

SHERBORNE ST JOHN VILLAGE HALL

England & Wales · Charity number 301945

Details

Status Registered

Legal form Trust

Registered 1970-05-18

Register [View on the Charity Commission register](#)

Contact

Address Kiln Road
Sherborne St. John
Basingstoke
Hants
RG24 9HP

Phone 07726308431

Email ssjhallbookings@yahoo.com

Activities

Objects: A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF SHERBORNE ST JOHN AND THE NEIGHBOURHOOD WITHOUT DISTINCTION OF SEX OR OF POLITICAL RELIGIOUS OR OTHER OPINIONS AND IN PARTICULAR FOR USE FOR MEETINGS LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: The object of the Charity is to provide a village hall for the use of the inhabitants of Sherborne St John and the neighbourhood, in particular for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- Area of benefit: SHERBORNE ST JOHN
- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£53,901	£22,199	-	-
2023-12-31	£28,020	£32,171	-	-
2022-12-31	£26,963	£36,950	-	-
2021-12-31	£30,039	£29,354	-	-
2020-12-31	£21,098	£13,841	-	-

Trustees

Name	Role	Appointed
PAUL TEMPLE	Chair	2015-01-01
Brian Mitchison		2013-09-12
Debra Morgan		2015-01-01
Shawna Marie Campbell		2015-08-01

SHERBORNE ST JOHN VILLAGE HALL

England & Wales - Charity number 301945

Accounts

**SHERBORNE ST JOHN VILLAGE HALL
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

Charity Registration No. 301945

SHERBORNE ST JOHN VILLAGE HALL

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SHERBORNE ST JOHN VILLAGE HALL

TRUSTEES AND PROFESSIONAL ADVISORS FOR THE YEAR ENDED 31 DECEMBER 2024

Trustees

Chairperson	Mr Paul Temple
Secretary	Mrs Shawna Campbell
Treasurer	Mr Brian "Mitch" Mitchison
Committee Members	Mrs Debra Morgan
Parish Council Representative	Mr Richard Morgan

User Group Representatives None

Principal Office The location of the principal office of the Charity is:
Sherborne St John Village Hall
Kiln Road
Sherborne St John
Basingstoke
Hampshire
RG24 9HP

Bankers Lloyds Bank plc

Independent examiner Patricia Fox FCCA
Figurefox Co Sec Ltd
36 Essex Road
Basingstoke
RG21 7TB

Solicitors Phillips Solicitors Limited
Town Gate
38 London Street
Basingstoke
RG21 7NY

SHERBORNE ST JOHN VILLAGE HALL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2024

The Committee of Management present their report for the year ended 31st December 2024.

The Charity was established as a Trust Deed dated 24th February 1968, and is registered with the Charity Commission Number 301945.

Objects, Organisation and Activities

The object of the Charity is to provide a village hall for the use of the inhabitants of Sherborne St John and the neighbourhood, in particular for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

The Charity is organised as a Trust with a Committee of Management comprising elected and nominated members.

The members of the Committee of Management at the year end and their appointing body where appropriate were:

Mr Paul Temple	Chairperson	Elected member
Mrs Shawna Campbell	Secretary	Elected member
Mr Brian "Mitch" Mitchison	Treasurer	Elected member
Mrs Debra Morgan		Co-opted member
Mr Richard Morgan	Chair of the Parish Council attended as an invited observer	

Three members of the committee are elected on an annual basis at the Annual General Meeting; co-opted members are invited to join the committee by the elected members. New committee members are provided with information on the work of the charity and the roles and responsibilities of a trustee and the responsibilities under the premises licence.

It is the duty of the Charity's trustees to approve the Trustees' Annual Report prepared by the committee.

The committee met formally five times during the year ended 31st December 2024, some face to face and the remainder via Zoom.

Village Hall AGM 26th September 2025

Chairman's Report

This is my fifth Village Hall annual report as Chair of Trustees. That's always the easiest part of the report to write! Realistically, with Covid some way behind us now life is slowly returning to some sort of normality, however you choose to measure that! I now know that every year throws up it's challenges- it's just that some years are more challenging than others. I was particularly heartened at the end of this year to hear that our Village Fete might be coming back to life, which indeed it did – more of that in next year's report. My early thanks to Hilary Mills/ Andrews for taking the lead in this.

As I'm sure you will recall last year was dominated by high inflation and an amazing increase in the cost of domestic fuel. Domestic users did receive some assistance from the government but commercial users such as ourselves, were obliged to continue and find the necessary increase in costs themselves.

That clearly was a major issue and dominated our thinking over a long period of time. Before I go into the normal task reports I think it's quite important that I should mention the incredibly long saga that took place in our relationship with our utility supplier, Utility Warehouse (UW) as it crosses all our management boundaries.

Some years ago we had an electric Smart Meter installed which was never a problem. A few years later UW contractors installed a Smart Gas Meter. Eventually it transpired that its readings should have gone via the electric Smart Meter and then back to UW headquarters, but for some reason unknown to us the two meters never communicated. Result was that we received estimated readings for a long period of time. We paid the energy bills by Direct Debit, the bills were pages long & the reference to 'estimated bills' was tucked away on the last page, hence not picked up by us. As energy costs rose our Direct Debit payments to UW were increased several times, to the point of serious concern. Electricity was always OK but gas charges went to ridiculous levels. I have a gas bill for January 2024 for £1815.62 including standing charges & VAT. No mention of estimated readings! UW may be great at sales through their thousands of local agents but their service (or lack of it) is in a league of it's own. Never being able to speak to the same person, having to explain the problem again & again, being put on endless holds, and so on. They sent out a man who manually read the gas meter & confirmed the problem with the lack of communication between the meters. Instead of then updating the bills they insisted that we'd have to pay their inflated payments for another 6 months so they could work out our monthly average to arrive at our new Direct Debit payments. In frustration we reported them to Ofgem. Even that took ages to resolve but after months & months UW returned us over £11, 000. Not unreasonably we felt we should have been compensated for all the time & effort involved but the OFGEM view was that once the utility had paid up they had no further interest in the case. Sorry to have gone on in such detail but it's a chastening reminder of just how badly some companies can behave.

That all said here is my report on a year in the life of the Village Hall. As Trustees we are always looking to make improvements to the building and the way we operate the site. As in previous years we would like to think that we have used our time and resources to good effect.

Finance

I do remind everyone each year that It is the key responsibility of the trustees to ensure that the Trust remains solvent in the long term and maintains a reserve to manage necessary capital expenditure whether for repairs and maintenance or for development of the facilities. We have made excellent progress in building up our reserves over the last 5 years to the point we can invest more money into the buildings. As ever we are indebted to our Honorary Treasurer Mitch Mitchison for keeping us up to scratch with all our financial reporting. Details of our financial position are recorded in the annual accounts which Mitch will go through in more detail following my report. Sadly Mitch will be moving on after the AGM after many years of valuable service. It's almost a gold watch situation!

Previous Chairperson Richard Pettifer has kindly volunteered to step in and is taking over the day to day book keeping role. I am sure if someone more qualified wishes to take the role on, Richard will not stand in your way or complain!

Personnel

Not a lot to report on the Personnel side of the Hall. As I reported last year the Trustees decided, because of uncertainty over funding, not to replace our caretaker on his retirement but to take on some of the duties themselves, We could not & would not have taken this on without the on-going support of our immediate neighbour, Steve Kerslake, who provides us with the vital service of key management. Our sincerest thanks to Steve for his support.

Steve however does like his holidays so we have been grateful for the support of an additional volunteer, Jacquie Stevenson, who helps cover the opening & closings when necessary.

The hall benefits from a weekly deep clean by our excellent contract cleaners. They are always very thorough and we are delighted with the standard of the cleaning. Hopefully you can see the results all around you? With the increasing volume of activity at the Hall, the appointment of a permanent caretaker to work alongside the Trustees & Steve, is kept under constant review.

Repairs & Maintenance

As always, we have stayed very much on top of our statutory health & safety checks, all carefully managed by our colleague Debra Morgan and I thank you Debra for your diligence. You keep us all in order & legally compliant.

The decision I reported on last year to not activate the intruder alarm with every booking has been a resounding success, Our regular chargeable call outs to our alarm engineers have almost totally stopped, saving our charity money

This year we addressed the increasing problem that we have previously mentioned around the deteriorating condition of the original timber doors to the outside. Despite regular decoration the level of timber rot was slowly increasing and the combined weight of the glass & timber had caused several of the doors to drop, leaving gaps for drafts & compromising escape routes. Whilst double glazed they were not up to current installation standards so we looked at several alternative

solutions to remedy all of these issues. As you can see we now have a great set of composite doors which should last for many years with minimal maintenance. More importantly the hall is a more comfortable place to sit in. The Borough Council had allocated around £12,000 from section 106 funds a few years ago with this being pencilled in for upgrades to the kitchen. We took the view that the doors were far more important & urgent & fortunately the Council agreed with our view & with an additional contribution from ourselves, changed the allocation. The kitchen is still not our highest priority but I'm hoping that we might persuade the Parish & Borough to allocate further Section 106 funding in our direction so that we can lift it's priority.

As indicated last year we have continued to search for a solution to the delaminating pitch waste pipe that runs from the centre of the car park to the main sewer in the road which was getting regularly blocked. We have now had this machine bored and then lined with plastic to the boundary of our property and so far all looks good.

As you can see by looking around the hall, the hardwood timber floor is now in urgent need of refurbishment and repair. Fortunately it is of a very high quality so whilst we are expecting a substantial Bill for this work (up to£10k?) we are confident that we can restore it to its former glory.

We have placed an order to upgrade all the internal lighting to LED's which will be carried out shortly. Additionally we would like to clad the existing external timber soffits particularly to the front elevation which gets heavy wear from the weather, automate the main front entrance doors, and install bike racks outside the hall front. The longer term wish list includes the supply and fit of solar panels

Bookings

I reported last year that we had set up and installed a new online booking system called Hallmaster. The system continues to be a complete success. You can now go on to our Hall website, click on **Book a Room** & be taken straight to the hall calendar for the year showing the bookings & space availability in excellent detail, for both the Main Hall and the Vyne Room. From there it's an easy progress to a booking, if the slot you want to hire is free. The system has cut out hundreds of email queries & has the added facility to link to our Xero accounts system and also repay deposits. We still think it is great with the added bonus that we get an instant telephone response if we do have any queries.

Again as I reported last year, Hallmaster did show up the inadequacy of the old website which was set up when we removed ourselves from the Parish Council website. We started remedial works early in the year and after a couple of false starts we do now have a website that functions really well and does the job we ask of it.

