



ABBOTTS ANN WAR MEMORIAL HALL

Financial Statement for the year ending 30 September 2023



JULY 22, 2024

ABBOTTS ANN WAR MEMORIAL HALL CHARITY
40, Duck Street, Abbots Ann, Andover, Hampshire, SP11 7AZ

Report of the Trustees for the year ended 30th September 2023

The trustees present their annual report and independently reviewed financial statements for the year ended 30th September 2023 and confirm they comply with the Charities Act 1993, as amended by the Charities Act 2006, the trust deed and the Charities SORP 2005.

Reference and Administrative Information

Charity Name	Abbotts Ann War Memorial Hall
Charity Registration Number	301719
Principal Office	40, Duck Street Abbotts Ann Andover Hampshire SP11 7PJ

Board of Trustees

Keith Saunders
Neil Palmer
Philippa Law

Hall Operating Committee

Richard Philips
Jenny Read
Helen Clerk
Ida Cohen

Committee Chair

Judith Cole

Bankers

Lloyds Bank plc
PO Box 1000
Andover
BX1 1LT

Accountant

Croombs Chartered Accountants
Ilex House
The Green
Upper Clatford, Hampshire
SP11 7PS

Report of the Trustees for the year ended 30th September 2023

The Trustees' Annual Report

This is the first detailed annual report our charity is making because in our financial year we received some large donations.

History of the Hall

On 18th November 1919, Abbots Ann Parish Council held a special meeting to sign and seal the conveyance of deeds of land, which Major & Mrs Edward Rickards had given to the village for a recreation ground and hall. Major Rickards, of St John's House, had served in the Great War and the family did a great deal to encourage the social life and welfare of villagers.

The original building, a wooden hut, was in use by April when Abbots Ann WI met there to hear Mrs Townsend describe her tour of Belgium the previous June. She told how locals had responded to returning to normal life after the destruction of war. This was followed by solo musical performances and a short play.

The WI have been active users of the hall since its earliest days. In July 1920, they organised a fete to raise funds towards eliminating the War Memorial Hut's debt.

Unfortunately, on Saturday 5th March 1921 the War Memorial Hut burned down. The village policeman who lived across the road at Chestnut Tree Cottage raised the alarm at 3am. Whilst neighbours set to work with buckets of water and pulling down the surrounding fences, by the time Andover fire brigade arrived the building was a smouldering ruin. Fortunately, the southwesterly wind took flames away from Spring Cottage, which would otherwise have been in danger. No one was hurt but the hall's contents were destroyed including a piano and a skeleton belonging to Dr Freeman. Remarkably, other villagers did not learn of the fire until the morning, some when they heard the news in Andover. There is no evidence to support the story that disgruntled husbands who resented their wives spending so much time on WI activities started the fire.

It is unclear now how the new building was funded but the United Services Fund granted £14 10s in September that year to provide furniture for the village hall 16th September 1921. (The fund had been set up after the Great War to care for the interests of ex-Servicemen and institutions helping them.)

Messrs Grace and Son of Clatford designed and built the new hall. The Andover Advertiser described 'a brick and tiled building with plenty of light and air space. Its total size is 60ft by 20ft the large hall that has a seating capacity of from 150 to 180, is 37ft by 20ft. The billiard room, to which access can be had by means of a door in the panelled partition, is 17ft by 20ft, and can be used as a retiring room. There are ladies' and gentlemen's cloak rooms, each 10ft by 8ft; a large store with copper and sink used for kitchen purposes, and a kitchen range. The hall is heated from a large brick fireplace, and a stove will adequately warm the billiard room. The lighting is by means of acetylene gas, the building is nicely set off with an entrance porch, and there are the usual emergency exits. It is a very practical form of war memorial and it is up to the inhabitants to make a fit and proper use of it.

The new hall opened on 2nd January 1923. Following a two minutes silence the Rural Dean of Andover, the Revd T K Allen of Weyhill, dedicated the hall “to the glory of God and in memory of the men of Abbots Ann who fell in the cause of righteousness and truth.” Major Miller-Mundy of Red Rice formally thanked the committee who had managed the project. He asked those present to remember that the hall was for the benefit of the entire village, whatever their views and urged users to settle amicably any differences they had before they entered the hall. The evening was rounded off by a concert of local talent and artistes from London arranged by Mr Grace the builder.

