

Charity Number: 301736

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31st MARCH 2022**



The Tadley Community Centre, Newchurch Road, Tadley, Hampshire RG26 4HN

TADLEY & DISTRICT COMMUNITY ASSOCIATION

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The Tadley and District Community Association was registered with the Charity Commission on 13 December 1963. Its constitution is governed by a document adopted on 29 April 1959, which has since been amended on 25 March 1993 and 1 July 2008.

On 31st March 2022 a CIO (Charitable Incorporated Organisation) was registered – number 1198457 – which will take over the activities of the Charity from 1st April 2022

The Companies House reference will be CE029085

TADLEY & DISTRICT COMMUNITY ASSOCIATION

ANNUAL REPORT OF THE TRUSTEES

This report relates to the annual accounts of the Tadley & District Community Association ("the Association") for the year ended 31 March 2022. The Association continued to be a registered charity, and remains exempt under section 505(1) of ICTA 1988.

PRINCIPAL ACTIVITY

The Association manages the purpose built Tadley Community Centre – known as The Link and The Point Youth building ("the Centre"), to serve those within a 3 mile radius.

TRUSTEES

The following trustees served during the year ended 31 March 2022:

Adrian Noad – Chairman	Tony Flahive
Clive Radley - Treasurer	Linda Mead (Tadley Age Concern)
Rosemary Bond	Chris Reeder – Vice Chair (Tadley Community Church)
Pam Terry	Marg Wilson
Kerri Carruthers (Basingstoke & Deane Borough Council)	

TRUSTEES' RESPONSIBILITIES FOR THE FINANCIAL STATEMENTS

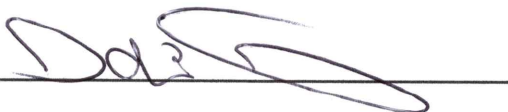
Charity law requires the trustees to prepare the Association's financial statements taking a true and fair view of financial activities during each year and of the financial position at the end of each year. Particular care is needed when:

- selecting suitable accounting policies and then applying them consistently
- making judgements and estimates that are reasonable and prudent
- stating whether applicable accounting standards and statements of recommended practice have been followed and
- preparing figures on a going concern basis unless it is inappropriate to assume that the Association will continue to operate.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the Association, and which enable them to both ascertain the financial position of the Association and ensure that the financial statements comply with the requirements of the Trust Deed and the Charity Commission. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have given consideration to the major risks to which the Association is exposed and are satisfied that there are adequate measures and controls in place to appropriately mitigate those risks.

Signed on behalf of the trustees by



On 4/7/22

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the Association's accounts, on pages 4 to 8, for the year ended 31 March 2022.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an examination is required under section 145(1) of the Charities Act 2011, and that section 144(1) (audit) of the Charities Act 2011 does not apply to the Charity.

It is my responsibility to

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the Charity Commission's directions. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept in accordance with section 130 of the Charities Act 2011 and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Eleanor Greene



Do the Numbers Ltd, 37 Upper Brownhill Road, Southampton, SO16 5NG
21st June 2022

TADLEY & DISTRICT COMMUNITY ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 March 2022

	Note	2022	2021
		£	£
Incoming Resources			
Hall hire and Affiliations		83,225	18,860
Community Development		6,197	2,851
Youth Building		29,839	22,694
Vending Machine		588	0
Cinema		1,315	27
Income from charitable activities		121,163	44,432
Bank interest		47	83
Grants to cover specific expenses		16,459	48,248
Grants from external bodies COVID		51,626	59,180
HMRC Job Retention Scheme		0	14,911
Fund raising		4,937	468
Advertising income		8	(220)
Monday Club		5,515	0
Donations		980	330
Income from voluntary sources		79,570	122,917
TOTAL INCOMING RESOURCES		200,733	167,430
Resources expended			
Costs of generated funds		0	0
Costs of activities in furtherance of charitable objectives	2	65,474	39,392
Governance costs	3	81,033	74,558
COVID community support costs		507	12,298
Depreciation of fixed assets		57,626	58,822
TOTAL RESOURCES EXPENDED		204,640	180,030
SURPLUS/(DEFICIT) FOR THE YEAR		(3,906)	(12,601)
Reserves brought forward		924,710	937,311
RESERVES AT END OF YEAR		920,803	924,710

The reserves are all held as a general fund and have no restrictions placed upon them. The fund balance represents all the gains or losses arising for the year and carried forward. All of the Association's operations are classed as continuing.