However good the system is though it still requires the personal touch to make it work properly. The reason our bookings are so successful is that we have a person who donates their time & effort to make this all work well. Hallmaster provides the framework but it requires a human touch to be available to help guide potential hirers and to sort their every need & query. We are deeply indebted to our Trustee, Shawna Campbell, who does a fantastic job in managing this complex process. She also manages the online calendar & somehow keeps the Trustees in line! My thanks also to Ed Campbell, as another volunteer, for now keeping the website up to date.

Our good friends from the art group put on their annual show, very successfully.

A Christmas Market was organised by Shawna, as if she did not have enough to do, and she also set up our Macmillan Coffee Morning fund raiser

Finally, I would like to thank everyone who has and does support our work, whether a hirer or an occasional helper. I believe the hall is financially in as good a shape as it has ever been in & the future looks bright. Several other thank you's if you can be patient please

Whilst we are a totally independent centre I would like to record my thanks to the Parish Council. We communicate & work well together as & when the need arises. They continue to fund the fortnightly retirement coffee mornings and last year funded the official portrait of King Charles.

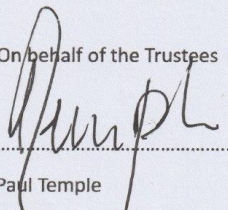
A word also about our colleagues next door in the Social Club. They have had to cope with lots of changes in the last 2 years and are again an important part of the village community. It's not that things don't occasionally go wrong but there is a mutual will to sort out issues and put things right. From our perspective our working relationship is as good as it's been in my 10 year involvement with the hall.

I have of course saved my biggest thank yous until last. My fellow Trustees and colleagues whom I've already mentioned, have helped to navigate us through a challenging year and without whom none of the things that I have reported tonight would have happened.

I know that I speak for all of us when I say that, like many voluntary organisations, our long-term future & success requires that more people join with us, either as Trustees/ Committee members or simply to get involved as event volunteers. As you have probably worked out, following the AGM, we will be down to an absolute minimum of Trustees & helpers. In days gone by when the group was much larger, the Hall Committee organised regular social events for the Village. Whilst the Village Fete coming to life is a good sign and will have got a few more villagers actively involved we should just regard this as the start of the beginning! Many hands make light work! Your Village Hall needs you!

I thank all who have contributed in some way this year & particularly thanks to those of you who have made the effort to join us tonight

On behalf of the Trustees


.....
Paul Temple
Chairman of Trustees

26/9/25
.....

Date

Report to the trustees of Sherborne St John Village Hall

I report to the charity trustees of Sherborne St John Village Hall, Charity number 301945, on my examination of the accounts of the charity for the year ended 31st December 2024.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)b of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Patricia Fox FCCA
Chartered Certified Accountant
36 Essex Road
Basingstoke
RG21 7TB

Date..... 26/9/25

Signed..... 

SHERBORNE ST JOHN VILLAGE HALL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2024

	<u>Unrestricted</u> <u>Funds</u> <u>2024</u> £	<u>Restricted</u> <u>Funds</u> <u>2024</u> £	<u>Endowment</u> <u>Funds</u> <u>2024</u> £	<u>Total</u> <u>Funds</u> <u>2024</u> £	<u>Total</u> <u>Funds</u> <u>2023</u> £
INCOMING RESOURCES					
Incoming resources from					
Generated funds:					
Grants	12,996	0	0	12,996	3,188
Donations	436	0	0	436	0
Activities for generating funds:					
Fundraising	1,143	0	0	1,143	266
Investment income/other	255	0	0	255	201
	<u>14,830</u>	<u>0</u>	<u>0</u>	<u>14,830</u>	<u>3,655</u>
Incoming resources from Charitable activities					
Charges for hall hire	26,620	0	0	26,620	23,400
Wedding hire income	788	0	0	788	965
Other	11,663	0	0	11,663	0
Total incoming resources	<u>53,901</u>	<u>0</u>	<u>0</u>	<u>53,901</u>	<u>28,020</u>
RESOURCES EXPENDED					
Costs of generating funds:					
Donations to other charities	604	0	0	604	0
Fundraising expenses	0	0	0	0	240
	<u>53,297</u>	<u>0</u>	<u>0</u>	<u>53,297</u>	<u>27,780</u>
GROSS PROFIT/LOSS					
Water rates	539	0	0	539	519
Light & heat	2,539	0	0	2,539	15,106
Maintenance & repairs	3,718	0	0	3,718	2,670
Caretaking and cleaning	6,888	0	0	6,888	6,921
Insurance	1,795	0	0	1,795	1,704
Marketing	144	0	0	144	144
Telephone & internet charges	1,950	0	0	1,950	1,937
Licences	360	0	0	360	0
Warm hub expenses	0	0	0	0	562
Waste services	1,837	0	0	1,837	1,962
Gardening	1,200	0	0	1,200	0
Sundries & purchases	0	0	0	0	98
Professional fees	626	0	0	626	308
Depreciation	0	4,286	10,478	14,764	11,990
	<u>21,595</u>	<u>4,286</u>	<u>10,478</u>	<u>36,360</u>	<u>43,921</u>
Governance costs					
Independent examiner's fee	0	0	0	0	0
TOTAL RESOURCES EXPENDED	<u>21,595</u>	<u>4,286</u>	<u>10,478</u>	<u>36,360</u>	<u>43,921</u>
Net profit/(loss) before transfers	31,702	(4,286)	(10,478)	16,937	(16,141)
Loan payments and transfers	(13,890)	13,890	0	0	0
NET MOVEMENT IN FUNDS	17,812	9,604	(10,478)	16,937	(16,141)
Fund balances at 1 January 2024	24,189	3,028	345,779	372,996	389,137
Fund balances at 31 December 2024	<u>42,001</u>	<u>12,632</u>	<u>335,301</u>	<u>389,933</u>	<u>372,996</u>

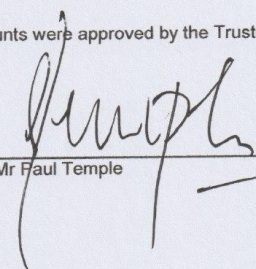
SHERBORNE ST JOHN VILLAGE HALL

BALANCE SHEET

AS AT 31ST DECEMBER 2024

	Notes	2024		2023	
		£	£	£	£
Fixed Assets					
Village Hall	4		335,300		345,778
Furniture & Equipment	4		12,633		3,029
			<u>347,933</u>		<u>348,807</u>
Current Assets					
Debtors	7	2,994		1,267	
Balances at bank:					
Deposit & interest bearing accounts		30,481		17,226	
Current accounts		8,255		7,122	
Cash in hand		300		300	
		<u>42,029</u>		<u>25,915</u>	
Creditors: amounts falling due within one year	8		<u>(30)</u>		<u>(1,727)</u>
Net current assets			41,999		24,188
Net assets			<u>389,932</u>		<u>372,995</u>
FUNDS					
General fund			42,001		24,188
Restricted fund			12,632		3,029
Endowment fund			335,301		345,778
Total funds	1		<u>389,933</u>		<u>372,995</u>

These accounts were approved by the Trustees on 26/0/25.



 Mr Paul Temple

SHERBORNE ST JOHN VILLAGE HALL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

a Basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Charities Act 2011 and applicable regulations.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention (modified to include certain items at fair value). The financial statements are presented in sterling, which is the functional currency of the charity and rounded to the nearest pound.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value.

b Incoming resources

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable.

Hall Hire: Charges for hall hire are credited to the Statement of Financial Activities when the hire occurs.

Grants & Donations: Grants are credited to the Statement of Financial Activities when the entitlement to the grant is confirmed

Grants and donations are credited to the fund to which the income relates.

c Tangible fixed assets and depreciation

Individual fixed assets costing £200 or more are capitalised at cost

Depreciation is provided on the Village Hall building and furniture and equipment at the following rates based on the estimated useful life of these fixed assets and their anticipated residual value.

Village Hall building	2% per annum (straight line basis)
Sheds and External Storage	10% per annum (straight line basis)
Furniture and equipment	25% per annum (straight line basis)

d Resources expended

Resources expended are included in the Statement of Financial Activities in an accruals basis inclusive of irrecoverable VAT.

e Charitable activities

This represents the direct and indirect costs of the operation of the village hall.

f Costs of generating funds

Fundraising costs are charged to the Statement of Financial Activities when the fundraising activities occur.

g Governance costs

Governance costs are those costs associated with charity governance requirements, which relate to the running of the charity.

h Taxation

As a registered charity no liability to taxation arises.

As a charity the village hall is eligible for 80% mandatory rate relief and also received 20% discretionary rate relief from Basingstoke & Deane Borough Council.

SHERBORNE ST JOHN VILLAGE HALL

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2024

2 Grants from Sherborne St John Parish Council

A loan of £30,000 from the Parish Council has been fully repaid.

3 Committee Expenses and Donations

No members of the committee received any remuneration from the charity.

4 Fixed Assets

	Freehold Village Hall £	Shed & Storage £	Furniture & Equipment £	Total £
Cost				
At 1st January 2024	523,905	3,492	24,962	552,359
Additions	0	0	13,890	13,890
Disposals	0	0	0	0
At 31st December 2024	523,905	3,492	38,852	566,249
Depreciation				
At 1st January 2024	178,127	2,095	23,329	203,551
Charge for the year	10,478	349	3,937	14,764
Disposals	0	0	0	0
At 31st December 2024	188,605	2,444	27,267	218,316
Net book value				
At 1st January 2024	345,778	1,397	1,632	348,807
At 31st December 2024	335,300	1,048	11,585	347,933

The village hall is valued at cost of construction less depreciation as at 31st December 2024.
No value is applied to the land on which the village hall stands.

	2024 £	2023 £
5 Debtors		
Hall hire fees	2,994	1,267
	<u>2,994</u>	<u>1,267</u>
6 Creditors due within one year		
Creditors and security deposits held	30	1,727
	<u>30</u>	<u>1,727</u>

SHERBORNE ST JOHN VILLAGE HALL

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2024

8 Summary of Net Assets by Funds

	Unrestricted Fund	Restricted Fund	Endowment Fund	Total
	£	£	£	£
Fixed assets		12,632	335,301	347,933
Current assets	42,029	0	0	42,029
Liabilities	(30)	0	0	(30)
	<u>41,999</u>	<u>12,632</u>	<u>335,301</u>	<u>389,932</u>

9 Funds

General Fund (unrestricted) - this represents the unrestricted funds over which the committee of management have unrestricted authority to spend the income and the capital to further the objectives of the charity.

