

Otterbourne Village Hall Committee – Registered Charity 301911

Chairman's Annual Report – June 2021

I seem to recall starting my report from last year saying it had been an interesting year, but we all hoped normal was just around the corner - it has been a long corner!

Slowly things seem to be cautiously getting back to what we remember but it has of course been a tough year for many since my last note and as a committee we have witnessed the impact of this terrible disease with the sad passing of committee member David Stirrup last November.

I think we will remain in the shadow of the virus for a short while yet, however, OVH is still here and through the monumental efforts of Terry and Carol and the support of our wonderful members, clubs, and committee there are many reasons to be optimistic about what the next 12 months hold.

The hall itself has seen some welcome improvements including lowered ceilings to the main hall, and insulated lofts – the aim of these works is to improve the energy efficiency of the halls and reduce costs. Whilst, because of circumstances, the benefits of these changes have only been enjoyed by a limited few to date, the facilities as a whole remain in tip top condition and this is mostly down to Terry and Carol who have been as busy as always, painting, cleaning and constantly trying to keep up with the ever-changing COVID guidelines and rules.

Inevitably, some clubs have been unable to continue in these uncertain times, but Terry has done incredibly well to find new clubs to ensure, when we are open again, the hall is once again fully utilised.

Terry deserves a special mention for his efforts in securing grant funding from numerous sources – I know from my very limited involvement how painful the process is (I am sure he has been asked for his inside leg measurement on a few occasions!) but he has stuck at it resiliently and as a result, the hall remains in a good financial position for which we are incredibly fortunate. We have also sought to manage other expenditure, putting planned projects (including the toilet refurbishment) on hold until we have sufficient funds (or grants) to cover the costs comfortably and without compromising our reserved funds.

In addition to Terry and Carol, the hall is supported in so many ways by so many volunteers and we really do appreciate everything they do to keep the hall running so well. The installation of CCTV was a great example of the team spirit we have at OVH and thanks go to all those involved, particularly Pete, Charlie and John.

Not having a Panto perhaps reflects the general lack of fun being had by us all (oh yes it does!) – but the OTC are primed and ready to unleash whatever their creative minds can muster, and I know that when they are able to, they will bring entertainment and joy back to the hall in bucket loads.

Regular communication has been essential with our lovely clubs and I would like to thank them all for their continued patience and understanding throughout the year.

On a personal note, I want to thank not only Terry for his boundless enthusiasm for the hall and all that goes on within it but also the Committee for their support over the last 12 months, particularly Pete, Tim and Diana.

Stay safe and take care.

Andy Goodridge (Chairman)



JOHN K. MURRAY

TAXATION and ACCOUNTANCY SERVICES

9 BURLEY ROAD
WINCHESTER
SO22 6LJ
30 April 2021

Telephone 01962 880743
Mobile 07850 863612
john.murray233@ntlworld.com

Dear Diana

Otterbourne Village Hall
Accounts to 31 March 2021

I enclose the full set of accounts together with the Independent Examination Certificate.

You will know, without me telling you, about the terrible impact Covir-19 has had on the financial viability of the Hall. If it had not been for the Grants from Winchester City Council, you would have almost been bankrupt. Let us all hope that 2021/22 will be better for all of us.

You will see on Page 3 that I have not completed the % Column. This would be meaningless.

I am taking this opportunity of enclosing my Invoice which I have not increased this year.

Yours sincerely,

John K. Murray

Mrs. D. Axford,
Honorary Treasurer,
Otterbourne Village Hall,
10 Hamble Court,
Chandler's Ford,
Eastleigh, Hants.
SO53 5NN

OTTERBOURNE VILLAGE HALL

Accounts for the year ended

31 March 2021

Independent Examiner's Report

This report on the Accounts of the Otterbourne Village Hall Management Committee for the year ended 31 March 2021 is in respect of an Examination carried out under the Charities Act 1993

Respective Responsibilities of Management Committee and Examiner

As the Members of the Management Committee (and as Trustees), but particularly the Treasurer as your Representative, you are responsible for the preparation of the Accounts. As a Management Committee, you consider that the audit requirements of section 43(2) of the Charities Act 1993 do not apply. In other words, as a Management Committee, you do not consider that it is required to have an Audit by a Registered Auditor because your gross income or total expenditure during 2020/2021 did not exceed £250,000.

It is my responsibility to issue this Report on those Accounts in accordance with the terms of the Charities (Accounts and Reports) Regulations 1995.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under the Act. That examination includes a review of the accounting records kept by the Management Committee and comparisons of the Accounts with those records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as the Management Committee, but particularly the Treasurer as your representative, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of Charities Act 1993 have not been met.

No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached



John K. Murray, DMS, FCPFA.
Chartered Public Finance Accountant (Fellow)

9 Burley Road
Winchester, Hants.
SO22 6LJ

30 April 2021

Registered Charity Number - 301911

Address

Otterbourne Village Hall
Otterbourne,
Winchester, Hampshire

**Independent
Examiner**

John K. Murray, DMS., FCPFA
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9 Burley Road
Winchester, Hampshire
SO22 6LJ

A handwritten signature in dark ink, located in the bottom right corner of the page. The signature is stylized and appears to be a cursive representation of a name.