The Andover Advertiser on 27th February 1924 reported that the Hall Committee had met to identify measures to reduce the debt on the hall. The same article also told of a WI fancy dress dance, a whist drive (with dancing). Somehow, over time, the debt was paid off and the hall has been in constant use ever since.

Structure, Governance and Management

Governance

The charity was registered on 13th September 1962 with the formal name of “Abbots Ann War Memorial Hall” but is also registered with a working name of “Abbots Ann Village Hall”

The charity is registered with HMRC for Gift Aid.

The charity owns the village hall and is responsible for all maintenance, upkeep and running of the hall for the benefit of the local community.

The trustees of this charity are solely responsible for the policies of the charity including risk management policy.

Organisational Structure

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits.

The trustees along with the hall committee chair meet together as a body normally monthly and are responsible for all decisions taken in relation to policies and the running of the hall, community facilities and the activities provided by the charity.

The hall committee chair is responsible for running the day-to-day operation of the hall and ensuring that the committee and users of the hall follow all policies implemented.

Recruitment and Appointment of Trustees

The existing trustees are responsible for the recruitment of new trustees, but in so doing the trustees seek the views and recommendations from other community groups and regular hall hirers. The trustees are looking for respected members of the local community and believe this approach ensures that new trustees get the support they will need to successfully fulfil the role of trustee.

Risk Management

The trustees have assessed the risks the charity faces and have drawn up an Annual Risk Assessment Policy which identifies the major risks by area of activity, the nature of those risks, the likelihood of the risks happening and the measures taken to manage them.

The trustee's review this Risk Assessment Policy regularly at their meetings and the trustees are satisfied that systems are in place to manage the risks that have been identified. In particular, insurance cover is in place and the finances of the hall are kept under review.

Activities and Achievements

The main objective is the provision and maintenance of a village hall for the purposes of physical and mental training and recreation and social, moral and intellectual development for the advantage or benefit of the inhabitants of the Parish of Abbotts Ann without distinction of sex or of political, religious or other opinions.

The main users of the hall during the financial year were

- Abbotts Ann Players – Rehearsals and public performances
- Women's Institute – Monthly meetings and other community events
- Parish Council meetings including annual community meeting
- Yoga classes – held every month
- Abbotts Ann Nursery School – every weekday 8am until 4pm during term time.
- Paroical Church Council meetings
- Private use by community residents for parties and other functions
- Regular business users based in the community

Five-Year Development Plan

We have developed a five (5) year development plan to upgrade the hall to modern standards.

Our Vision for 2029 is

- In 2029, our 100 year old Village Hall will meet or exceed all modern building and energy efficiency standards, and provide a vibrant hub for the local community

The Committee is now committed to establishing a proactive approach to the development of the Hall over the next 5 years. An Audit of Works carried out in early 2024 by Trustees and Committee Members with extensive building experience has resulted in a list of short-term and longer-term requirements. The costs of this work will be self-funded and grant funded.

The key objectives for 2024 and 2025 are:

1. To ensure that the backlog of smaller, urgent maintenance and repair works to the fabric of the building and grounds is completed by September 2024.
2. To have a proactive, rolling maintenance, repair and capital works schedule by September 2024.
3. To have put the hall on a more sustainable footing financially

Fundraising

This charity raises funds from the public, but does not work with professional fundraisers or commercial participators.

Trading

This charity does not have any trading subsidiaries.

Trustee payments

No trustees receive any remuneration, payments or benefits from the charity.

What the charity does

- General Charitable Purposes
- Education/training
- Arts/culture/heritage/science
- Amateur Sport
- Economic/community Development/employment
- Other Charitable Purposes

Who the charity helps

- Children/young People
- Elderly/old People
- The General Public/mankind

How the charity helps

- Provides Buildings/facilities/open Space

Principal Funding Sources

The charities main income comes from two (2) primary sources namely

1. Hiring out the hall and/or Jubilee meeting room on an hourly basis
2. Annual 100 Club lottery.

Other income comes from private community donations and grants from various sources.

In this financial year, the charity received £20,185 from private individuals in our community and along with Gift Aid, which was claimed in the following (current) financial year not covered by this report.

Investment policy and objectives

The charity has no long-term investments. Our cash reserves are held in our Lloyds Bank deposit account.

