

Otterbourne Village Hall Committee – Registered Charity 301911

Chairman's Annual Report – June 2025

Another year has slipped past and as I sit down to compose this report, it gives me a chance to reflect on everything that has taken place over these last 12 months.

The Village Hall continues to stand as a cornerstone of the local community, a place where clubs can thrive, friendships are forged and memories made. The hall offers a first class facility and this is endorsed by the solid schedule of daily bookings and continued demand.

As we know, this is largely down to the way the hall is presented, managed and maintained but it is also positively enhanced by the success and vibrancy of the clubs and societies that use the hall on a regular basis.

A heartfelt thanks goes to Terry and Carol who continue to keep the hall in great condition and this is assisted by the way the wonderful clubs are managed and organised. As I will continue to say, Otterbourne Village Hall needs you and for all your efforts I am very grateful.

The numerous tweaks and renovations undertaken throughout the year, coupled with prudent financial management in key areas, have significantly contributed to our progress. Susie continues to make substantial progress in modernising the way we manage our finances (thanks Susie!), and we appear to be in a robust financial position. We hope to maintain this positive trajectory moving forward.

Otterbourne Theatre Company had another fantastic 12 months since my last report including sold out Murder Mystery Evenings, the hugely popular Alice in Wonderland Pantomime and the upcoming 'Another Night at the Musicals – Title Songs' Summer Show. Richard and his talented team deserve great credit for their continued enthusiasm and success.

On a personal note, I want to thank not only Terry for his unwavering commitment in managing the hall, and all that goes on within it, but I would also like to thank all of the Committee for their support over the last 12 months, particularly Pete, Tim and Susie who have been fantastic as always. I would like to single out Pete who does so much for the hall, from his practical skills to his technical knowledge, he is an amazing asset for us all.

Have a great summer.

Andy Goodridge

Chairman

Otterbourne Village Hall
Year End Accounts
31st March 2025

Registered Charity Number - 301911

Address

Otterbourne Village Hall
Otterbourne
Winchester
Hampshire

Independent Examiner

John K. Murray, DMS, FCPFA
Chartered Public Finance Accountant (Fellow)
9 Burley Road
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Otterbourne Village Hall
Income Analysis
Year ended 31 March 2025

Income Source	2,025	2024	2023	2022
New Club - Forever Young	2,720			
New Club - Sound Bath	175			
A Cappello Choir	1,980	2,015	1,690	1,600
A&L Dance Club	1,350	2,385	2,510	920
AA	1,225	1,575	675	
Anglo-Scandinavian	520	500	500	400
New Club - Art Vinery	320			
Brass Band	1,950	1,640	1,860	1,280
Bridge School	2,090	2,805	2,860	1,375
Brush Strokes	2,160	2,065	1,910	1,665
Cameo Club	300	300	240	160
Car Club	1,740	1,060	2,315	750
Choir Club	1,530	1,100	1,175	625
Conservation Group	60	30	60	30
Flower Club	700	705	560	195
Hampshire County Council - Adopt South	800	2,220		
Indian Dance	780	780		
Institute of Advanced Motorists (I.A.M)	1,300	1,030		570
Itchen Valley Radio Club	770	945	715	300
Jiggly Wrigglers	1,800	440	360	400
Lace Makers	715	935	970	800
En Joy Dance	18,366	10,804		
Parish Council	555		390	460
Pilates	2,110	2,060		
Slimming World	2,260	1,810		
Southampton Advanced Motorist (S.A.M)	890	755		
SWS (Southern Water)	905	890	405	300
Tango Club	2,400	2,100	2,115	1,170
Waltham Chase Motor Cycle Club	750	500		
WI	2,390	2,000	2,330	1,120
Winchester City Council	720			
Yoga	5,875	5,713		
Yoga/Pilates			6,105	5,000
Your weigh	690	720		630
Committee Functions	23,761	22,403	19,268	12,897
Other lets	11,958	11,220	11,150	11,335
Wine Circle				105
Slimming World / Weight Watchers			2,220	0
Solent Advanced - Road Smart			1,005	
Roll Play/Gyms etc		3,695	11,200	12,090
Rugby Tots			2,575	1,050
Russian Classes		90	1,110	950
Seasons Art Club			2,100	
Sequence Dance		1,160	1,400	1,360
Dog Club			1,000	180
Cheeky Monkey		140		
Advanced Motorist			305	
Alpha/Alpha				750
Brendon Care		500	1,120	
Sub Total	98,614	89,089	84,198	60,467
Add:				
Interest				0
Grants WCC	12,850			10,667
Donations	88		744	100
Sale of Tech Equipment & Sound Box	1,076			
Biffa - Toilets			3,970	30,000
Sub Total	14,014	-	4,714	40,767
Total Income	112,628	89,089	88,911	101,234

% Income (over £3,000)

