

# THE TADLEY AND DISTRICT COMMUNITY ASSOCIATION

England & Wales · Charity number 301736

## Details

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**Other names** TADLEY COMMUNITY CENTRE

**Status** Registered

**Legal form** Other

**Registered** 1963-12-13

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Link  
Newchurch Road  
Tadley  
RG26 4HN

**Phone** 01189814538

**Email** [admin@tadleycommunitycentre.org.uk](mailto:admin@tadleycommunitycentre.org.uk)

**Website** [www.tadleycommunitycentre.org.uk](http://www.tadleycommunitycentre.org.uk)

## Activities

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**Objects:** TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE AREA OF BENEFIT WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS. TO ESTABLISH, OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY STATUTORY AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THE ABOVE OBJECTS. THE AREA OF BENEFIT SHALL BE ANYWHERE WITHIN A 3 MILE RADIUS OF THE CENTRE

**Activities:** Trips for local people who are unable to get out of the area, half term and summer activities for local children to attend. Community Cinema and kids cinema. Youth centre open 5 days a week. Cooking classes, silver surfers group. Activities such as Baby Clinic, Chiropody, Preschool, Toddler Group, messy play, Keep Fit and Martial Arts Classes, Dancing, Italian Classes, Community Church.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Disability, Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** SEE OBJECTS
- Hampshire
- Reading
- West Berkshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31		£0	£0	-
2024-03-31		£0	£0	-
2023-03-31	£238,570	£242,164		-
2022-03-31	£200,733	£204,640		-
2021-03-31	£167,430	£180,030		-

## Trustees

Name	Role	Appointed
<b>ADRIAN PETER NOAD</b>	Chair	
CHRISTOPHER REEDER		
Clive Radley		2018-08-29
Kerri Carruthers		2021-06-01
LINDA MEAD		
MR TONY FLAHIVE		
Marjorie Wilson		2016-04-01
ROSEMARY BOND		2015-07-05

**THE TADLEY AND DISTRICT COMMUNITY ASSOCIATION**

England & Wales - Charity number 301736

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# Accounts

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# **Trustees annual report for the period April 2022 - April 2023**

## **Aims and objective's**

The Tadley & District Community Association (also known as TDCA) was created in 1957 with the purpose of improving the lives of the residents of TADLEY and the surrounding districts of Baughurst, the Pamber's, Aldermaston and Silchester.

The Association aims to bring together local authorities, local residents and voluntary groups with the purpose of improving educational and recreational facilities for those living in the district.

Most of those activities centre around the hiring of the community centre (The Link) and the youth centre (The Point) and includes a range of activities promoted by the community association and by third-parties in the form of hirings, which include toddler groups, activities for young people, community cinema, coffee morning, Silver Surfer IT training by the Community Association, other groups such as the University of the Third Age hiring of the facilities to provide opportunities for retired residents. Blood Donor service, Eye Screening, Early Years Checks and Youth Offending Service. There are also a number of independent fitness and hobby instructors providing Yoga, Pilates, Martial Arts and Keep Fit classes. We have an Under 5's pre-school, a Home Schooling group and during the week the Association runs evening activities for the youth of the area.

The Association carries out a wide range of activities in pursuance of its charitable aims. The trustees consider these activities as summarised in this document, provides benefit both of those who use our centre and to the wider community of Tadley and district.

Volunteers are an important resource that allow us to deliver a first class service in the running of both The Link and The Point. Without whom, to employ the equivalent number of individuals would be a financial burden on the charity. All our volunteers give their time freely.

## **Achievements and performance**

The Two buildings are available to hire to the general public to run their own activities or events. The Association also run activities and events in these buildings. The Association runs a year round programme of 'not for profit' Coach Trips to places of interest and West End Shows.

A comprehensive program of events takes place typically from 9 am until 10 pm Monday through to Friday.

TDCA also run a community cinema on the first Saturday of each month as part of its fundraising objectives. Along with Hall Hire Birthday Party packages which include the use of the Associations inflatable equipment.

Along with all the above The Association produces an A5 booklet promoting its activities to local residents. TDCA also social media platforms such as Facebook, Twitter and Instagram, along with its own dedicated website to communicate with local residents.

## **Financial review**

Reserves policy: the Trustees have reviewed the reserves of the charity, their policy is to hold enough funds to meet four months operating costs of the Association.

### Principal funding Sources

The charities main source of income is through hall hire. With a first full year under our belt without any Covid restrictions we have seen a significant increase on our income, Hall hire up by £30,000, community development doubling at £13,675 , cinema takings increasing from £1315 to £4336.

At the end of our financial year in 2022 we had a deficit of £3906. For the current year the deficit is £3621 whilst its a slight improvement does not cause the Trustees any concerns.

With an increase in use of the building our expenditure during this period was has gone up to £89053 from £65474

Governance costs went up for the same period from £81033 to £99213

Cash in the bank /in hand was £218000 of which approx £130000 was from Covid grants that we are trying to spend but have been thwarted by delays to the building works.

The trustees currently have no concerns about the charity being able to continue as a going concern.

## **Structure governance and management**

TDCA is constituted as an association with a governing document first registered with the Charity commission in December 1963, with a Constitution adopted 29th of April 1959 as amended 25th of March 1993 and the 1st of July 2008.

*On the 31st March 2022 Tadley & District Community Association successfully applied to become a Charitable Incorporated Organisation*

## Organisational structure

The Associations Trustees are responsible for the general control and management of the charity. Trustees give their time freely and receive no remuneration or other financial benefits. Day-to-day tasks of running the charity are delegated to an Association Manager who reports directly to the Association Chair. The Association is supported by a small team of part-time staff and volunteers.

Trustees meet together as a body every six to eight weeks and are responsible for decisions taken in relation to running of the The Link and The Point centres and the activities provided by the charity.

## Recruitment and appointment of trustees

Trustees are typically recruited at the annual AGM and can be either members of the Association or representatives of user groups of the Associations. Both Tadley Town Council and Basingstoke and Deane Borough Council make one appointment each

- Holding Trustees (Individuals holding the lease): Warwick Lovegrove and David Leeks (these roles will be abolished on the adoption of the CIO)
- Charity Name : Tadley & District Community Association
- Other name the Charity uses: TDCA / The Link / The Point
- Registered Charity Number: 301736 until July 2022 / 1198457 from 31st March 2022
- Charity's Principal Address: The Link, Newchurch Rd, Tadley, RG26 4NH

## TRUSTEES

Trustee Name	Office	Entitlement to Appointment
Adrian Noad	Chair	Member
Chris Reader	Vice Chair	Tadley Community Church (User Group)
Clive Radley	Treasurer	Member
Rosemary Bond		Member
Marjorie Wilson		Member
Pam Terry		Member

Linda Mead		Age Concern (User Group)
Valerie Witton		Tadley Town Council
Kerri Carruthers		Basingstoke & Deane Borough Council

## **Chairman's Report.**

In previous years it has always been my privilege to commence my annual Chairmans report acknowledging the successful year we have had. On this occasion I feel I must start with a heartfelt apology to all of our Users in whatever capacity they may have that brings them to the Link and Point each day or week.

In my Annual Report last year I expressed my frustration at the delays being caused by our Landlords Basingstoke and Deane Borough Council in addressing issues with regards too long overdue building maintenance. Work that should have started last year finally commenced at the start of this year.

Over the past decade or so we have carried out a number of major building projects - at no time have we ever experienced the level of incompetence shown by this particular contractor. The project was some 12 weeks overrunning and beset with issues that conflicted with our Users. Despite our best efforts it became impossible to minimise disruption to hirings and activities.

The choice of Contractor and management of the project was overseen by Basingstoke & Deane and was entirely out of the hands of the Community Association. If we had our time again I have no doubt we would have been more robust in the way we were treated. So again our apologies for the inconvenience caused.

Regrettably despite appearances, the work has not been completed to a satisfactory standard. The only positive to come from the work so far is the roof and entrance lobby no longer leak and if you have taken a peak of what's been done, I hope when we do finally get to use the lobby, you will be pleased with the changes. Certainly the entrance lobby feels a lot more spacious and inviting than the glazed canopy we originally had.

Now that the roof is repaired and no longer leaks it does mean we can get on with all the other improvements that we wanted to make which included the replacement of a blackout curtain in Hall B which will match the new one in hall A, sound insulation in Hall A and the Point, additional audio visual equipment in Hall A and new chairs for Hall A&B. WE are also introducing CCTV monitoring of the car parks to ensure they remain for the sole use of the Users of the Centre. All spending for this work is coming from the Covid financial windfall we received.

We had wanted to install solar panels on the roof, but due to the new roof tiles and insulation that has been installed there are now possibly warranty issues that mean the roof maybe currently out of bounds and solar panels will possibly have to wait. Having said that we are currently pursuing a grant application to do solar panels on the roof and if we are successful it maybe our Landlords will agree to there being placed on the roof if the warranty is not forthcoming due to the poor workmanship.

So Three years on since Covid, I'm pleased to be reporting that once again it gives me great pleasure to share with you news of another successful year for Tadley and District Community Association up to March 2023. Despite the challenges thrown at us over the preceding years, we came through the Covid period reasonably unscathed with our finances actually bolstered. Over the past year we have now seen User Groups and Activities return to something closer to the pre-Covid levels of activity.

Once again our success is due to the marvellous work carried out by our Association Manager Mandy Atkinson and her team of staff and volunteers, without whom, what is achieved each year cannot be done. We have continued to see the true value of our Community Association coming to the aid of our local residents still in need. We have not abandoned them and ensure they still receive our support. I have said on many occasions and will repeat once again that the building was the centrepiece in delivering activities and services to the widest range of local residents.

In recent weeks we have relocated the Food Pantry into the log cabin and are now embarking on a promotional campaign to raise awareness. This project has been running 12 months and proved to be timely addition to our portfolio of services in the context of a cost of living crisis being experienced by many families at the current time. Having to relocate out of the The Point and being closer to the Link was a reflection of the success.

During the past year we have again been successful in obtaining grants. A combination of this income and the re-emergence of rising hall hire income has meant we have maintained our reserves and ensured we weathered the storm over the past three years. As shown elsewhere in this report we have significant reserves still available which we wish to carry on our work and continue to make improvements to both The Link and The Point.

During the last twelve months we were able to secure funding once again from Tadley Town Council and the Greenham Trust to employ staff to run our 0-19 age group activities. Danielle continues to run the 0-11 programme and we have Rachel & Paige running the 11 to 19 age group.

