



Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	1 st	Sept	2024		31	August

Section A

Reference and administration details

Charity name	South Cerney Preschool Playgroup
Other names charity is known by	n/a
Registered charity number (if any)	301614
Charity's principal address	Berkeley Close South Cerney Gloucestershire Postcode GL75UW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jo Hanson	Chair		
2	Lydia South	Secretary		
3	Ellie Hanks	Treasurer		
4	Laura Johnston			
5	Becky Owen			
6	Zara Dix			
7	Holly Greenhough			
8	Sarah Taylor			
9				
10				
11				
12				
13				

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant		

Name of chief executive or names of senior staff members (Optional information)

Aimee – Louise Thomson (Manager) and Tracey Smart (Deputy Manager)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	By voluntary management committee
Trustee selection methods (eg. appointed by, elected by)	Appointed at AGM or co-opted by committee/members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We operate in accordance with our Policies and Procedures. The policies are put in place by the Management Committee and reviewed annually, or as required. The procedures are implemented by our staff members.

We are members of PATA which offers support and guidance for preschools within Gloucestershire.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aim of the Playgroup is to enhance the development, care and education of children primarily under statutory school age and also of children and young people of school age by encouraging parents to understand and provide for the need of their children through community (voluntary managed) groups and by:-

1. offering appropriate play facilities and training courses, together with the right of parents to take responsibility for, and to become involved, in the activities of such groups, ensuring that such groups offer opportunities for all children and young people, whatever their races, cultures, religion, means or ability.
2. Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the

local area.

3. Instigating and adhering to and furthering the aims of PATA.

We provide early years education and childcare for children aged from 2 years until statutory school age. We offer half, and full day sessions, and follow the Early Years Foundation Stage Framework. We offer funded places for children aged 2 and above.

Our setting is open and accessible to all members of the community and we base our admissions policy on a fair system.

I confirm that we have had regard to the public benefit guides PB1, PB2 and PB3 when making decisions they are relevant to.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

We have had another successful year at Playgroup with our dedicated team of staff continuing to grow and have particularly benefitted from Mrs Roberts and Mrs Fenton taking on the role of Pre School Room Leader.

Mrs Thomson continues to fulfil her role as Manager to a very high standard and Miss Smart and Mrs Fenton provide excellent support as Deputy Manager and SENDCo.

We continue to run a dedicated Committee with great support from the local community.

In September we had 22 children enrolled with us in Pre-school, and we had 12 children enrolled with us in the Pod. Since the changes to Government funded hours, especially the new funding for 2 year olds we have more children accessing extra sessions per week. This means that rather than having more children enrolled who attend 1 or 2 sessions per week we now find most children are attending a minimum of 3 full days a week.

In July, 21 children left us to begin Primary School. Sixteen of these children went to Ann Edwards C of E Primary School in South Cerney with whom we continue to have strong links. We ran a very successful transition period with school from May 2024 which has significant benefits for the children.

We are working closely with Bromford Housing on their planned developments for the housing estate that borders with Playgroup and we maintain a strong working relationship with their contractors on site.

Brief statement of the charity's policy on reserves

South Cerney Playgroup aims to hold enough financial reserves to meet redundancy obligations and to sustain the Playgroup if income falls below expected levels.

Aims:

- To manage our finances responsibly
- To budget for predictable fluctuations in income and expenditure
- To hold reserves to cover redundancy obligations, half a term's running cost and to pay lieu of the notice (and building maintenance costs).

Procedures

The Playgroup operates three bank accounts:

- A general account for day to day income and expenditure.
- An account to cover any redundancy obligations (currently held as reserves) required as well as building and maintenance costs if necessary.
- A Fundraising account, for all additional equipment, or buildings.

The amount held to cover any redundancy obligations is reviewed regularly to ensure that sufficient funds are available. Current estimation is £20,000 to cover this.

Budgets are completed annually and updated on a termly basis to take account all factors affecting income and expenditure.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

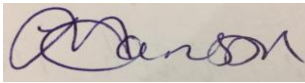
Our principal source of funds is from Gloucestershire County Council's funding for the 15 hours (universal) and 30 hours (extended). We also charge fees for children not yet eligible to receive funding. We also fundraise throughout the year and apply for appropriate grants and funding to purchase equipment and resources as necessary.

