

**CHANDLERS FORD COMMUNITY ASSOCIATION
(INCLUDING THE RITCHIE MEMORIAL HALL)**

**REPORTS AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2020**

REGISTERED CHARITY NO: 301776

**CHANDLERS FORD COMMUNITY ASSOCIATION
(INCLUDING THE RITCHIE MEMORIAL HALL)**

**ANNUAL REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2020**

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CHANDLERS FORD COMMUNITY ASSOCIATION (INCLUDING THE RITCHIE MEMORIAL HALL)

ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2020

LEGAL AND ADMINISTRATIVE DETAILS

1 REGISTERED NUMBER 301776

2 PRINCIPAL ADDRESS
(Both Charities) Chandlers Ford Community Centre
Hursley Road
Chandlers Ford
Eastleigh, Hampshire, SO53 2FT

3 STATUS

The Chandlers Ford Community Association and The Ritchie Memorial Hall are registered with the Charity Commissioners and constituted and governed by Deed of Trust.

4 COUNCIL MEMBERS AND TRUSTEES
(Common to both Charities)

The principal council members and trustees of the charities during the year were:

Chairman	- Mr T James
Treasurer	- Mr R Hester
Secretary	- Mr D Mills
Lettings Officer	- Mrs L James
Other Trustees	- Mr C Davies
	- Mrs M Pryer

All Trustees are appointed annually by the members at the Annual General Meeting. Trustees can be co-opted during the year by the Management Committee.

5 BANKERS Lloyds Bank plc
1 Oakmount Road
Chandlers Ford
Eastleigh
Hampshire
SO53 2LM

6 INDEPENDENT EXAMINER Tonmoy Kumar FCCA
Underwood Barron LLP
Monks Brook House
13/17 Hursley Road
Chandlers Ford
Eastleigh
Hampshire
SO53 2FW

CHANDLERS FORD COMMUNITY ASSOCIATION (INCLUDING THE RITCHIE MEMORIAL HALL)

TRUSTEES REPORT FOR THE YEAR ENDED 31ST DECEMBER 2020

1 OBJECTIVES

The objectives of the Chandlers Ford Community Association are to promote the benefit of the inhabitants of Chandlers Ford and the neighbourhood by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure.

The objective of The Ritchie Memorial Hall is the provision and maintenance of a community centre for the use of the inhabitants of Chandlers Ford and to hold in trust the land and building thereon for the purpose of a community centre.

The charity is managed by the trustee body, who meet four times a year. There are no paid staff, all necessary day-to-day work being undertaken by volunteers.

2 REVIEW OF RESULTS

The results show the income was only about 44% of previous years income, this was due to being closed for 6 months because of the pandemic. When halls were open the usage of the regular organisations was lower.

While the halls were closed we took this opportunity to have some maintenance and repairs done, this has resulted in the expenditure being higher this year. We had the Large hall ceiling replaced and repaired the roof. Various rooms were repainted, new flooring was laid in all kitchens and the green room, the loft in green room was upgraded, including items designated as asset purchased.

The Trustees would like to thank all volunteers for their hard work in the year.

3 POLICIES

Reserves policy – The charity currently operates with minimal reserves. The trustees endeavour to ensure that the charity has sufficient cash reserves to enable it to be able to meet operating expenditure to keep the hall open for at least six months.

Grant-making policy - The charity does not make grants.

4 CONNECTED CHARITIES

The council members set out on page 1 are also the Trustees of The Ritchie Memorial Hall, and the two charities share the same registered office. The Charity Commissioners have given a uniting direction allowing the charities to produce a "combined" annual report, together with a single set of accounts.

**CHANDLERS FORD COMMUNITY ASSOCIATION
(INCLUDING THE RITCHIE MEMORIAL HALL)**

**TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2020**

5 REMUNERATION

During the year Mrs L James received £1,415 (2019: £1,447) as letting agent's commission. No other remuneration, expenses or benefits have been paid or are payable to any trustee or connected person.

6 PUBLIC BENEFIT STATEMENT

The trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

T.James

R.Hester

T James – Chairman

R Hester – Treasurer

Date: 17/3/2021



**CHANDLERS FORD COMMUNITY ASSOCIATION
(INCLUDING THE RITCHIE MEMORIAL HALL)**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHANDLERS FORD
COMMUNITY ASSOCIATION - YEAR ENDED 31ST DECEMBER 2020**

I report on the accounts of the Chandlers Ford Community Association and The Ritchie Memorial Hall for the year ended 31 December 2020 which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Tonmoy Kumar FCCA
Underwood Barron LLP
Monks Brook House
13/17 Hursley Road
Chandlers Ford
Hampshire
SO53 2FW

Date: 17/3/2021 .