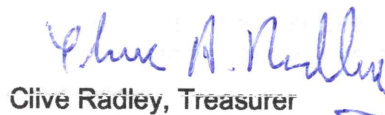
TADLEY & DISTRICT COMMUNITY ASSOCIATION

BALANCE SHEET as at 31 March 2022

	Notes	2022	2021
		£	£
FIXED ASSETS			
Tangible assets	4	767,783	804,942
CURRENT ASSETS			
Debtors	5	2,232	6,541
Cash at bank and in hand		<u>152,559</u>	<u>114,710</u>
		154,791	121,251
CREDITORS			
Due within one year	6	1,771	1,483
NET CURRENT ASSETS		<u>153,020</u>	<u>119,767</u>
NET ASSETS		920,803	924,710
REPRESENTED BY			
Unrestricted General Funds		106,124	110,030
Unrestricted reserves – youth building		<u>814,680</u>	<u>814,680</u>
TOTAL FUNDS		920,803	924,710

The trustees approved these financial statements at a meeting 4/7/22 and they have been signed on their behalf by the following trustees:


Adrian Noad, Chairman


Clive Radley, Treasurer

TADLEY & DISTRICT COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS at 31 March 2022

1. ACCOUNTING POLICIES

Basis of accounting

These accounts have been prepared under the historical cost convention using accounting policies that best give a true and fair view in accordance with The Charities (Accounts and Reports) Regulations 2010, the Statement of Recommended Practice, applicable accounting standards and the Charities Acts 1993 and 2006.

Income

Income is taken to the accounts in the period when the relevant facilities have been used by customers. Where incoming resources have related expenditure (as with fund raising) the incoming resources and related expenditure are reported gross in the Statement of Financial Activities. Donations, grants and other receipts are accounted for when received and the Association has unconditional entitlement to use them.

Interest is accounted for when credited to the Association's bank statements.

Expenditure

All expenditure is included in the accounts on an accruals basis and are recognised when there is a legal or constructive obligation to pay for expenditure. Costs that have not been capitalised as fixed assets have been directly attributed to one of the expense categories in the Statement of Financial Activities.

Tangible fixed assets and depreciation

All fixed assets are initially recorded at cost. The cost of building works or equipment donated by the local or county councils have been excluded from the accounts.

Tangible fixed assets are depreciated as per the schedule below to reflect their useful life.

Reserves

The Association's reserves policy is to aim to hold at least four months of expended resources to meet its obligations.

Taxation

The Association is exempt from income and corporation taxes under section 505(1) of the Income and Corporation Taxes Act 1988

2. COSTS OF ACTIVITIES IN FURTHERANCE OF CHARITABLE OBJECTIVES	2022 £	2021 £
Utilities and services	9,241	10,101
Youth Building	3,171	3,440
Building Maintenance	30,922	19,935
Cleaning materials	7,317	1,768
Entertainment, canteen and drinks	4,279	204
Cinema	695	489
Community functions and developments	9,095	3,426
Monday Club	510	
Advertising events	245	29
	65,474	39,392

TADLEY & DISTRICT COMMUNITY ASSOCIATION

3. GOVERNANCE COSTS

Wages and salaries	64,672	56,582
Office and general expenses	12,027	9,101
Independent examiner's fees	480	480
Other professional fees	3,037	2,793
Training	817	5,602
	81,033	74,558

The average weekly number of paid employees, calculated as full time equivalents, during the year was 2 (2021: 1). No employee received remuneration of more than £50,000. Those employees entitled to auto-enrollment have a defined contribution pension with NEST. Trustees are not remunerated nor did any claim reimbursement of expenses.