Building Fund (restricted) - this represents funds received for the specific purpose of the building and equipping of the village hall, other than those that form part of the permanent endowment fund.

Fundraising and donations with effect from 1st January 2003 to 31st December 2007 were treated as income of this fund.

Endowment Fund - this represents the value of the village hall building which must be held permanently by the charity in accordance with the terms of the grants received towards its construction.

With effect from 1st January 2008 all income of the building fund is treated as income of the general fund and a transfer is made from the general fund to the building fund to cover the cost of any furniture and equipment purchased in the year. Depreciation of the furniture and equipment is charged to the building fund.

Transfers have been made between the general and endowment funds during the year of £1,750 so that the endowment fund represents the written down value of the village hall less the total loans, and to capitalise a new dishwasher and set of patio tables (£2,399.92)

10 Security

The grants received towards the construction of the village hall are secured against the freehold building in the event of the grants being repayable.

In the event of the building ceasing to be used as a village hall, the grants are repayable to the funding organisations.

SHERBORNE ST JOHN VILLAGE HALL

England & Wales - Charity number 301945

Accounts

SHERBORNE ST JOHN VILLAGE HALL

REGISTERED CHARITY NUMBER 301945

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31st DECEMBER 2023

SHERBORNE ST JOHN VILLAGE HALL

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2023

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ANNUAL REPORT FOR THE YEAR TO 31ST DECEMBER 2023

The Committee of Management present their Report for the year ended 31st December 2023.

The Charity was established by Trust Deed dated 24th February 1967, and is registered with the Charity Commission Number 301945.

Objects, Organisation and Activities

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The Charity is organised as a Trust with a Committee of Management comprising elected and nominated members.

The members of the Committee of Management at the year end and their appointing body where appropriate were:

Mr Paul Temple	Chairman	Elected member
Mr Brian Mitchison	Treasurer	Elected member
Mrs Shawna Campbell	Secretary	Elected member
Mrs Debra Morgan		Co-opted member
Mr Richard Morgan (Chair of the Parish Council) attended as an invited observer		

During 2023, Mrs Tracey Jeram left the Committee. We thank Tracey for all her hard work with many fund-raising events.

Three members of the committee are elected on an annual basis at the Annual General Meeting; co-opted members are invited to join the committee by the elected members. New committee members are provided with information on the work of the charity and the role and responsibilities of a trustee and the responsibilities under the premises license.

It is the duty of the Charity's Trustees to approve the Trustees' Annual Report prepared by the committee.

The committee met formally four times during the year ended 31st December 2023, some face to face and the remainder via Zoom.

Principal Office

The location of the principal office of the Charity is:

Sherborne St John Village Hall
Kiln Road
Sherborne St John
Basingstoke
Hampshire
RG24 9HP

SHERBORNE ST JOHN VILLAGE HALL

ANNUAL REPORT FOR THE YEAR TO 31st DECEMBER 2023

(continued)

This is my fourth Village Hall annual report as Chair of Trustees. Whilst in many ways the challenging conditions of my previous 3 years have mostly moved on I personally sense a noticeable change in people's behaviours & attitudes. We anticipated that post Covid all our previous users would be rushing back to try & make up for lost time but in fact it was a very gradual process. The post Covid period caused all sorts of unexpected mental challenges & adjustments. Over a period of time hirers did return to the point now where the opportunities to hire the Hall during the week are much more limited. Good for us but not so good for those wishing to hire the hall.

Added to that we have seen the uncertainties surrounding energy costs, many of which have been quite dramatic and are still ongoing. Government help for domestic utility users has been welcome by us all, I am sure. Unfortunately, government benevolence does not extend to users like the Village Hall who are obliged to use a business tariff.

That said here is my report on a year in the life of the Village Hall. As in previous years we would like to think that we have used our time and resources to good effect. We have looked at all areas of our operation to improve and streamline the services we offer in some detail, and I will expand on the outcomes in more detail below.

Finance

It is the key responsibility of the trustees is to ensure that the Trust remains solvent in the long term and maintains a reserve to manage necessary capital expenditure whether for repairs and maintenance or for development of the facilities. As ever we are indebted to our Honorary Treasurer Mitch Mitchison for keeping us up to scratch with all our financial reporting. Details of our financial position are recorded in the annual accounts which Mitch will go through in more detail following my report. We returned to the normal good practice this year of setting out a formal budget which over the Covid period had been an impossible task. However, just when we thought things were returning to normal the energy costs that I previously highlighted, have again turned any accurate forecasting totally on its head.

Personnel

We were really sorry to lose our long-standing committee member, Tracy Jeram. As a regular organiser of events you will be sorely missed Tracy. Other than that, there is little to report on the personnel front. As I reported last year the Trustees decided, because of uncertainty over funding, not to replace our caretaker on his retirement but to take on some of the duties themselves, This could not have continued without the on-going support of our immediate neighbour, Steve Kerlake, who provides us with the vital service of key management. Our sincerest thanks to Steve for his support.

Alongside that I am delighted to report that we have gained an additional volunteer, Jacquie Stevenson, to help with our key management role, in particular when Steve is on one of his many holidays.

In the absence of a caretaker, we employ a contract cleaner who carries out a weekly deep clean. We are delighted with the standard of her cleaning & hopefully you can see the results all around you. With the volume of activity at the Hall, the appointment of a permanent caretaker to work alongside the Trustees & Steve, is kept under constant review.

Repairs & Maintenance

As always, we have stayed very much on top of our statutory health & safety checks, all carefully managed by our colleague Debra Morgan and I thank you Debra for your diligence. You keep us all in order & legally compliant.

Last year I reported on the essential upgrades we had carried out to the fire & intruder alarm systems. As they have many common & linked systems it made good sense to do this. When we later did a review of fault 'call outs' made to Trustees it was clear that the intruder alarm accounted for about 75% of them. Sadly, this was not a reflection on the system itself (sorry) but the people using it. Some of the issues we were able to manage in house but too many involved a charged call out to our contractor. The reason for installing an alarm in a building that holds almost nothing of realisable value is lost in the mists of time but having checked our property insurance company's conditions we made the pragmatic decision to take the alarm out of day-to-day service. It's still there & functional, if the need arose to use it, but our lives are much more peaceful now!

For energy conservation we have continued the hall temperature settings at 19C for the majority of bookings, controlled week by week, remotely by Debra. It has made us very conscious of the need to keep the heating system well maintained. We were aware that some areas of the hall appeared warmer than others so sought professional advice. As a result the system had a complete flush through & thermostats serviced or repaired. Since then we have not had any complaints about the hall temperature so we assume it was money well spent.

Following last years fire inspection we had the double fire exit gates on the patio rehung so that they now open, as they should always have done, towards the village green.

We have had a wi-fi facility for a few years now but this year took advantage of the excellent offers from local company 1310 & had fibre cabling installed. The improvement is amazing. I'd recommend them to anyone looking to their own upgrades.

We are still dealing with a problem underground waste pipe from the car park to the road. It is an old style pitch pipe which was probably not changed when the hall was rebuilt and has lost its internal structure. Early repair quotes came in at £16k + and included digging up the road. Much research found a specialist repairer who can guarantee success for less than £3000. We just need to find the money!

We have several items that we are looking to fund externally in the short term. The glazed external doors from the main hall are in poor condition. Quotes for refurbishment were not good value for money so we are looking to replace them with glazed composite doors. We have some Section 106 funding available which should cover most of the cost.

Additionally we would like to automate the main entrance doors, upgrade the remaining older lighting & install bike racks to the hall front. The longer term wish list includes solar panels & cladding to timber soffits.

Bookings

The independent website set up 2 years ago for the Village hall appears to be functioning well. Over the year bookings have increased month by month to the point where there is little or no space in the peak hours booking slots. My thanks to Ed Campbell, as a volunteer, for keeping the website up to date

Our success as a village hall ultimately depends on having a good number of hirers who like the hall & want to keep re-booking. To make this work it is essential that we have a contact who can be available to help guide them and to sort their every need & problem. We are deeply indebted to our Trustee, Shawna Campbell, who does a fantastic job in managing this complex process. She also manages the online calendar & somehow keeps the Trustees in line!

We somehow allowed Shana & husband Ed to visit Canada for 6 weeks last year. The workload we took on sped up a discussion already in progress about putting more of the booking process on- line with public viewing of

our calendar. We have elected to use a system called Hallmaster & we are in the process of getting this set up. Looks excellent & will be a great asset for the future.

Noticeable at weekends are the increased number of birthday parties and wedding receptions. Sensible parents view the cost of hall hire for a children's party as good value against trying to fit large numbers in their homes. The new décor & an inclusive weekend wedding rate have boosted interest from those who need to take a more pragmatic view with their wedding funds.

We ran a Warm Hub Centre in the hall twice weekly from Christmas to Easter in 2023, funded by the County, to provide a warm environment & a social centre for the community.

Our good friends from the art group put on their annual show, very successfully.

Finally, I would like to thank everyone who has and does support our work. I believe the hall is in good shape & the future looks bright. Several thank yous if you can be patient. Whilst we are a totally independent centre, I would like to record my thanks to the Parish Council. We communicate & work well together as & when the need arises and I'm very much hoping they are going to fund the official portrait of King Charles when it is available, to hang alongside our late Queen Elizabeth. A nod also to our colleagues next door in the Social Club. They have had to cope with lots of changes in the last year or so. From our perspective our working relationship is the best that I can remember in my 9-year involvement with the hall. I have of course saved my biggest thank you to last. My fellow Trustees and colleagues whom I've already mentioned, have helped to navigate us through a challenging year and without whom none of the things that I have reported tonight would have happened. I know that I speak for all of us when I say that, like many voluntary organisations, our long-term future & success requires that more people join with us, either as Trustees/ Committee members or simply to get involved as event volunteers. Many hands make light work! Your Hall needs you!

I thank you all & thanks to you who have made the effort to join us tonight.



.....
Paul Temple
Chairman of Trustees

Date.....10/5/24.....

INDEPENDENT EXAMINER'S REPORT TO THE COMMITTEE OF MANAGEMENT

OF SHERBORNE ST JOHN VILLAGE HALL

I report on the accounts of the Trust for the year ending 31st December 2023 which are set out on pages 7 to 11.