Otterbourne Village Hall
Receipts Analysis 2018 - 2021

<u>Income Source</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Your Weigh	120	685	560	510
Yoga/Pilates	1415	7435	4835	4535
WI	0	1560	1460	1405
Dog Club	495	3290	4695	410
Stroke Club	0	880	640	520
Flower Club	0	695	715	1945
Bridge School	0	2565	2240	1855
Dance Club	0	2080	1650	1925
7Brass Band	385	2370	1650	1710
Parish Council	330	330	315	350
SWS	177	470	415	275
Wine Circle	0	245	305	315
Cameo Club	0	240	120	240
Chiltern Tutorial	0	0	6500	13250
Lace makers	640	2030	1525	2050
Committee Functions	0	21624	19933	21319
SFP Art	0	0	450	1000
Brush Strokes	350	1935	1795	1400
Twinkle Toes	0	0	590	2260
Dante Society	0	480	400	250
Other Lets	1012	13810	14015	12375
Nimble Fingers	0	635	600	600
Car Club	0	1035	1050	1000
Tango Club	360	450	470	1050
Conservation Group	0	60	50	25
Slimming World/Weight Watchers	805	1925	1560	1040
Moo Music	0	0	0	575
Radio Club	120	690	550	350
IAM	0	685	1035	565
Otterbourne Choir	0	1045	745	595
Alpha/Alpha	0	1855	200	700
Baby Signing/Tiny Talk	0	0	0	125
Roll Play	11425	9755	0	0
Gong Bath	0	105	0	0
New Dance Group	200	0	0	0
Singing - No Music	200	0	0	0
	=====	=====	=====	=====
	18034	80964	71068	80219
Less Covid Refunds	450	0	0	0
	17584	80964	71068	80219
add interest	98	37	35	68
Sale of tables	0	0	0	458
Covid-19 Grants WCC	19907	0	0	0
	=====	=====	=====	=====
	37589	81001	71103	80745
	=====	=====	=====	=====
<u>% of Income</u>				
Chiltern Tutorial		0	9	17
Committee Functions		27	28	27
Other Lets		17	20	15
Roll Play		12	0	0



Otterbourne Village Hall
Income and Expenditure Account
Year ended 31 March 2021

	<u>2020</u>	<u>2021</u>
<u>Income</u>		
Lettings	80964	17584
Covid-19 Grants WCC.	<u>0</u>	19907
Bank Interest	<u>37</u>	<u>98</u>
	<u>81001</u>	<u>37589</u>
 <u>Expenditure</u>		
Committee Functions	7074	80
Telephone	2099	1856
Cleaning etc.	12527	9470
Officers Expenses	47	0
Building Management	11487	10790
Repairs & Renewals	10038	18046
Garden Upkeep	1277	164
Audit Fee	340	350
Rates/Water/Dustbins	10293	7607
Insurance	1924	1926
Electricity & Gas	10072	7323
Welfare/donations/Sundries	2523	2342
Vacuum Cleaners	0	402
Ceiling Lowering	0	14640
Professional Fees	4896	0
Porches	5070	0
Carpets	6720	0
Freezer	249	0
Loft Insulation	2363	7087
Trestle Tables	210	0
Coolers	<u>1245</u>	<u>0</u>
	<u>90454</u>	<u>82083</u>
 <u>Excess of Income/Expenditure</u>	<u>10754</u>	<u>-44494</u>
 Depreciation of Fixtures & Fittings	<u>0</u>	<u>0</u>
 <u>Net Result Excess/ (Loss)</u>	<u>(9453)</u>	<u>(44494)</u>

Otterbourne Village Hall
Balance Sheet as at 31 March 2021

		<u>2020</u>	<u>2021</u>
<u>Fixed Assets</u>			
Freehold Property	158430		158430
Fixtures & Fittings	<u>0</u>	158430	<u>0</u> 158430
<u>Current Assets</u>			
Prepayments	1570		1570
Bank Account 1	2021		25999
Bank Account 2	<u>68472</u>		<u>0</u>
	72063		27569
<u>Current Liabilities</u>	<u>0</u>	72063	<u>0</u> 27569
		<u>230493</u>	<u>185999</u>

Represented By:

Capital Account

Balance forward	239946	230493
Year end result	<u>-9453</u>	<u>-44494</u>
	<u>230493</u>	<u>185999</u>



Otterbourne Village Hall
Fixed Assets Schedule
As at 31 March 2021

	<u>Freehold Property</u>	<u>Fixtures & Fittings</u>	<u>Total</u>
<u>Cost</u>			
At 1 April 2019	158430	70500	228930
Additions			
Disposals			
As at 31 March 2020	158430	70500	228930
<u>Depreciation</u>			
At 1 April 2019	0	70500	70500
Charge for year (10% cost)	0	0	0
As at 31 March 2020	0	70500	70500
<u>Net Book Value</u>			
At 31 March 2019	158430	0	158430
At 31 March 2020	<u>158430</u>	<u>0</u>	<u>158430</u>





JOHN K. MURRAY

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