

OTTERBOURNE VILLAGE HALL

England & Wales · Charity number 301911

Details

Other names OTTERBOURNE VILLAGE HALL MANAGEMENT COMMITTEE

Status Registered

Legal form Other

Registered 1969-05-20

Register [View on the Charity Commission register](#)

Contact

Address Otterbourne Village Hall
Cranbourne Drive
Otterbourne
Winchester
SO21 2ES

Phone 01962 711725

Website otterbournevillagehall.org.uk

Activities

Objects: VILLAGE HALL

Activities: The charity provides three halls for the local community to use for various functions within the village, including W.I. flower club, pilates, dancing classes, dancing, stroke clubs, dog training & drama group. The charity produces pantomimes, variety shows and band concerts to raise funds.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Disability, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Animals, Environment/conservation/heritage
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** OTTERBOURNE AND NEIGHBOURHOOD
- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£112,628	£103,650	-	-
2024-03-31	£89,089	£78,322	-	-
2023-03-31	£88,912	£95,700	-	-
2022-03-31	£101,234	£95,534	-	-
2021-03-31	£37,589	£82,083	-	-

Trustees

Name	Role	Appointed
ANTHONY JAMES TAYLOR		
Andrew Michael Goodridge		2017-06-01
Barbara Hancox		2017-06-05
Emily London		2021-07-05
KERRY-ANNE PURNELL		
Katherine Louise Mantell		2017-11-06
Lesley Jane Moody		2021-01-03
Luke Alexander Williams		2021-06-07
MR PAUL BISHOP		
Madeleine Elizabeth Curtis		2021-08-30
Mary Gwenda Jane		2021-07-05
PETER GIBBS		
Richard Daniels		2021-06-07
Susan Clare McAsey		2018-03-05
Susan Helen Smith		2019-02-04
TIMOTHY SIMON DUGGAN		
Valerie Etteridge		2021-07-05

OTTERBOURNE VILLAGE HALL

England & Wales - Charity number 301911

Accounts

Otterbourne Village Hall Committee – Registered Charity 301911

Chairman's Annual Report – June 2025

Another year has slipped past and as I sit down to compose this report, it gives me a chance to reflect on everything that has taken place over these last 12 months.

The Village Hall continues to stand as a cornerstone of the local community, a place where clubs can thrive, friendships are forged and memories made. The hall offers a first class facility and this is endorsed by the solid schedule of daily bookings and continued demand.

As we know, this is largely down to the way the hall is presented, managed and maintained but it is also positively enhanced by the success and vibrancy of the clubs and societies that use the hall on a regular basis.

A heartfelt thanks goes to Terry and Carol who continue to keep the hall in great condition and this is assisted by the way the wonderful clubs are managed and organised. As I will continue to say, Otterbourne Village Hall needs you and for all your efforts I am very grateful.

The numerous tweaks and renovations undertaken throughout the year, coupled with prudent financial management in key areas, have significantly contributed to our progress. Susie continues to make substantial progress in modernising the way we manage our finances (thanks Susie!), and we appear to be in a robust financial position. We hope to maintain this positive trajectory moving forward.

Otterbourne Theatre Company had another fantastic 12 months since my last report including sold out Murder Mystery Evenings, the hugely popular Alice in Wonderland Pantomime and the upcoming 'Another Night at the Musicals – Title Songs' Summer Show. Richard and his talented team deserve great credit for their continued enthusiasm and success.

On a personal note, I want to thank not only Terry for his unwavering commitment in managing the hall, and all that goes on within it, but I would also like to thank all of the Committee for their support over the last 12 months, particularly Pete, Tim and Susie who have been fantastic as always. I would like to single out Pete who does so much for the hall, from his practical skills to his technical knowledge, he is an amazing asset for us all.

Have a great summer.

Andy Goodridge

Chairman

Otterbourne Village Hall
Year End Accounts
31st March 2025

Registered Charity Number - 301911

Address

Otterbourne Village Hall
Otterbourne
Winchester
Hampshire

Independent Examiner

John K. Murray, DMS, FCPFA
Chartered Public Finance Accountant (Fellow)
9 Burley Road
Winchester
Hampshire
SO22 6LJ

Otterbourne Village Hall
Income Analysis
Year ended 31 March 2025

Income Source	2,025	2024	2023	2022
New Club - Forever Young	2,720			
New Club - Sound Bath	175			
A Cappello Choir	1,980	2,015	1,690	1,600
A&L Dance Club	1,350	2,385	2,510	920
AA	1,225	1,575	675	
Anglo-Scandinavian	520	500	500	400
New Club - Art Vinery	320			
Brass Band	1,950	1,640	1,860	1,280
Bridge School	2,090	2,805	2,860	1,375
Brush Strokes	2,160	2,065	1,910	1,665
Cameo Club	300	300	240	160
Car Club	1,740	1,060	2,315	750
Choir Club	1,530	1,100	1,175	625
Conservation Group	60	30	60	30
Flower Club	700	705	560	195
Hampshire County Council - Adopt South	800	2,220		
Indian Dance	780	780		
Institute of Advanced Motorists (I.A.M)	1,300	1,030		570
Itchen Valley Radio Club	770	945	715	300
Jiggly Wrigglers	1,800	440	360	400
Lace Makers	715	935	970	800
En Joy Dance	18,366	10,804		
Parish Council	555		390	460
Pilates	2,110	2,060		
Slimming World	2,260	1,810		
Southampton Advanced Motorist (S.A.M)	890	755		
SWS (Southern Water)	905	890	405	300
Tango Club	2,400	2,100	2,115	1,170
Waltham Chase Motor Cycle Club	750	500		
WI	2,390	2,000	2,330	1,120
Winchester City Council	720			
Yoga	5,875	5,713		
Yoga/Pilates			6,105	5,000
Your weigh	690	720		630
Committee Functions	23,761	22,403	19,268	12,897
Other lets	11,958	11,220	11,150	11,335
Wine Circle				105
Slimming World / Weight Watchers			2,220	0
Solent Advanced - Road Smart			1,005	
Roll Play/Gyms etc		3,695	11,200	12,090
Rugby Tots			2,575	1,050
Russian Classes		90	1,110	950
Seasons Art Club			2,100	
Sequence Dance		1,160	1,400	1,360
Dog Club			1,000	180
Cheeky Monkey		140		
Advanced Motorist			305	
Alpha/Alpha				750
Brendon Care		500	1,120	
Sub Total	98,614	89,089	84,198	60,467
Add:				
Interest				0
Grants WCC	12,850			10,667
Donations	88		744	100
Sale of Tech Equipment & Sound Box	1,076			
Biffa - Toilets			3,970	30,000
Sub Total	14,014	-	4,714	40,767
Total Income	112,628	89,089	88,911	101,234

% Income (over £3,000)

Committee Functions	24%	25%	23%	21%
Other Lets	12%	13%	13%	19%
Roll Play/Gyms		4%	13%	20%
Yoga	6%	6%		
N Joy Dannce	19%	12%		
Yoga/Pilates				

Otterbourne Village Hall
Income & Expenditure
Year ended 31 March 2025

<u>Income</u>	<u>2025</u>	<u>2024</u>
Lettings	98,614	89,089
Grant - Toilets	12,850	
Sale of Technical Equipment	1,076	
Donations	88	
	<u>112,628</u>	<u>89,089</u>
<u>Expenditure</u>		
Committee Functions	7,231	6,391
Telephone	2,181	1,510
Cleaning	13,557	13,175
Building Management	21,711	15,757
Repairs, renewals & servicing	13,070	8,460
Garden Upkeep	1,050	975
Audit Fee	220	200
Rates/Water/Dustbins	11,173	9,265
Insurance	2,643	2,411
Electricity & Gas	12,911	4,947
Welfare/donations/sundries	85	1,089
Toilet Refurbishment	12,250	9,407
Carpet - Bianchi Suite		3,973
Stage Lights & Uplighters		0
Subscription & Licences	1,378	163
PC & Monitor		598
Office Supplies	433	
Sound System	3,758	
	<u>103,650</u>	<u>78,322</u>
Excess of Income / Expenditure	8,978.51	10,767
Depreciation of Fixtures & Fittings		0
Net result excess / (Loss)	<u>8,979</u>	<u>10,767</u>

Otterbourne Village Hall
Balance Sheet
Year ended 31 March 2025

	<u>2025</u>	<u>2024</u>
FIXED ASSETS		
Freehold Property	158,430	158,430
Fixtures & Fittings	0	0
Total Fixed Assets	158,430	158,430
CURRENT ASSETS		
Prepayments	1,570	1,570
Bank Account	44,656	35,678
Total Current Assets	46,227	37,248
CURRENT LIABILITIES		
Creditors due within 1 year	0	0
Total Liabilities	0	0
NET ASSETS	204,657	195,678