Respective Responsibilities of the Trustees and the Examiner

The charity's trustees are responsible for the preparation of the accounts and approving their Annual Report. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the commission under Section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 130, of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Mr Jakub Paulicelli

Signature Paulicelli

Date 30/10/2024

SHERBORNE ST JOHN VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31st DECEMBER 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £	2022 £
INCOMING RESOURCES						
Incoming resources from						
Generated funds:						
Grants	2	£ 3,188	£ -	£ -	£ 3,188	£ -
Donations		£ -	£ -	£ -	£ -	£ -
Activities for generating funds:						
Fund raising		£ 266			£ 266	£ 1,276
Investment income/Other		£ 201			£ 201	£ 17
		<u>£ 3,655</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 3,655</u>	<u>£ 1,293</u>
Incoming resources from Charitable activities:						
Charges for hall hire		£ 23,400	£ -	£ -	£ 23,400	£ 24,043
Wedding Hire Income		£ 965	£ -	£ -	£ 965	£ 1,627
Other		£ -	£ -	£ -	£ -	£ -
		<u>£ 28,020</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 28,020</u>	<u>£ 26,963</u>
TOTAL INCOMING RESOURCES						
RESOURCES EXPENDED						
Costs of generating funds:						
Donations to Other Charities		£ -			£ -	£ 250
Fund raising expenses		£ 240	£ -	£ -	£ 240	£ 859
		<u>£ 27,780</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 27,780</u>	<u>£ 25,854</u>
GROSS PROFIT/LOSS						
Water rates		£ 519			£ 519	£ 446
Light and heat		£ 15,106			£ 15,106	£ 7,334
Maintenance and repairs		£ 2,670			£ 2,670	£ 12,673
Caretaking and cleaning		£ 6,921			£ 6,921	£ 7,093
Insurance		£ 1,704			£ 1,704	£ 1,443
Marketing		£ 144			£ 144	£ 169
Telephone and Internet charges		£ 1,937			£ 1,937	£ 1,607
Licences		£ -			£ -	£ 360
Warm Hub Expenses		£ 562			£ 562	£ -
Waste Services		£ 1,962			£ 1,962	£ 1,743
Gardening		£ -			£ -	£ 525
Sundries and Purchases	3	£ 99			£ 99	£ 649
Professional fees		£ 308			£ 308	£ 286
Depreciation		£ -	£ 1,511	£ 10,478	£ 11,990	£ 11,990
		<u>£ 31,931</u>	<u>£ 1,511</u>	<u>£ 10,478</u>	<u>£ 43,921</u>	<u>£ 46,319</u>
Governance costs						
Independent examiner's fee		£ -	£ -	£ -	£ -	£ -
		<u>£ 32,171</u>	<u>£ 1,511</u>	<u>£ 10,478</u>	<u>£ 44,161</u>	<u>£ 47,428</u>
TOTAL RESOURCES EXPENDED						
NET PROFIT/LOSS before transfers						
		-£ 4,152	-£ 1,511	-£ 10,478	-£ 16,141	-£ 20,465
Loan Payments & Transfers	9	£ -	£ -	£ -	£ -	£ -
		<u>-£ 4,152</u>	<u>-£ 1,511</u>	<u>-£ 10,478</u>	<u>-£ 16,141</u>	<u>-£ 20,465</u>
NET MOVEMENT IN FUNDS						
BALANCES BROUGHT FORWARD						
1 st JANUARY 2023		£ 28,340	£ 4,540	£ 356,257	£ 389,137	£ 409,601
BALANCES CARRIED FORWARD						
AT 31 st DECEMBER 2023		£ 24,188	£ 3,029	£ 345,779	£ 372,995	£ 389,137

SHERBORNE ST JOHN VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31ST DECEMBER 2023
BALANCE SHEET AS AT 31ST DECEMBER 2023

	Notes	2023 £	2022 £
Generated funds:			
Village Hall	4	£ 345,778	£ 356,256
Furniture and equipment	4	£ 3,029	£ 4,540
		<u>£ 348,807</u>	<u>£ 360,797</u>
CURRENT ASSETS			
Debtors	5	£ 1,267	£ 920
Balances at bank:			
Deposit and interest bearing accounts		£ 17,226	£ 27,029
Current accounts		£ 7,122	£ 1,891
Cash in Hand		£ 300	£ 300
		<u>£ 25,915</u>	<u>£ 30,140</u>
LIABILITIES - amounts falling due within one year			
Creditors and accruals	6	-£ 1,727	-£ 1,800
Loans	6	£ -	£ -
		<u>£ 24,188</u>	<u>£ 28,340</u>
NET CURRENT ASSETS/(LIABILITIES)			
LIABILITIES - amounts falling due in more than one year			
Loans	7	£ -	£ -
NET ASSETS		<u>£ 372,995</u>	<u>£ 389,137</u>
Represented by:			
FUNDS			
General fund	8	£ 24,188	£ 28,340
Restricted fund	8	£ 3,029	£ 4,540
Endowment fund	8	£ 345,778	£ 356,256
		<u>£ 372,995</u>	<u>£ 389,137</u>

Approved on behalf of the Managing Committee


 Paul Temple

1ST JANUARY 2024

AT 31ST DECEMBER 2023

Date.....

10/5/24

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31st DECEMBER 2023SHERBORNE ST JOHN VILLAGE HALLNOTES TO THE ACCOUNTS FOR THE YEAR TO 31st DECEMBER 2023**Generated funds:****1. Accounting Policies****Basis of Accounting**

These accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice "Accounting and Reporting by Charities", Charities SORP (FRS102).

b) Fixed Assets

Individual fixed assets costing £200 or more are capitalised at cost

Depreciation is provided on the Village Hall building and furniture and equipment at the following rates based on the estimated useful life of these fixed assets and their anticipated residual value:

Village Hall building

2% per annum (straight line basis)

Sheds and External Storage

10% (straight line basis)

Furniture and equipment

25% (straight line basis)

Incoming Resources

Hall Hire: Charges for hall hire are credited to the Statement of Financial Activities when the hire occurs.

Grants and Donations: Grants are credited to the Statement of Financial Activities when the entitlement to the grant is confirmed.

Grants and donations are credited to the fund to which the income relates.

Resources Expended: Resources expended are included in the Statement of Financial Activities on an accruals basis inclusive of irrecoverable VAT.

Charitable activities: This represents the direct and indirect costs of the operation of the village hall.

Costs of generating funds: Fund raising costs are charged to the Statement of Financial Activities when the fund raising activities occur.

Governance costs: Governance costs are those costs associated with charity governance requirements, which relate to the running of the charity.

Taxation

As a registered charity no liability to taxation arises.

As a charity the village hall is eligible for 80% mandatory rate relief and also received 20% discretionary rate relief from Basingstoke and Deane Borough Council.

2. Grants from Sherborne St John Parish Council

A loan of £30,000 from the Parish Council has been fully repaid.

3. Committee Expenses and Donations**1st JANUARY 2023**

No member of the committee received any remuneration from the charity.

AT 31st DECEMBER 2023

Donations paid and received

SHERBORNE ST JOHN VILLAGE HALL

NOTES TO THE ACCOUNTS FOR THE YEAR TO 31st DECEMBER 2023
(continued)

4. Fixed Assets for use by the Charity

	Freehold Village Hall	Shed & Storage	Furniture and Equipment	Total
1 st January 2023	£ 523,904.93	£ 3,492.00	£ 24,961.67	£ 552,358.60
Additions	-	-	-	£ -
Disposals	-	-	-	£ -
31 st December 2023	<u>£ 523,904.93</u>	<u>£ 3,492.00</u>	<u>£ 24,961.67</u>	<u>£ 552,358.60</u>
1 st January 2023	-£ 167,648.46	-£ 1,746.00	-£ 22,167.25	-£ 191,561.70
Charge for year	-£ 10,478.10	-£ 349.20	-£ 1,162.23	-£ 11,989.53
31 st December 2023	<u>-£ 178,126.56</u>	<u>-£ 2,095.20</u>	<u>-£ 23,329.47</u>	<u>-£ 203,551.23</u>
Net Book Value at 31st December 2023	<u>£ 345,778.37</u>	<u>£ 1,396.80</u>	<u>£ 1,632.20</u>	<u>£ 348,807.37</u>
Net Book Value at 1 st January 2023	£ 356,256.47	£ 1,746.00	£ 2,794.43	£ 360,796.90

The village hall is valued at cost of construction less depreciation as at 31st December 2023. No value is applied to the land on which the village hall stands.

5. Debtors

	2023	2022
Hall hire fees	£ 1,266.95	£ 919.73
	<u>£ 1,266.95</u>	<u>£ 919.73</u>

6. Creditors: amounts falling due less than one year

	2023	2022
Creditors and Security Deposits Held	£ 1,727.00	£ 1,799.58
Loans	£ -	£ -
	<u>£ 1,727.00</u>	<u>£ 1,799.58</u>

7. Creditors: amounts falling due in more than one year

	2023	2022
Loans	£ -	£ -
	<u>£ -</u>	<u>£ -</u>

SHERBORNE ST JOHN VILLAGE HALL

NOTES TO THE ACCOUNTS FOR THE YEAR TO 31st DECEMBER 2023
(continued)

8 Summary of Net Assets by Funds

	Unrestricted Fund	Restricted Fund	Endowment Fund	Total
Fixed assets		- £ 3,029.00	£ 345,778.37	£ 348,807.37
Current assets	£ 25,915.01	-	-	£ 25,915.01
Liabilities	-£ 1,727.00	-	-	-£ 1,727.00
	<u>£ 24,188.01</u>	<u>£ 3,029.00</u>	<u>£ 345,778.37</u>	<u>£ 372,995.38</u>

9 Funds

General Fund (unrestricted) - this represents the unrestricted funds over which the committee of management have unrestricted authority to spend the income and the capital to further the objectives of the charity.

Building Fund (restricted) - this represents funds received for the specific purpose of the building and equipping of the village hall, other than those that form part of the permanent endowment fund. Fund raising and donations with effect from 1st January 2003 to 31st December 2007 were treated as income of this fund.

Endowment Fund - this represents the value of the village hall building which must be held permanently by the charity in accordance with the terms of the grants received towards its construction.

With effect from 1st January 2008 all income of the building fund is treated as income of the general fund and a transfer is made from the general fund to the building fund to cover the cost of any furniture and equipment purchased in the year. Depreciation of the furniture and equipment is charged to the building fund.

Transfers have been made between the general and endowment funds during the year of £1,750 so that the endowment fund represents the written down value of the village hall less the total loans, and to capitalise a new dishwasher and set of patio tables (£2,399.92).

10 Security

The grants received towards the construction of the Village Hall are secured against the freehold building in the event of the grants being repayable.

In the event of the building ceasing to be used as a village hall, the grants are repayable to the funding organisations.

