



# Four Marks Village Hall

Registered Charity No 301828

## **Chairman's Annual Report** **Year Ended 29<sup>th</sup> February 2024**

The Four Marks Village Hall Management Committee exists to maintain and operate Four Marks Village Hall, situated in Lymington Bottom within the Parish of Four Marks in the County of Hampshire. The Management Committee consists of trustee members appointed by Affiliated Clubs, Public and Co-opted Representatives, and a Representative of Four Marks Parish Council. All business is transacted in accordance with the Trust Deed.

The Office Holders for the year ending 28<sup>th</sup> February 2023 were:

|                            |                |              |
|----------------------------|----------------|--------------|
| Honorary Chairman          | Mr C T Lake    | (Public Rep) |
| Honorary Treasurer         | Mrs S Fowler   | (Public Rep) |
| Honorary Minutes Secretary | Miss K Wakeman | (Public Rep) |
| Honorary Booking Secretary | Mrs J Lake     | (Scouts)     |

Other Trustee members were:

|                  |                               |                |               |
|------------------|-------------------------------|----------------|---------------|
| Mr T Gebbett     | (Parish Council)              | Mr D Mills     | (Public Rep)  |
| Mrs J Passingham | (Badminton)                   | Mrs S Nisbet   | (Toddlers)    |
| Mr R Pullen      | (Horticultural Society)       | Mrs S Muskett  | (Flower Club) |
| Mr F Maloney     | (Church of the Good Shepherd) | Mrs J Ward     | (Lunch Club)  |
| Mrs P Maloney    | (Women's Institute)           | Mrs M Hart     | (Co-opted)    |
| Mrs J Goddard    | (Butterflies Nursery)         | Mrs E Molyneux | (Co-opted)    |

In 2023/24 has seen an almost complete recovery from the Covid-19 pandemic. We now accept a full range of bookings, and all of the "regulars" continue, together with some new ones. Casual bookings of parties etc. requested are now more than we have capacity for, as before the pandemic.

With increasing bookings, hire income, particularly private hirings, has increased substantially from the previous year. It is now about 10% greater than the last pre-pandemic years. A considerable part of the increase is from the "Life and Light Mission", an evangelical church for the travelling community, meeting twice a week. After some initial teething troubles over conduct, these have been largely resolved.

During the year we have continued a number of infrastructure projects, but have more than covered the costs of these. We still have sufficient to run the hall to a high standard, and are building up reserves to tackle further large improvements. Energy costs have risen somewhat as a result of increased hall usage, with smaller increases in such costs as cleaning. In addition, a number of fundraising events organised by various committee members are feeding money into a separate building society account, earmarked for a major large hall roof replacement sometime in the future. Costs of many other items such as insurance remain similar regardless. As always, a succession of minor repairs were carried out, mainly by our maintenance sub-committee members. Members of the Horticultural Society looked after the garden areas and helped clean up the car park, and the Lunch Club team ensured hygiene in the kitchen.

A new major project is to convert the entire building to LED lighting, plus replacing the obsolete circuit board to one meeting current standards, and capable of handling power from solar panels if and when we can afford them. The cost of this project, planned for the

summer, is covered by a generous grant from East Hampshire District Council. Another grant, from the village Flower Festival committee, has enabled the purchase of some new chairs with arms, to the benefit of less mobile hall users.

A break-in has triggered new security measures. The break-in was futile, causing some damage to doors, but all that was stolen were some radio microphones, useless without their receivers. No cash is ever kept in the hall, so burglary is a waste of time. However, we are now installing CCTV, both inside and around the car park areas. Further measures are under discussion.

In the medium term, the car park surface is getting worse, and will soon need resurfacing and white-lining. In the longer term, the main roof over the large hall, stage and rear lobby area is deteriorating, and will in time need replacing with a better insulated material. All these items will be tackled as money becomes available from income, grants and fund-raising.

As always, I would like to thank the members of the Committee, particularly the hard-working maintenance sub-committee, who have given their time and expertise in keeping our Village Hall in good repair and a valuable asset to our community.

A handwritten signature in black ink, reading "Chris Lake". The signature is written in a cursive style, with the first letters of "Chris" and "Lake" being capitalized and prominent.

Chris Lake  
Chairman, Four Marks Village Hall

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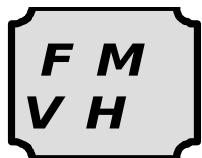
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# Four Marks Village Hall

Registered Charity Number 301828

## ANNUAL ACCOUNTS FOR YEAR ENDED 29th FEBRUARY 2024

### OPERATING ACCOUNT

| 2022/23           | INCOME  | 2023/24          |
|-------------------|---|------------------|
| 9,282.50          | Club hirings                                  | 9,718.00         |
| 7,688.00          | Private hirings                               | 15,922.30        |
| 658.73            | Miscellaneous                                 | 1,041.57         |
| 3,900.00          | Grants  | 5,018.00         |
| 50.00             | Roof fund                                     | 0.00             |
| <b>21,579.23</b>  |   | <b>31,699.87</b> |
|                   | EXPENDITURE                                   |                  |
| 16,341.52         | Maintenance                                   | 3,696.27         |
| 5,931.28          | Cleaning                                      | 5,314.67         |
| 1,341.98          | Cleaning materials                            | 2,215.42         |
| 0.00              | Office expenses                               | 37.50            |
| 625.46            | Telephone                                     | 712.53           |
| 2,744.19          | Electricity                                   | 4,070.09         |
| 1,762.75          | Gas   | 2,605.54         |
| 0.00              | Gas maintenance                               | 0.00             |
| 433.54            | Water rates                                   | 632.45           |
| 2,018.35          | Insurance                                     | 2,060.54         |
| 351.74            | PRS licence                                   | 203.65           |
| 190.06            | Miscellaneous                                 | 885.03           |
| <b>31,740.87</b>  |   | <b>22,433.69</b> |
| <b>-10,161.64</b> | <b>Operating surplus/deficit</b>              | <b>9,266.18</b>  |
|                   | <b><u>General funds - Current Account</u></b> |                  |
| 15,083.62         | Balance brought forward                       | 4,921.98         |
| -10,161.64        | Operating surplus/deficit                     | 9,266.18         |
| <b>4,921.98</b>   | Balance carried forward                       | <b>14,188.16</b> |

**Represented by**

|                  |                         |                 |
|------------------|-------------------------|-----------------|
| 4,921.98         | Current account         | 14188.16        |
| 7,690.09         | Newbury reserve account | 10959.33        |
| <u>12,612.07</u> |                         | <u>25147.49</u> |







CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

Charity Name

FOUR MARKS VILLAGE HALL

On accounts for the year  
ended

FEBRUARY 2024

Charity no  
(if any)

301828

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

G Edwards

Date:

18-APR-24

Name:

GLENDA JEAN EDWARDS

Relevant professional  
qualification(s) or body

(if any):

Address:

3A BLACKBERRY LANE  
FOUR MARKS  
HANTS GU34 5BN

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.