Represented By:

CAPTIAL ACCOUNT		
Balance bought Forward	195,678	184,911
Year End Result	8,979	10,767
	204,657	195,678

Otterbourne Village Hall
Fixed Assets
Year ended 31 March 2025

	<u>Freehold Property</u>	<u>Fixture & Fittings</u>	<u>Total</u>
<u>Cost</u>			
At 1 April 2024	158,430	70,500	228,930
Additions	0	0	0
Disposals	0	0	0
As at 31 March 2025	158,430	70,500	228,930
<u>Depreciation</u>			
At 1 April 2024	0	70,500	70,500
Charge for year (10% cost)	0	0	0
At 31 March 2025	0	70,500	70,500
<u>Net Book Value</u>			
At 31 March 2024	158,430	0	158,430
At 31 March 2025	158,430	0	158,430

Independent Examiner's Report

This report on the Accounts of the Otterbourne Village Hall Management Committee for the year ended 31 March 2025 is in respect of an Examination carried out under the Charities Act 1993

Respective Responsibilities of Management Committee and Examiner

As the Members of the Management Committee (and as Trustees), but particularly the Treasurer as your Representative, you are responsible for the preparation of the Accounts. As a Management Committee, you consider that the audit requirements of section 43(2) of the Charities Act 1993 do not apply. In other words, as a Management Committee, you do not consider that it is required to have an Audit by a Registered Auditor because your gross income or total expenditure during 2024/2025 did not exceed £250,000.

It is my responsibility to issue this Report on those Accounts in accordance with the terms of the Charities (Accounts and Reports) Regulations 1995.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under the Act. That examination includes a review of the accounting records kept by the Management Committee and comparisons of the Accounts with those records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as the Management Committee, but particularly the Treasurer as your representative, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of Charities Act 1993 have not been met.

No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.



John K. Murray, DMS, FCPFA.
Chartered Public Finance Accountant (Fellow)

14 May 2025

9 Burley Road
Winchester, Hants.
SO22 6LJ



JOHN K. MURRAY

TAXATION and ACCOUNTANCY SERVICES

9 BURLEY ROAD
WINCHESTER
SO22 6LJ
14 May 2025

Telephone 01962 880743
Mobile 07850 863612
john@johnkmurray.co.uk

Dear Susie

Otterbourne Village Hall
Accounts to 31 March 2025

Further to our meeting today – I gave you the Independent Examination Certificate and my Invoice – I am content with the Accounts as drawn. We did discuss the following matters:

1. Insurance. I am pleased to see that you have raised your Public Liability cover to £10,000,000 and your Fidelity Guarantee to £50,000
2. HMRC. Thank you for sharing the correspondence with Terry about taxation etc.
3. Banking arrangements. We also discussed your banking arrangements with Santander. In view of the balance you are holding in a current (non-interest bearing) account it would be beneficial talking with the Bank about opening an interest-bearing deposit account. With Internet banking it is quite easy to move money between the two accounts.

Yours sincerely

John K. Murray

Mrs S Smith
25 Taw Drive
Chandlers Ford
Eastleigh
SO53 4SL

OTTERBOURNE VILLAGE HALL

England & Wales - Charity number 301911

Accounts

Otterbourne Village Hall Committee - Registered Charity 301911

Chairman's Annual Report - June 2024

The Village Hall continues to offer an amazing local facility, remaining the envy of many nearby parishes - the toilets alone must be the best in the country! This is largely down to the way the hall is managed and maintained but it is also a reflection of the welcoming environment that the hall offers in the shape of the many clubs and societies that see OVH as their home.

Terry and Carol continue to keep the hall in great condition assisted by the way the wonderful clubs are organised and run. As I will continue to say, Otterbourne Village Hall needs you and for all your efforts I am very grateful.

The refurbishments made over the year, and the careful spending being made in the right areas, continues to make a difference. Susie has made great strides in modernising the accounting side of things and financially we do seem to be in a strong position, long may this continue.

Otterbourne Theatre Company had another fantastic 12 months since my last report including Murder Mystery Evenings, the Little Mermaid Pantomime and the upcoming 'A Night at the Musicals' Summer Show. Richard and his team deserve great credit for their continued enthusiasm and success - they are a talented bunch.

On a personal note, I want to thank not only Terry for his continued energy and passion in managing the hall, and all that goes on within it, but I would also like to thank all of the Committee for their support over the last 12 months, particularly Pete, Tim and Susie.

Have a great summer.

Andy Goodridge

Chairman

Independent Examiner's Report

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Respective Responsibilities of Management Committee and Examiner

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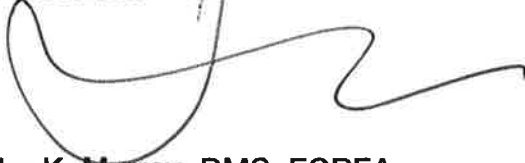
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John K. Murray, DMS, FCPFA.
Chartered Public Finance Accountant (Fellow)

9 Burley Road
Winchester, Hants.
SO22 6LJ

20 May 2024

Otterbourne Village Hall
Year End Accounts
31st March 2024

A handwritten signature in black ink, consisting of a stylized, cursive 'U' followed by a horizontal line and a small upward stroke.

Registered Charity Number - 301911

Address

Otterbourne Village Hall
Otterbourne
Winchester
Hampshire

Independent Examiner

John K. Murray, DMS, FCPFA
Chartered Public Finance Accountant (Fellow)
9 Burley Road
Winchester
Hampshire
SO22 6LJ

A handwritten signature in black ink, appearing to be the initials 'JKM', located in the bottom right corner of the page.

Otterbourne Village Hall
Income & Expenditure
Year ended 31 March 2024

<u>Income</u>	<u>2024</u>	<u>2023</u>
Lettings	89,089	84,198
WCCV Grants		
Biffa Grant - Toilets		3,970
Donations		744
	<u>89,089</u>	<u>88,912</u>
<u>Expenditure</u>		
Committee Functions	6,391	4,494
Telephone	1,510	1,891
Cleaning etc.	13,175	12,988
Building Management	15,757	12,256
Repairs, renewals & servicing	8,460	2,682
Garden Upkeep	975	226
Audit Fee	200	375
Rates/Water/Dustbins	9,265	8,600
Insurance	2,411	2,365
Electricity & Gas	4,947	19,354
Welfare/donations/sundries	1,089	875
Toilet Refurbishment	9,407	22,194
Carpet - Bianchi Suite	3,973	4,602
Stage Lights & Uplighters	-	2,392
Website	163	407
PC & Monitor	598	
	<u>78,322</u>	<u>95,700</u>
Excess of Income / Expenditure	10,767	(6,788)
Depreciation of Fixtures & Fittings		0
Net result excess / (Loss)	<u>10,767</u>	<u>(6,788)</u>



Otterbourne Village Hall
Balance Sheet
Year ended 31 March 2024

	<u>2024</u>	<u>2023</u>
<u>Fixed Assets</u>		
Freehold Property	158,430	158,430
Fixtures & Fittings	0	158,430
		0
		158,430
<u>Current Assets</u>		
Prepayments	1,570	1,570
Bank Account	35,678	24,911
	37,248	26,481
<u>Current Liabilities</u>		
	37,248	26,481
	195,678	184,911
<u>Represented By:</u>		
<u>Capital Account</u>		
Balance bought Forward	184,911	191,699
Year End Result	10,767	(6,788)
	195,678	184,911



Otterbourne Village Hall
Fixed Assets
Year ended 31 March 2024

	<u>Freehold Property</u>	<u>Fixture & Fittings</u>	<u>Total</u>
<u>Cost</u>			
At 1 April 2023	158,430	70,500	228,930
Additions	0	0	0
Disposals	0	0	0
As at 31 March 2024	158,430	70,500	228,930
<u>Depreciation</u>			
At 1 April 2023	0	70,500	70,500
Charge for year (10% cost)	0	0	0
At 31 March 2024	0	70,500	70,500
<u>Net Book Value</u>			
At 31 March 2023	158,430	0	158,430
At 31 March 2024	158,430	0	158,430