SHERBORNE ST JOHN VILLAGE HALL

England & Wales - Charity number 301945

Accounts

SHERBORNE ST JOHN VILLAGE HALL

REGISTERED CHARITY NUMBER 301945

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31st DECEMBER 2022

SHERBORNE ST JOHN VILLAGE HALL

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2022

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SHERBORNE ST JOHN VILLAGE HALL**TRUSTEES AND PROFESSIONAL ADVISERS****Officers of Sherborne St John Village Hall Management Committee at 31st December 2022****Trustees**

Chairperson	Mr Paul Temple
Secretary	Mrs Shawna Campbell
Treasurer	Mr Brian "Mitch" Mitchison
Committee Members	Mrs Tracey Jeram Mrs Debra Morgan
Parish Council Representative	Mr Richard Morgan

User Group Representatives None

Bankers Lloyds Bank plc

Independent Examiner Mr Jakub Paulicelli
124 City Road
London
EC1V 2NX

Solicitors Phillips Solicitors Limited
Town Gate
38 London Street
Basingstoke
Hampshire
RG21 7NY

SHERBORNE ST JOHN VILLAGE HALL

ANNUAL REPORT FOR THE YEAR TO 31st DECEMBER 2022

The Committee of Management present their Report for the year ended 31st December 2022.

The Charity was established by Trust Deed dated 24th February 1967, and is registered with the Charity Commission Number 301945.

Objects, Organisation and Activities

The object of the Charity is to provide a village hall for the use of the inhabitants of Sherborne St John and the neighbourhood, in particular for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

The Charity is organised as a Trust with a Committee of Management comprising elected and nominated members.

The members of the Committee of Management at the year end and their appointing body where appropriate were:

Mr Paul Temple	Chairman	Elected member
Mr Brian Mitchison	Treasurer	Elected member
Mrs Shawna Campbell	Secretary	Elected member
Mrs Debra Morgan		Co-opted member
Mrs Tracey Jeram		Co-opted member
Mr Richard Morgan (Chair of the Parish Council) attended as an invited observer		

During 2022, Mrs Hilary Andrews left the Committee. We thank Hilary for all her hard work especially in the management of the Annual Fayre and many other fund-raising events.

Three members of the committee are elected on an annual basis at the Annual General Meeting; co-opted members are invited to join the committee by the elected members. New committee members are provided with information on the work of the charity and the role and responsibilities of a trustee and the responsibilities under the premises license.

It is the duty of the Charity's Trustees to approve the Trustees' Annual Report prepared by the committee.

The committee met formally six times during the year ended 31st December 2022, some face to face and the remainder via Zoom.

Principal Office

The location of the principal office of the Charity is:

Sherborne St John Village Hall
Kiln Road
Sherborne St John
Basingstoke
Hampshire
RG24 9HP

SHERBORNE ST JOHN VILLAGE HALL

ANNUAL REPORT FOR THE YEAR TO 31st DECEMBER 2022

(continued)

Principle Activities

This is my third Village Hall annual report as Chair of Trustees. As I similarly reported last year, I had not foreseen the challenging conditions that we would face over this period. We came out of a period of multiple lockdowns with a different set of challenges as a population, particularly having to deal with post Covid mental adjustments. We then had to add in the uncertainties surrounding energy costs, many of which have been quite dramatic and are still ongoing.

As in previous years we would like to think that we have used our time and resources to good effect. We have looked at all areas of our operation to improve and streamline the services we offer in some detail and I will expand on the outcomes in more detail below.

Finance

It is the key responsibility of the trustees is to ensure that the Trust remains solvent in the long term and maintains a reserve to manage necessary capital expenditure whether for repairs and maintenance or for development of the facilities. As ever we are indebted to our Honorary Treasurer Mitch Mitchison for keeping us up to date with all our financial reporting. Details of our financial position are recorded in the annual accounts which Mitch will go through in more detail following my report. We returned to the normal good practice this year of setting out a formal budget which over the Covid period had been an impossible task. Just when we thought things were returning to normal the energy costs that I previously highlighted, have again turned any accurate forecasting totally on its head.

A significant milestone was achieved this year with paying the final instalment of the loan generously made by the Parish Council to cover a shortfall in funding when the hall was built. It was instrumental in keeping the quality of the built Hall to the high standard that we still enjoy today.

Personnel

There is little to report on the personnel front. As I reported last year the Trustees decided, because of uncertainty over funding, not to replace our caretaker on his retirement but to take on some of the duties themselves. This could not have continued without the on-going support of our immediate neighbour, Steve Kerslake, who provides us with the vital service of key management. Our sincerest thanks to Steve for his support.

With the volume of activity at the Hall we do intend to appoint a permanent caretaker to work alongside the Trustees & Steve in the current year

Repairs & Maintenance

As always, we have stayed very much on top of our statutory health & safety checks, all carefully managed by our Trustee Debra Morgan. These are rolled out on a regular & routine programme. Following last year's statutory 5-year electrical inspection which showed that apart from upgrades to suit new regulations, the system is in good health, we decided to have a full Fire Risk Assessment carried out. We take our responsibilities to our hiring users very seriously & this audit of all the fire systems ensures that all new legislation is complied with & that existing systems are operating as they should. The assessment confirmed what we already suspected that although the fire alarm system was working as it should, at 17 years of age it was due for upgrading. As there is a degree of inter-connectivity we decided to replace both the fire &

intruder alarm systems. Users no longer have to remember an entry code to gain access to the building but simply swipe their fob to be recognised.

In response to the need for the more efficient use of resources we have made a whole range of upgrades this year.

The heating system has had all the valves from the boiler replaced. This sounds quite trivial but cured the problem that we had discovered that heat was not always working where we wanted it! We upgraded the Hive heating controls so all hall temperatures are set off site & users have no ability to make adjustments locally. The cost of utilities obliged us latterly to impose what we hoped was a fair upper temperature limit of 19C which everyone largely has learnt to live with.

The toilet sink taps have all been replaced with push controls to control waste & the gents urinals, which flushed with water every 15 minutes, now operate only on a user sensor. A sensible sized replacement sink in the main disability toilet has a sensor activated tap.

We are currently dealing with an underground waste pipe which has been damaged by the ingress of tree roots & results in blockages to the toilets. This involves discussions with National Trust & Hants County Council so progress is not fast & in the meantime we employ specialist contractors to carry out regular flushing.

Almost all lighting in the building now operates with low energy bulbs or lights.

Our dishwasher, which is of a high specification commercial quality, decided to stop working and has also been replaced.

We added the promised small tables to the aluminium patio furniture & all have been well used.

Bookings

In my report last year, I highlighted the new and independent website that we had set up for the village hall. We were obviously uncertain how bookings might progress after the lockdown, but the reality has been that these have increased month by month to the point where there is little or no space in the peak hours booking slots. My thanks to Ed Campbell, as a volunteer, for keeping the website up to date

Our success as a village hall ultimately depends on having a good number of hirers who like the hall & want to keep re-booking. To make this work it is essential that we have a contact who can be available to help guide them and to sort their every need & problem. We are deeply indebted to our Trustee, Shawna Campbell, who does a fantastic job in managing this complex process. She also manages the online calendar & somehow keeps the Trustees in line!

Noticeable at weekends are the increased number of birthday parties and wedding receptions. Sensible parents view the cost of hall hire for a children's party as good value against trying to fit large numbers in their homes. The new décor & an inclusive weekend wedding rate have boosted interest from those who need to take a more pragmatic view with their funds.

The Hall hosted several events over the Jubilee weekend. A quiz night on the Thursday evening, hosted by our quizmaster extraordinaire, Steve Howe, was a great success & raised £250 for St Michael's Hospice. An afternoon tea on the Friday afternoon, organised by Shawna Campbell, was attended by over 100 people.

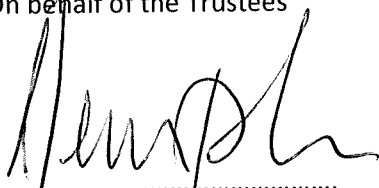
We had intended to run an early September 'welcome to the village' afternoon with teas & cakes as a repeat of last year's successful event. In addition to being a social gathering this was intended to promote the hall users. Regretfully the user uptake was not sufficient to make this work & we had to cancel the event.

Our good friends from the art group put on their annual show, very successfully.

Tracey Jeram, took the brave decision to put on the annual Scarecrow Competition again this year. Whilst numbers were down on previous years it still provided a welcome diversion for those who viewed & voted on the entries. I am slightly biased as winner of the people's choice prize, so I am taking good care of the trophy until the 2023 event.

Finally, I would like to thank everyone who has and does support our work. I believe the hall is in good shape & the future looks bright. My thanks particularly go to my fellow Trustees already mentioned who have helped navigate us through a challenging year and without whom none of these things would happen. Like many voluntary organisations our long-term future does need more people to join us either as Trustees or simply event volunteers. Many hands make light work!

On behalf of the Trustees



.....
Paul Temple
Chairman of Trustees

Date..... 30/10/23

INDEPENDENT EXAMINER'S REPORT TO THE COMMITTEE OF MANAGEMENT**OF SHERBORNE ST JOHN VILLAGE HALL**

I report on the accounts of the Trust for the year ending 31st December 2022 which are set out on pages 7 to 11.