Statement of Trustees' responsibilities

The accounts are fully SOAP compliant and include a Statement of Financial Activities. The Statement of Financial Activities is limited to unrestricted funds, as we have no restricted funds in the current financial year.

The charity is not large enough to require a Cash Flow Statement.

The charity trustees are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:

1. select suitable accounting policies and then apply them consistently; observe the methods and principles in the Charities SORP;
2. make judgements and estimates that are reasonable and prudent; state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008.

They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees for the purposes of charity law who served during the year and up to the date of this report are set out on page 1.

Approved by the trustees and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'K Saunders', with a stylized flourish at the end.

Keith Saunders (Trustee & Treasurer)

22nd July 2024

Abbotts Ann War Memorial Hall
Statement of Financial Activities
for the year ended 30 September 2023

Statement of Financial Activities for the year ended 30 September 2023				
	NOTE #	Unrestricted Income	Total Income 2022/23	Total Income 2021/22
Income Type				
Operating Income from Rental	1	£13,031	£13,031	£9,583
Income from 100 Club Annual Lottery		£5,105	£5,105	£2,984
Community Donations		£20,186	£20,186	£1,853
Grants		£0	£0	£2,667
TOTALS		£38,322	£38,322	£17,087
Expenditure Type				
Operating Expense Including 100 Club Prizes		£15,939	£15,939	£16,016
Capital Expenditure		£10,265	£10,265	£7,295
TOTALS		£26,204	£26,204	£23,311
Net movement in funds		£12,118	£12,118	(£6,224)
Total funds brought forward		£13,121	£13,121	£19,345
Total funds carried forward		£25,239	£25,239	£13,121

Balance Sheet as at 30 September 2023				
		2022/23		2021/22
Current assets				
Cash at bank		£25,239		£13,121
NET ASSETS		£25,239		£13,121
Funds of the charity				
Unrestricted funds		£25,239		£13,121
TOTAL FUNDS		£25,239		£13,121

NOTE 1

All income recognised once the charity has entitlement to the funds i.e. Hall booking has been used.

Unrestricted income comprise those funds, which the trustees are free to use for any purpose needed by the charity. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose. For example matching funds against matching grant applications.

The charity is not registered for VAT

The charity has one paid part time employee only for caretaker related work and his annual costs of £2,640 are included in the operating expense.

No trustee received remuneration or any type of travel or other expense.

The 100 Club prizes amounting to £1,025, which are included in the operating expense.

All expenditure except the 100 Club lottery prizes is spent on the upkeep and running of the hall.

Approved by the trustees and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'K Saunders', written over a horizontal line.

Keith Saunders (Trustee & Treasurer)

22nd July 2024



Abbotts Ann War Memorial Hall

Examiners Report for the year ended 30 September 2023

Prepared By
Croombs Chartered Accountants
Ilex House, The Green
Upper Clatford, Hampshire
SP11 7PS



Report to the trustees / members of

Abbotts Ann War Memorial Hall

On accounts for the year ended

30 September 2023

Charity No.

301719

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

A handwritten signature in blue ink, appearing to read 'Paul Croombs', is written over a white rectangular box.

Date

22-7-2024

Name

Paul Croombs FCA

For and on behalf of Croombs C.A. Limited

Address

Ilex House, The Green, Upper Clatford, Hants, SP11 7PS

Company No.

05682518

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items
that the examiner wishes to disclose.



Abbotts Ann War Memorial Hall

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TOTALS	<u>£38,322</u>	<u>£38,322</u>	<u>£17,087</u>
Expenditure Type			
Operating Expense Including 100 Club Prizes	£15,939	£15,939	£16,016
Capital Expenditure	£10,265	£10,265	£7,295
TOTALS	<u>£26,204</u>	<u>£26,204</u>	<u>£23,311</u>
Net movement in funds	<u>£12,118</u>	<u>£12,118</u>	<u>(£6,224)</u>
Total funds brought forward	<u>£13,121</u>	<u>£13,121</u>	<u>£19,345</u>
Total funds carried forward	<u>£25,239</u>	<u>£25,239</u>	<u>£13,121</u>

Balance Sheet as at 30 September 2023

	2022/23	2021/22
Current assets		
Cash at bank	£25,239	£13,121
NET ASSETS	<u>£25,239</u>	<u>£13,121</u>
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Unrestricted funds	£25,239	£13,121
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