Otterbourne Village Hall
Income Analysis
Year ended 31 March 2024

Income Source	2024	2023	2022	2021
New Club - Indian Dance	780			
New Club - N Joy Dance	10,804			
New Club - Waltham Chase Motor Cycle Club	500			
A&L Dance Club	2,385	2,510	920	0
AA	1,575	675		
Southampton Advanced Motorist (S.A.M)*	755			
Anglo-Scandinavian	500	500	400	0
Brass Band	1,640	1,860	1,280	385
Brendon Care	500	1,120		
Bridge School	2,805	2,860	1,375	0
Brush Strokes	2,065	1,910	1,665	350
Cameo Club	300	240	160	0
Car Club	1,060	2,315	750	0
Cheeky Monkey	140			
Choir Club	1,100	1,175	625	0
Conservation Group	30	60	30	0
Dog Club		1,000	180	495
Flower Club	705	560	195	0
Hampshire County Council	2,220			
Institute of Advanced Motorists (I.A.M)*	1,030		570	0
Jiggly Wrigglers	440	360	400	0
Lace Makers	935	970	800	640
Parish Council		390	460	330
Pilates	2,060			
Itchen Valley Radio Club	945	715	300	120
Roll Play/Gyms etc	3,695	11,200	12,090	11,425
Rugby Tots		2,575	1,050	0
Russian Classes	90	1,110	950	0
Seasons Art Club		2,100		
Sequence Dance	1,160	1,400	1,360	200
A Cappello Choir	2,015	1,690	1,600	200
Slimming World*	1,810			
Slimming World / Weight Watchers*		2,220	0	805
SWS (Southern Water)	890	405	300	177
Tango Club	2,100	2,115	1,170	360
Yoga*	5,713			
Yoga/Pilates*		6,105	5,000	1,415
Your weigh*	720		630	120
WI	2,000	2,330	1,120	0
Advanced Motorist*		305		
Alpha/Alpha			750	0
Solent Advanced - Road Smart*		1,005		
Wine Circle			105	0
Committee Functions	22,403	19,268	12,897	0
Other lets	11,220	11,150	11,335	1,012
	89,089	84,198	60,467	18,034
Less:				
Covid Refund				(450)
	89,089	84,198	60,467	17,584
Add:				
Interest			0	98
Grants WCC			10,667	19,907
Donations		744	100	
Biffa - Toilets		3,970	30,000	
Total Income	89,089	88,911	101,234	37,589

% Income (over £3,000)

Committee Functions	25%	23%	21%	27%
Other Lets	13%	13%	19%	17%
Roll Play/Gyms	4%	13%	20%	12%
Yoga/Pilates		7%		
Yoga	6%			
N Joy Dannce	12%			

* reclassified in 2024



Otterbourne Village Hall
Income Analysis
Year ended 31 March 2024

Income Source	2024	2023	2022	2021
New Club - Indian Dance	780			
New Club - N Joy Dance	10,804			
New Club - Waltham Chase Motor Cycle Club	500			
A&L Dance Club	2,385	2,510	920	0
AA	1,575	675		
Southampton Advanced Motorist (S.A.M)	755			
Anglo-Scandinavian	500	500	400	0
Brass Band	1,640	1,860	1,280	385
Brendon Care	500	1,120		
Bridge School	2,805	2,860	1,375	0
Brush Strokes	2,065	1,910	1,665	350
Cameo Club	300	240	160	0
Car Club	1,060	2,315	750	0
Cheeky Monkey	140			
Choir Club	1,100	1,175	625	0
Conservation Group	30	60	30	0
Dog Club		1,000	180	495
Flower Club	705	560	195	0
Hampshire County Council	2,220			
Institute of Advanced Motorists (I.A.M)	1,030		570	0
Jiggly Wrigglers	440	360	400	0
Lace Makers	935	970	800	640
Parish Council		390	460	330
Pilates	2,060			
Itchen Valley Radio Club	945	715	300	120
Roll Play/Gyms etc	3,695	11,200	12,090	11,425
Rugby Tots		2,575	1,050	0
Russian Classes	90	1,110	950	0
Seasons Art Club		2,100		
Sequence Dance	1,160	1,400	1,360	200
A Cappello Choir	2,015	1,690	1,600	200
Slimming World	1,810			
Slimming World / Weight Watchers		2,220	0	805
SWS (Southern Water)	890	405	300	177
Tango Club	2,100	2,115	1,170	360
Yoga	5,713			
Yoga/Pilates		6,105	5,000	1,415
Your weigh	720		630	120
WI	2,000	2,330	1,120	0
Advanced Motorist		305		
Alpha/Alpha			750	0
Solent Advanced - Road Smart		1,005		
Wine Circle			105	0
Committee Functions	22,403	19,268	12,897	0
Other lets	11,220	11,150	11,335	1,012
	89,089	84,198	60,467	18,034
Less:				
Covid Refund				(450)
	89,089	84,198	60,467	17,584
Add:				
Interest			0	98
Grants WCC			10,667	19,907
Donations		744	100	
Biffa - Toilets		3,970	30,000	
Total Income	89,089	88,911	101,234	37,589

% Income (over £3,000)

Committee Functions	25%	23%	21%	27%
Other Lets	13%	13%	19%	17%
Roll Play/Gyms	4%	13%	20%	12%
Yoga/Pilates		7%		
Yoga	6%			
N Joy Dannce	12%			

Independent Examiner's Report

This report on the Accounts of the Otterbourne Village Hall Management Committee for the year ended 31 March 2024 is in respect of an Examination carried out under the Charities Act 1993

Respective Responsibilities of Management Committee and Examiner

As the Members of the Management Committee (and as Trustees), but particularly the Treasurer as your Representative, you are responsible for the preparation of the Accounts. As a Management Committee, you consider that the audit requirements of section 43(2) of the Charities Act 1993 do not apply. In other words, as a Management Committee, you do not consider that it is required to have an Audit by a Registered Auditor because your gross income or total expenditure during 2023/2024 did not exceed £250,000.

It is my responsibility to issue this Report on those Accounts in accordance with the terms of the Charities (Accounts and Reports) Regulations 1995.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under the Act. That examination includes a review of the accounting records kept by the Management Committee and comparisons of the Accounts with those records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as the Management Committee, but particularly the Treasurer as your representative, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of Charities Act 1993 have not been met.

No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.



John K. Murray, DMS, FCPFA.
Chartered Public Finance Accountant (Fellow)

9 Burley Road
Winchester, Hants.
SO22 6LJ

20 May 2024

Otterbourne Village Hall
Year End Accounts
31st March 2024

A handwritten signature in black ink, consisting of a stylized, cursive 'U' followed by a horizontal line and a small upward stroke.

Registered Charity Number - 301911

Address

Otterbourne Village Hall
Otterbourne
Winchester
Hampshire

Independent Examiner

John K. Murray, DMS, FCPFA
Chartered Public Finance Accountant (Fellow)
9 Burley Road
Winchester
Hampshire
SO22 6LJ

A handwritten signature in black ink, appearing to be the initials 'JKM' or similar, located in the bottom right corner of the page.

Otterbourne Village Hall
Income & Expenditure
Year ended 31 March 2024

<u>Income</u>	<u>2024</u>	<u>2023</u>
Lettings	89,089	84,198
WCCV Grants		
Biffa Grant - Toilets		3,970
Donations		744
	<u>89,089</u>	<u>88,912</u>
 <u>Expenditure</u>		
Committee Functions	6,391	4,494
Telephone	1,510	1,891
Cleaning etc.	13,175	12,988
Building Management	15,757	12,256
Repairs, renewals & servicing	8,460	2,682
Garden Upkeep	975	226
Audit Fee	200	375
Rates/Water/Dustbins	9,265	8,600
Insurance	2,411	2,365
Electricity & Gas	4,947	19,354
Welfare/donations/sundries	1,089	875
Toilet Refurbishment	9,407	22,194
Carpet - Bianchi Suite	3,973	4,602
Stage Lights & Uplighters	-	2,392
Website	163	407
PC & Monitor	598	
	<u>78,322</u>	<u>95,700</u>
 Excess of Income / Expenditure	10,767	(6,788)
Depreciation of Fixtures & Fittings		0
 Net result excess / (Loss)	<u>10,767</u>	<u>(6,788)</u>



Otterbourne Village Hall
Balance Sheet
Year ended 31 March 2024

	<u>2024</u>	<u>2023</u>
<u>Fixed Assets</u>		
Freehold Property	158,430	158,430
Fixtures & Fittings	0	0
	158,430	158,430
<u>Current Assets</u>		
Prepayments	1,570	1,570
Bank Account	35,678	24,911
	37,248	26,481
<u>Current Liabilities</u>	37,248	26,481
	195,678	184,911
<u>Represented By:</u>		
<u>Capital Account</u>		
Balance bought Forward	184,911	191,699
Year End Result	10,767	(6,788)
	195,678	184,911