Respective Responsibilities of the Trustees and the Examiner

The charity's trustees are responsible for the preparation of the accounts and approving their Annual Report. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the commission under Section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

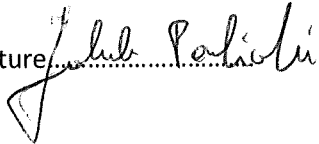
In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 130, of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Mr Jakub Paulicelli

Signature  Date 25/10/2023

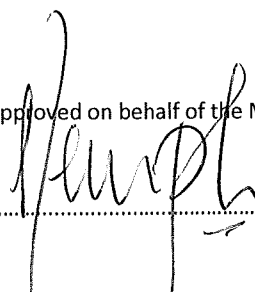
SHERBORNE ST JOHN VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31st DECEMBER 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £	2021 £
INCOMING RESOURCES						
Incoming resources from						
Generated funds:						
Grants	2	£ -	£ -	£ -	£ -	£ 17,374
Donations		£ -	£ -	£ -	£ -	£ -
Activities for generating funds:						
Fund raising		£ 1,276			£ 1,276	£ -
Investment income/Other		£ 17			£ 17	£ 3
		<u>£ 1,293</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 1,293</u>	<u>£ 17,377</u>
Incoming resources from Charitable activities:						
Charges for hall hire		£ 24,043	£ -	£ -	£ 24,043	£ 12,662
Wedding Hire Income		£ 1,627	£ -	£ -	£ 1,627	£ -
Other		£ -	£ -	£ -	£ -	£ -
		<u>£ 26,963</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 26,963</u>	<u>£ 30,039</u>
TOTAL INCOMING RESOURCES						
RESOURCES EXPENDED						
Costs of generating funds:						
Donations to Other Charities		£ 250			£ 250	£ -
Fund raising expenses		£ 859	£ -	£ -	£ 859	£ -
		<u>£ 25,854</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 25,854</u>	<u>£ 30,039</u>
GROSS PROFIT/LOSS						
Water rates		£ 446			£ 446	£ 333
Light and heat		£ 7,334			£ 7,334	£ 3,790
Maintenance and repairs		£ 12,673			£ 12,673	£ 5,288
Caretaking and cleaning		£ 7,093			£ 7,093	£ 4,670
Insurance		£ 1,443			£ 1,443	£ 1,413
Marketing		£ 169			£ 169	£ 144
Telephone and Internet charges		£ 1,607			£ 1,607	£ 1,521
Licences		£ 360			£ 360	£ -
Painting and re decorating		£ -			£ -	£ -
Waste Services		£ 1,743			£ 1,743	£ -
Gardening		£ 525			£ 525	£ -
Sundries and Purchases	3	£ 649			£ 649	£ -
Professional fees		£ 286			£ 286	£ 502
Depreciation		£ -	£ 1,511	£ 10,478	£ 11,990	£ 11,692
		<u>£ 34,329</u>	<u>£ 1,511</u>	<u>£ 10,478</u>	<u>£ 46,319</u>	<u>£ 29,354</u>
Governance costs						
Independent examiner's fee		£ -	£ -	£ -	£ -	£ -
		<u>£ 35,438</u>	<u>£ 1,511</u>	<u>£ 10,478</u>	<u>£ 47,428</u>	<u>£ 29,354</u>
TOTAL RESOURCES EXPENDED						
NET PROFIT/LOSS before transfers						
		-£ 8,475	-£ 1,511	-£ 10,478	-£ 20,465	£ 685
Loan Payments & Transfers	9	-£ 4,150	£ 2,400	£ 1,750	£ -	£ -
		<u>-£ 12,625</u>	<u>£ 888</u>	<u>-£ 8,728</u>	<u>-£ 20,465</u>	<u>£ 685</u>
NET MOVEMENT IN FUNDS						
BALANCES BROUGHT FORWARD						
1 st JANUARY 2022		£ 40,965	£ 3,652	£ 364,985	£ 409,601	£ 408,916
BALANCES CARRIED FORWARD						
AT 31 st DECEMBER 2022		£ 28,340	£ 4,540	£ 356,257	£ 389,137	£ 409,601

SHERBORNE ST JOHN VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31st DECEMBER 2022
BALANCE SHEET AS AT 31st DECEMBER 2022

	Notes	2022 £	2021 £
Generated funds:			
Village Hall	4	£ 356,256	£ 366,735
Furniture and equipment	4	£ 4,540	£ 3,652
		<u>£ 360,797</u>	<u>£ 370,387</u>
CURRENT ASSETS			
Debtors	5	£ 920	£ 180
Balances at bank:			
Deposit and interest bearing accounts		£ 27,029	£ 32,014
Current accounts		£ 1,891	£ 8,971
Cash in Hand		£ 300	£ 300
		<u>£ 30,140</u>	<u>£ 41,465</u>
LIABILITIES - amounts falling due within one year			
Creditors and accruals	6	-£ 1,800	-£ 500
Loans	6	£ -	£ 1,750
		<u>£ 28,340</u>	<u>£ 39,215</u>
NET CURRENT ASSETS/(LIABILITIES)			
		£ 28,340	£ 39,215
LIABILITIES - amounts falling due in more than one year			
Loans	7	£ -	£ -
NET ASSETS		<u><u>£ 389,137</u></u>	<u><u>£ 409,601</u></u>
Represented by:			
FUNDS			
General fund	8	£ 28,340	£ 40,965
Restricted fund	8	£ 4,540	£ 3,652
Endowment fund	8	£ 356,256	£ 364,985
		<u>£ 389,137</u>	<u>£ 409,601</u>

Approved on behalf of the Managing Committee


 Paul Temple

1st JANUARY 2023

AT 31st DECEMBER 2022

Date..... 30/10/23 .

SHERBORNE ST JOHN VILLAGE HALLNOTES TO THE ACCOUNTS FOR THE YEAR TO 31st DECEMBER 2022

Generated funds:

1. Accounting PoliciesBasis of Accounting

These accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice "Accounting and Reporting by Charities", Charities SORP (FRS102).

b) Fixed Assets

Individual fixed assets costing £200 or more are capitalised at cost

Depreciation is provided on the Village Hall building and furniture and equipment at the following rates based on the estimated useful life of these fixed assets and their anticipated residual value:

Village Hall building

2% per annum (straight line basis)

Sheds and External Storage

10% (straight line basis)

Furniture and equipment

25% (straight line basis)

Incoming Resources

Hall Hire: Charges for hall hire are credited to the Statement of Financial Activities when the hire occurs.

Grants and Donations: Grants are credited to the Statement of Financial Activities when the entitlement to the grant is confirmed.

Grants and donations are credited to the fund to which the income relates.

Resources Expended: Resources expended are included in the Statement of Financial Activities on an accruals basis inclusive of irrecoverable VAT.

Charitable activities: This represents the direct and indirect costs of the operation of the village hall.

Costs of generating funds: Fund raising costs are charged to the Statement of Financial Activities when the fund raising activities occur.

Governance costs: Governance costs are those costs associated with charity governance requirements, which relate to the running of the charity.

Taxation

As a registered charity no liability to taxation arises.

As a charity the village hall is eligible for 80% mandatory rate relief and also received 20% discretionary rate relief from Basingstoke and Deane Borough Council.

2. Grants from Sherborne St John Parish Council

An initial loan of £30,000 from the Parish Council is repayable, see note 7.

3. Committee Expenses and Donations1st JANUARY 2022

No member of the committee received any remuneration from the charity.

AT 31st DECEMBER 2022

Donations paid and received

A donation of £250 was made to St Michael's Hospice from Jubilee Fund-Raising activities

SHERBORNE ST JOHN VILLAGE HALLNOTES TO THE ACCOUNTS FOR THE YEAR TO 31st DECEMBER 2022
(continued)**4. Fixed Assets for use by the Charity**

	Freehold Village Hall	Shed & Storage	Furniture and Equipment	Total
1 st January 2022	£ 523,904.93	£ 3,492.00	£ 22,561.75	£ 549,958.68
Additions	-	-	£ 2,399.92	£ 2,399.92
Disposals	-	-	-	£ -
31 st December 2022	<u>£ 523,904.93</u>	<u>£ 3,492.00</u>	<u>£ 24,961.67</u>	<u>£ 552,358.60</u>
1 st January 2022	-£ 157,170.36	-£ 1,396.80	-£ 21,005.02	-£ 179,572.18
Charge for year	-£ 10,478.10	-£ 349.20	-£ 1,162.23	-£ 11,989.53
31 st December 2022	<u>-£ 167,648.46</u>	<u>-£ 1,746.00</u>	<u>-£ 22,167.25</u>	<u>-£ 191,561.71</u>
Net Book Value at 31 st December 2022	<u>£ 356,256.47</u>	<u>£ 1,746.00</u>	<u>£ 2,794.43</u>	<u>£ 360,796.89</u>
Net Book Value at 1 st January 2022	<u>£ 366,734.57</u>	<u>£ 2,095.20</u>	<u>£ 1,556.73</u>	<u>£ 370,386.50</u>

The village hall is valued at cost of construction less depreciation as at 31st December 2022. No value is applied to the land on which the village hall stands.

5. Debtors

	2022	2021
Hall hire fees	£ 919.73	£ 180.00
	<u>£ 919.73</u>	<u>£ 180.00</u>

6. Creditors: amounts falling due less than one year

	2022	2021
Creditors and Security Deposits Held	£ 1,799.58	£ 919.96
Parish Council Loan	£ -	£ 1,750.00
	<u>£ 1,799.58</u>	<u>£ 2,669.96</u>

7. Creditors: amounts falling due in more than one year

	2022	2021
Sherborne St John Parish Council Loan	£ -	£ -
	<u>£ -</u>	<u>£ -</u>

During 2022 a total of £1,750 was repaid on the loan from the Parish Council.

The Loan from Sherborne St John Parish Council is an interest free loan over a period of ten years commencing in May 2012, ending April 2022. This was extended to July 2022 as a result of a payment holiday during the national lockdown. The loan is not fully repaid.

Loan maturity analysis

	2022	2021
Sherborne St John Parish Council Loan	£ -	£ 1,750.00
Amount to be repaid over the period from Jan 2022 to date of termination	£ -	£ 1,750.00
Included in current liabilities (repayable in next 12 months)	£ -	£ 1,750.00
	<u>£ -</u>	<u>£ 1,750.00</u>
Due 1-2 years	£ -	£ 1,750.00
Due 3-5 years	£ -	£ -
Due > 5 years	£ -	£ -
	<u>£ -</u>	<u>£ 1,750.00</u>

SHERBORNE ST JOHN VILLAGE HALL

NOTES TO THE ACCOUNTS FOR THE YEAR TO 31st DECEMBER 2022
(continued)8 Summary of Net Assets by Funds

	Unrestricted Fund	Restricted Fund	Endowment Fund	Total
Fixed assets		- £ 4,540.43	£ 356,256.47	£ 360,796.89
Current assets	£ 30,139.68	-	-	£ 30,139.68
Liabilities	-£ 1,799.58	-	-	-£ 1,799.58
	<u>£ 28,340.10</u>	<u>£ 4,540.43</u>	<u>£ 356,256.47</u>	<u>£ 389,136.99</u>

9 Funds

General Fund (unrestricted) - this represents the unrestricted funds over which the committee of management have unrestricted authority to spend the income and the capital to further the objectives of the charity.

Building Fund (restricted) - this represents funds received for the specific purpose of the building and equipping of the village hall, other than those that form part of the permanent endowment fund. Fund raising and donations with effect from 1st January 2003 to 31st December 2007 were treated as income of this fund.

Endowment Fund - this represents the value of the village hall building which must be held permanently by the charity in accordance with the terms of the grants received towards its construction.

With effect from 1st January 2008 all income of the building fund is treated as income of the general fund and a transfer is made from the general fund to the building fund to cover the cost of any furniture and equipment purchased in the year. Depreciation of the furniture and equipment is charged to the building fund.