Committee Functions	24%	25%	23%	21%
Other Lets	12%	13%	13%	19%
Roll Play/Gyms		4%	13%	20%
Yoga	6%	6%		
N Joy Dannce	19%	12%		
Yoga/Pilates				

Otterbourne Village Hall
Income & Expenditure
Year ended 31 March 2025

	<u>2025</u>	<u>2024</u>
<u>Income</u>		
Lettings	98,614	89,089
Grant - Toilets	12,850	
Sale of Technical Equipment	1,076	
Donations	88	
	<u>112,628</u>	<u>89,089</u>
<u>Expenditure</u>		
Committee Functions	7,231	6,391
Telephone	2,181	1,510
Cleaning	13,557	13,175
Building Management	21,711	15,757
Repairs, renewals & servicing	13,070	8,460
Garden Upkeep	1,050	975
Audit Fee	220	200
Rates/Water/Dustbins	11,173	9,265
Insurance	2,643	2,411
Electricity & Gas	12,911	4,947
Welfare/donations/sundries	85	1,089
Toilet Refurbishment	12,250	9,407
Carpet - Bianchi Suite		3,973
Stage Lights & Uplighters		0
Subscription & Licences	1,378	163
PC & Monitor		598
Office Supplies	433	
Sound System	3,758	
	<u>103,650</u>	<u>78,322</u>
Excess of Income / Expenditure	8,978.51	10,767
Depreciation of Fixtures & Fittings		0
Net result excess / (Loss)	<u>8,979</u>	<u>10,767</u>

Otterbourne Village Hall
Balance Sheet
Year ended 31 March 2025

	<u>2025</u>	<u>2024</u>
FIXED ASSETS		
Freehold Property	158,430	158,430
Fixtures & Fittings	0	0
Total Fixed Assets	<u>158,430</u>	<u>158,430</u>
CURRENT ASSETS		
Prepayments	1,570	1,570
Bank Account	44,656	35,678
Total Current Assets	<u>46,227</u>	<u>37,248</u>
CURRENT LIABILITIES		
Creditors due within 1 year	0	0
Total Liabilities	<u>0</u>	<u>0</u>
NET ASSETS	<u>204,657</u>	<u>195,678</u>

Represented By:

CAPTIAL ACCOUNT

Balance bought Forward	195,678	184,911
Year End Result	8,979	10,767
	<u>204,657</u>	<u>195,678</u>

Otterbourne Village Hall
Fixed Assets
Year ended 31 March 2025

	<u>Freehold Property</u>	<u>Fixture & Fittings</u>	<u>Total</u>
<u>Cost</u>			
At 1 April 2024	158,430	70,500	228,930
Additions	0	0	0
Disposals	0	0	0
As at 31 March 2025	158,430	70,500	228,930
<u>Depreciation</u>			
At 1 April 2024	0	70,500	70,500
Charge for year (10% cost)	0	0	0
At 31 March 2025	0	70,500	70,500
<u>Net Book Value</u>			
At 31 March 2024	158,430	0	158,430
At 31 March 2025	158,430	0	158,430

Independent Examiner's Report

This report on the Accounts of the Otterbourne Village Hall Management Committee for the year ended 31 March 2025 is in respect of an Examination carried out under the Charities Act 1993

Respective Responsibilities of Management Committee and Examiner

As the Members of the Management Committee (and as Trustees), but particularly the Treasurer as your Representative, you are responsible for the preparation of the Accounts. As a Management Committee, you consider that the audit requirements of section 43(2) of the Charities Act 1993 do not apply. In other words, as a Management Committee, you do not consider that it is required to have an Audit by a Registered Auditor because your gross income or total expenditure during 2024/2025 did not exceed £250,000.

It is my responsibility to issue this Report on those Accounts in accordance with the terms of the Charities (Accounts and Reports) Regulations 1995.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under the Act. That examination includes a review of the accounting records kept by the Management Committee and comparisons of the Accounts with those records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as the Management Committee, but particularly the Treasurer as your representative, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of Charities Act 1993 have not been met.

No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.



John K. Murray, DMS, FCPFA.
Chartered Public Finance Accountant (Fellow)

14 May 2025

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JOHN K. MURRAY

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14 May 2025

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Dear Susie

Otterbourne Village Hall
Accounts to 31 March 2025

Further to our meeting today – I gave you the Independent Examination Certificate and my Invoice – I am content with the Accounts as drawn. We did discuss the following matters:

1. Insurance. I am pleased to see that you have raised your Public Liability cover to £10,000,000 and your Fidelity Guarantee to £50,000
2. HMRC. Thank you for sharing the correspondence with Terry about taxation etc.
3. Banking arrangements. We also discussed your banking arrangements with Santander. In view of the balance you are holding in a current (non-interest bearing) account it would be beneficial talking with the Bank about opening an interest-bearing deposit account. With Internet banking it is quite easy to move money between the two accounts.

Yours sincerely

John K. Murray

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