Otterbourne Village Hall
Fixed Assets
Year ended 31 March 2024

	<u>Freehold Property</u>	<u>Fixture & Fittings</u>	<u>Total</u>
<u>Cost</u>			
At 1 April 2023	158,430	70,500	228,930
Additions	0	0	0
Disposals	0	0	0
As at 31 March 2024	158,430	70,500	228,930
<u>Depreciation</u>			
At 1 April 2023	0	70,500	70,500
Charge for year (10% cost)	0	0	0
At 31 March 2024	0	70,500	70,500
<u>Net Book Value</u>			
At 31 March 2023	158,430	0	158,430
At 31 March 2024	158,430	0	158,430



Otterbourne Village Hall
Income Analysis
Year ended 31 March 2024

Income Source	2024	2023	2022	2021
New Club - Indian Dance	780			
New Club - N Joy Dance	10,804			
New Club - Waltham Chase Motor Cycle Club	500			
A&L Dance Club	2,385	2,510	920	0
AA	1,575	675		
Southampton Advanced Motorist (S.A.M)*	755			
Anglo-Scandinavian	500	500	400	0
Brass Band	1,640	1,860	1,280	385
Brendon Care	500	1,120		
Bridge School	2,805	2,860	1,375	0
Brush Strokes	2,065	1,910	1,665	350
Cameo Club	300	240	160	0
Car Club	1,060	2,315	750	0
Cheeky Monkey	140			
Choir Club	1,100	1,175	625	0
Conservation Group	30	60	30	0
Dog Club		1,000	180	495
Flower Club	705	560	195	0
Hampshire County Council	2,220			
Institute of Advanced Motorists (I.A.M)*	1,030		570	0
Jiggly Wrigglers	440	360	400	0
Lace Makers	935	970	800	640
Parish Council		390	460	330
Pilates	2,060			
Itchen Valley Radio Club	945	715	300	120
Roll Play/Gyms etc	3,695	11,200	12,090	11,425
Rugby Tots		2,575	1,050	0
Russian Classes	90	1,110	950	0
Seasons Art Club		2,100		
Sequence Dance	1,160	1,400	1,360	200
A Cappello Choir	2,015	1,690	1,600	200
Slimming World*	1,810			
Slimming World / Weight Watchers*		2,220	0	805
SWS (Southern Water)	890	405	300	177
Tango Club	2,100	2,115	1,170	360
Yoga*	5,713			
Yoga/Pilates*		6,105	5,000	1,415
Your weigh*	720		630	120
WI	2,000	2,330	1,120	0
Advanced Motorist*		305		
Alpha/Alpha			750	0
Solent Advanced - Road Smart*		1,005		
Wine Circle			105	0
Committee Functions	22,403	19,268	12,897	0
Other lets	11,220	11,150	11,335	1,012
	89,089	84,198	60,467	18,034
Less:				
Covid Refund				(450)
	89,089	84,198	60,467	17,584
Add:				
Interest			0	98
Grants WCC			10,667	19,907
Donations		744	100	
Biffa - Toilets		3,970	30,000	
Total Income	89,089	88,911	101,234	37,589

% Income (over £3,000)

Committee Functions	25%	23%	21%	27%
Other Lets	13%	13%	19%	17%
Roll Play/Gyms	4%	13%	20%	12%
Yoga/Pilates		7%		
Yoga	6%			
N Joy Dannce	12%			

* reclassified in 2024



Otterbourne Village Hall
Income Analysis
Year ended 31 March 2024

Income Source	2024	2023	2022	2021
New Club - Indian Dance	780			
New Club - N Joy Dance	10,804			
New Club - Waltham Chase Motor Cycle Club	500			
A&L Dance Club	2,385	2,510	920	0
AA	1,575	675		
Southampton Advanced Motorist (S.A.M)	755			
Anglo-Scandinavian	500	500	400	0
Brass Band	1,640	1,860	1,280	385
Brendon Care	500	1,120		
Bridge School	2,805	2,860	1,375	0
Brush Strokes	2,065	1,910	1,665	350
Cameo Club	300	240	160	0
Car Club	1,060	2,315	750	0
Cheeky Monkey	140			
Choir Club	1,100	1,175	625	0
Conservation Group	30	60	30	0
Dog Club		1,000	180	495
Flower Club	705	560	195	0
Hampshire County Council	2,220			
Institute of Advanced Motorists (I.A.M)	1,030		570	0
Jiggly Wrigglers	440	360	400	0
Lace Makers	935	970	800	640
Parish Council		390	460	330
Pilates	2,060			
Itchen Valley Radio Club	945	715	300	120
Roll Play/Gyms etc	3,695	11,200	12,090	11,425
Rugby Tots		2,575	1,050	0
Russian Classes	90	1,110	950	0
Seasons Art Club		2,100		
Sequence Dance	1,160	1,400	1,360	200
A Cappello Choir	2,015	1,690	1,600	200
Slimming World	1,810			
Slimming World / Weight Watchers		2,220	0	805
SWS (Southern Water)	890	405	300	177
Tango Club	2,100	2,115	1,170	360
Yoga	5,713			
Yoga/Pilates		6,105	5,000	1,415
Your weigh	720		630	120
WI	2,000	2,330	1,120	0
Advanced Motorist		305		
Alpha/Alpha			750	0
Solent Advanced - Road Smart		1,005		
Wine Circle			105	0
Committee Functions	22,403	19,268	12,897	0
Other lets	11,220	11,150	11,335	1,012
	89,089	84,198	60,467	18,034
Less:				
Covid Refund				(450)
	89,089	84,198	60,467	17,584
Add:				
Interest			0	98
Grants WCC			10,667	19,907
Donations		744	100	
Biffa - Toilets		3,970	30,000	
Total Income	89,089	88,911	101,234	37,589

% Income (over £3,000)

Committee Functions	25%	23%	21%	27%
Other Lets	13%	13%	19%	17%
Roll Play/Gyms	4%	13%	20%	12%
Yoga/Pilates		7%		
Yoga	6%			
N Joy Dannce	12%			

OTTERBOURNE VILLAGE HALL

England & Wales - Charity number 301911

Accounts

Otterbourne Village Hall Committee - Registered Charity 301911

Chairman's Annual Report - June 2023

Another year has flown by and as I look back over the last 12 months it is frightening both how quickly time passes and how much you forget (maybe that's just me!?).

The Village Hall continues to offer a first-class local facility which is the envy of many nearby parishes. This is largely down to the way the hall is managed and maintained but it is also a reflection of the welcoming environment that the hall offers in the shape of the many clubs and societies that see OVH as their home.

Terry and Carol (and Caitlyn in Carol's absence) continue to excel in keeping the hall in great condition assisted by the way the wonderful clubs are organised and managed. As I have said before, Otterbourne Village Hall needs you and for all your efforts I am very grateful.

We do not rest on our laurels though and refurbishment work continues at the Hall to improve the facilities where possible. However, in the financially challenging times we face, sensible caution has been applied to planned expenditure and this will no doubt continue for the foreseeable future.

Otterbourne Theatre Company had a fantastic year and are well and truly back in their groove. Snow White and the Seven Dwarfs was a great success not only with audiences but also financially which is of course a big boost to the Hall moving forwards. OTC continues to push on and utilise the many talents they have at their disposal with the recent 'A Night at the Musicals' and a Murder Mystery night planned for later in the year. Richard and his team deserve great credit for their boundless enthusiasm and energy.

Sadly, we suffered a big loss this year with the passing of our trusted treasurer Diana Axford just before Christmas. Whilst I had only known her a short while, it was clear from the large gathering at her funeral how popular and loved she was. I really only knew her as our treasurer, but she was an incredible lady who was involved in all sorts of local projects, despite the ill health and mobility issues that troubled her in her latter years.

I would like to say a big thank you to Tim for the way he worked and assisted with Diana over her last few months and for how he has continued to help with the practical sorting and collating of paperwork as well as banking issues we have faced - it is very much appreciated.

Susie Smith has kindly stepped into the Treasurer role, and she has grabbed the reins with both hands enabling small changes to be made to modernise the way we manage things financially. Thanks Susie.

On a personal note, I want to thank not only Terry for his continued passion for managing the hall and all that goes on within it but all of the Committee for their support over the last 12 months, particularly Pete (who is really does everything), Tim and Susie.

All the very best.