Transfers have been made between the general and endowment funds during the year of £1,750 so that the endowment fund represents the written down value of the village hall less the total loans, and to capitalise a new dishwasher and set of patio tables (£2,399.92).

10 Security

The grants received towards the construction of the Village Hall are secured against the freehold building in the event of the grants being repayable.

In the event of the building ceasing to be used as a village hall, the grants are repayable to the funding organisations.

SHERBORNE ST JOHN VILLAGE HALL

England & Wales - Charity number 301945

Accounts

SHERBORNE ST JOHN VILLAGE HALL

REGISTERED CHARITY NUMBER 301945

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31st DECEMBER 2021

SHERBORNE ST JOHN VILLAGE HALL

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

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Trustees' annual report	2-5
Independent Examiner's report to the trustees	6
Statement of financial activities	7
Balance sheet	8
Notes to the financial statements	9-11

SHERBORNE ST JOHN VILLAGE HALLTRUSTEES AND PROFESSIONAL ADVISERS**Officers of Sherborne St John Village Hall Management Committee at 31st December 2021****Trustees**

Chairperson	Mr Paul Temple
Secretary	Mrs Shawna Campbell
Treasurer	Mr Brian "Mitch" Mitchison
Committee Members	Mrs Hilary Andrews
	Mrs Tracey Jeram
	Mrs Debra Morgan
Parish Council Representative	Mr Richard Morgan

User Group Representatives None

Bankers Lloyds Bank plc

Independent Examiner Mr David Harlow FFA
Edmonds Accountants
Lexham House
Binfield
Bracknell
RG42 4HP

Solicitors Phillips Solicitors Limited
Town Gate
38 London Street
Basingstoke
Hampshire
RG21 7NY

SHERBORNE ST JOHN VILLAGE HALL

ANNUAL REPORT FOR THE YEAR TO 31st DECEMBER 2021

The Committee of Management present their Report for the year ended 31st December 2021.

The Charity was established by Trust Deed dated 24th February 1967, and is registered with the Charity Commission Number 301945.

Objects, Organisation and Activities

The object of the Charity is to provide a village hall for the use of the inhabitants of Sherborne St John and the neighbourhood, in particular for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

The Charity is organised as a Trust with a Committee of Management comprising elected and nominated members.

The members of the Committee of Management at the year end and their appointing body where appropriate were:

Mr Paul Temple	Chairman	Elected member
Mr Brian Mitchison	Treasurer	Elected member
Mrs Shawna Campbell	Secretary	Elected member
Mrs Debra Morgan		Co-opted member
Mrs Hilary Andrews		Co-opted member
Mrs Tracey Jeram		Co-opted member
Mr Richard Morgan (Chair of the Parish Council) attended as an invited observer		

During 2021 no changes were made to the Committee.

Three members of the committee are elected on an annual basis at the Annual General Meeting; co-opted members are invited to join the committee by the elected members. New committee members are provided with information on the work of the charity and the role and responsibilities of a trustee and the responsibilities under the premises license.

It is the duty of the Charity's Trustees to approve the Trustees' Annual Report prepared by the committee.

The committee met formally five times during the year ended 31st December 2021, most of these by Zoom because of the pandemic.

Principal Office

The location of the principal office of the Charity is:

Sherborne St John Village Hall
Kiln Road
Sherborne St John
Basingstoke
Hampshire
RG24 9HP

SHERBORNE ST JOHN VILLAGE HALL

ANNUAL REPORT FOR THE YEAR TO 31st DECEMBER 2021

(continued)

Principle Activities

This is my second Village Hall annual report. When I took on this role, I did not foresee the challenging conditions that we would face over this period. As a population we have had to learn to live with constantly changing constraints on our behaviour and this has impacted quite severely on our ability, as a village hall, to deliver the services we aspire to. 2021 saw us pass through three phases of lockdown until something like a return to 'normal service' in July. Each phase presented us, and our users, with new challenges. We are deeply indebted to our customers for their perseverance and resourcefulness in coping with all these changes.

Out of challenges come opportunities and we would like to think that we have used our time and resources to good effect. We have looked at all areas of our operation to improve and streamline the services we offer in more detail than time constraints normally allow and I will detail the outcomes of our efforts in more detail below.

Finance

As ever we are indebted to our Honorary Treasurer Mitch Mitchison for keeping us up to date with all our financial reporting. Details of our financial position are recorded in the annual accounts which Mitch will go through in more detail following my report. With all the constraints mentioned above our normal practise of working against a budget was largely unsustainable which was akin to making a journey without a map. We could only apply the well-established disciplines of effective cost control and revenue stimulation in the hope that life would shortly return to normal.

As in 2020 we received Central government grants to assist our cash flow, directed to us by our local authority. Our cost controls were improved when we changed our accounting package to Xero, a system that several of us had worked with in other businesses. As we anticipated, this has reduced the high workload whilst at the same time considerably improving our efficiency. Amongst other benefits invoices can be raised quickly and simply, and statements and reminders are issued automatically.

Personnel

Two goodbyes over the course of this year. In common with many others our caretaker Mike Barnes decided to take retirement in the middle of the year. Mike had worked with us for 3 years & had treated the building with a degree of care as if it were his own. We would like to record here our thanks for all his hard work & for making our work as Trustees more manageable & enjoyable. In view of the uncertainties moving forward the Trustees decided not to replace Mike immediately as caretaker but to take on some of the duties themselves, critically aided by our immediate neighbour, Steve Kerslake, who provides us with the vital service of key management. Our sincerest thanks to Steve for his support.

Our long serving Trustee, Hilary Mills, stood down, temporarily we hope, because of pressure of work. Amongst her other tasks Hilary managed our volunteer led activities, a key part of our role in the community. Hilary will be a hard act to follow but we are fortunate to have as a fellow Trustee, Tracey Jeram, who will step into those shoes. Thank you to both of you.

Repairs & Maintenance

We took the opportunity of lockdown to look at marketing opportunities for the hall in the immediate future. The colour scheme had been left largely unchanged from the original, which whilst practical, was beginning to look dated. The Hall has been redecorated along with new curtains and the area previously known as The

Surgery, despite it not having been used as such for many years, has been refurbished & is now known as the Vyne Room.

We have stayed very much on top of our statutory health & safety checks, all carefully managed by our Trustee Debra Morgan. These are rolled out on a regular & routine programme. An exception this year was the statutory 5-year electrical inspection which showed that apart from upgrades to suit new regulations, the system is in good health. We are currently reviewing the lighting system to see if it is cost efficient to convert more lights to LED's & looking to replace the fire alarm system & upgrade the intruder alarm. Next on the list will be an upgrade to the kitchen, ideally to have stainless steel worktops & an upgrade of the equipment. These works should safeguard key areas of the building for many years to come.

In line with improving facilities for hirers we have bought 2 benches and 30 aluminium patio chairs to make better use of the outside areas of the building. We need to add a number of small tables when suitable ones can be sourced.

Bookings

In my report last year, I highlighted the new and independent website that we had set up for the village hall. We have refined this further over the year and now find an increasing number of inquiries coming from this source. Previously we were but a link on the Parish Council website and therefore dependent on people navigating their way through that site to the village hall.

We were obviously uncertain how bookings might progress after the lockdown, but the reality has been that these have increased month by month to the point where there is little or no space in the peak hours booking slots.

Noticeable at weekends are an increase in birthday parties and wedding receptions. Sensible parents view the cost of hall hire for a children's party as good value against trying to fit large numbers in their homes. The new décor & an inclusive weekend wedding rate have boosted interest from those who need to take a more pragmatic view with their funds.

In early September we ran a 'welcome to the village' afternoon with teas & cakes. With new developments & many house moves we identified a likely 500 people who had relocated just before or through lockdown. Our event allowed our hall customers to publicise their activities & for all to meet new people. Hopefully we will repeat this in 2022.

Our good friends from the art group put on their annual show, very successfully it seems, despite their date following closely on lockdown. Thanks for taking on what looked to be a big risk.

Tracey Jeram, who I mentioned above, also took the brave decision to put on the annual Scarecrow Competition before lockdown finished. Whilst numbers were down on previous years it still provided a welcome diversion for those who viewed & voted on the entries. I am slightly biased as winner of the people's choice prize, so I am taking good care of the trophy until the 2022 event.

We are heading towards Jubilee celebrations in June 2022 which would conflict with a likely Village Fayre so this will now not take place until 2023. We are confident that other village events will continue to build back over this period.

Our success as a village hall ultimately depends on having a good number of hirers who like the hall & want to keep re-booking. To make this work it is essential that we have a contact who can be available to help guide them and to sort their every need & problem. We are deeply indebted to our Trustee, Shawna Campbell, who does a fantastic job in managing this complex process.

Finally, I would like to thank everyone who has and does support our work. I believe the hall is in good shape & the future looks bright. My thanks particularly go to my fellow Trustees already mentioned who have helped navigate us through a challenging year and without whom none of these things would happen. Like many

voluntary organisations our long-term future does need more people to join us either as Trustees or simply event volunteers. Many hands make light work!

On behalf of the Trustees

.....{original signed}.....

Paul Temple
Chairman of Trustees

Date.....27 Apr 22.....

INDEPENDENT EXAMINER'S REPORT TO THE COMMITTEE OF MANAGEMENT

OF SHERBORNE ST JOHN VILLAGE HALL

I report on the accounts of the Trust for the year ending 31st December 2021 which are set out on pages 7 to 11.

Respective Responsibilities of the Trustees and the Examiner

The charity's trustees are responsible for the preparation of the accounts and approving their Annual Report. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the commission under Section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 130, of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Mr David Harlow FFA
Edmonds Accountants
Lexham House
Binfield, Bracknell
RG42 4HP

Signature...{original signed}.....

Date...27 Apr 22.....