I wish to place on record the continuing thanks of the Association to Chris Reader, for his work over the past couple of years of updating our Constitution and still

battling the Charity Commission to get our Charitable Incorporated Status resolved. He has also taken an interest in the Martyns Law legislation that could place an intolerable burden on the running of the Centre for both ourselves as an Association and some of our larger user groups.

Finally my thanks go to each and everyone of our volunteers and members of staff, and in particular Larry who each year goes above and beyond. Sadly Larry retired at the end of September and he will be greatly missed (although I suspect he won't stay away entirely!)

To all our volunteers and staff every single one of you is valued and appreciated for what you do. So a big thank you to:

Jill, Val, Viv and Julie in the office

Des, Martin and Sue in the Computer suite

David for being the cinema projectionist and Rosie for being the most amazing cinema usherette!

Diana, Rabea, Josie, Sue and Lewis in the Food pantry

Anne, Shannon and Danielle with the Under 5's

Pru, Colin, Shane, Ronnie and Anne who will step in and help where required

and finally Rachel and Paige for running the Youth activities.

To the Trustees my thanks for your support as well.

I say this every year , without you this place would be nothing more than a pile a bricks - it is what makes this place what it is, and ensures as a community we have a facility and Association that we can take great pride in.

## **Declarations**

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity trustees

Signature(s)		
Full Name(s)		
Position		
Date		



**TADLEY & DISTRICT COMMUNITY ASSOCIATION**

**Charity Incorporated Organisation Number: 1198457  
Companies House reference CE029085  
(formerly charity number 301736)**

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31st MARCH 2023**



**The Tadley Community Centre, Newchurch Road, Tadley, Hampshire RG26 4HN**



# TADLEY & DISTRICT COMMUNITY ASSOCIATION

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The Tadley and District Community Association was registered with the Charity Commission on 13 December 1963. Its constitution is governed by a document adopted on 29 April 1959, which has since been amended on 25 March 1993 and 1 July 2008.

On 31<sup>st</sup> March 2022 a CIO (Charitable Incorporated Organisation) was registered which has taken over the activities of the Charity from 1<sup>st</sup> April 2022

# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## ANNUAL REPORT OF THE TRUSTEES

This report relates to the annual accounts of the Tadley & District Community Association ("the Association") for the year ended 31 March 2023. The Association as a CIO continues to be a registered charity, and remains exempt under section 505(1) of ICTA 1988.

### PRINCIPAL ACTIVITY

The Association manages the purpose built Tadley Community Centre – known as The Link and The Point youth building ("the Centre"), to serve those within a 3 mile radius.

### TRUSTEES

The following trustees served during the year ended 31 March 2023:

Adrian Noad – Chairman	Tony Flahive
Clive Radley - Treasurer	Linda Mead (Tadley Age Concern)
Rosemary Bond	Chris Reeder – Vice Chair (Tadley Community Church)
Valerie Witton	Marg Wilson
Kerri Carruthers (Basingstoke & Deane Borough Council)	

### TRUSTEES' RESPONSIBILITIES FOR THE FINANCIAL STATEMENTS

Charity law requires the trustees to prepare the Association's financial statements taking a true and fair view of financial activities during each year and of the financial position at the end of each year. Particular care is needed when:

- selecting suitable accounting policies and then applying them consistently
- making judgements and estimates that are reasonable and prudent
- stating whether applicable accounting standards and statements of recommended practice have been followed and
- preparing figures on a going concern basis unless it is inappropriate to assume that the Association will continue to operate.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the Association, and which enable them to both ascertain the financial position of the Association and ensure that the financial statements comply with the requirements of the Trust Deed and the Charity Commission. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have given consideration to the major risks to which the Association is exposed and are satisfied that there are adequate measures and controls in place to appropriately mitigate those risks.

Signed on behalf of the trustees by



On

2/10/23

# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the Association's accounts, on pages 4 to 8, for the year ended 31 March 2023.

### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an examination is required under section 145(1) of the Charities Act 2011, and that section 144(1) (audit) of the Charities Act 2011 does not apply to the Charity.

It is my responsibility to

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

### BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the Charity Commission's directions. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

### INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept in accordance with section 130 of the Charities Act 2011 and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Eleanor Greene



Do the Numbers Ltd, 37 Upper Brownhill Road, Southampton, SO16 5NG  
4<sup>th</sup> July 2023

# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 March 2023

	<i>Note</i>	2023		2022	
		£	£	£	£
<b>Incoming Resources</b>					
Hall hire and Affiliations		113,481		83,225	
Community Development		13,675		6,197	
Community Pantry		3,716		0	
Youth Building		36,778		29,839	
Vending Machine		883		588	
Cinema		4,336		1,315	
Income from charitable activities			172,868		121,163
Bank interest			492		47
Grants to cover specific expenses		53,385		16,459	
Grants from external bodies COVID		0		51,626	
Fund raising		9,587		4,937	
Advertising income		3		8	
Monday Club		2,001		5,515	
Donations		234		980	
		<u>          </u>		<u>          </u>	
Income from voluntary sources			65,702		79,570
<b>TOTAL INCOMING RESOURCES</b>			<u>238,570</u>		<u>200,733</u>
<b>Resources expended</b>					
Costs of generated funds		0		0	
Costs of activities in furtherance of charitable objectives	2	89,053		65,474	
Governance costs	3	99,213		81,033	
COVID community support costs		0		507	
Depreciation of fixed assets		53,899		57,626	
		<u>          </u>		<u>          </u>	
<b>TOTAL RESOURCES EXPENDED</b>			<u>242,164</u>		<u>204,640</u>
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>			(3,595)		(3,906)
Reserves brought forward			920,803		924,710
<b>RESERVES AT END OF YEAR</b>			<u>917,209</u>		<u>920,803</u>

The reserves are all held as a general fund and have no restrictions placed upon them. The fund balance represents all the gains or losses arising for the year and carried forward. All of the Association's operations are classed as continuing.

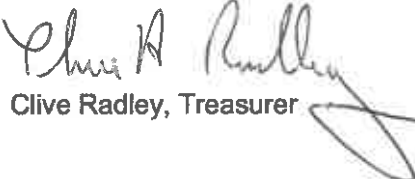
# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## BALANCE SHEET as at 31 March 2023

	Notes	2023		2022	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	4		717,272		767,783
<b>CURRENT ASSETS</b>					
Debtors	5	5,678		2,232	
Cash at bank and in hand		<u>212,799</u>		<u>152,559</u>	
			<u>218,477</u>		<u>154,791</u>
<b>CREDITORS</b>					
Due within one year	6	18,539		1,771	
<b>NET CURRENT ASSETS</b>			<u>199,937</u>		<u>153,020</u>
<b>NET ASSETS</b>			<u>917,209</u>		<u>920,803</u>
<b>REPRESENTED BY</b>					
Unrestricted General Funds			102,529		106,124
Unrestricted reserves – youth building			<u>814,680</u>		<u>814,680</u>
<b>TOTAL FUNDS</b>			<u>917,209</u>		<u>920,803</u>

The trustees approved these financial statements at a meeting 2/10/23 and they have been signed on their behalf by the following trustees:

  
Adrian Noad, Chairman

  
Clive Radley, Treasurer

# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS at 31 March 2023

### 1. ACCOUNTING POLICIES

#### **Basis of accounting**

These accounts have been prepared under the historical cost convention using accounting policies that best give a true and fair view in accordance with The Charities (Accounts and Reports) Regulations 2010, the Statement of Recommended Practice, applicable accounting standards and the Charities Acts 1993 and 2006.

#### **Income**

Income is taken to the accounts in the period when the relevant facilities have been used by customers. Where incoming resources have related expenditure (as with fund raising) the incoming resources and related expenditure are reported gross in the Statement of Financial Activities. Donations, grants and other receipts are accounted for when received and the Association has unconditional entitlement to use them. Interest is accounted for when credited to the Association's bank statements.

#### **Expenditure**

All expenditure is included in the accounts on an accruals basis and are recognised when there is a legal or constructive obligation to pay for expenditure. Costs that have not been capitalised as fixed assets have been directly attributed to one of the expense categories in the Statement of Financial Activities.

#### **Tangible fixed assets and depreciation**

All fixed assets are initially recorded at cost. The cost of building works or equipment donated by the local or county councils have been excluded from the accounts. Tangible fixed assets are depreciated as per the schedule below to reflect their useful life.

#### **Reserves**

The Association's reserves policy is to aim to hold at least four months of expended resources to meet its obligations.

#### **Taxation**

The Association is exempt from income and corporation taxes under section 505(1) of the Income and Corporation Taxes Act 1988

2. COSTS OF ACTIVITIES IN FURTHERANCE OF CHARITABLE OBJECTIVES	2023 £	2022 £
Utilities and services	20,664	9,241
Youth Building	1,457	3,171
Community pantry	8,662	0
Building Maintenance	17,802	30,922
Cleaning materials	13,861	7,317
Entertainment, canteen and drinks	3,250	4,279
Cinema	3,213	695
Community functions and developments	12,288	9,095
Monday Club	1,915	510
Advertising events	929	245
	89,053	65,474

## TADLEY & DISTRICT COMMUNITY ASSOCIATION

### 3. GOVERNANCE COSTS

Wages and salaries	86,370	64,672
Office and general expenses	7,390	12,027
Independent examiner's fees	480	480
Other professional fees	3,421	3,037
Training	1,551	817
	99,213	81,033

The average weekly number of paid employees, calculated as full time equivalents, during the year was 3 (2022: 3). No employee received remuneration of more than £50,000. Those employees entitled to auto-enrollment have a defined contribution pension with NEST. Trustees are not remunerated nor did any claim reimbursement of expenses.