Andy Goodridge

Chairman

**Otterbourne Village Hall
Year End Accounts
31st March 2023**

Independent Examiner's Report

This report on the Accounts of the Otterbourne Village Hall Management Committee for the year ended 31 March 2023 is in respect of an Examination carried out under the Charities Act 1993

Respective Responsibilities of Management Committee and Examiner

As the Members of the Management Committee (and as Trustees), but particularly the Treasurer as your Representative, you are responsible for the preparation of the Accounts. As a Management Committee, you consider that the audit requirements of section 43(2) of the Charities Act 1993 do not apply. In other words, as a Management Committee, you do not consider that it is required to have an Audit by a Registered Auditor because your gross income or total expenditure during 2022/2023 did not exceed £250,000.

It is my responsibility to issue this Report on those Accounts in accordance with the terms of the Charities (Accounts and Reports) Regulations 1995.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under the Act. That examination includes a review of the accounting records kept by the Management Committee and comparisons of the Accounts with those records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as the Management Committee, but particularly the Treasurer as your representative, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of Charities Act 1993 have not been met.

No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached


John K. Murray, DMS, FCPFA.
Chartered Public Finance Accountant (Fellow)

9 Burley Road
Winchester, Hants.
SO22 6LJ

6 June 2023

Registered Charity Number - 301911

Address

Otterbourne Village Hall
Otterbourne
Winchester
Hampshire

Independent Examiner

John K. Murray, DMS, FCPFA
Chartered Public Finance Accountant (Fellow)
9 Burley Road
Winchester
Hampshire
SO22 6LJ



Otterbourne Village Hall
Income Analysis
Year ended 31 March 2023

Income Source	2023	2022	2021	2020
AA	675			
Advanced Motorist	305			
Anglo-Scandinavian	500	400	0	0
Brass Band	1,860	1,280	385	2,370
Brendon Care	1,120			
Bridge School	2,860	1,375	0	2,565
Brush Strokes	1,910	1,665	350	1,935
Cameo Club	240	160	0	240
Car Club	2,315	750	0	1,035
Choir Club	1,175	625	0	1,045
Committee Functions	19,268	12,897	0	21,624
Conservation Group	60	30	0	60
Dance School	2,510	920	0	2,080
Dog Club	1,000	180	495	3,290
Flower Club	560	195	0	695
Jiggly Wrighglers	360	400	0	0
Lace Makers	970	800	640	2,030
New Dance Group - sequence dance	1,400	1,360	200	0
Other lets	11,150	11,335	1,012	13,810
Parish Council	390	460	330	330
Radio Club	715	300	120	690
Roll Play/Gyms etc	11,200	12,090	11,425	9,755
Rugby Tots	2,575	1,050	0	0
Russian Classes	1,110	950	0	0
Seasons Art Club	2,100			
Singing - No Music	1,690	1,600	200	0
Slimming World / Weight Watchers	2,220	0	805	1,925
Solent Advanced - Road Smart	1,005			
SWS	405	300	177	470
Tango Club	2,115	1,170	360	450
WI	2,330	1,120	0	1,560
Yoga/Pilates	6,105	5,000	1,415	7,435
Stroke Club		0	0	880
Chiltern Tutorial		0	0	0
SFP Art		0	0	0
Twinkle Toes		0	0	0
Dante Society		0	0	480
Nimble Fingers		0	0	635
Gong Bath		0	0	105
Alpha/Alpha		750	0	1,855
IAM		570	0	685
Wine Circle		105	0	245
Your weigh		630	120	685
	84,198	60,467	18,034	80,964
Less:				
Covid Refund			(450)	
	84,198	60,467	17,584	80,964
Add:				
Interest		0	98	37
Grants WCC		10,667	19,907	0
Donations	744	100		
Biffa - Toilets	3,970	30,000		
Total Income	88,911	101,234	37,589	81,001
% Income				
Chiltern Tutorial	0%	0%	0%	9%
Committee Functions	23%	21%	27%	28%
Other Lets	13%	19%	17%	20%
Roll Play/Gyms	13%	20%	12%	0%
Yoga/Pilates	7%			

Otterbourne Village Hall
Income & Expenditure
Year ended 31 March 2023

<u>Income</u>	<u>2023</u>	<u>2022</u>
Lettings	84,198	60,467
WCCV Grants		10,667
Biffa Grant - Toilets	3,970	30,000
Donations	744	100
	<u>88,912</u>	<u>101,234</u>
<u>Expenditure</u>		
Comitte Functions	4,494	4,149
Telephone	1,891	2,328
Cleaning etc.	12,988	10,265
Building Management	12,256	11,076
Repairs & renewals	2,682	5,525
Garden Upkeep	226	1,094
Audit Fee	375	350
Rates/Water/Dustbins	8,600	7,757
Insurance	2,365	2,028
Electricity & Gas	19,354	11,579
Welfare/donations/sundries	875	1,775
CCTV	0	848
Toilet Refurbishment	22,194	36,760
Carpet - Bianchi Suite	4,602	
Stage Lights & Uplighters	2,392	
Website	407	
	<u>95,700</u>	<u>95,534</u>
Excess of Income / Expenditure	(6,788)	5,700
Depreciation of Fixtures & Fittings	0	0
	<u>(6,788)</u>	<u>5,700</u>
Net result excess / (Loss)		



Otterbourne Village Hall
Balance Sheet
Year ended 31 March 2023

	<u>2023</u>	<u>2022</u>
<u>Fixed Assets</u>		
Freehold Property	158,430	158,430
Fixtures & Fittings	<u>0</u>	<u>0</u>
	158,430	158,430
<u>Current Assets</u>		
Prepayments	1,570	1,570
Bank Account	<u>24,911</u>	<u>31,699</u>
	26,481	33,269
<u>Current Liabilities</u>	<u>26,481</u>	<u>33,269</u>
	<u>184,911</u>	<u>191,699</u>
<u>Represented By:</u>		
<u>Capital Account</u>		
Balance brought Forward	191,699	185,999
Year End Result	<u>(6,788)</u>	<u>5,700</u>
	<u>184,911</u>	<u>191,699</u>



Otterbourne Village Hall
Fixed Assets
Year ended 31 March 2023

	<u>Freehold Property</u>	<u>Fixture & Fittings</u>	<u>Total</u>
<u>Cost</u>			
At 1 April 2022	158,430	70,500	228,930
Additions	0	0	0
Disposals	0	0	0
As at 31 March 2023	158,430	70,500	228,930
<u>Depreciation</u>			
At 1 April 2022	0	70,500	70,500
Charge for year (10% cost)	0	0	0
At 31 March 2023	0	70,500	70,500
<u>Net Book Value</u>			
At 31 March 2022	158,430	0	158,430
At 31 March 2023	158,430	0	158,430

J



JOHN K. MURRAY

TAXATION and ACCOUNTANCY SERVICES

9 BURLEY ROAD
WINCHESTER
SO22 6LJ

Telephone 01962 880743
Mobile 07850 863612
john@johnkmurray.co.uk

5 June 2023

Dear Susie

Otterbourne Village Hall
Accounts to 31 March 2023

Further to our meeting today – I gave you the Independent Examination Certificate and my Invoice. I am content with the Accounts, but we did discuss the following items.

1. **Insurance.** I am not happy with the level of Public Liability at £5,000,00. From my experience the minimum level ought to be £10,000,000 – the same as your Employers Liability. Also, your Fidelity Guarantee cover at £25,000 seems to be on the low side – again it should be at least £50,000. I believe you ought to take further advice from your Insurers.
2. **HMRC,** I have raised in the past the perceived problems with employment and self-employment and general taxation requirements. Your Hall Manager invoices you for his role as a self-employed person – you need written assurance from him that he is declaring this income on his Self-Assessment Tax Return. The line between being an Employee and a Self-Employed person is very fine and subject to interpretation by HMRC. You also have Cleaners – who, I assume are Employees. You need to check with HMRC whether or not you need to register as an Employer in respect of this – though with the level of payment being below the thresholds this may not be necessary. However, it is better to check now.

I look forward to seeing you next year. If, in the meantime, you have any queries then please not hesitate to contact me.

Yours sincerely,

John K Murray

Mrs S. Smith
25 Taw drive
Chandlers Ford
Eastleigh
SO53 4SL

OTTERBOURNE VILLAGE HALL

England & Wales - Charity number 301911

Accounts

Otterbourne Village Hall Committee - Registered Charity 301911

Chairman's Annual Report - June 2022

When I wrote my report last year there was cautious optimism about the future getting back to some sort of normal and although there have been several bumps along the way, it has felt for some time that we have finally turned the corner.

