLNOTES TO THE ACCOUNTS FOR THE YEAR TO 31st DECEMBER 2022
(continued)**8 Summary of Net Assets by Funds**

	Unrestricted Fund	Restricted Fund	Endowment Fund	Total
Fixed assets	-	£ 4,540.43	£ 356,256.47	£ 360,796.89
Current assets	£ 30,139.68	-	-	£ 30,139.68
Liabilities	-£ 1,799.58	-	-	-£ 1,799.58
	<u>£ 28,340.10</u>	<u>£ 4,540.43</u>	<u>£ 356,256.47</u>	<u>£ 389,136.99</u>

9 Funds

General Fund (unrestricted) - this represents the unrestricted funds over which the committee of management have unrestricted authority to spend the income and the capital to further the objectives of the charity.

Building Fund (restricted) - this represents funds received for the specific purpose of the building and equipping of the village hall, other than those that form part of the permanent endowment fund. Fund raising and donations with effect from 1st January 2003 to 31st December 2007 were treated as income of this fund.

Endowment Fund - this represents the value of the village hall building which must be held permanently by the charity in accordance with the terms of the grants received towards its construction.

With effect from 1st January 2008 all income of the building fund is treated as income of the general fund and a transfer is made from the general fund to the building fund to cover the cost of any furniture and equipment purchased in the year. Depreciation of the furniture and equipment is charged to the building fund.

Transfers have been made between the general and endowment funds during the year of £1,750 so that the endowment fund represents the written down value of the village hall less the total loans, and to capitalise a new dishwasher and set of patio tables (£2,399.92).

10 Security

The grants received towards the construction of the Village Hall are secured against the freehold building in the event of the grants being repayable.

In the event of the building ceasing to be used as a village hall, the grants are repayable to the funding organisations.