

**CHANDLERS FORD COMMUNITY ASSOCIATION
(INCLUDING THE RITCHIE MEMORIAL HALL)**

**REPORTS AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

REGISTERED CHARITY NO: 301776

**CHANDLERS FORD COMMUNITY ASSOCIATION
(INCLUDING THE RITCHIE MEMORIAL HALL)**

**ANNUAL REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2021**

CONTENTS

	Pages
Legal and administrative details	1
Trustees report	2
Independent examiner's report	4
Receipts and Payments Account	5
Statement of Assets and Liabilities	6
Notes to the accounts	7

**CHANDLERS FORD COMMUNITY ASSOCIATION
(INCLUDING THE RITCHIE MEMORIAL HALL)**

**ANNUAL REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2021**

LEGAL AND ADMINISTRATIVE DETAILS

1	REGISTERED NUMBER	301776												
2	PRINCIPAL ADDRESS (Both Charities)	Chandlers Ford Community Centre Hursley Road Chandlers Ford Eastleigh, Hampshire, SO53 2FT												
3	STATUS	The Chandlers Ford Community Association and The Ritchie Memorial Hall are registered with the Charity Commissioners and constituted and governed by Deed of Trust.												
4	COUNCIL MEMBERS AND TRUSTEES (Common to both Charities)	<p>The principal council members and trustees of the charities during the year were:</p> <table><tr><td>Chairman</td><td>- Mr T James</td></tr><tr><td>Treasurer</td><td>- Mr R Hester</td></tr><tr><td>Secretary</td><td>- Mr D Mills</td></tr><tr><td>Lettings Officer</td><td>- Mrs L James</td></tr><tr><td>Other Trustees</td><td>- Mr C Davies</td></tr><tr><td></td><td>- Mrs M Pryer</td></tr></table> <p>All Trustees are appointed annually by the members at the Annual General Meeting. Trustees can be co-opted during the year by the Management Committee.</p>	Chairman	- Mr T James	Treasurer	- Mr R Hester	Secretary	- Mr D Mills	Lettings Officer	- Mrs L James	Other Trustees	- Mr C Davies		- Mrs M Pryer
Chairman	- Mr T James													
Treasurer	- Mr R Hester													
Secretary	- Mr D Mills													
Lettings Officer	- Mrs L James													
Other Trustees	- Mr C Davies													
	- Mrs M Pryer													
5	BANKERS	Lloyds Bank plc 1 Oakmount Road Chandlers Ford Eastleigh Hampshire SO53 2LM												
6	INDEPENDENT EXAMINER	Tonmoy Kumar FCCA Underwood Barron LLP Monks Brook House 13/17 Hursley Road Chandlers Ford Eastleigh Hampshire SO53 2FW												

CHANDLERS FORD COMMUNITY ASSOCIATION (INCLUDING THE RITCHIE MEMORIAL HALL)

TRUSTEES REPORT FOR THE YEAR ENDED 31ST DECEMBER 2021

1 OBJECTIVES

The objectives of the Chandlers Ford Community Association are to promote the benefit of the inhabitants of Chandlers Ford and the neighbourhood by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure.

The objective of The Ritchie Memorial Hall is the provision and maintenance of a community centre for the use of the inhabitants of Chandlers Ford and to hold in trust the land and building thereon for the purpose of a community centre.

The charity is managed by the trustee body, who meet four times a year. There are no paid staff, all necessary day-to-day work being undertaken by volunteers.

2 REVIEW OF RESULTS

The results show the income was still only about 48% of 2019 year's income. This was due to halls being closed for some months again because of the pandemic. When halls were open the usage of the regular organisations was lower.

While the halls were closed we took again the opportunity to have some further maintenance and repairs done.

We purchased new chairs for the Ritchie Hall and had a Defibrillator installed.

The Trustees would like to thank all volunteers for their hard work in the year.

3 POLICIES

Reserves policy – The charity currently operates with minimal reserves. The trustees endeavour to ensure that the charity has sufficient cash reserves to enable it to be able to meet operating expenditure to keep the hall open for at least six months.

Grant-making policy - The charity does not make grants.

4 CONNECTED CHARITIES

The council members set out on page 1 are also the Trustees of The Ritchie Memorial Hall, and the two charities share the same registered office. The Charity Commissioners have given a uniting direction allowing the charities to produce a "combined" annual report, together with a single set of accounts.

**CHANDLERS FORD COMMUNITY ASSOCIATION
(INCLUDING THE RITCHIE MEMORIAL HALL)**

**TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2021**

5 REMUNERATION

During the year Mrs L James received £627 (2020: £1,415) as letting agent's commission. No other remuneration, expenses or benefits have been paid or are payable to any trustee or connected person.