SHERBORNE ST JOHN VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31st DECEMBER 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £	2020 £
INCOMING RESOURCES						
Incoming resources from						
Generated funds:						
Grants	2	£ 17,374	£ -	£ -	£ 17,374	£ 11,334
Donations		£ -	£ -	£ -	£ -	£ -
Activities for generating funds:						
Fund raising		£ -			£ -	£ 94
Investment income/Other		£ 3			£ 3	£ 5
		<u>£ 17,377</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 17,377</u>	<u>£ 11,433</u>
Incoming resources from Charitable activities:						
Charges for hall hire		£ 12,662	£ -	£ -	£ 12,662	£ 9,665
Wedding Hire Income		£ -	£ -	£ -	£ -	£ -
Other		£ -	£ -	£ -	£ -	£ -
		<u>£ 30,039</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 30,039</u>	<u>£ 21,098</u>
RESOURCES EXPENDED						
Costs of generating funds:						
Donations to Other Charities		£ -			£ -	£ 100
Fund raising expenses		£ -	£ -	£ -	£ -	£ 396
		<u>£ 30,039</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 30,039</u>	<u>£ 20,602</u>
GROSS PROFIT/LOSS						
Water rates		£ 333			£ 333	£ 555
Light and heat		£ 3,790			£ 3,790	£ 3,190
Maintenance and repairs		£ 5,288			£ 5,288	£ 2,214
Caretaking and cleaning		£ 4,670			£ 4,670	£ 4,030
Insurance		£ 1,413			£ 1,413	£ 1,418
Marketing		£ 144			£ 144	£ 365
Telephone and Internet charges		£ 1,521			£ 1,521	£ 637
Licences		£ -			£ -	£ -
Painting and re decorating		£ -			£ -	£ -
Gardening		£ -			£ -	£ -
Sundries and Purchases	3	£ -			£ -	£ 481
Professional fees		£ 502			£ 502	£ 454
Depreciation		£ -	£ 1,214	£ 10,478	£ 11,692	£ 11,195
		<u>£ 17,661</u>	<u>£ 1,214</u>	<u>£ 10,478</u>	<u>£ 29,354</u>	<u>£ 24,540</u>
Governance costs						
Independent examiner's fee		£ -	£ -	£ -	£ -	£ -
		<u>£ 17,661</u>	<u>£ 1,214</u>	<u>£ 10,478</u>	<u>£ 29,354</u>	<u>£ 25,036</u>
NET PROFIT/LOSS before transfers						
		£ 12,377	-£ 1,214	-£ 10,478	£ 685	-£ 3,938
Loan Payments & Transfers	9	-£ 4,989	£ 1,989	£ 3,000	£ -	£ -
		<u>£ 7,388</u>	<u>£ 775</u>	<u>-£ 7,478</u>	<u>£ 685</u>	<u>-£ 3,938</u>
BALANCES BROUGHT FORWARD						
1st JANUARY 2020		£ 33,577	£ 2,877	£ 372,463	£ 408,916	£ 412,854
BALANCES CARRIED FORWARD AT 31st DECEMBER 2020		£ 40,965	£ 3,652	£ 364,985	£ 409,601	£ 408,916

SHERBORNE ST JOHN VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR TO 31st DECEMBER 2021
BALANCE SHEET AS AT 31st DECEMBER 2021

	Notes	2021 £	2020 £
Generated funds:			
Village Hall	4	£ 366,735	£ 377,213
Furniture and equipment	4	£ 3,652	£ 2,877
		<u>£ 370,387</u>	<u>£ 380,090</u>
CURRENT ASSETS			
Debtors	5	£ 180	£ 509
Balances at bank:			
Deposit and interest bearing accounts		£ 32,014	£ 20,012
Current accounts		£ 8,971	£ 13,037
Cash in Hand		£ 300	£ 300
		<u>£ 41,465</u>	<u>£ 33,858</u>
LIABILITIES - amounts falling due within one year			
Creditors and accruals	6	-£ 500	-£ 281
Loans	6	-£ 1,750	-£ 3,000
		<u>-£ 2,250</u>	<u>-£ 3,281</u>
NET CURRENT ASSETS/(LIABILITIES)		£ 39,215	£ 30,577
LIABILITIES - amounts falling due in more than one year			
Loans	7	£ -	-£ 1,750
NET ASSETS		<u><u>£ 409,601</u></u>	<u><u>£ 408,917</u></u>
Represented by:			
FUNDS			
General fund	8	£ 40,965	£ 33,577
Restricted fund	8	£ 3,652	£ 2,877
Endowment fund	8	£ 364,985	£ 372,463
		<u>£ 409,601</u>	<u>£ 408,917</u>

Approved on behalf of the Managing Committee

...{original signed}..... Paul Temple

1st JANUARY 2022

AT 31st DECEMBER 2021

Date.....27 Apr 22.....

SHERBORNE ST JOHN VILLAGE HALLNOTES TO THE ACCOUNTS FOR THE YEAR TO 31ST DECEMBER 2021

Generated funds:

1. Accounting PoliciesBasis of Accounting

These accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice "Accounting and Reporting by Charities", Charities SORP (FRS102).

b) Fixed Assets

Individual fixed assets costing £200 or more are capitalised at cost

Depreciation is provided on the Village Hall building and furniture and equipment at the following rates based on the estimated useful life of these fixed assets and their anticipated residual value:

Village Hall building

2% per annum (straight line basis)

Sheds and External Storage

10% (straight line basis)

Furniture and equipment

25% (straight line basis)

Incoming Resources

Hall Hire: Charges for hall hire are credited to the Statement of Financial Activities when the hire occurs.

Grants and Donations: Grants are credited to the Statement of Financial Activities when the entitlement to the grant is confirmed.

Grants and donations are credited to the fund to which the income relates.

Resources Expended: Resources expended are included in the Statement of Financial Activities on an accruals basis inclusive of irrecoverable VAT.

Charitable activities: This represents the direct and indirect costs of the operation of the village hall.

Costs of generating funds: Fund raising costs are charged to the Statement of Financial Activities when the fund raising activities occur.

Governance costs: Governance costs are those costs associated with charity governance requirements, which relate to the running of the charity.

Taxation

As a registered charity no liability to taxation arises.

As a charity the village hall is eligible for 80% mandatory rate relief and also received 20% discretionary rate relief from Basingstoke and Deane Borough Council.

2. Grants from Sherborne St John Parish Council

An initial loan of £30,000 from the Parish Council is repayable, see note 7.

Throughout the pandemic, Basingstoke and Deane have provided grant funding as part of their Covid-19 relief efforts - these totalled £17,374 in 2021

3. Committee Expenses and Donations**1ST JANUARY 2021**

No member of the committee received any remuneration from the charity.

AT 31ST DECEMBER 2021

Donations paid and received

None

SHERBORNE ST JOHN VILLAGE HALL

NOTES TO THE ACCOUNTS FOR THE YEAR TO 31st DECEMBER 2021
(continued)4. Fixed Assets for use by the Charity

	Freehold Village Hall	Shed & Storage	Furniture and Equipment	Total
1 st January 2021	£ 523,904.93	£ 3,492.00	£ 20,572.75	£ 547,969.68
Additions	-	-	£ 1,989.00	£ 1,989.00
Disposals	-	-	-	£ -
31 st December 2021	£ 523,904.93	£ 3,492.00	£ 22,561.75	£ 549,958.68
1 st January 2021	-£ 146,692.26	-£ 1,047.60	-£ 20,140.02	-£ 167,879.88
Charge for year	-£ 10,478.10	-£ 349.20	-£ 865.00	-£ 11,692.30
31 st December 2021	-£ 157,170.36	-£ 1,396.80	-£ 21,005.02	-£ 179,572.18
Net Book Value at 31st December 2021	£ 366,734.57	£ 2,095.20	£ 1,556.73	£ 370,386.50
Net Book Value at 1 st January 2021	£ 377,212.67	£ 2,444.40	£ 432.73	£ 380,089.80

The village hall is valued at cost of construction less depreciation as at 31st December 2021. No value is applied to the land on which the village hall stands.

5. Debtors

	2021	2020
Hall hire fees	£ 180.00	£ 509.42
	<u>£ 180.00</u>	<u>£ 509.42</u>

6. Creditors: amounts falling due less than one year

	2021	2020
Creditors and Security Deposits Held	£ 919.96	£ 280.79
Parish Council Loan	£ 1,750.00	£ 3,000.00
	<u>£ 2,669.96</u>	<u>£ 3,280.79</u>

7. Creditors: amounts falling due in more than one year

	2021	2020
Sherborne St John Parish Council Loan	£ -	£ 1,750.00
	<u>£ -</u>	<u>£ 1,750.00</u>

During 2020 a total of £3,000 was repaid on the loan from the Parish Council. Under a Memorandum of Understanding between the Trustees of the Village Hall and the Parish Council it is agreed that £250 will be repaid each calendar month.

The Loan from Sherborne St John Parish Council is an interest free loan over a period of ten years commencing in May 2012, ending April 2022. This was extended to July 2022 as a result of a payment holiday during the national lockdown.

Loan maturity analysis

	2021	2020
Sherborne St John Parish Council Loan	£ 1,750.00	£ 4,750.00
Amount to be repaid over the period from Jan 2022 to date of termination	£ 1,750.00	£ 1,750.00
Included in current liabilities (repayable in next 12 months)	£ 1,750.00	£ 3,000.00
	<u>£ 1,750.00</u>	<u>£ 4,750.00</u>
Due 1-2 years	£ 1,750.00	£ 4,750.00
Due 3-5 years	£ -	£ -
Due > 5 years	£ -	£ -
	<u>£ 1,750.00</u>	<u>£ 4,750.00</u>

SHERBORNE ST JOHN VILLAGE HALLNOTES TO THE ACCOUNTS FOR THE YEAR TO 31st DECEMBER 2021
(continued)**8 Summary of Net Assets by Funds**

	Unrestricted Fund	Restricted Fund	Endowment Fund	Total
Fixed assets		- £ 3,651.93	£ 366,734.57	£ 370,386.50
Current assets	£ 41,464.93	-	-	£ 41,464.93
Liabilities	-£ 499.96	-	-£ 1,750.00	-£ 2,249.96
	<u>£ 40,964.97</u>	<u>£ 3,651.93</u>	<u>£ 364,984.57</u>	<u>£ 409,601.47</u>

9 Funds

General Fund (unrestricted) - this represents the unrestricted funds over which the committee of management have unrestricted authority to spend the income and the capital to further the objectives of the charity.

Building Fund (restricted) - this represents funds received for the specific purpose of the building and equipping of the village hall, other than those that form part of the permanent endowment fund. Fund raising and donations with effect from 1st January 2003 to 31st December 2007 were treated as income of this fund.

Endowment Fund - this represents the value of the village hall building which must be held permanently by the charity in accordance with the terms of the grants received towards its construction.

With effect from 1st January 2008 all income of the building fund is treated as income of the general fund and a transfer is made from the general fund to the building fund to cover the cost of any furniture and equipment purchased in the year. Depreciation of the furniture and equipment is charged to the building fund.

Transfers have been made between the general and endowment funds during the year of £3,000 so that the endowment fund represents the written down value of the village hall less the total loans, and to capitalise a new set of curtains for the main hall (£1,989).

10 Security

The grants received towards the construction of the Village Hall are secured against the freehold building in the event of the grants being repayable.

In the event of the building ceasing to be used as a village hall, the grants are repayable to the funding organisations.