### 4. TANGIBLE FIXED ASSETS

Basingstoke & Deane Borough Council owns the freehold of Tadley Community Centre and the land on which it is built. On behalf of the Association, Tadley Councillors Warwick Lovegrove and David Leeks held the lease of the Centre in trust for 25 years to 13 June 2019. A lease replacement for the CIO is underway with BDBC

The Association has capitalised and depreciates the following equipment that it owns:

	Youth Building (4% SL)	Youth Building F&F (33% RB)	Fixtures and fittings (25% RB)	Total  £
Cost b/fwd at 1 April 2022	927,768	48,848	173,225	1,149,841
Additions			3,422	3,422
Cost c/fwd at 31 March 2023	927,768	48,848	176,647	1,153,263
Dep'n b/fwd at 1 April 2022	221,530	41,583	118,945	382,058
Provided during the year	37,111	2,397	14,425	53,934
Dep'n c/fwd at 31 March 2023	221,530	43,980	133,371	435,991
Net book value at 31 March 2023	669,128	4,867	43,276	717,272
Net book value at 1 April 2022	706,238	7,265	54,142	767,246

### 5. DEBTORS

	2023 £	2023 £
Amounts owed by users of the Community Centre	5,678	2,232
Prepaid expenses	0	0
	5,678	2,232

## TADLEY & DISTRICT COMMUNITY ASSOCIATION

6. CREDITORS: due within one year	2023	2022
	£	£
Amounts owed to suppliers	16,582	(176)
Accruals and deferred income	0	0
Taxes and national insurance	1,957	1,947
	18,539	1,771

### 7. TRANSACTIONS WITH RELATED PARTIES

Other than as follows, the Association had no material transactions with any trustees or related parties for the year to 31 March 2023:

Name of related party	Relationship		This year	Last year
Tadley Town Council	Trustees are members	Grant	5,000	
Basingstoke & Deane Borough Council	Trustees are members	Grant	0	26,667
Allotments for the Labouring Poor	Trustees are members	Grant	44,150	200

The Centre Manager is a member of Tadley Town Council but all relevant interests are disclosed at both organisations.

**TADLEY & DISTRICT COMMUNITY ASSOCIATION**

**Charity Incorporated Organisation Number: 1198457  
Companies House reference CE029085  
(formerly charity number 301736)**

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31st MARCH 2023**



**The Tadley Community Centre, Newchurch Road, Tadley, Hampshire RG26 4HN**



# TADLEY & DISTRICT COMMUNITY ASSOCIATION

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The following trustees served during the year ended 31 March 2023:

Adrian Noad – Chairman	Tony Flahive
Clive Radley - Treasurer	Linda Mead (Tadley Age Concern)
Rosemary Bond	Chris Reeder – Vice Chair (Tadley Community Church)
Valerie Witton	Marg Wilson
Kerri Carruthers (Basingstoke & Deane Borough Council)	

### TRUSTEES' RESPONSIBILITIES FOR THE FINANCIAL STATEMENTS

Charity law requires the trustees to prepare the Association's financial statements taking a true and fair view of financial activities during each year and of the financial position at the end of each year. Particular care is needed when:

- selecting suitable accounting policies and then applying them consistently
- making judgements and estimates that are reasonable and prudent
- stating whether applicable accounting standards and statements of recommended practice have been followed and
- preparing figures on a going concern basis unless it is inappropriate to assume that the Association will continue to operate.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the Association, and which enable them to both ascertain the financial position of the Association and ensure that the financial statements comply with the requirements of the Trust Deed and the Charity Commission. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have given consideration to the major risks to which the Association is exposed and are satisfied that there are adequate measures and controls in place to appropriately mitigate those risks.

Signed on behalf of the trustees by



On

2/10/23

# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the Association's accounts, on pages 4 to 8, for the year ended 31 March 2023.

### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an examination is required under section 145(1) of the Charities Act 2011, and that section 144(1) (audit) of the Charities Act 2011 does not apply to the Charity.

It is my responsibility to

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

### BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the Charity Commission's directions. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

### INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept in accordance with section 130 of the Charities Act 2011 and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Eleanor Greene



Do the Numbers Ltd, 37 Upper Brownhill Road, Southampton, SO16 5NG  
4<sup>th</sup> July 2023

# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 March 2023

	<i>Note</i>	2023		2022	
		£	£	£	£
<b>Incoming Resources</b>					
Hall hire and Affiliations		113,481		83,225	
Community Development		13,675		6,197	
Community Pantry		3,716		0	
Youth Building		36,778		29,839	
Vending Machine		883		588	
Cinema		4,336		1,315	
Income from charitable activities			172,868		121,163
Bank interest			492		47
Grants to cover specific expenses		53,385		16,459	
Grants from external bodies COVID		0		51,626	
Fund raising		9,587		4,937	
Advertising income		3		8	
Monday Club		2,001		5,515	
Donations		234		980	
		<u>          </u>		<u>          </u>	
Income from voluntary sources			65,702		79,570
<b>TOTAL INCOMING RESOURCES</b>			<u>238,570</u>		<u>200,733</u>
<b>Resources expended</b>					
Costs of generated funds		0		0	
Costs of activities in furtherance of charitable objectives	2	89,053		65,474	
Governance costs	3	99,213		81,033	
COVID community support costs		0		507	
Depreciation of fixed assets		53,899		57,626	
		<u>          </u>		<u>          </u>	
<b>TOTAL RESOURCES EXPENDED</b>			<u>242,164</u>		<u>204,640</u>
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>			(3,595)		(3,906)
Reserves brought forward			920,803		924,710
<b>RESERVES AT END OF YEAR</b>			<u>917,209</u>		<u>920,803</u>

The reserves are all held as a general fund and have no restrictions placed upon them. The fund balance represents all the gains or losses arising for the year and carried forward. All of the Association's operations are classed as continuing.

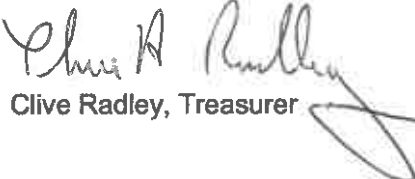
# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## BALANCE SHEET as at 31 March 2023

	Notes	2023		2022	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	4		717,272		767,783
<b>CURRENT ASSETS</b>					
Debtors	5	5,678		2,232	
Cash at bank and in hand		<u>212,799</u>		<u>152,559</u>	
		218,477		154,791	
<b>CREDITORS</b>					
Due within one year	6	18,539		1,771	
<b>NET CURRENT ASSETS</b>			<u>199,937</u>		<u>153,020</u>
<b>NET ASSETS</b>			917,209		920,803
<b>REPRESENTED BY</b>					
Unrestricted General Funds			102,529		106,124
Unrestricted reserves – youth building			<u>814,680</u>		<u>814,680</u>
<b>TOTAL FUNDS</b>			917,209		920,803

The trustees approved these financial statements at a meeting 2/10/23 and they have been signed on their behalf by the following trustees:

  
Adrian Noad, Chairman

  
Clive Radley, Treasurer

# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS at 31 March 2023

### 1. ACCOUNTING POLICIES

#### **Basis of accounting**

These accounts have been prepared under the historical cost convention using accounting policies that best give a true and fair view in accordance with The Charities (Accounts and Reports) Regulations 2010, the Statement of Recommended Practice, applicable accounting standards and the Charities Acts 1993 and 2006.

#### **Income**

Income is taken to the accounts in the period when the relevant facilities have been used by customers. Where incoming resources have related expenditure (as with fund raising) the incoming resources and related expenditure are reported gross in the Statement of Financial Activities. Donations, grants and other receipts are accounted for when received and the Association has unconditional entitlement to use them. Interest is accounted for when credited to the Association's bank statements.

#### **Expenditure**

All expenditure is included in the accounts on an accruals basis and are recognised when there is a legal or constructive obligation to pay for expenditure. Costs that have not been capitalised as fixed assets have been directly attributed to one of the expense categories in the Statement of Financial Activities.

#### **Tangible fixed assets and depreciation**

All fixed assets are initially recorded at cost. The cost of building works or equipment donated by the local or county councils have been excluded from the accounts. Tangible fixed assets are depreciated as per the schedule below to reflect their useful life.

#### **Reserves**

The Association's reserves policy is to aim to hold at least four months of expended resources to meet its obligations.

#### **Taxation**

The Association is exempt from income and corporation taxes under section 505(1) of the Income and Corporation Taxes Act 1988

<b>2. COSTS OF ACTIVITIES IN FURTHERANCE OF CHARITABLE OBJECTIVES</b>	<b>2023</b> £	<b>2022</b> £
Utilities and services	20,664	9,241
Youth Building	1,457	3,171
Community pantry	8,662	0
Building Maintenance	17,802	30,922
Cleaning materials	13,861	7,317
Entertainment, canteen and drinks	3,250	4,279
Cinema	3,213	695
Community functions and developments	12,288	9,095
Monday Club	1,915	510
Advertising events	929	245
	89,053	65,474

## TADLEY & DISTRICT COMMUNITY ASSOCIATION

### 3. GOVERNANCE COSTS

Wages and salaries	86,370	64,672
Office and general expenses	7,390	12,027
Independent examiner's fees	480	480
Other professional fees	3,421	3,037
Training	1,551	817
	99,213	81,033

The average weekly number of paid employees, calculated as full time equivalents, during the year was 3 (2022: 3). No employee received remuneration of more than £50,000. Those employees entitled to auto-enrollment have a defined contribution pension with NEST. Trustees are not remunerated nor did any claim reimbursement of expenses.

### 4. TANGIBLE FIXED ASSETS

Basingstoke & Deane Borough Council owns the freehold of Tadley Community Centre and the land on which it is built. On behalf of the Association, Tadley Councillors Warwick Lovegrove and David Leeks held the lease of the Centre in trust for 25 years to 13 June 2019. A lease replacement for the CIO is underway with BDBC

The Association has capitalised and depreciates the following equipment that it owns:

	Youth Building (4% SL)	Youth Building F&F (33% RB)	Fixtures and fittings (25% RB)	Total  £
Cost b/fwd at 1 April 2022	927,768	48,848	173,225	1,149,841
Additions			3,422	3,422
Cost c/fwd at 31 March 2023	927,768	48,848	176,647	1,153,263
Dep'n b/fwd at 1 April 2022	221,530	41,583	118,945	382,058
Provided during the year	37,111	2,397	14,425	53,934
Dep'n c/fwd at 31 March 2023	221,530	43,980	133,371	435,991
Net book value at 31 March 2023	669,128	4,867	43,276	717,272
Net book value at 1 April 2022	706,238	7,265	54,142	767,246

### 5. DEBTORS

	2023 £	2023 £
Amounts owed by users of the Community Centre	5,678	2,232
Prepaid expenses	0	0
	5,678	2,232

## TADLEY & DISTRICT COMMUNITY ASSOCIATION

6. CREDITORS: due within one year	2023	2022
	£	£
Amounts owed to suppliers	16,582	(176)
Accruals and deferred income	0	0
Taxes and national insurance	1,957	1,947
	18,539	1,771

### 7. TRANSACTIONS WITH RELATED PARTIES

Other than as follows, the Association had no material transactions with any trustees or related parties for the year to 31 March 2023:

Name of related party	Relationship		This year	Last year
Tadley Town Council	Trustees are members	Grant	5,000	
Basingstoke & Deane Borough Council	Trustees are members	Grant	0	26,667
Allotments for the Labouring Poor	Trustees are members	Grant	44,150	200

The Centre Manager is a member of Tadley Town Council but all relevant interests are disclosed at both organisations.