4. TANGIBLE FIXED ASSETS

Basingstoke & Deane Borough Council owns the freehold of Tadley Community Centre and the land on which it is built. On behalf of the Association, Tadley Councillors Warwick Lovegrove and David Leeks hold the lease of the Centre in trust for 25 years from 14 June 1994.

The Association has capitalised and depreciates the following equipment that it owns:

	Youth Building (4% SL)	Youth Building F&F (33% RB)	Fixtures and fittings (25% RB)	Total £
Cost b/fwd at 1 April 2021	927,768	46,486	155,121	1,129,374
Additions		2,362	18,105	20,467
Cost c/fwd at 31 March 2022	927,768	48,848	173,225	1,149,841
Dep'n b/fwd at 1 April 2021	184,419	39,161	118,945	324,432
Provided during the year	37,111	2,422	18,093	57,626
Dep'n c/fwd at 31 March 2022	221,530	39,161	118,945	382,058
Net book value at 31 March 2022	706,238	7,265	54,269	767,783
Net book value at 1 April 2021	743,349	7,324	72,318	804,942

5. DEBTORS

	2022 £	2021 £
Amounts owed by users of the Community Centre	2,232	6,541
Prepaid expenses	0	0
	2,232	11,563

TADLEY & DISTRICT COMMUNITY ASSOCIATION

6. CREDITORS: due within one year	2022	2021
	£	£
Amounts owed to suppliers	(176)	(63)
Accruals and deferred income	0	0
Taxes and national insurance	1,947	1,546
	1,771	1,483

7. TRANSACTIONS WITH RELATED PARTIES

Other than as follows, the Association had no material transactions with any trustees or related parties for the year to 31 March 2022:

Name of related party	Relationship		This year	Last year
Tadley Town Council	Trustees are members	Grant	0	12,200
Basingstoke & Deane Borough Council	Trustees are members	Grant	26,667	56,526
Allotments for the Labouring Poor	Trustees are members	Grant	200	2,000

The Centre Manager is a member of Tadley Town Council but all relevant interests are disclosed at both organisations.

The grants from BDBC primarily relate to COVID relief funds allocated by Government and are non recurring.

Trustees annual report for the period April 2021 - April 2022

Aims and objective's

The Tadley & District Community Association (also known as TDCA) was created in 1957 with the purpose of improving the lives of the residents of TADLEY and the surrounding districts of Baughurst, the Pamber's, Aldermaston and Silchester.

The Association aims to bring together local authorities, local residents and voluntary groups with the purpose of improving educational and recreational facilities for those living in the district.

Most of those activities centre around the hiring of the community centre (The Link) and the youth centre (The Point) and includes a range of activities promoted by the community association and by third-parties in the form of hirings, which include toddler groups, activities for young people, community cinema, coffee morning, Silver Surfer IT training by the Community Association, other groups such as the University of the Third Age hiring of the facilities to provide opportunities for retired residents. Age concerns Chiropody Clinic, Blood Donor service, Baby Clinic and Youth Offending Service, Cardio Rehab, There are also a number of independent fitness instructors providing Yoga, Pilates and Keep Fit classes. We have an Under 5's pre-school, a Home Schooling group and during the week the Association runs evening activities for the youth of the area.

The Association carries out a wide range of activities in pursuance of its charitable aims. The trustees consider these activities as summarised in this document, provides benefit both of those who use our centre and to the wider community of Tadley and district. Many of these activities have been hampered by lockdown restrictions during the Covid 19 pandemic.

Volunteers are an important resource that allow us to deliver a first class service in the running of both The Link and The Point. Without whom, to employ the equivalent number of individuals would be a financial burden on the charity. All our volunteers give their time freely.