Whilst I recently heard the pandemic described aptly as the 'Great Pause', that has certainly not been the case at OVH over recent months and the improvements to the toilet areas in particular have been a great success - these offer tangible benefits for current and future users of the hall to enjoy for many years to come.

Terry deserves great credit for his efforts in managing these works which I know has involved the odd 'quite word' with the builder. These works would not have been possible without the grant from Biffa and Terry, ably assisted by Pete when needed, should again be thanked for getting this over the line - I know it was not easy. Other grants have been won and applied for and Terry, now an expert in the field, continues to seek out opportunities which have also been supported by the Parish Council for which we are grateful.

Pantomime was back and what a great success it was despite all the challenges that the pandemic still had to throw at it. Whilst seating changes had to be made, Cinderella was enjoyed by large audiences and Richard and his team should be hugely congratulated for a terrific performance, not only on stage on show nights but in the determined enthusiasm for the show to go on! The Summer Show is hotly anticipated.

The world is still full of challenges but one thing that has become very clear to me over the last two years is how important community is. Otterbourne Village Hall is a community for so many people, a place where they can come to do something new, meet friends, make friends, challenge themselves, entertain others, laugh, sing or simply just to have a reason to leave the house - which can in itself be an achievement.

For that reason, the work that Terry and Carol do in keeping the hall pristine and welcoming and the way you organise and manage your wonderful clubs, offering a purpose for so many should never be taken for granted - Otterbourne Village Hall needs you and for all your efforts I am very grateful.

On a personal note, I want to thank not only Terry for his boundless enthusiasm for the hall and all that goes on within it but all the Committee for their support over the last 12 months, particularly Pete, Tim and Diana for their continued support this year, as you will all be very aware I would not have a clue what I am doing without them.

Take care.

Andy Goodridge

Chairman

Independent Examiner's Report

This report on the Accounts of the Otterbourne Village Hall Management Committee for the year ended 31 March 2022 is in respect of an Examination carried out under the Charities Act 1993

Respective Responsibilities of Management Committee and Examiner

As the Members of the Management Committee (and as Trustees), but particularly the Treasurer as your Representative, you are responsible for the preparation of the Accounts. As a Management Committee, you consider that the audit requirements of section 43(2) of the Charities Act 1993 do not apply. In other words, as a Management Committee, you do not consider that it is required to have an Audit by a Registered Auditor because your gross income or total expenditure during 2021/2022 did not exceed £250,000.

It is my responsibility to issue this Report on those Accounts in accordance with the terms of the Charities (Accounts and Reports) Regulations 1995.

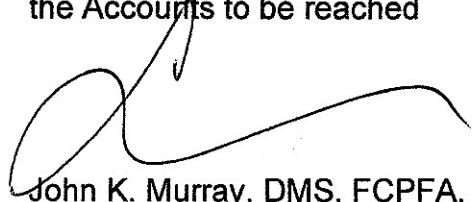
Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under the Act. That examination includes a review of the accounting records kept by the Management Committee and comparisons of the Accounts with those records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as the Management Committee, but particularly the Treasurer as your representative, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of Charities Act 1993 have not been met.

No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached



John K. Murray, DMS, FCPFA.

Chartered Public Finance Accountant (Fellow)

9 Burley Road
Winchester, Hants.
SO22 6LJ

24 May 2022

Registered Charity Number - 301911

Address

**Otterbourne Village Hall
Otterbourne,
Winchester, Hampshire**

**Independent
Examiner**

**John K. Murray, DMS., FCPFA
Chartered Public Finance Accountant (Fellow)
9 Burley Road
Winchester, Hampshire
SO22 6LJ**

A

Otterbourne Village Hall
Income and Expenditure Account
Year ended 31 March 2022

<u>Income</u>	<u>2022</u>	<u>2021</u>
Lettings	60467	17584
WCCV Grants.	10667	19907
Donation	100	0
Biffa Grant - Toilets	30000	0
Bank Interest	<u>0</u>	<u>98</u>
	<u>101234</u>	<u>37589</u>
<u>Expenditure</u>		
Committee Functions	4149	80
Telephone	2328	1856
Cleaning etc.	10265	9470
Building Management	11076	10790
Repairs & Renewals	5525	18046
Garden Upkeep	1094	164
Audit Fee	350	350
Rates/Water/Dustbins	7757	7607
Insurance	2028	1926
Electricity & Gas	11579	7323
Welfare/donations/Sundries	1775	2342
Vacuum Cleaners	0	402
Ceiling Lowering	0	14640
CCVTV	848	0
Toilets Refurbishment	36760	0
Loft Insulation	<u>0</u>	<u>7087</u>
	<u>95534</u>	<u>82083</u>
<u>Excess of Income/Expenditure</u>	5700	-44494
Depreciation of Fixtures & Fittings	<u>0</u>	<u>0</u>
<u>Net Result Excess/ (Loss)</u>	<u>5700</u>	<u>(44494)</u>



Otterbourne Village Hall
Balance Sheet as at 31 March 2022

	<u>2022</u>	<u>2021</u>
<u>Fixed Assets</u>		
Freehold Property	158430	158430
Fixtures & Fittings	<u>0</u>	<u>0</u>
	158430	158430
<u>Current Assets</u>		
Prepayments	1570	1570
Bank Account	<u>31699</u>	<u>25999</u>
	33269	27569
<u>Current Liabilities</u>		
	<u>0</u>	<u>0</u>
	33269	27569
	<u>191699</u>	<u>185999</u>

Represented By:

Capital Account

Balance forward	185999	230493
Year end result	<u>5700</u>	<u>-44494</u>
	<u>191699</u>	<u>185999</u>



Otterbourne Village Hall
Fixed Assets Schedule
As at 31 March 2022

	<u>Freehold Property</u>	<u>Fixtures & Fittings</u>	<u>Total</u>
<u>Cost</u>			
At 1 April 2021	158430	70500	228930
Additions			
Disposals			
As at 31 March 2022	158430	70500	228930
<u>Depreciation</u>			
At 1 April 2021	0	70500	70500
Charge for year (10% cost)	0	0	0
As at 31 March 2022	0	70500	70500
<u>Net Book Value</u>			
At 31 March 2021	158430	0	158430
At 31 March 2022	<u>158430</u>	<u>0</u>	<u>158430</u>

2

Independent Examiner's Report

This report on the Accounts of the Otterbourne Village Hall Management Committee for the year ended 31 March 2022 is in respect of an Examination carried out under the Charities Act 1993

Respective Responsibilities of Management Committee and Examiner

As the Members of the Management Committee (and as Trustees), but particularly the Treasurer as your Representative, you are responsible for the preparation of the Accounts. As a Management Committee, you consider that the audit requirements of section 43(2) of the Charities Act 1993 do not apply. In other words, as a Management Committee, you do not consider that it is required to have an Audit by a Registered Auditor because your gross income or total expenditure during 2021/2022 did not exceed £250,000.

It is my responsibility to issue this Report on those Accounts in accordance with the terms of the Charities (Accounts and Reports) Regulations 1995.

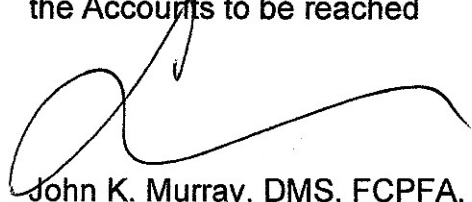
Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under the Act. That examination includes a review of the accounting records kept by the Management Committee and comparisons of the Accounts with those records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as the Management Committee, but particularly the Treasurer as your representative, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with section 41 of Charities Act 1993 have not been met.

No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached



John K. Murray, DMS, FCPFA.