**THE TADLEY AND DISTRICT COMMUNITY ASSOCIATION**

England & Wales - Charity number 301736

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# Accounts

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**TADLEY & DISTRICT COMMUNITY ASSOCIATION**

Charity Number: 301736

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31st MARCH 2022**



The Tadley Community Centre, Newchurch Road, Tadley, Hampshire RG26 4HN

# TADLEY & DISTRICT COMMUNITY ASSOCIATION

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The Tadley and District Community Association was registered with the Charity Commission on 13 December 1963. Its constitution is governed by a document adopted on 29 April 1959, which has since been amended on 25 March 1993 and 1 July 2008.

On 31<sup>st</sup> March 2022 a CIO (Charitable Incorporated Organisation) was registered – number 1198457 – which will take over the activities of the Charity from 1<sup>st</sup> April 2022

The Companies House reference will be CE029085

# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## ANNUAL REPORT OF THE TRUSTEES

This report relates to the annual accounts of the Tadley & District Community Association ("the Association") for the year ended 31 March 2022. The Association continued to be a registered charity, and remains exempt under section 505(1) of ICTA 1988.

### PRINCIPAL ACTIVITY

The Association manages the purpose built Tadley Community Centre – known as The Link and The Point Youth building ("the Centre"), to serve those within a 3 mile radius.

### TRUSTEES

The following trustees served during the year ended 31 March 2022:

Adrian Noad – Chairman	Tony Flahive
Clive Radley - Treasurer	Linda Mead (Tadley Age Concern)
Rosemary Bond	Chris Reeder – Vice Chair (Tadley Community Church)
Pam Terry	Marg Wilson
Kerri Carruthers (Basingstoke & Deane Borough Council)	

### TRUSTEES' RESPONSIBILITIES FOR THE FINANCIAL STATEMENTS

Charity law requires the trustees to prepare the Association's financial statements taking a true and fair view of financial activities during each year and of the financial position at the end of each year. Particular care is needed when:

- selecting suitable accounting policies and then applying them consistently
- making judgements and estimates that are reasonable and prudent
- stating whether applicable accounting standards and statements of recommended practice have been followed and
- preparing figures on a going concern basis unless it is inappropriate to assume that the Association will continue to operate.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the Association, and which enable them to both ascertain the financial position of the Association and ensure that the financial statements comply with the requirements of the Trust Deed and the Charity Commission. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have given consideration to the major risks to which the Association is exposed and are satisfied that there are adequate measures and controls in place to appropriately mitigate those risks.

Signed on behalf of the trustees by



On 4/7/22

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

I report on the Association's accounts, on pages 4 to 8, for the year ended 31 March 2022.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an examination is required under section 145(1) of the Charities Act 2011, and that section 144(1) (audit) of the Charities Act 2011 does not apply to the Charity.

It is my responsibility to

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

### **BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the Charity Commission's directions. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

### **INDEPENDENT EXAMINER'S STATEMENT**

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept in accordance with section 130 of the Charities Act 2011 and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Eleanor Greene



# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 March 2022

	<i>Note</i>	2022		2021	
		£	£	£	£
<b>Incoming Resources</b>					
Hall hire and Affiliations		83,225		18,860	
Community Development		6,197		2,851	
Youth Building		29,839		22,694	
Vending Machine		588		0	
Cinema		1,315		27	
Income from charitable activities			121,163		44,432
Bank interest			47		83
Grants to cover specific expenses		16,459		48,248	
Grants from external bodies COVID		51,626		59,180	
HMRC Job Retention Scheme		0		14,911	
Fund raising		4,937		468	
Advertising income		8		(220)	
Monday Club		5,515		0	
Donations		980		330	
Income from voluntary sources			79,570		122,917
<b>TOTAL INCOMING RESOURCES</b>			<u>200,733</u>		<u>167,430</u>
 <b>Resources expended</b>					
Costs of generated funds		0		0	
Costs of activities in furtherance of charitable objectives	2	65,474		39,392	
Governance costs	3	81,033		74,558	
COVID community support costs		507		12,298	
Depreciation of fixed assets		57,626		58,822	
<b>TOTAL RESOURCES EXPENDED</b>			<u>204,640</u>		<u>180,030</u>
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>			(3,906)		(12,601)
Reserves brought forward			924,710		937,311
<b>RESERVES AT END OF YEAR</b>			<u>920,803</u>		<u>924,710</u>


The reserves are all held as a general fund and have no restrictions placed upon them. The fund balance represents all the gains or losses arising for the year and carried forward. All of the Association's operations are classed as continuing.

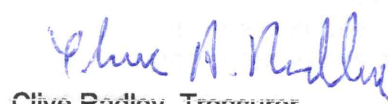
# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## BALANCE SHEET as at 31 March 2022

	Notes	2022		2021	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	4		767,783		804,942
<b>CURRENT ASSETS</b>					
Debtors	5	2,232		6,541	
Cash at bank and in hand		<u>152,559</u>		<u>114,710</u>	
		154,791		121,251	
<b>CREDITORS</b>					
Due within one year	6	1,771		1,483	
<b>NET CURRENT ASSETS</b>			<u>153,020</u>		<u>119,767</u>
<b>NET ASSETS</b>			920,803		924,710
<b>REPRESENTED BY</b>					
Unrestricted General Funds			106,124		110,030
Unrestricted reserves – youth building			<u>814,680</u>		<u>814,680</u>
<b>TOTAL FUNDS</b>			920,803		924,710

The trustees approved these financial statements at a meeting 4/7/22 and they have been signed on their behalf by the following trustees:

  
 Adrian Noad, Chairman

  
 Clive Radley, Treasurer

# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS at 31 March 2022

### 1. ACCOUNTING POLICIES

#### Basis of accounting

These accounts have been prepared under the historical cost convention using accounting policies that best give a true and fair view in accordance with The Charities (Accounts and Reports) Regulations 2010, the Statement of Recommended Practice, applicable accounting standards and the Charities Acts 1993 and 2006.

#### Income

Income is taken to the accounts in the period when the relevant facilities have been used by customers. Where incoming resources have related expenditure (as with fund raising) the incoming resources and related expenditure are reported gross in the Statement of Financial Activities. Donations, grants and other receipts are accounted for when received and the Association has unconditional entitlement to use them.

Interest is accounted for when credited to the Association's bank statements.

#### Expenditure

All expenditure is included in the accounts on an accruals basis and are recognised when there is a legal or constructive obligation to pay for expenditure. Costs that have not been capitalised as fixed assets have been directly attributed to one of the expense categories in the Statement of Financial Activities.

#### Tangible fixed assets and depreciation

All fixed assets are initially recorded at cost. The cost of building works or equipment donated by the local or county councils have been excluded from the accounts.

Tangible fixed assets are depreciated as per the schedule below to reflect their useful life.

#### Reserves

The Association's reserves policy is to aim to hold at least four months of expended resources to meet its obligations.

#### Taxation

The Association is exempt from income and corporation taxes under section 505(1) of the Income and Corporation Taxes Act 1988

2. COSTS OF ACTIVITIES IN FURTHERANCE OF CHARITABLE OBJECTIVES	2022 £	2021 £
Utilities and services	9,241	10,101
Youth Building	3,171	3,440
Building Maintenance	30,922	19,935
Cleaning materials	7,317	1,768
Entertainment, canteen and drinks	4,279	204
Cinema	695	489
Community functions and developments	9,095	3,426
Monday Club	510	
Advertising events	245	29
	<u>65,474</u>	<u>39,392</u>

## TADLEY & DISTRICT COMMUNITY ASSOCIATION

### 3. GOVERNANCE COSTS

Wages and salaries	64,672	56,582
Office and general expenses	12,027	9,101
Independent examiner's fees	480	480
Other professional fees	3,037	2,793
Training	817	5,602
	81,033	74,558

The average weekly number of paid employees, calculated as full time equivalents, during the year was 2 (2021: 1). No employee received remuneration of more than £50,000. Those employees entitled to auto-enrollment have a defined contribution pension with NEST. Trustees are not remunerated nor did any claim reimbursement of expenses.

### 4. TANGIBLE FIXED ASSETS

Basingstoke & Deane Borough Council owns the freehold of Tadley Community Centre and the land on which it is built. On behalf of the Association, Tadley Councillors Warwick Lovegrove and David Leeks hold the lease of the Centre in trust for 25 years from 14 June 1994.

The Association has capitalised and depreciates the following equipment that it owns:

	Youth Building (4% SL)	Youth Building F&F (33% RB)	Fixtures and fittings (25% RB)	Total  £
Cost b/fwd at 1 April 2021	927,768	46,486	155,121	1,129,374
Additions		2,362	18,105	20,467
Cost c/fwd at 31 March 2022	927,768	48,848	173,225	1,149,841
Dep'n b/fwd at 1 April 2021	184,419	39,161	118,945	324,432
Provided during the year	37,111	2,422	18,093	57,626
Dep'n c/fwd at 31 March 2022	221,530	39,161	118,945	382,058
Net book value at 31 March 2022	706,238	7,265	54,269	767,783
Net book value at 1 April 2021	743,349	7,324	72,318	804,942

### 5. DEBTORS

	2022 £	2021 £
Amounts owed by users of the Community Centre	2,232	6,541
Prepaid expenses	0	0
	2,232	11,563

## TADLEY & DISTRICT COMMUNITY ASSOCIATION

6. <b>CREDITORS: due within one year</b>	2022	2021
	£	£
Amounts owed to suppliers	(176)	(63)
Accruals and deferred income	0	0
Taxes and national insurance	1,947	1,546
	1,771	1,483

### 7. **TRANSACTIONS WITH RELATED PARTIES**

Other than as follows, the Association had no material transactions with any trustees or related parties for the year to 31 March 2022:

Name of related party	Relationship		This year	Last year
Tadley Town Council	Trustees are members	Grant	0	12,200
Basingstoke & Deane Borough Council	Trustees are members	Grant	26,667	56,526
Allotments for the Labouring Poor	Trustees are members	Grant	200	2,000

The Centre Manager is a member of Tadley Town Council but all relevant interests are disclosed at both organisations.