Achievements and performance

The Two buildings are available to hire to the general public to run their own activities or events. The Association also run activities and events in these buildings. The Association runs a year round programme of 'not for profit' Coach Trips to places of interest and West End Shows.

A comprehensive program of events takes place typically from 9 am until 10 pm Monday through to Friday.

TDCA also run a community cinema on the first Saturday of each month as part of its fundraising objectives. Along with Hall Hire Birthday Party packages which include the use of the Associations inflatable equipment.

Along with all the above The Association has produced a quarterly A5 booklet promoting its activities to local residents which is hand delivered by volunteers through 5000 letterboxes. Distribution of the booklet will resume shortly following the cessation of publication during the pandemic, TDCA also uses social media platforms such as Facebook, Twitter and Instagram, along with its own dedicated website to communicate with local residents.

Financial review

Reserves policy: the Trustees have reviewed the reserves of the charity, their policy is to hold enough funds to meet four months operating costs of the Association.

Principal funding Sources

The charities main source of income is through hall hire. During the previous financial year the total was a figure of £18,860 down by £64,715 on 2019/20. Covid-19 has impacted our efforts during the past twelve months but we have seen a recovery in our hall hire income as users groups slowly returned and we have seen this income figure increase to £83,225 over the past twelve months.

At the end of our financial year in 2021 we had a deficit of £12,601. This was primarily due to the numerous lockdowns and restrictions on public gatherings. Over the past twelve months as the restrictions were lifted we have seen our income slowly recover and our deficit for the year ending April 2022 reduced to £3906

Once again , it proved that Government intervention would ensure we were eligible for grants to see us through this period of uncertainty.

With an increase in use of the building our expenditure during this period was has gone up to £65,474

Governance costs went up slightly for the same period from £74,558 to £80,216

The Treasurer reports a deficit for the year 2021/22 of £3906 but highlights the importance of the Covid-19 grants for a second year - notwithstanding though this years deficit our unrestricted reserves in March 2022 were £106,174 down from £119,767 over the previous year. during the past year we had seen significant expenditure on the heating boilers, blinds for the Point, new furniture for the refurbished conservatories, new tables and trolleys in the hall and a complete upgrade of a building/ site wide to the WiFi system.

The trustees currently have no concerns about the charity being able to continue as a going concern.

Structure governance and management

TDCA is constituted as an association with a governing document first registered with the Charity commission in December 1963, with a Constitution adopted 29th of April 1959 as amended 25th of March 1993 and the 1st of July 2008.

On the 31st March 2022 Tadley & District Community Association successfully applied to become a Charitable Incorporated Organisation

Organisational structure

The Associations Trustees are responsible for the general control and management of the charity. Trustees give their time freely and receive no remuneration or other financial benefits. Day-to-day tasks of running the charity are delegated to an Association Manager who reports directly to the Association Chair. The Association is supported by a small team of part-time staff and volunteers.

Trustees meet together as a body every six to eight weeks and are responsible for decisions taken in relation to running of the The Link and The Point centres and the activities provided by the charity.

Recruitment and appointment of trustees

Trustees are typically recruited at the annual AGM and can be either members of the Association or representatives of user groups of the Associations. Both Tadley Town Council and Basingstoke and Deane Borough Council make one appointment each

- Holding Trustees (Individuals holding the lease): Warwick Lovegrove and David Leeks (these roles will be abolished on the adoption of the CIO)
- Charity Name : Tadley & District Community Association
- Other name the Charity uses: TDCA / The Link / The Point
- Registered Charity Number: 301736 until July 2022 / 1198457 from 31st March 2022
- Charity's Principal Address: The Link, Newchurch Rd, Tadley, RG26 4NH

TRUSTEES

Trustee Name	Office	Entitlement to Appointment
Adrian Noad	Chair	Member

Chris Reader	Vice Chair	Tadley Community Church (User Group)
Clive Radley	Treasurer	Member
Rosemary Bond		Member
Marjorie Wilson		Member
Pam Terry		Member
Linda Mead		Age Concern (User Group)
Valerie Witton		Tadley Town Council
Kerri Carruthers		Basingstoke & Deane Borough Council

On behalf of the Trustee and members I'd like to express my sincere thanks to Chris Reader who led the charge to ensure we became an Charitable Incorporated Organisation which was certainly a challenge but one he overcame despite some knockmbacks along the way.