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Section G	Declaration
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jo Hanson	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	12.11.25	

South Cerney Pre-School Playgroup
Receipts and Payments Account
1 Sep 2024 to 31 Aug 2025

2024		2025 Restricted	2025 Unrestricted	2025 Total	Notes 1a
	Receipts				
£42770	Children's fees	-	£34226	£34226	
£106555	Grant (children funding)	-	£128664	£128664	
£1151	Other Receipts (Playgroup)	-	£1380	£1380	
£275	Interest (Bank accounts)	-	£228	£228	
£2487	Fundraising/ Donations income	-	£1761	£1761	
£153237	Total Receipts	-	£166258	£166258	1b
	Payments				
£108026	Salaries	-	£123661	£123661	
£2971	Refreshments & consumables	-	£2468	£2468	
£4346	Play materials	-	£3485	£3485	
£4385	Equipment	-	£3006	£3006	
-	New fixtures	-	-	-	
£6456	Maintenance & cleaning	-	£8813	£8813	
£1811	Insurance	-	£2248	£2248	
£653	Rates	-	£679	£679	
£9906	Utilities - electric, telephone, broadband	-	£7795	£7795	
-	Utilities - Water	-	-	-	
£1414	Recycling and rubbish disposal	-	£1421	£1421	
£171	Subscriptions & other fees	-	£50	£50	
-	Bank fees	-	-	-	
£1284	Administration costs	-	£1785	£1785	
£2269	Training costs	-	£808	£808	
£2179	Other (playgroup)	-	£1243	£1243	
-	Other (fundraising)	-	-	-	
£145872	Total Payments	-	£157461	£157461	
£7365	Surplus / (deficit) for the year	-	£8798	£8798	

2024		2025 Restricted	2025 Unrestricted	2025 Total
	Movement in Reserves			
£85970	Reserves b/fwd	-	£93335	£93335
£7365	Added to reserves	-	£8798	£8798
-	Used from reserves	-	-	-
£93335	Reserves c/fwd	-	£102133	£102133

South Cerney Pre-School Playgroup
Statement of Assets and Liabilities
As At 31 August 2025

2024		2025 Restricted	2025 Unrestricted	Notes
	Movement in reserves			
£85970	Reserves fund as at 1 Sept	-	£93335	
£7365	Add Surplus of receipts over payments	-	£8798	
£93335	Reserve fund as at 31 Aug	-	£102133	2
	Represented by cash funds			
£58575	Lloyds general account 1		£48160	
£12715	Lloyds savings account (fundraising)		£11715	
£21965	Lloyds savings account (redundancy contingency)		£42193	
£79	Cash in hand		£65	
£93335	Total cash		£102133	
	Assets retained for charities own use			
£283250	Buildings		£283250	
£11536	Office, computers & electronic equipment		£11536	
£31003	Furniture, fixtures & fittings		£31003	
£20440	Other assets used by the charity in delivering its objectives		£20440	
£346229	Total assets		£346229	1c
	Liabilities			
£637	HM Revenue & Customs PAYE/NIC (payable September 2025)		£971	
£303	Other various (payable September 2025)		£397	
£940	Total Liabilities		£1368	

Notes:

1. Accounting policies

- a) Basis of accounting: The accounts have been prepared under the receipts and payments basis.
- b) Turnover: Income is credited to the receipts and payments account when received.
- c) Assets retained for charities own use: are listed at estimated replacement insurance value.

2. Reserves

	Restricted	Unrestricted
Balance as at 1 Sep 2024	-	£93335
Addition to reserves	-	£8798
Reserves used in the 12 months to 31 Aug 2025	-	-
Balance as at 31 August 2025	-	£102133

3. South Cerney Pre-school Playgroup is a registered charity and is not liable to taxation.

4. The average number of staff employed in the period was 10.

The accounts are signed on behalf of the Trustees by:

Signed: _____

Print Name: _____

Position: _____



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

SOUTH CERNEY PRE-SCHOOL PLAYGROUP

**On accounts for the year
ended**

31 AUGUST 2025.

**Charity no
(if any)**

301614.

Set out on pages

ONE and TWO.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 08 2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Paul King

Date:

8th June 2026.

Name:

PAUL KING FCCA FMAAT

**Relevant professional
qualification(s) or body
(if any):**

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS.
ASSOCIATION OF ACCOUNTING TECHNICIANS.

Address:

64 DROVE ROAD

SWINDON

WILTSHIRE SN1 3AF.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NO MATERIAL MATTERS OF CONCERN .