Chartered Public Finance Accountant (Fellow)

9 Burley Road
Winchester, Hants.
SO22 6LJ

24 May 2022

Registered Charity Number - 301911

Address

**Otterbourne Village Hall
Otterbourne,
Winchester, Hampshire**

**Independent
Examiner**

**John K. Murray, DMS., FCPFA
Chartered Public Finance Accountant (Fellow)
9 Burley Road
Winchester, Hampshire
SO22 6LJ**

A

Otterbourne Village Hall
Income and Expenditure Account
Year ended 31 March 2022

<u>Income</u>	<u>2022</u>	<u>2021</u>
Lettings	60467	17584
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Donation	100	0
Biffa Grant - Toilets	30000	0
Bank Interest	<u>0</u>	<u>98</u>
	<u>101234</u>	<u>37589</u>
<u>Expenditure</u>		
Committee Functions	4149	80
Telephone	2328	1856
Cleaning etc.	10265	9470
Building Management	11076	10790
Repairs & Renewals	5525	18046
Garden Upkeep	1094	164
Audit Fee	350	350
Rates/Water/Dustbins	7757	7607
Insurance	2028	1926
Electricity & Gas	11579	7323
Welfare/donations/Sundries	1775	2342
Vacuum Cleaners	0	402
Ceiling Lowering	0	14640
CCVTV	848	0
Toilets Refurbishment	36760	0
Loft Insulation	<u>0</u>	<u>7087</u>
	<u>95534</u>	<u>82083</u>
<u>Excess of Income/Expenditure</u>	5700	-44494
Depreciation of Fixtures & Fittings	<u>0</u>	<u>0</u>
<u>Net Result Excess/ (Loss)</u>	<u>5700</u>	<u>(44494)</u>



Otterbourne Village Hall
Balance Sheet as at 31 March 2022

	<u>2022</u>	<u>2021</u>
<u>Fixed Assets</u>		
Freehold Property	158430	158430
Fixtures & Fittings	<u>0</u>	<u>0</u>
	158430	158430
<u>Current Assets</u>		
Prepayments	1570	1570
Bank Account	<u>31699</u>	<u>25999</u>
	33269	27569
<u>Current Liabilities</u>		
	<u>0</u>	<u>0</u>
	33269	27569
	<u>191699</u>	<u>185999</u>

Represented By:

Capital Account

Balance forward	185999	230493
Year end result	<u>5700</u>	<u>-44494</u>
	<u>191699</u>	<u>185999</u>



Otterbourne Village Hall
Fixed Assets Schedule
As at 31 March 2022

	<u>Freehold Property</u>	<u>Fixtures & Fittings</u>	<u>Total</u>
<u>Cost</u>			
At 1 April 2021	158430	70500	228930
Additions			
Disposals			
As at 31 March 2022	158430	70500	228930
<u>Depreciation</u>			
At 1 April 2021	0	70500	70500
Charge for year (10% cost)	0	0	0
As at 31 March 2022	0	70500	70500
<u>Net Book Value</u>			
At 31 March 2021	158430	0	158430
At 31 March 2022	<u>158430</u>	<u>0</u>	<u>158430</u>

2

OTTERBOURNE VILLAGE HALL

England & Wales - Charity number 301911

Accounts

Otterbourne Village Hall Committee – Registered Charity 301911

Chairman's Annual Report – June 2021

I seem to recall starting my report from last year saying it had been an interesting year, but we all hoped normal was just around the corner - it has been a long corner!

Slowly things seem to be cautiously getting back to what we remember but it has of course been a tough year for many since my last note and as a committee we have witnessed the impact of this terrible disease with the sad passing of committee member David Stirrup last November.

I think we will remain in the shadow of the virus for a short while yet, however, OVH is still here and through the monumental efforts of Terry and Carol and the support of our wonderful members, clubs, and committee there are many reasons to be optimistic about what the next 12 months hold.

The hall itself has seen some welcome improvements including lowered ceilings to the main hall, and insulated lofts – the aim of these works is to improve the energy efficiency of the halls and reduce costs. Whilst, because of circumstances, the benefits of these changes have only been enjoyed by a limited few to date, the facilities as a whole remain in tip top condition and this is mostly down to Terry and Carol who have been as busy as always, painting, cleaning and constantly trying to keep up with the ever-changing COVID guidelines and rules.

Inevitably, some clubs have been unable to continue in these uncertain times, but Terry has done incredibly well to find new clubs to ensure, when we are open again, the hall is once again fully utilised.

Terry deserves a special mention for his efforts in securing grant funding from numerous sources – I know from my very limited involvement how painful the process is (I am sure he has been asked for his inside leg measurement on a few occasions!) but he has stuck at it resiliently and as a result, the hall remains in a good financial position for which we are incredibly fortunate. We have also sought to manage other expenditure, putting planned projects (including the toilet refurbishment) on hold until we have sufficient funds (or grants) to cover the costs comfortably and without compromising our reserved funds.

In addition to Terry and Carol, the hall is supported in so many ways by so many volunteers and we really do appreciate everything they do to keep the hall running so well. The installation of CCTV was a great example of the team spirit we have at OVH and thanks go to all those involved, particularly Pete, Charlie and John.

Not having a Panto perhaps reflects the general lack of fun being had by us all (oh yes it does!) – but the OTC are primed and ready to unleash whatever their creative minds can muster, and I know that when they are able to, they will bring entertainment and joy back to the hall in bucket loads.

Regular communication has been essential with our lovely clubs and I would like to thank them all for their continued patience and understanding throughout the year.

On a personal note, I want to thank not only Terry for his boundless enthusiasm for the hall and all that goes on within it but also the Committee for their support over the last 12 months, particularly Pete, Tim and Diana.

Stay safe and take care.

Andy Goodridge (Chairman)



JOHN K. MURRAY

TAXATION and ACCOUNTANCY SERVICES

9 BURLEY ROAD
WINCHESTER
SO22 6LJ
30 April 2021

Telephone 01962 880743
Mobile 07850 863612
john.murray233@ntlworld.com

Dear Diana

Otterbourne Village Hall
Accounts to 31 March 2021

I enclose the full set of accounts together with the Independent Examination Certificate.

You will know, without me telling you, about the terrible impact Covir-19 has had on the financial viability of the Hall. If it had not been for the Grants from Winchester City Council, you would have almost been bankrupt. Let us all hope that 2021/22 will be better for all of us.

You will see on Page 3 that I have not completed the % Column. This would be meaningless.

I am taking this opportunity of enclosing my Invoice which I have not increased this year.

Yours sincerely,

John K. Murray

Mrs. D. Axford,
Honorary Treasurer,
Otterbourne Village Hall,
10 Hamble Court,
Chandler's Ford,
Eastleigh, Hants.
SO53 5NN

OTTERBOURNE VILLAGE HALL

Accounts for the year ended

31 March 2021

Independent Examiner's Report

This report on the Accounts of the Otterbourne Village Hall Management Committee for the year ended 31 March 2021 is in respect of an Examination carried out under the Charities Act 1993

Respective Responsibilities of Management Committee and Examiner

As the Members of the Management Committee (and as Trustees), but particularly the Treasurer as your Representative, you are responsible for the preparation of the Accounts. As a Management Committee, you consider that the audit requirements of section 43(2) of the Charities Act 1993 do not apply. In other words, as a Management Committee, you do not consider that it is required to have an Audit by a Registered Auditor because your gross income or total expenditure during 2020/2021 did not exceed £250,000.

It is my responsibility to issue this Report on those Accounts in accordance with the terms of the Charities (Accounts and Reports) Regulations 1995.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under the Act. That examination includes a review of the accounting records kept by the Management Committee and comparisons of the Accounts with those records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as the Management Committee, but particularly the Treasurer as your representative, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an Audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

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No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached


John K. Murray, DMS, FCPFA.
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9 Burley Road
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SO22 6LJ

30 April 2021

Registered Charity Number - 301911

Address

**Otterbourne Village Hall
Otterbourne,
Winchester, Hampshire**

**Independent
Examiner**

**John K. Murray, DMS., FCPFA
Chartered Public Finance Accountant (Fellow)
9 Burley Road
Winchester, Hampshire
SO22 6LJ**

Page 2 of 6



Otterbourne Village Hall
Receipts Analysis 2018 - 2021

<u>Income Source</u>	2021	2020	2019	2018
Your Weigh	120	685	560	510
Yoga/Pilates	1415	7435	4835	4535
WI	0	1560	1460	1405
Dog Club	495	3290	4695	410
Stroke Club	0	880	640	520
Flower Club	0	695	715	1945
Bridge School	0	2565	2240	1855
Dance Club	0	2080	1650	1925
7Brass Band	385	2370	1650	1710
Parish Council	330	330	315	350
SWS	177	470	415	275
Wine Circle	0	245	305	315
Cameo Club	0	240	120	240
Chiltern Tutorial	0	0	6500	13250
Lace makers	640	2030	1525	2050
Committee Functions	0	21624	19933	21319
SFP Art	0	0	450	1000
Brush Strokes	350	1935	1795	1400
Twinkle Toes	0	0	590	2260
Dante Society	0	480	400	250
Other Lets	1012	13810	14015	12375
Nimble Fingers	0	635	600	600
Car Club	0	1035	1050	1000
Tango Club	360	450	470	1050
Conservation Group	0	60	50	25
Slimming World/Weight Watchers	805	1925	1560	1040
Moo Music	0	0	0	575
Radio Club	120	690	550	350
IAM	0	685	1035	565
Otterbourne Choir	0	1045	745	595
Alpha/Alpha	0	1855	200	700
Baby Signing/Tiny Talk	0	0	0	125
Roll Play	11425	9755	0	0
Gong Bath	0	105	0	0
New Dance Group	200	0	0	0
Singing - No Music	200	0	0	0
	=====	=====	=====	=====
	18034	80964	71068	80219
Less Covid Refunds	450	0	0	0
	17584	80964	71068	80219
add interest	98	37	35	68
Sale of tables	0	0	0	458
Covid-19 Grants WCC	19907	0	0	0
	=====	=====	=====	=====
	37589	81001	71103	80745
	=====	=====	=====	=====
<u>%of Income</u>				
Chiltern Tutorial		0	9	17
Committee Functions		27	28	27
Other Lets		17	20	15
Roll Play		12	0	0