6 PUBLIC BENEFIT STATEMENT

The trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

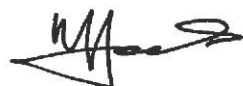
T.James

R.Hester

T James – Chairman

R Hester – Treasurer

Date: 7/4/2022



**CHANDLERS FORD COMMUNITY ASSOCIATION
(INCLUDING THE RITCHIE MEMORIAL HALL)**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHANDLERS FORD
COMMUNITY ASSOCIATION - YEAR ENDED 31ST DECEMBER 2021**

I report on the accounts of the Chandlers Ford Community Association and The Ritchie Memorial Hall for the year ended 31 December 2021 which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

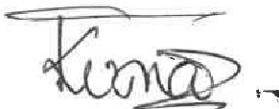
Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Tonmoy Kumar FCCA
Underwood Barron LLP
Monks Brook House
13/17 Hursley Road
Chandlers Ford
Hampshire
SO53 2FW

Date: 08-04-2022

**CHANDLERS FORD COMMUNITY ASSOCIATION
(INCLUDING THE RITCHIE MEMORIAL HALL)**

**ACCOUNTS FOR THE YEAR TO 31 DECEMBER 2021
RECEIPTS AND PAYMENTS ACCOUNT (GENERAL UNRESTRICTED INCOME FUND)**

	Notes	2021 £	2020 £
Receipts:			
Voluntary receipts:			
Donations		25,478	-
Activities for generating funds:			
Letting income from Centre / Hall		22,714	20,910
Other fund-raising activities	2	1,815	1,173
Members subscriptions			395
Investment income			
Interest received		4	17
		<u>50,011</u>	<u>22,495</u>
Grants		<u>17,389</u>	<u>11,334</u>
Total Receipts		<u>67,400</u>	<u>33,829</u>
Payments:			
Charitable payments:			
Fundraising costs:			
Centre / Hall running costs	3	29,690	47,910
Costs of charitable activities:		-	-
Coach trip			
Governance costs:			
Accountancy fees paid		852	828
Other administration costs			
		<u>30,542</u>	<u>48,738</u>
Assets purchased	4		-
Total Payments		<u>30,542</u>	<u>48,738</u>
Net receipts / (payments) for the year		36,858	(14,909)
Cash and bank balances at 31 December 2020		<u>40,581</u>	<u>55,490</u>
Cash and bank balance at 31 December 2021		<u>77,440</u>	<u>40,581</u>

**CHANDLERS FORD COMMUNITY ASSOCIATION
(INCLUDING THE RITCHIE MEMORIAL HALL)**

**STATEMENT OF ASSETS AND LIABILITIES
AT 31 DECEMBER 2021**

Notes	2021 £	2020 £
Cash funds:		
Bank accounts:		
Current	7,746	2,345
David's Donation	25,478	-
Deposit A/C	44,218	38,214
Cash in hand:		
Membership Secretary	-	-
Working Party Secretary	-	-
Treasurer	(2)	22
Chairman	-	-
Total for Cash Funds	77,440	40,581
	=====	=====
Other monetary assets & liabilities:		
Hall hire fees due	-	-
	77,440	40,581
	=====	=====

Assets retained for the Charity's own use:

Chandlers Ford Community Association:

Permanent Endowment:

Land and buildings used by the charity: Chandlers Ford Community Centre (freehold title vested in the Official Custodian for Charities).

Other Assets (non-endowed):

Held for functional use by the charity:

Furniture and equipment in Centre as per inventory (cost £11,973).

Tables, chairs, kitchen equipment, carpet bowls equipment, etc. (all in reasonable condition, 1-15 years old)

The Ritchie Memorial Hall:

Permanent Endowment:

Land and buildings used by the Charity: The Ritchie Memorial Hall (freehold title vested in the Official Custodian for Charities, includes cost of the new Green Room at £47,255).

Other Assets (non-endowed):

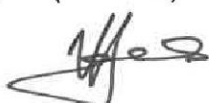
Held for functional use by the charity:

Furniture and equipment in Centre as per inventory (cost £9,950, 2020-£5,039)

Tables, chairs, kitchen equipment, carpet bowls equipment, defibrillator, etc. (all in reasonable condition, 1-15 years old)

The accounts on pages 5 to 8 were approved by the Council and Trustees on 07-04-2022 and signed on their behalf by:

T James (Chairman)



R Hester (Treasurer)



**CHANDLERS FORD COMMUNITY ASSOCIATION
(INCLUDING THE RITCHIE MEMORIAL HALL)**

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

1 ACCOUNTING POLICIES

The accounts have been prepared on a receipts and payments basis as permitted by Section 133 of the Charities Act 2011.

**2 FUND RAISING ACTIVITIES INCOME
(Chandlers Ford Community Association only)**

	2021	2020
	£	£
Carpet Bowls	528	439
Table Tennis	833	695
Flower Arranging	94	39
Games	360	
	1,815	1,173

3 CENTRE / HALL RUNNING COSTS

	2021	2020
	£	£
Water Rates	262	393
Electricity	1,798	1,509
Gas	2,199	1,421
Cleaners	5,555	5,565
Insurances and Licences	3,715	4,383
Letting Agent's Commission	627	1,415
Gardening	450	1,000
WEB-Wifi	488	542
Window cleaner	252	206
Waste Bin Collection	609	622
Administration costs	115	215
Firecare Service	1,236	306
Initial Hygiene	350	333
	17,656	17,910

	2021(£)	2020(£)
Maintenance and Services	12,034	30,000
Repairs		
Maintenance and General Repairs	5158	2,475
Large Hall Roof Repairs		2,901
Renewals		
Ritchie Hall New Chairs	4920	
New Defib	1500	
Ritchie – Green Room Loft Repairs		231
Small/Large Hall New Mains Box		1,648
CCTV Cameras		1,854
New Large Hall Ceiling		15,368
New Carpet All Halls		3,396
New Bowls		510
Services		
Covid 19 items and service		1,286
Boiler Service All Halls	306	151
Piano Tuner Service		180
Air Conditioning Service	150	

4**RELATED PARTY TRANSACTION**

During the year Mrs L James received £627 (2020: £1,415) from Chandlers Ford Community Association as letting agent's commission. No other remuneration, expenses or benefits have been paid or are payable to any trustee or connected person.