Chairman's Report.

Despite all that's been thrown at us over the past two years, I find myself reporting that once again it gives me great pleasure to share with you news of another successful year for Tadley and District Community Association up to March 2022. Despite the challenges thrown at us over the past twenty four months, and due to the diligence of our Association Manager in ensuring we continued to obtain grants to support our Charity it is with some relief to say that we have come through the Covid-19 pandemic somewhat unscathed.

Once again our success is due to the marvellous work carried out by our Association Manager Mandy Atkinson and her team of staff and volunteers, without whom, what is achieved each year cannot be done. In a post pandemic world we have continued to see the true value of our Community Association coming to the aid of our local residents still in need. we have not abandoned them and ensure they still receive our support. I have said on many occasions that the building was the centrepiece in delivering activities and services to the widest range of local residents. Therefore the role played by TDCA in the Tadley Hub and subsequently the Tadley Wellbeing Forum is testament of our desire to be more than rooms for hire.

In recent weeks we have opened the Food Pantry in The Point and are now embarking on a promotional campaign to raise awareness. This project is a timely addition to our portfolio of services in the context of a cost of living crisis being experienced by many families at the current time.

During the past year we have again been successful in obtaining Covid-19 related grants. A combination of this income and the re-emergence of rising hall hire income has meant we have maintained our reserves ensured we weathered the storm over the past two years. As shown elsewhere in this report we have significant reserves still available which we wish to carry on our work and continue to make improvements to both The Link and The Point.

During the last twelve months we were able to secure funding once again from Tadley Town Council and the Greenham Trust to employ staff to run our 0-19 age group activities,. Catherine who was originally employed in this role left us last summer, She has since been replaced by Danielle who now runs the 0-11 programme. (she previously worked at the Hometree Children centre) and we have Claudia, Ella and pat running the 11 to 19 age group.

Once again I find myself reporting my disappointment in progress being made by our Landlords Basingstoke & Deane Borough Council on addressing maintenance issues that are long overdue. It had been hoped that repairs would have been made to the roof by now, the refurbishment of the halls and construction of the entrance lobby if not completed by this years AGM at the very least underway. Unfortunately due to a procurement glitch the tendering process had to be done all over again and it hoped this work will start soon.

These delays are extremely frustrating. You will recall I had a wish list of improvements we wished to make to the two buildings which included the addition of a retractable screen to the roof of Hall A, and replacement of the one in Hall B. Improving the issue of reverberation in Hall A to match the sound insulation already added to Hall B and to tackle the same problem in The Point. We will also be looking at the possibility of installing solar panels on the roof. These projects cannot start until BDBC make progress on their works first. I wish to stress that the money is there and we will spend it for the benefit of our users as soon as we can.

I wish to place on record the thanks of the Association to Chris Reader, for his work over the past couple of years of updating our Constitution and then tackling the Charity Commission to get us to the point in which we are now a Charitable Incorporated Organisation. Its not been easy at times but despite the knock backs he persevered.

Finally my thanks go to each and everyone of our volunteers and members of staff, and in particular Larry who each year goes above and beyond, as every single one is valued and appreciated for what they do. I say this even year , without them this place would be nothing more than a pile a bricks - it is what makes this place what it is, and ensures as a community we have a facility and Association that we can take great pride in.

Declarations

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity trustees

Signature(s)		
Full Name(s)		
Position		
Date		