The grants from BDBC primarily relate to COVID relief funds allocated by Government and are non recurring.

# **Trustees annual report for the period April 2021 - April 2022**

## **Aims and objective's**

The Tadley & District Community Association (also known as TDCA) was created in 1957 with the purpose of improving the lives of the residents of TADLEY and the surrounding districts of Baughurst, the Pamber's, Aldermaston and Silchester.

The Association aims to bring together local authorities, local residents and voluntary groups with the purpose of improving educational and recreational facilities for those living in the district.

Most of those activities centre around the hiring of the community centre (The Link) and the youth centre (The Point) and includes a range of activities promoted by the community association and by third-parties in the form of hirings, which include toddler groups, activities for young people, community cinema, coffee morning, Silver Surfer IT training by the Community Association, other groups such as the University of the Third Age hiring of the facilities to provide opportunities for retired residents. Age concerns Chiropody Clinic, Blood Donor service, Baby Clinic and Youth Offending Service, Cardio Rehab, There are also a number of independent fitness instructors providing Yoga, Pilates and Keep Fit classes. We have an Under 5's pre-school, a Home Schooling group and during the week the Association runs evening activities for the youth of the area.

The Association carries out a wide range of activities in pursuance of its charitable aims. The trustees consider these activities as summarised in this document, provides benefit both of those who use our centre and to the wider community of Tadley and district. Many of these activities have been hampered by lockdown restrictions during the Covid 19 pandemic.

Volunteers are an important resource that allow us to deliver a first class service in the running of both The Link and The Point. Without whom, to employ the equivalent number of individuals would be a financial burden on the charity. All our volunteers give their time freely.

## **Achievements and performance**

The Two buildings are available to hire to the general public to run their own activities or events. The Association also run activities and events in these buildings. The Association runs a year round programme of 'not for profit' Coach Trips to places of interest and West End Shows.

A comprehensive program of events takes place typically from 9 am until 10 pm Monday through to Friday.

TDCA also run a community cinema on the first Saturday of each month as part of its fundraising objectives. Along with Hall Hire Birthday Party packages which include the use of the Associations inflatable equipment.

Along with all the above The Association has produced a quarterly A5 booklet promoting its activities to local residents which is hand delivered by volunteers through 5000 letterboxes. Distribution of the booklet will resume shortly following the cessation of publication during the pandemic, TDCA also uses social media platforms such as Facebook, Twitter and Instagram, along with its own dedicated website to communicate with local residents.

## **Financial review**

Reserves policy: the Trustees have reviewed the reserves of the charity, their policy is to hold enough funds to meet four months operating costs of the Association.

### **Principal funding Sources**

The charities main source of income is through hall hire. During the previous financial year the total was a figure of £18,860 down by £64,715 on 2019/20. Covid-19 has impacted our efforts during the past twelve months but we have seen a recovery in our hall hire income as users groups slowly returned and we have seen this income figure increase to £83,225 over the past twelve months.

At the end of our financial year in 2021 we had a deficit of £12,601. This was primarily due to the numerous lockdowns and restrictions on public gatherings. Over the past twelve months as the restrictions were lifted we have seen our income slowly recover and our deficit for the year ending April 2022 reduced to £3906

Once again , it proved that Government intervention would ensure we were eligible for grants to see us through this period of uncertainty.

With an increase in use of the building our expenditure during this period was has gone up to £65,474

Governance costs went up slightly for the same period from £74,558 to £80,216

The Treasurer reports a deficit for the year 2021/22 of £3906 but highlights the importance of the Covid-19 grants for a second year - notwithstanding though this years deficit our unrestricted reserves in March 2022 were £106,174 down from £119,767 over the previous year. during the past year we had seen significant expenditure on the heating boilers, blinds for the Point, new furniture for the refurbished conservatories, new tables and trolleys in the hall and a complete upgrade of a building/ site wide to the WiFi system.

The trustees currently have no concerns about the charity being able to continue as a going concern.

## Structure governance and management

TDCA is constituted as an association with a governing document first registered with the Charity commission in December 1963, with a Constitution adopted 29th of April 1959 as amended 25th of March 1993 and the 1st of July 2008.

On the 31st March 2022 Tadley & District Community Association successfully applied to become a Charitable Incorporated Organisation

## Organisational structure

The Associations Trustees are responsible for the general control and management of the charity. Trustees give their time freely and receive no remuneration or other financial benefits. Day-to-day tasks of running the charity are delegated to an Association Manager who reports directly to the Association Chair. The Association is supported by a small team of part-time staff and volunteers.

Trustees meet together as a body every six to eight weeks and are responsible for decisions taken in relation to running of the The Link and The Point centres and the activities provided by the charity.

## Recruitment and appointment of trustees

Trustees are typically recruited at the annual AGM and can be either members of the Association or representatives of user groups of the Associations. Both Tadley Town Council and Basingstoke and Deane Borough Council make one appointment each

- Holding Trustees (Individuals holding the lease): Warwick Lovegrove and David Leeks (these roles will be abolished on the adoption of the CIO)
- Charity Name : Tadley & District Community Association
- Other name the Charity uses: TDCA / The Link / The Point
- Registered Charity Number: 301736 until July 2022 / 1198457 from 31st March 2022
- Charity's Principal Address: The Link, Newchurch Rd, Tadley, RG26 4NH

## TRUSTEES

Trustee Name	Office	Entitlement to Appointment
Adrian Noad	Chair	Member

Chris Reader	Vice Chair	Tadley Community Church (User Group)
Clive Radley	Treasurer	Member
Rosemary Bond		Member
Marjorie Wilson		Member
Pam Terry		Member
Linda Mead		Age Concern (User Group)
Valerie Witton		Tadley Town Council
Kerri Carruthers		Basingstoke & Deane Borough Council

On behalf of the Trustee and members I'd like to express my sincere thanks to Chris Reader who led the charge to ensure we became an Charitable Incorporated Organisation which was certainly a challenge but one he overcame despite some knockmbacks along the way.

## **Chairman's Report.**

Despite all that's been thrown at us over the past two years, I find myself reporting that once again it gives me great pleasure to share with you news of another successful year for Tadley and District Community Association up to March 2022. Despite the challenges thrown at us over the past twenty four months, and due to the diligence of our Association Manager in ensuring we continued to obtain grants to support our Charity it is with some relief to say that we have come through the Covid-19 pandemic somewhat unscathed.

Once again our success is due to the marvellous work carried out by our Association Manager Mandy Atkinson and her team of staff and volunteers, without whom, what is achieved each year cannot be done. In a post pandemic world we have continued to see the true value of our Community Association coming to the aid of our local residents still in need. we have not abandoned them and ensure they still receive our support. I have said on many occasions that the building was the centrepiece in delivering activities and services to the widest range of local residents. Therefore the role played by TDCA in the Tadley Hub and subsequently the Tadley Wellbeing Forum is testament of our desire to be more than rooms for hire.

In recent weeks we have opened the Food Pantry in The Point and are now embarking on a promotional campaign to raise awareness. This project is a timely addition to our portfolio of services in the context of a cost of living crisis being experienced by many families at the current time.

During the past year we have again been successful in obtaining Covid-19 related grants. A combination of this income and the re-emergence of rising hall hire income has meant we have maintained our reserves ensured we weathered the storm over the past two years. As shown elsewhere in this report we have significant reserves still available which we wish to carry on our work and continue to make improvements to both The Link and The Point.

During the last twelve months we were able to secure funding once again from Tadley Town Council and the Greenham Trust to employ staff to run our 0-19 age group activities,. Catherine who was originally employed in this role left us last summer, She has since been replaced by Danielle who now runs the 0-11 programme. (she previously worked at the Hometree Children centre) and we have Claudia, Ella and pat running the 11 to 19 age group.

Once again I find myself reporting my disappointment in progress being made by our Landlords Basingstoke & Deane Borough Council on addressing maintenance issues that are long overdue. It had been hoped that repairs would have been made to the roof by now, the refurbishment of the halls and construction of the entrance lobby if not completed by this years AGM at the very least underway. Unfortunately due to a procurement glitch the tendering process had to be done all over again and it hoped this work will start soon.

These delays are extremely frustrating. You will recall I had a wish list of improvements we wished to make to the two buildings which included the addition of a retractable screen to the roof of Hall A, and replacement of the one in Hall B. Improving the issue of reverberation in Hall A to match the sound insulation already added to Hall B and to tackle the same problem in The Point. We will also be looking at the possibility of installing solar panels on the roof. These projects cannot start until BDBC make progress on their works first. I wish to stress that the money is there and we will spend it for the benefit of our users as soon as we can.

I wish to place on record the thanks of the Association to Chris Reader, for his work over the past couple of years of updating our Constitution and then tackling the Charity Commission to get us to the point in which we are now a Charitable Incorporated Organisation. Its not been easy at times but despite the knock backs he persevered.

Finally my thanks go to each and everyone of our volunteers and members of staff, and in particular Larry who each year goes above and beyond, as every single one is valued and appreciated for what they do. I say this even year , without them this place would be nothing more than a pile a bricks - it is what makes this place what it is, and ensures as a community we have a facility and Association that we can take great pride in.

## **Declarations**

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity trustees

Signature(s)		
Full Name(s)		
Position		
Date		

**THE TADLEY AND DISTRICT COMMUNITY ASSOCIATION**

England & Wales - Charity number 301736

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# Accounts

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**TADLEY & DISTRICT COMMUNITY ASSOCIATION**

Charity Number: 301736

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31st MARCH 2021**



The Tadley Community Centre, Newchurch Road, Tadley, Hampshire RG26 4HN



# TADLEY & DISTRICT COMMUNITY ASSOCIATION

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The Tadley and District Community Association was registered with the Charity Commission on 13 December 1963. Its constitution is governed by a document adopted on 29 April 1959, which has since been amended on 25 March 1993 and 1 July 2008.

# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## ANNUAL REPORT OF THE TRUSTEES

This report relates to the annual accounts of the Tadley & District Community Association ("the Association") for the year ended 31 March 2021. The Association continues to be a registered charity, and remains exempt under section 505(1) of ICTA 1988.

