

MAISEMORE VILLAGE HALL

Annual Report for the years to February 2020 and 2021

I am reporting tonight as acting chair and as treasurer so the following covers both duties. It will also cover a two year period as we were unable to hold an AGM last year due to Covid 19. David has kindly arranged for the accounts to be shown on the screen which will hopefully help with the report.

The committee have continued for the period and the members are Myself, Carole Banks, Colin Burgess, Mark Wardle, Anne Nicholson (Friendship Club), Mary Morgan (History), Jeremy Chamberlayne (PCC) Denise Sheldon, Simon Sheldon and Peter Tandy (Custodian). We sadly accepted Chris Browne's resignation last year but we are grateful for her contribution over several years.

During 2019 to Feb 2020 the hall was well used by a variety of hirers and brought in a revenue of £22,796.

Fund raising events during same period raised £853 and thanks are due to all those who helped and supported the Christmas Social, the Bacon Butty morning and the Open Gardens.

We were the beneficiaries of £10,000 from a local resident and it has been agreed some of this money will be spent on a stone sign for the hall. This will be dedicated to the late Sydney Brown.

Except for a few months last summer the hall was closed for best part of the year to Feb 2021. We were able to open on a very limited basis for a brief period and during that time hire income amounted to £1403. In addition we received a Government Covid relief grant of £10,000

We have over the two year period continued to make use of the S106 grant from the Rectory Farm Development and in 2019-2020 we invested £4961 of this money in a projector, screen and new amplifier. Other major expenses for the year were £683 for a new cooker, £1085 for improvements to the grounds between the main door and the green room entrance and £2260 for re-decorating the main hall. Major repairs and upgrading of the septic tank were also carried out in 2019. The cost of this was £5507. £3080 of this was funded by S106 monies although this was not actually received until after Feb 2020 so this receipt is reflected in the latest set of accounts. During the last year major repair works have been carried out on the Multi Use Games Area. I would like at this point to pay tribute to Anne Nicholson who has tirelessly coordinated what proved to be a long and sometimes frustrating project. The cost of the work was £14,210 and this has also been funded by S106 monies.

General running costs for 2019-2020 were more or less consistent. The committee agreed to employ Greenfinch to maintain the playing fields area and the boundaries on a regular basis. It was felt this would greatly enhance the appearance of the hall. The cost for 2019-2020 was £560 Paul Cuff continues to cut the grass around the hall itself. General expenditure for the year to February 2020 was £21,212

This left a balance in the general purpose account of £16,258 and in the restricted account of £24,918.

During the past year clearly there has been some reduction in expenses with a reduction in electricity cost of some £4500 and suspension of the services provided by Cathedral Hygiene. Insurance costs have remained consistent. On the employment side to comply with insurance regulations and to answer enquiries the committee agreed to continue to pay Pete and Cheryl Tandy. For much of the year we took advantage of the Government furlough scheme with respect to Sarah Lake our cleaner. As of today Sarah continues to be furloughed.

The committee also agreed a donation to be made to Guide Dogs in memory of Brian Elkins who sadly passed away last September. Brian along with his wife Pat were the first custodians of the hall we will always be grateful to them both.

The other expense of significance was the new stone sign at the entrance to the hall. The cost of this was £1440 and as mentioned previously this was funded by the bequest received from Sydney Brown. Thanks are due to Jeremy Chamberlayne for sourcing the stone and overseeing its installation.

I am pleased to say that as a result of the government grant and the reduction in expenses we ended the year with a net loss of just £307. Our reserves therefore currently stand at £15951 in the General Purpose account and £26708 in the Restricted Funds.

The complete accounts for 2019-2020 have been verified by an independent assessor and the latest set are currently being reviewed.

If anyone would like more detail on either set of accounts please email me at info@maisemorevillagehall.co.uk or ask any committee member and I will send you a copy.

Going forward we are hopeful that the hall can reopen on May 17th albeit on a restricted basis. This is of course is dependant on Government guidelines and I am grateful to Denise Sheldon who has been my partner in ensuring that we have complied with the regulations throughout this whole period.

I should also mention Mark Wardle who has been instrumental in us taking advantage of a Woodland Trust initiative to supply hedging plants for environmental improvements and it is our intention in the next couple of weeks to plant these along the fence to the back of the hall.

We are required at this meeting to elect 6 representatives to the committee. I have six names currently put forward to stand. These are myself, Carole Banks, Mark Wardle, Colin Burgess, Simon Sheldon and Denise Sheldon. Unless anyone else is willing to stand could I ask someone to propose these six?

