

**ROOKESBURY HALL**  
**CHAIRMAN'S REPORT DECEMBER 2023**

**Charity 301902**

This year has been busy and challenging but also very rewarding for the committee. All the members have taken on a role or lead for a particular project. Then the teamwork began.

Early in the year we decided to benchmark ourselves against the Hallmark Quality Accreditation Scheme for village halls. This very quickly became a mammoth task as it became apparent that we needed to update existing policies and write new policies to ensure compliance with the standards. We updated the constitution to reflect our current practice and provide us with a governing framework. The award is no longer given; however the committee have the confidence we are heading in the right direction.

In parallel to this our focus was the completion of existing projects and several new projects. In January new lintels were installed above the 3 toilet windows. It was hoped that this would cure the difficulty with opening and closing the windows but it soon became apparent that we needed to replace the windows which were fitted in November of this year.

In April Wi-Fi was installed in the Hall for the first time. This has been very well received by everyone.

In August new heating was installed with new radiators and remote access control. After considerable research these radiators were deemed to be the most cost effective for the way the Hall is utilised. At the same time, we replaced all the lights with energy efficient LED lights and also replaced the hand dryer in the Ladies toilet. We were fortunate to secure a good rate for our electricity on a new contract just before the substantial increases in February 2022.

The 5-yearly electrical inspection was performed and this highlighted a problem with the electricity supply connections into the building. This proved to be costly as new supply cables had to be run into the building from the outside cabinet. We are now fully compliant which should ensure a reliable supply of electricity.

The driveway was extended from the front to the back encompassing the 2 disabled spaces. Finally in August the wooden floors in the Cleeve room, Ludbrook room and entrance hall were sanded back and retreated.

In September new fire doors were fitted as recommended by the Fire Risk Assessor. Every room was re-decorated and the curtains replaced.

The small window of the summer months of August and September provided us with the opportunity to complete this work with slightly less disruption to our regular hirers.

We must remember that this has been made possible by the very generous legacy from Eve Ludbrook. We are confident that Eve would have approved of the way we have used her legacy.

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Bookings have remained steady throughout the year with activities such as Pilates, Yoga, Sewing groups, History Society, Dancing, Bowls, Textiles and Dog Therapy.

Sadly, the Post Office have decided to withdraw the service from 22<sup>nd</sup> December. This is due to the Royal Mail no longer collecting parcels and the very low number of customers. This will be a loss to the local community and a loss of income to the Hall.

We have held 2 very successful social events and hope to see this increase in the coming year.

We have ensured the regular checks of Fire Alarms/Extinguishers/Fire Doors/Emergency Lighting take place weekly/monthly. Health and Safety inspections are carried out monthly by 2 committee members.

We would like to thank the Hirers for their support during the completion of the work and hope you will continue to use the village hall. We would like to thank Jayne our cleaner who is readily flexible in helping to maintain the standard of cleanliness in the Hall and Perry Abbott for auditing our accounts.

I personally would like to thank the committee members for all their help and support during the past year. They have given their time freely as much of what has been achieved has been outside the committee meetings. We are proud of what we have achieved during this past year and look forward to continuing in 2024.

Sadly, we are saying goodbye to Margaret who has been our Treasurer for 14 years having taken over from Libby Lambert. Margaret will be a tremendous loss to the committee and we all wish her well in her retirement.

Lyn Robertshaw Dec 23

**Receipts and Payments Accounts for the year ended 30 September 2023**Year Ended  
30/09/2022Year Ended  
30/09/2023CASH/BANK 1st October 2022

£	36,110.43	
£	20,000.00	
£	47.19	
	<u>£</u>	<u>56,157.62</u>

Current Account	£	75,712.85
CAF	£	20,000.00
Cash	£	101.26
	<u>£</u>	<u>95,814.11</u>

RECEIPTS

£	7,545.35	
£	119.01	
£	58,667.00	
£	554.28	
	<u>£</u>	<u>66,885.64</u>
	<u>£</u>	<u>123,043.26</u>

Hall Hire	£	8,109.00
Bank Interest	£	83.01
Donations/Grants	£	38,133.93
Re-imbursement (Electricity)	£	1,975.81
Entertainment	£	590.00

<u>£</u>	<u>48,891.75</u>
<u>£</u>	<u>144,705.86</u>

PAYMENTS

£	82.73	
£	4,580.47	
£	590.56	
£	1,133.71	
£	18,475.58	
£	1,021.45	
£	1,031.44	
£	158.48	
£	154.73	
	<u>£</u>	<u>27,229.15</u>

Water	£	88.53
Electricity	£	4,282.00
Sewerage	£	405.60
Maintenance	£	3,657.10
Repairs/Replacements	£	80,832.84
Cleaning	£	804.90
Insurance	£	1,146.17
Licence	£	-
Administrative expenses	£	338.80
Entertainment	£	1,071.13

<u>£</u>	<u>92,627.07</u>
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CASH/BANK 30 SEPTEMBER 2023

£	75,712.85	
£	20,000.00	
£	101.26	
	<u>£</u>	<u>95,814.11</u>
	<u>£</u>	<u>123,043.26</u>

Current Account	£	7,074.21
CAF	£	45,000.00
Cash	£	4.58

<u>£</u>	<u>52,078.79</u>
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<u>£</u>	<u>144,705.86</u>
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# Rookesbury Hall, Newtown, Fareham - Registered Charity No. 301902

## RECEIPTS AND PAYMENTS ACCOUNT

Year Ended

YEAR ENDED 30<sup>th</sup> SEPTEMBER 2023

Year Ended

30/9/2022

30/9/2023

CASH/BANK, 1st OCTOBER 2022			
36,110.43	Current Account	£	75,712.85
20,000.00	CAF	£	20,000.00
47.19	Cash	£	101.26
£ 56,157.62			£ 95,814.11
RECEIPTS			
7,545.35	Hall hire	£	8,109.00
119.01	Bank interest	£	83.01
58,667.00	Donations/Grants	£	38,133.93
554.28	Re-imbursement (Electricity)	£	1,975.81
	Entertainment	£	590.00
£ 66,885.64			£ 48,891.75
£ 123,043.26			£ 144,705.86
PAYMENTS			
82.73	Water	£	88.53
4,580.47	Electricity	£	4,282.00
590.56	Sewerage	£	405.60
990.00	Maintenance	£	3,657.10
18,736.29	Repairs/Replacement	£	80,832.84
949.45	Cleaning/Gardening	£	804.90
1,031.44	Insurance	£	1,146.17
109.73	Administrative expenses	£	338.80
158.48	Licence	£	-
-	Entertainment	£	1,071.13
£ 27,229.15			£ 92,627.07
CASH/BANK, 30 <sup>th</sup> SEPTEMBER 2023			
75,712.85	Current Account	£	7,074.21
20,000.00	CAF	£	45,000
101.26	Cash	£	4.58
£ 95,814.11			£ 52,078.79
£ 123,043.26			£ 144,705.86

I have prepared, without audit, the foregoing Receipts and Payments Account from the records and information supplied to me and certify the same to be in accordance therewith.

The Receipts and Payments Account merely reflects monies received and expended by the Rookesbury Hall Committee in the twelve months and makes no provision for monies owing to or by the Rookesbury Hall, or payments received or expended, at the end of the accounting period.



8th December 2023

C P G Abbott OBE