### PRINCIPAL ACTIVITY

The Association manages the purpose built Tadley Community Centre – known as The Link and The Point Youth building ("the Centre"), to serve those within a 3 mile radius.

### TRUSTEES

The following trustees served during the year ended 31 March 2021:

Adrian Noad – Chairman	Tony Flahive – Treasurer
Clive Radley – Vice-chairman	Linda Mead (Tadley Age Concern)
Nigel Quelch	Chris Reeder (Tadley Community Church)
Pam Terry	Marg Wilson
Rosemary Bond	Jenny Vaux (Basingstoke & Deane Borough Council)

### TRUSTEES' RESPONSIBILITIES FOR THE FINANCIAL STATEMENTS

Charity law requires the trustees to prepare the Association's financial statements taking a true and fair view of financial activities during each year and of the financial position at the end of each year. Particular care is needed when:

- selecting suitable accounting policies and then applying them consistently;
- making judgements and estimates that are reasonable and prudent;
- stating whether applicable accounting standards and statements of recommended practice have been followed; and
- preparing figures on a going concern basis unless it is inappropriate to assume that the Association will continue to operate.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the Association, and which enable them to both ascertain the financial position of the Association and ensure that the financial statements comply with the requirements of the Trust Deed and the Charity Commission. They are also responsible for safeguarding the assets of the Association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have given consideration to the major risks to which the Association is exposed and are satisfied that there are adequate measures and controls in place to appropriately mitigate those risks.

Signed on behalf of the trustees by



On

26/7/21

# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the Association's accounts, on pages 4 to 8, for the year ended 31 March 2021.

### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an examination is required under section 145(1) of the Charities Act 2011, and that section 144(1) (audit) of the Charities Act 2011 does not apply to the Charity.

It is my responsibility to

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

### BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the Charity Commission's directions. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

### INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept in accordance with section 130 of the Charities Act 2011 and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Eleanor Greene



Do the Numbers Ltd, 37 Upper Brownhill Road, Southampton, SO16 5NG  
23<sup>rd</sup> June 2021

# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 March 2021

	<i>Note</i>	2021		2020	
		£	£	£	£
<b>Incoming Resources</b>					
Hall hire and Affiliations		18,860		83,575	
Community Development		2,851		31,471	
Youth Building		22,694		27,372	
Bar Commission		0		249	
Cinema		27		8,491	
Income from charitable activities			44,432		151,158
Bank interest			83		183
Grants to cover specific expenses		48,248		89,330	
Grants from external bodies COVID		59,180			
HMRC Job Retention Scheme		14,911			
Fund raising		468		4,411	
Advertising income		-220		1,257	
Donations		330		220	
Income from voluntary sources			122,917		95,218
<b>TOTAL INCOMING RESOURCES</b>			<u>167,430</u>		<u>246,559</u>
 <b>Resources expended</b>					
Costs of generated funds		0		0	
Costs of activities in furtherance of charitable objectives	2	39,392		84,424	
Governance costs	3	74,558		68,742	
COVID community support costs		12,298			
Depreciation of fixed assets		58,822		66,628	
<b>TOTAL RESOURCES EXPENDED</b>			<u>180,030</u>		<u>219,794</u>
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>			<u>(12,601)</u>		<u>26,765</u>
Reserves brought forward			937,311		910,546
<b>RESERVES AT END OF YEAR</b>			<u>924,710</u>		<u>937,311</u>

The reserves are all held as a general fund and have no restrictions placed upon them. The fund balance represents all the gains or losses arising for the year and carried forward. All of the Association's operations are classed as continuing.

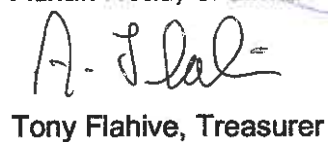
# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## BALANCE SHEET as at 31 March 2021

	Notes	2021		2020	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	4		804,942		863,764
<b>CURRENT ASSETS</b>					
Debtors	5	6,541		11,563	
Cash at bank and in hand		114,710		62,761	
		121,251		74,324	
<b>CREDITORS</b>					
Due within one year	6	1,483		778	
<b>NET CURRENT ASSETS</b>			119,767		73,546
<b>NET ASSETS</b>			924,710		937,311
<b>REPRESENTED BY</b>					
Unrestricted General Funds			110,030		122,631
Unrestricted reserves – youth building			814,680		814,680
<b>TOTAL FUNDS</b>			924,710		937,311

The trustees approved these financial statements at a meeting 26/7/21 and they have been signed on their behalf by the following trustees:

  
Adrian Noad, Chairman

  
Tony Flahive, Treasurer

# TADLEY & DISTRICT COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS at 31 March 2021

### 1. ACCOUNTING POLICIES

#### Basis of accounting

These accounts have been prepared under the historical cost convention using accounting policies that best give a true and fair view in accordance with The Charities (Accounts and Reports) Regulations 2010, the Statement of Recommended Practice, applicable accounting standards and the Charities Acts 1993 and 2006.

#### Income

Income is taken to the accounts in the period when the relevant facilities have been used by customers. Where incoming resources have related expenditure (as with fund raising) the incoming resources and related expenditure are reported gross in the Statement of Financial Activities. Donations, grants and other receipts are accounted for when received and the Association has unconditional entitlement to use them. Interest is accounted for when credited to the Association's bank statements.

#### Expenditure

All expenditure is included in the accounts on an accruals basis and are recognised when there is a legal or constructive obligation to pay for expenditure. Costs that have not been capitalised as fixed assets have been directly attributed to one of the expense categories in the Statement of Financial Activities.

#### Tangible fixed assets and depreciation

All fixed assets are initially recorded at cost. The cost of building works or equipment donated by the local or county councils have been excluded from the accounts. Tangible fixed assets are depreciated as per the schedule below to reflect their useful life.

#### Reserves

The Association's reserves policy is to aim to hold at least four months of expended resources to meet its obligations.

#### Taxation

The Association is exempt from income and corporation taxes under section 505(1) of the Income and Corporation Taxes Act 1988

2. COSTS OF ACTIVITIES IN FURTHERANCE OF CHARITABLE OBJECTIVES	2021 £	2020 £
Utilities and services	10,101	13,699
Youth Building	3,440	3,380
Building Maintenance	19,935	18,492
Cleaning materials	1,768	15,075
Entertainment, canteen and drinks	204	2,782
Cinema	489	3,301
Community functions and developments	3,426	25,294
Advertising events	29	2,401
	<hr/>	<hr/>
	39,392	84,424

## TADLEY & DISTRICT COMMUNITY ASSOCIATION

### 3. GOVERNANCE COSTS

Wages and salaries	56,582	51,677
Office and general expenses	9,101	12,196
Independent examiner's fees	480	480
Other professional fees	2,793	2,997
Training	5602	1,392
	74,558	68,742

The average weekly number of paid employees, calculated as full time equivalents, during the year was 1 (2020: 2). No employee received remuneration of more than £50,000. Those employees entitled to auto-enrollment have a defined contribution pension with NEST. Trustees are not remunerated nor did any claim reimbursement of expenses.

### 4. TANGIBLE FIXED ASSETS

Basingstoke & Deane Borough Council owns the freehold of Tadley Community Centre and the land on which it is built. On behalf of the Association, Tadley Councillors Warwick Lovegrove and David Leeks hold the lease of the Centre in trust for 25 years from 14 June 1994.

The Association has capitalised and depreciates the following equipment that it owns:

	Youth Building (4% SL)	Youth Building F&F (33% RB)	Fixtures and fittings (25% RB)	Total  £
Cost b/fwd at 1 April 2020	927,768	46,486	155,120	1,129,374
Additions				
Cost c/fwd at 31 March 2021	927,768	46,486	155,121	1,129,374
Dep'n b/fwd at 1 April 2020	147,308	35,499	82,803	265,610
Provided during the year	37,111	3,662	18,050	58,822
Dep'n c/fwd at 31 March 2021	184,419	39,161	100,853	324,432
Net book value at 31 March 2021	743,349	7,324	9,425	804,942
Net book value at 1 April 2020	780,460	10,986	9,036	863,764

### 5. DEBTORS

	2021 £	2020 £
Amounts owed by users of the Community Centre	6,541	11,563
Prepaid expenses	0	0
	6,541	11,563

## TADLEY & DISTRICT COMMUNITY ASSOCIATION

<b>6. CREDITORS: due within one year</b>	<i>2021</i>	<i>2020</i>
	£	£
Amounts owed to suppliers	-63	-58
Accruals and deferred income	0	0
Taxes and national insurance	1,546	836
	<b>1,483</b>	<b>778</b>

### **7. TRANSACTIONS WITH RELATED PARTIES**

Other than as follows, the Association had no material transactions with any trustees or related parties for the year to 31 March 2021:

Name of related party	Relationship		This year	Last year
Tadley Town Council	Trustees are members	Grant	12,200	11,000
Turbary Allotment Charity	Trustees are members	Grant	0	4,700
Basingstoke & Deane Borough Council	Trustees are members	Grant	56,526	3,300
Allotments for the Labouring Poor	Trustees are members	Grant	2,000	10,650

The Centre Manager is also a member of Tadley Town Council but all relevant interests are disclosed at both organisations.

The grants from BDBC primarily relate to COVID relief funds allocated by Government and are non recurring.

# **Trustees annual report for the period April 2019 - April 2021**

## **Aims and objective's**

The Tadley & District Community Association (also known as TDCA) was created in 1957 with the purpose of improving the lives of the residents of TADLEY and the surrounding districts of Baughurst, the Pamber's, Aldermaston and Silchester.

The Association aims to bring together local authorities, local residents and voluntary groups with the purpose of improving educational and recreational facilities for those living in the district.

Most of those activities centre around the hiring of the community centre (The Link) and the youth centre (The Point) and includes a range of activities promoted by the community association and by third-parties in the form of hirings, which include toddler groups, activities for young people, community cinema, coffee morning, Silver Surfer IT training by the Community Association, other groups such as the University of the Third Age hiring of the facilities to provide opportunities for retired residents. Age concerns Chiropody Clinic, Blood Donor service, Baby Clinic and Youth Offending Service, Cardio Rehab, There are also a number of independent fitness instructors providing Yoga, Pilates and Keep Fit classes. We have an Under 5's pre-school, a Home Schooling group and during the week the Association runs evening activities for the youth of the area.