The whole committee continue to give of their time freely to ensure the smooth running of the hall and any queries can be directed to anyone of us either now or at any other time.

For and on behalf of the management committee:

Treasurer: Sheila Wardle

MAISEMORE VILLAGE HALL

Accounts for the Year ended 28 February 2021

Receipts and Payments Account

| | 2021 | | 2020 | |
|---|----------------------------------|--------------------------|----------------------------------|--------------------------|
| | General Purposes Fund £ | Restricted Funds £ | General Purposes Fund £ | Restricted Funds £ |
| Income Receipts | | | | |
| Grants and Donations | | | | |
| Bequests | - | - | - | 10,000 |
| CVJRS Grant | 750 | | | |
| Covid 19 Grant | 10,000 | | | |
| Fund Raising | 0 | | 853 | |
| Grants S106 | | 17,290 | | 4,961 |
| | <u>10,750</u> | <u>17,290</u> | <u>853</u> | <u>14,961</u> |
| Trading Activities | | | | |
| Hire Charges for Hall and Equipment | 1,403 | | 22,796 | |
| | <u>1,403</u> | | <u>22,796</u> | |
| Investment Income | | | | |
| National Savings Bank Interest | | 149 | | 164 |
| | <u>0</u> | | <u>0</u> | |
| Other Receipts | | | | |
| | 0 | 0 | 0 | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL RECEIPTS | 12,153 | 17,439 | 23,649 | 15,125 |
| Expenditure | | | | |
| Direct Charitable Expenditure | | | | |
| Improvements | | 1,440 | 1,085 | |
| Equipment Fixtures and fittings | | 0 | | 5,826 |
| Repairs, Maintenance and Security of Hall | 3,579 | 14,209 | 5,617 | 5,507 |
| Electricity | 1,336 | | 6,007 | |
| Water | 93 | | 292 | |
| Insurance | 1,231 | | 1,226 | |
| Cleaning | 278 | | 956 | |
| Music and Entertainment Licence | 547 | | 472 | |
| Minor Equipment and Consumables | 0 | | 198 | |
| Stationery Telephone and Postage | 395 | | 453 | |
| Promo | 29 | | 233 | |
| Sundries | 125 | | 0 | |
| Staff Costs | 4,846 | | 4,672 | |
| | <u>12,460</u> | <u>15,649</u> | <u>21,212</u> | <u>11,333</u> |
| TOTAL PAYMENTS | 12,460 | 15,649 | 21,212 | 11,333 |
| NET RECEIPTS(PAYMENTS) for YEAR | (307) | 1,789 | 2,437 | 3,792 |
| Bank and Cash Balances at 1st March 2020 | 16,258 | 24,918 | 13,821 | 21,126 |
| BANK and CASH BALANCES at 28th FEBRUARY 2021 | 15,951 | 26,708 | 16,258 | 24,918 |

Statement of Assets and Liabilities at 28 February 2021

| Monetary Assets | 2021 | | 2020 | |
|--|-----------------------|-----------------------|-----------------------|-----------------------|
| | General Purposes £ | Restricted Funds £ | General Purposes £ | Restricted Funds £ |
| Bank and Cash Balances | | | | |
| Lloyds Bank Current Account | 15,886 | 5,905 | 16,220 | 4,264 |
| National Savings Bank Investment Account | | 20,803 | | 20,654 |
| Cash | 65 | | 38 | |
| Totals as Receipts and Payments Account | 15,951 | 26,708 | 16,258 | 24,918 |
| Other Monetary Assets and Liabilities | | | | |
| Assets | | | | |
| Debtors | | | - | |
| Total | | | - | |
| Liabilities | | | | |
| PAYE | - | | - | |
| Total | 0 | | - | |

General Purposes Fund Permanent Endowment

The approximate cost of the Site and the Hall on construction in 1995 together with subsequent improvements is £433251

The inventory of these items shows an estimated market value of £7387(2020 £9142)

For and on behalf of the Management Committee

Treasurer: Sheila Wardle

Date:

Secretary: Carole Banks

Date:



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

MAISEMORE VILLAGE HALL

On accounts for the year
ended

FEB 28th 2021

Charity no
(if any)

301570

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

S.E. COSTELLO-BYRNE

Date:

2.6.2021

Name:

S.E. COSTELLO-BYRNE

Relevant professional
qualification(s) or body
(if any):

ICAEW - FCA
ACCA - FCA

Address:

ELLIS FARM, STICKY LANE, HAROWICK
GLOUCESTER GL2 4RD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.