Otterbourne Village Hall
Income and Expenditure Account
Year ended 31 March 2021

<u>Income</u>	<u>2020</u>	<u>2021</u>
Lettings	80964	17584
Covid-19 Grants WCC.	0	19907
Bank Interest	<u>37</u>	<u>98</u>
	<u>81001</u>	<u>37589</u>
<u>Expenditure</u>		
Committee Functions	7074	80
Telephone	2099	1856
Cleaning etc.	12527	9470
Officers Expenses	47	0
Building Management	11487	10790
Repairs & Renewals	10038	18046
Garden Upkeep	1277	164
Audit Fee	340	350
Rates/Water/Dustbins	10293	7607
Insurance	1924	1926
Electricity & Gas	10072	7323
Welfare/donations/Sundries	2523	2342
Vacuum Cleaners	0	402
Ceiling Lowering	0	14640
Professional Fees	4896	0
Porches	5070	0
Carpets	6720	0
Freezer	249	0
Loft Insulation	2363	7087
Trestle Tables	210	0
Coolers	<u>1245</u>	<u>0</u>
	<u>90454</u>	<u>82083</u>
<u>Excess of Income/Expenditure</u>	10754	-44494
Depreciation of Fixtures & Fittings	<u>0</u>	<u>0</u>
<u>Net Result Excess/ (Loss)</u>	<u>(9453)</u>	<u>(44494)</u>

Otterbourne Village Hall
Balance Sheet as at 31 March 2021

		<u>2020</u>		<u>2021</u>	
<u>Fixed Assets</u>					
Freehold Property	158430			158430	
Fixtures & Fittings	<u>0</u>	158430		<u>0</u>	158430
<u>Current Assets</u>					
Prepayments	1570			1570	
Bank Account 1	2021			25999	
Bank Account 2	<u>68472</u>			<u>0</u>	
	72063			27569	
<u>Current Liabilities</u>					
	<u>0</u>	72063		<u>0</u>	27569
		<u>230493</u>			<u>185999</u>
 <u>Represented By:</u>					
Capital Account					
Balance forward		239946			230493
Year end result		<u>-9453</u>			<u>-44494</u>
		<u>230493</u>			<u>185999</u>



Otterbourne Village Hall
Fixed Assets Schedule
As at 31 March 2021

	<u>Freehold Property</u>	<u>Fixtures & Fittings</u>	<u>Total</u>
<u>Cost</u>			
At 1 April 2019	158430	70500	228930
Additions			
Disposals			
As at 31 March 2020	158430	70500	228930
<u>Depreciation</u>			
At 1 April 2019	0	70500	70500
Charge for year (10% cost)	0	0	0
As at 31 March 2020	0	70500	70500
<u>Net Book Value</u>			
At 31 March 2019	158430	0	158430
At 31 March 2020	<u>158430</u>	<u>0</u>	<u>158430</u>





JOHN K. MURRAY

TAXATION and ACCOUNTANCY SERVICES

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WINCHESTER
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30 April 2021

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OTTERBOURNE VILLAGE HALL

Accounts for the year ended

31 March 2021

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WI	0	1560	1460	1405
Dog Club	495	3290	4695	410
Stroke Club	0	880	640	520
Flower Club	0	695	715	1945
Bridge School	0	2565	2240	1855
Dance Club	0	2080	1650	1925
7Brass Band	385	2370	1650	1710
Parish Council	330	330	315	350
SWS	177	470	415	275
Wine Circle	0	245	305	315
Cameo Club	0	240	120	240
Chiltern Tutorial	0	0	6500	13250
Lace makers	640	2030	1525	2050
Committee Functions	0	21624	19933	21319
SFP Art	0	0	450	1000
Brush Strokes	350	1935	1795	1400
Twinkle Toes	0	0	590	2260
Dante Society	0	480	400	250
Other Lets	1012	13810	14015	12375
Nimble Fingers	0	635	600	600
Car Club	0	1035	1050	1000
Tango Club	360	450	470	1050
Conservation Group	0	60	50	25
Slimming World/Weight Watchers	805	1925	1560	1040
Moo Music	0	0	0	575
Radio Club	120	690	550	350
IAM	0	685	1035	565
Otterbourne Choir	0	1045	745	595
Alpha/Alpha	0	1855	200	700
Baby Signing/Tiny Talk	0	0	0	125
Roll Play	11425	9755	0	0
Gong Bath	0	105	0	0
New Dance Group	200	0	0	0
Singing - No Music	200	0	0	0
	=====	=====	=====	=====
	18034	80964	71068	80219
Less Covid Refunds	450	0	0	0
	17584	80964	71068	80219
add interest	98	37	35	68
Sale of tables	0	0	0	458
Covid-19 Grants WCC	19907	0	0	0
	=====	=====	=====	=====
	37589	81001	71103	80745
	=====	=====	=====	=====
<u>%of Income</u>				
Chiltern Tutorial		0	9	17
Committee Functions		27	28	27
Other Lets		17	20	15
Roll Play		12	0	0



Otterbourne Village Hall
Income and Expenditure Account
Year ended 31 March 2021

<u>Income</u>	<u>2020</u>	<u>2021</u>
Lettings	80964	17584
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Bank Interest	<u>37</u>	<u>98</u>
	<u>81001</u>	<u>37589</u>
<u>Expenditure</u>		
Committee Functions	7074	80
Telephone	2099	1856
Cleaning etc.	12527	9470
Officers Expenses	47	0
Building Management	11487	10790
Repairs & Renewals	10038	18046
Garden Upkeep	1277	164
Audit Fee	340	350
Rates/Water/Dustbins	10293	7607
Insurance	1924	1926
Electricity & Gas	10072	7323
Welfare/donations/Sundries	2523	2342
Vacuum Cleaners	0	402
Ceiling Lowering	0	14640
Professional Fees	4896	0
Porches	5070	0
Carpets	6720	0
Freezer	249	0
Loft Insulation	2363	7087
Trestle Tables	210	0
Coolers	<u>1245</u>	<u>0</u>
	<u>90454</u>	<u>82083</u>
<u>Excess of Income/Expenditure</u>	<u>10754</u>	<u>-44494</u>
<u>Depreciation of Fixtures & Fittings</u>	<u>0</u>	<u>0</u>
<u>Net Result Excess/ (Loss)</u>	<u>(9453)</u>	<u>(44494)</u>

Otterbourne Village Hall
Balance Sheet as at 31 March 2021

		<u>2020</u>		<u>2021</u>	
<u>Fixed Assets</u>					
Freehold Property	158430			158430	
Fixtures & Fittings	<u>0</u>	158430		<u>0</u>	158430
<u>Current Assets</u>					
Prepayments	1570			1570	
Bank Account 1	2021			25999	
Bank Account 2	<u>68472</u>			<u>0</u>	
	72063			27569	
<u>Current Liabilities</u>					
	<u>0</u>	72063		<u>0</u>	27569
		<u>230493</u>			<u>185999</u>
 <u>Represented By:</u>					
Capital Account					
Balance forward		239946			230493
Year end result		<u>-9453</u>			<u>-44494</u>
		<u>230493</u>			<u>185999</u>



Otterbourne Village Hall
Fixed Assets Schedule
As at 31 March 2021

	<u>Freehold Property</u>	<u>Fixtures & Fittings</u>	<u>Total</u>
<u>Cost</u>			
At 1 April 2019	158430	70500	228930
Additions			
Disposals			
As at 31 March 2020	158430	70500	228930
<u>Depreciation</u>			
At 1 April 2019	0	70500	70500
Charge for year (10% cost)	0	0	0
As at 31 March 2020	0	70500	70500
<u>Net Book Value</u>			
At 31 March 2019	158430	0	158430
At 31 March 2020	<u>158430</u>	<u>0</u>	<u>158430</u>