The Association carries out a wide range of activities in pursuance of its charitable aims. The trustees consider these activities as summarised in this document, provides benefit both of those who use our centre and to the wider community of Tadley and district.

Volunteers are an important resource that allow us to deliver a first class service in the running of both The Link and The Point. Without whom, to employ the equivalent number of individuals would be a financial burden on the charity. All our volunteers give their time freely - staff on our payroll also give additional hours as volunteers

## **Achievements and performance**

The Two buildings are available to hire to the general public to run their own activities or events. The Association also run activities and events in these buildings. The Association runs a year round programme of 'not for profit' Coach Trips to places of interest and West End Shows.

A comprehensive program of events takes place typically from 9 am until 10 pm Monday through to Friday.

TDCA also run a community cinema on the first Saturday of each month as part of its fundraising objectives. Along with Hall Hire Birthday Party packages which include the use of the Associations inflatable equipment.

Along with all the above The Association produces a quarterly A5 booklet promoting its activities to local residents which is hand delivered by volunteers through 5000 letterboxes. TDCA also uses social media platforms such as Facebook, Twitter and Instagram, along with its own dedicated website to communicate with local residents.

## **Financial review**

Reserves policy: the Trustees have reviewed the reserves of the charity, their policy is to hold enough funds to meet four months operating costs of the Association.

### **Principal funding Sources**

The charities main source of income is through hall hire. During the previous financial year the total was a figure of £83,575, up by £3145 on 2018/19. However due to Covid-19 we have seen this income figure slump to £18,860 over the past twelve months.

At the end of our financial year in 2020 we had generated a surplus of £26,765. At this point the impact of Covid-19 was yet to reflect on our trading position. With the numerous Lockdowns to follow both buildings were effectively mothballed with only the pre-school and blood donors being regular users of the hall for the past twelve months.

However, despite the Trustees immediate concern on how we would get through this period, it proved that Government intervention would ensure we were eligible for grants to see us through this period of uncertainty.

Our expenditure during this period was down by half when compared to 2019/20 (£45,033).

Governance costs went up slightly for the same period by £5804 to £74,558.

The Treasurer reports a deficit for the year 2020/21 of £12,601 but highlights the importance of the Covid-19 grants - notwithstanding though this years deficit our unrestricted reserves in March 2021 were £119,767 an increase of £46,222 over the previous year.

The trustees currently have no concerns about the charity being able to continue as a going concern.

## **Structure governance and management**

TDCA is constituted as an association with a governing document first registered with the Charity commission in December 1963, with a Constitution adopted 29th of April 1959 as amended 25th of March 1993 and the 1st of July 2008.

The Trustees are proposing at this years AGM to change this to a Charitable Incorporated Organisation (CIO). A consultation was conducted with members earlier this year and with their being no objections raised we are seeking ratification to proceed. The statements below reflect the current position:

## Organisational structure

The Associations Trustees are responsible for the general control and management of the charity. Trustees give their time freely and receive no remuneration or other financial benefits. Day-to-day tasks of running the charity are delegated to an Association Manager who reports directly to the Association Chair. The Association is supported by a small team of part-time staff and volunteers.

Trustees meet together as a body every six to eight weeks and are responsible for decisions taken in relation to running of the The Link and The Point centres and the activities provided by the charity.

## Recruitment and appointment of trustees

Trustees are typically recruited at the annual AGM and can be either members of the Association or representatives of user groups of the Associations. Both Tadley Town Council and Basingstoke and Deane Borough Council make one appointment each

- Holding Trustees (Individuals holding the lease): Warwick Lovegrove and David leeks
- Charity Name : Tadley & District Community Association
- Other name the Charity uses: TDCA / The Link / The Point
- Registered Charity Number: 301736
- Charity's Principal Address: The Link, Newchurch Rd, Tadley, RG26 4NH

## TRUSTEES

Trustee Name	Office	Entitlement to Appointment
Adrian Noad	Chair	Member
John Moss	Vice Chair (Retired 2020)	Tadley Town Council
Tony Flahive	Treasurer	Member

Rosemary Bond		Member
Marjorie Wilson		Member
Nigel Quelch		Member
Chris Reeder		Tadley Community Church (User Group)
Pam Terry		Guided Walks (User Group)
Linda Mead		Age Concern (User Group)
Clive Radley	Vice-Chair 2020	Member
Jenny Vaux		Basingstoke & Deane Borough Council

On behalf of the Trustee and members I'd like to express my sincere thanks to Tony Flahive who is stepping down as Treasurer this year (but remaining a Trustee). Tony agreed to stay on another year to help guide us through the Pandemic. Also thanks to our Borough Council Representative Jenny Vaux who was a real hands on Trustee during her tenure and played an instrumental role in assisting us through pandemic.

## **Chairman's Report.**

It once again gives me great pleasure to report another successful year for Tadley and District Community Association up to March 2020. Despite the challenges thrown at us during the remainder of 2020 and the start of 2021, due to the diligence of our Association Manager in ensuring grants were obtained to support our Charity it is with some relief to say that we have come through the Covid-19 pandemic somewhat unscathed.

Once again our success is due to the marvellous work carried out by our Association Manager Mandy Atkinson and her team of staff and volunteers, without whom, what is achieved each year cannot be done. In particular we have seen the true value of our Community Association coming to the aid of our local residents in the greatest moment of need during the past year. When I took on this role nearly twenty years ago, my mission was to move the centre away from being just a facility with rooms to hire. I have always envisaged that the building was the centrepiece in delivering activities and services to the widest range of local residents. Therefore the role played by TDCA in the Tadley Hub ensuring food and medicines reached the most vulnerable was something as an organisation we can take pride in. Over 1000 people have been helped with shopping, befriending, prescription collection and delivery or taken to a vaccination centre. The hub has now morphed into the Tadley Wellbeing Forum in conjunction with Rev Richard Harlow - St Pauls Church.

We continue to deliver food to those in need in the area and will be morphing our food delivery service into into a Community Food Pantry - a bit like a food bank but not so prescriptive in who may use it.

During the past year we have been successful in obtaining Covid-19 related grants. A combination of this income offset by reduced overheads has meant we have grown our reserves ensuring we can weather the storm over the coming months when with decreased hall hire. We can also carry on our work and continue to make improvements both The Link and The Point. Some of this money will be used to upgrade the chairs and tables in the main hall.

During 2020 we were able to secure funding once again from Tadley Town Council and the Greenham Trust to employ a 0-19 Family Worker. Catherine joined us late last summer, but due to Lockdowns she spent her formative months working from home. Not the greatest of starts but I'm pleased to say she can now be found a lot more on site and is proving to be a welcome addition to the team.

In my last report back in 2019 I expressed my disappointment that we are still unable to advise when Basingstoke and Deane Borough Council will commence work on replacing the conservatory's at the front and rear of the centre, along with the investment to cure the leaks in the roof once and for all. Well, you may have now seen that those rooms have now been replaced! I would like to take this opportunity to express my thanks to the contractors Dorelbury Ltd who kindly donated the use of there pick up truck and made three runs to collect paving slabs that were donated to TDCA and will be used to improve the fire escape route to the side and rear of The Point.

The roofs of the main halls remain an item to be resolved but I'm confident we will see a conclusion to this later this year. The roof works will include replacement extractor fans, the floors being sanded, re-sealed and repainted badminton lines.

We are also due for an upgrade to the entrance foyer and plans are in hand by BDBC to give the lobby and foyer a make over which I believe will make a visit to the centre more enticing. It will also include a facelift to the flooring in the corridors.



Going forward we will be looking to make continued improvements to the Centre. We currently have on our wish list, the addition of a retractable screen to the roof of Hall A, and replacement of the one in Hall B. Improving the issue of

reverberation in Hall A to match the sound insulation already added to Hall B and to tackle the same problem in The Point (anybody that has spent anytime in there with screaming youngsters will know why!). Along with an upgrade to the connectivity in both The Link and The Point buildings for the WIFI. During this coming year I will be asking the Trustees to consider the renaming of Halls and Rooms something we'll consult the members about and seek suggestions if it proves there is a willingness to go down this route.


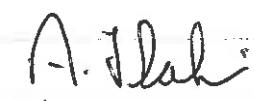
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Finally my thanks go to each and everyone of our volunteers and members of staff, and in particular Larry who each year goes above and beyond, as every single one is valued and appreciated for what they do. I thank them for embracing the challenges faced during the past year and to be willing to put their own health at risk to help others. As I have said repeatedly before, without them this place would be nothing more than a pile a bricks - it is what makes this place what it is, and ensures as a community we have a facility and Association that we can take great pride in.

## Declarations

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity trustees

Signature(s)		
Full Name(s)	Aileen Noon	Tony FLAHIVE
Position	CHAIRMAN	Treasurer
Date	26/7/2021	26/7/21

# THE TADLEY & DISTRICT COMMUNITY ASSOCIATION

Registered Association: 301736

The Tadley Community Centre, Newchurch Road,  
Tadley, Hampshire, RG26 4HN  
☎ 0118 981 4538

## TDCA AGM Treasurer's Report

July 2021

TDCA was first registered as a charity in 1963. Since then it has served the community well and continues to do so even through the current Covid emergency
As a charity it is exempt under 505 (1) of ICTA (Income & Corporation Tax Act) 1988
The Independent Examiner (Eleanor Greene) has produced an examination of the accounts (an audit is not applicable)
Eleanor confirms that proper accounting records were kept in accordance with section 130 of the Charities Act 2011 and that no matters of concern were evident
<b>Accounts, Income:</b>
Income from Hall Hire drastically reduced (due to Covid restrictions) [£18,860 - 2021, £83,575 - 2020], a difference of £45,032
Community Development (Coach tours etc) and Cinema income also reduced
Grants to cover specific expenses down but offset by Covid grants (£59,180)
Total Incoming Resources down (£167,430 – 2021, £246,559 – 2020)
<b>Expenditure:</b>
Costs of activities down more than half, (£39,392 – 2021, £84,424 – 2020), a difference of £45,033
Governance costs slightly up, (£74,558 – 2021, £68,742 – 2020)
New costs: Covid community support costs (£12,298)
Total Resources Expended down by just under £30k for the year (£180,030 – 2021, £219,794 – 2020)
Expenditure for the year (£180,030) minus Income for the year (£167,430) leaves a deficit for the year of £12,601. Without the Covid grants this would have been much more!
Notwithstanding the deficit for the year (£12,601) our current assets as of March 2021 were £119,767 compared with £73,546 in 2020, a total gain for the year of £46,222
Total grants for the year = £107,428
As of 21 <sup>st</sup> July 2021, cash in the Bank is £143,334.09 net. Overall, despite the restrictions of Covid, TDCA is in a financially healthy condition as of now, but going forward we can expect a reduction in income from hall bookings, certainly in the short term
I thank Mandy and her team for steering us through these difficult times and for providing valuable services to the community (e.g. Tadley Well Being Forum - particularly the food bank) throughout the pandemic

**Tony Flahive**

TDCA Treasurer

26<sup>th</sup> July 2021

# **Trustees annual report for the period April 2019 - April 2021**

## **Aims and objective's**

The Tadley & District Community Association (also known as TDCA) was created in 1957 with the purpose of improving the lives of the residents of TADLEY and the surrounding districts of Baughurst, the Pamber's, Aldermaston and Silchester.