**CHANDLERS FORD COMMUNITY ASSOCIATION
(INCLUDING THE RITCHIE MEMORIAL HALL)**

**ACCOUNTS FOR THE YEAR TO 31 DECEMBER 2020
RECEIPTS AND PAYMENTS ACCOUNT (GENERAL UNRESTRICTED INCOME FUND)**

	Notes	2020 £	2019 £
Receipts:			
Voluntary receipts:			
Donations		-	-
Activities for generating funds:			
Letting income from Centre / Hall		20,910	47,179
Other fund-raising activities	2	1,173	1,830
Members subscriptions		395	190
Investment income			
Interest received		17	18
		<u>22,495</u>	<u>49,217</u>
Grants		11,334	-
Total Receipts		<u>33,829</u>	<u>49,217</u>
Payments:			
Charitable payments:			
Fundraising costs:			
Centre / Hall running costs	3	47,910	33,258
Costs of charitable activities:		-	-
Coach trip			600
Governance costs:			
Accountancy fees paid		828	828
Other administration costs		-	-
		<u>48,738</u>	<u>34,686</u>
Assets purchased	4		-
Total Payments		<u>48,738</u>	<u>34,686</u>
Net receipts / (payments) for the year		(14,909)	14,531
Cash and bank balances at 31 December 2019		<u>55,490</u>	<u>40,959</u>
Cash and bank balance at 31 December 2020		<u>40,581</u>	<u>55,490</u>

CHANDLERS FORD COMMUNITY ASSOCIATION (INCLUDING THE RITCHIE MEMORIAL HALL)

STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2020

Notes	2020 £	2019 £
Cash funds:		
Bank accounts:		
Current	2,345	10,278
Social Committee	-	-
Deposit A/C	38,214	45,196
Cash in hand:		
Membership Secretary	-	-
Working Party Secretary	-	-
Treasurer	22	16
Chairman	-	-
Total for Cash Funds	40,581	55,490
	=====	=====
Other monetary assets & liabilities:		
Hall hire fees due	-	-
	40,581	55,490
	=====	=====

Assets retained for the Charity's own use:

Chandlers Ford Community Association:

Permanent Endowment:

Land and buildings used by the charity: Chandlers Ford Community Centre (freehold title vested in the Official Custodian for Charities)

Other Assets (non-endowed):

Held for functional use by the charity:

Furniture and equipment in Centre as per inventory (cost £11,973).

Tables, chairs, kitchen equipment, carpet bowls equipment, etc. (all in reasonable condition, 1-15 years old)

The Ritchie Memorial Hall:

Permanent Endowment:

Land and buildings used by the Charity: The Ritchie Memorial Hall (freehold title vested in the Official Custodian for Charities, includes cost of the new Green Room at £47,255).

Other Assets (non-endowed):

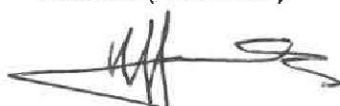
Held for functional use by the charity:

Furniture and equipment in Centre as per inventory (cost £5,039)

Tables, chairs, kitchen equipment, carpet bowls equipment, etc. (all in reasonable condition, 1-15 years old)

The accounts on pages 5 to 8 were approved by the Council and Trustees on 17/3/21 and signed on their behalf by:

T James (Chairman)



R Hester (Treasurer)



**CHANDLERS FORD COMMUNITY ASSOCIATION
(INCLUDING THE RITCHIE MEMORIAL HALL)**

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

1 ACCOUNTING POLICIES

The accounts have been prepared on a receipts and payments basis as permitted by Section 133 of the Charities Act 2011.

**2 FUND RAISING ACTIVITIES INCOME
(Chandlers Ford Community Association only)**

	2020	2019
	£	£
Carpet Bowls	439	782
Table Tennis	695	844
Flower Arranging	39	205
	<u>1,173</u>	<u>1,831</u>

3 CENTRE / HALL RUNNING COSTS

	2020	2019
	£	£
Water Rates	393	646
Electricity	1,509	2,284
Gas	1,421	1,922
Cleaners	5,565	5,393
Insurances and Licences	4,383	5,069
Letting Agent's Commission	1,415	1,447
Gardening	1,000	625
WEB-Wifi	542	527
Fire damage repairs		4,045
Window cleaner	206	-
Waste Bin Collection	622	-
Administration costs	215	-
Firecare Service	306	-
Initial Hygiene	333	-
	<u>17,910</u>	<u>21,958</u>

	2020	2019
	£	£
Maintenance and Services	30,000	11,300
Repairs		
Maintenance and General Repairs	2,475	
Large Hall Roof Repairs	2,901	
Renewals		
Ritchie – Green Room Loft Repairs	231	
Small/large Hall New Mains Box	1,648	
CCTV Cameras	1,854	
New Large Hall Ceiling	15,368	
New Carpet All Halls	3,396	
New Bowls	510	
Services		
Covid 19 items and service	1,286	
Boiler Service All Halls	151	
Piano Tuner Service	180	

4 RELATED PARTY TRANSACTION

During the year Mrs L James received £1,415 (2019: £1,447) from Chandlers Ford Community Association as letting agent's commission. No other remuneration, expenses or benefits have been paid or are payable to any trustee or connected person.