The Association aims to bring together local authorities, local residents and voluntary groups with the purpose of improving educational and recreational facilities for those living in the district.

Most of those activities centre around the hiring of the community centre (The Link) and the youth centre (The Point) and includes a range of activities promoted by the community association and by third-parties in the form of hirings, which include toddler groups, activities for young people, community cinema, coffee morning, Silver Surfer IT training by the Community Association, other groups such as the University of the Third Age hiring of the facilities to provide opportunities for retired residents. Age concerns Chiropody Clinic, Blood Donor service, Baby Clinic and Youth Offending Service, Cardio Rehab, There are also a number of independent fitness instructors providing Yoga, Pilates and Keep Fit classes. We have an Under 5's pre-school, a Home Schooling group and during the week the Association runs evening activities for the youth of the area.

The Association carries out a wide range of activities in pursuance of its charitable aims. The trustees consider these activities as summarised in this document, provides benefit both of those who use our centre and to the wider community of Tadley and district.

Volunteers are an important resource that allow us to deliver a first class service in the running of both The Link and The Point. Without whom, to employ the equivalent number of individuals would be a financial burden on the charity. All our volunteers give their time freely - staff on our payroll also give additional hours as volunteers

## **Achievements and performance**

The Two buildings are available to hire to the general public to run their own activities or events. The Association also run activities and events in these buildings. The Association runs a year round programme of 'not for profit' Coach Trips to places of interest and West End Shows.

A comprehensive program of events takes place typically from 9 am until 10 pm Monday through to Friday.

TDCA also run a community cinema on the first Saturday of each month as part of its fundraising objectives. Along with Hall Hire Birthday Party packages which include the use of the Associations inflatable equipment.

Along with all the above The Association produces a quarterly A5 booklet promoting its activities to local residents which is hand delivered by volunteers through 5000 letterboxes. TDCA also uses social media platforms such as Facebook, Twitter and Instagram, along with its own dedicated website to communicate with local residents.

## **Financial review**

Reserves policy: the Trustees have reviewed the reserves of the charity, their policy is to hold enough funds to meet four months operating costs of the Association.

### **Principal funding Sources**

The charities main source of income is through hall hire. During the previous financial year the total was a figure of £83,575, up by £3145 on 2018/19. However due to Covid-19 we have seen this income figure slump to £18,860 over the past twelve months.

At the end of our financial year in 2020 we had generated a surplus of £26,765. At this point the impact of Covid-19 was yet to reflect on our trading position. With the numerous Lockdowns to follow both buildings were effectively mothballed with only the pre-school and blood donors being regular users of the hall for the past twelve months.

However, despite the Trustees immediate concern on how we would get through this period, it proved that Government intervention would ensure we were eligible for grants to see us through this period of uncertainty.

Our expenditure during this period was down by half when compared to 2019/20 (£45,033).

Governance costs went up slightly for the same period by £5804 to £74,558.

The Treasurer reports a deficit for the year 2020/21 of £12,601 but highlights the importance of the Covid-19 grants - notwithstanding though this years deficit our unrestricted reserves in March 2021 were £119,767 an increase of £46,222 over the previous year.

The trustees currently have no concerns about the charity being able to continue as a going concern.

## **Structure governance and management**

TDCA is constituted as an association with a governing document first registered with the Charity commission in December 1963, with a Constitution adopted 29th of April 1959 as amended 25th of March 1993 and the 1st of July 2008.

The Trustees are proposing at this years AGM to change this to a Charitable Incorporated Organisation (CIO). A consultation was conducted with members earlier this year and with their being no objections raised we are seeking ratification to proceed. The statements below reflect the current position:

## Organisational structure

The Associations Trustees are responsible for the general control and management of the charity. Trustees give their time freely and receive no remuneration or other financial benefits. Day-to-day tasks of running the charity are delegated to an Association Manager who reports directly to the Association Chair. The Association is supported by a small team of part-time staff and volunteers.

Trustees meet together as a body every six to eight weeks and are responsible for decisions taken in relation to running of the The Link and The Point centres and the activities provided by the charity.

## Recruitment and appointment of trustees

Trustees are typically recruited at the annual AGM and can be either members of the Association or representatives of user groups of the Associations. Both Tadley Town Council and Basingstoke and Deane Borough Council make one appointment each

- Holding Trustees (Individuals holding the lease): Warwick Lovegrove and David leeks
- Charity Name : Tadley & District Community Association
- Other name the Charity uses: TDCA / The Link / The Point
- Registered Charity Number: 301736
- Charity's Principal Address: The Link, Newchurch Rd, Tadley, RG26 4NH

## TRUSTEES

Trustee Name	Office	Entitlement to Appointment
Adrian Noad	Chair	Member
John Moss	Vice Chair (Retired 2020)	Tadley Town Council
Tony Flahive	Treasurer	Member

Rosemary Bond		Member
Marjorie Wilson		Member
Nigel Quelch		Member
Chris Reeder		Tadley Community Church (User Group)
Pam Terry		Guided Walks (User Group)
Linda Mead		Age Concern (User Group)
Clive Radley	Vice-Chair 2020	Member
Jenny Vaux		Basingstoke & Deane Borough Council

On behalf of the Trustee and members I'd like to express my sincere thanks to Tony Flahive who is stepping down as Treasurer this year (but remaining a Trustee). Tony agreed to stay on another year to help guide us through the Pandemic. Also thanks to our Borough Council Representative Jenny Vaux who was a real hands on Trustee during her tenure and played an instrumental role in assisting us through pandemic.

## **Chairman's Report.**

It once again gives me great pleasure to report another successful year for Tadley and District Community Association up to March 2020. Despite the challenges thrown at us during the remainder of 2020 and the start of 2021, due to the diligence of our Association Manager in ensuring grants were obtained to support our Charity it is with some relief to say that we have come through the Covid-19 pandemic somewhat unscathed.

Once again our success is due to the marvellous work carried out by our Association Manager Mandy Atkinson and her team of staff and volunteers, without whom, what is achieved each year cannot be done. In particular we have seen the true value of our Community Association coming to the aid of our local residents in the greatest moment of need during the past year. When I took on this role nearly twenty years ago, my mission was to move the centre away from being just a facility with rooms to hire. I have always envisaged that the building was the centrepiece in delivering activities and services to the widest range of local residents. Therefore the role played by TDCA in the Tadley Hub ensuring food and medicines reached the most vulnerable was something as an organisation we can take pride in. Over 1000 people have been helped with shopping, befriending, prescription collection and delivery or taken to a vaccination centre. The hub has now morphed into the Tadley Wellbeing Forum in conjunction with Rev Richard Harlow - St Pauls Church.

We continue to deliver food to those in need in the area and will be morphing our food delivery service into a Community Food Pantry - a bit like a food bank but not so prescriptive in who may use it.

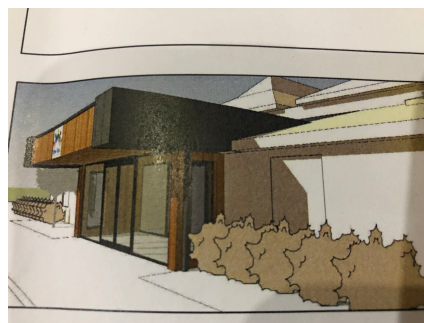
During the past year we have been successful in obtaining Covid-19 related grants. A combination of this income offset by reduced overheads has meant we have grown our reserves ensuring we can weather the storm over the coming months when with decreased hall hire. We can also carry on our work and continue to make improvements both The Link and The Point. Some of this money will be used to upgrade the chairs and tables in the main hall.

During 2020 we were able to secure funding once again from Tadley Town Council and the Greenham Trust to employ a 0-19 Family Worker. Catherine joined us late last summer, but due to Lockdowns she spent her formative months working from home. Not the greatest of starts but I'm pleased to say she can now be found a lot more on site and is proving to be a welcome addition to the team.

In my last report back in 2019 I expressed my disappointment that we are still unable to advise when Basingstoke and Deane Borough Council will commence work on replacing the conservatory's at the front and rear of the centre, along with the investment to cure the leaks in the roof once and for all. Well, you may have now seen that those rooms have now been replaced! I would like to take this opportunity to express my thanks to the contractors Dorelbury Ltd who kindly donated the use of their pick up truck and made three runs to collect paving slabs that were donated to TDCA and will be used to improve the fire escape route to the side and rear of The Point.

The roofs of the main halls remain an item to be resolved but I'm confident we will see a conclusion to this later this year. The roof works will include replacement extractor fans, the floors being sanded, re-sealed and repainted badminton lines.

We are also due for an upgrade to the entrance foyer and plans are in hand by BDBC to give the lobby and foyer a make over which I believe will make a visit to the centre more enticing. It will also include a facelift to the flooring in the corridors.



Going forward we will be looking to make continued improvements to the Centre. We currently have on our wish list, the addition of a retractable screen to the roof of Hall A, and replacement of the one in Hall B. Improving the issue of

reverberation in Hall A to match the sound insulation already added to Hall B and to tackle the same problem in The Point (anybody that has spent anytime in there with screaming youngsters will know why!). Along with an upgrade to the connectivity in both The Link and The Point buildings for the WIFI. During this coming year I will be asking the Trustees to consider the renaming of Halls and Rooms something we'll consult the members about and seek suggestions if it proves there is a willingness to go down this route.

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## **Declarations**

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Signed on behalf of the charity trustees

Signature(s)		
Full Name(s)		
Position		
Date		

