IRON ACTON PARISH HALL

England & Wales · Charity number 301553

Details

Other names	IRON ACTON NEW VILLAGE HALL, VILLAGE HALL
Status	Registered
Legal form	Trust
Registered	1962-09-24
Register	View on the Charity Commission register

Contact

Address	Parish Hall High Street Iron Acton Bristol BS37 9UH
Phone	07706092597
Website	www.ironactonparishhall.co.uk

Activities

Objects: A VILLAGE HALL FOR THE INHABITANTS OF THE BENEFICIAL AREA.

Activities: Parish hall - for organisations and the people of the parish to use.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** PARISH OF IRON ACTON AND IT'S IMMEDIATE VICINITY
- South Gloucestershire

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Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£28,939	£30,672	-	-
2024-06-30	£25,727	£25,920	-	-
2023-06-30	£22,331	£20,858	-	-
2022-06-30	£25,581	£17,009	-	-
2021-06-30	£18,574	£11,597	-	-

Trustees

Name	Role	Appointed
David James Hatherell	Chair	2024-10-09
Angela Smith		2023-11-08
Annie Smith		2023-11-08
Fiona Mary Spencer Bourns		2021-11-10
JENNIFER ANN MILLWARD		2011-09-03
James Edward Rickard		2022-10-12
John O'Donnell		2025-10-08
KATHRYN HILARY WILTSHIRE		2011-09-03
Marilyn Wright		2023-11-08
Rachel Weldrake		2023-11-08
Robert Pardoe		2025-10-08
SUSAN PATRICIA GADSBY		2013-04-13
Sara Hunt		2023-11-08
Tracey Margaret Byrne		2017-06-14

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IRON ACTON PARISH HALL

England & Wales - Charity number 301553

Accounts

Iron Acton Parish Hall AGM

8th October 2025

Chair's Report

The Parish Hall remains an important asset to the community of Iron Acton , whether as a place that individuals can hire for their special occasions; a place they gather with their community organisations which operate from the Hall (eg Actonians) or at community events such as the lunches; or as customers of the commercial organisations who operate from the Hall (eg ROKH Dance School).

The Trustees continue to operate as a competent and effective management team, meeting for 6 ordinary meetings in the last year, one extraordinary meeting to discuss security and todays AGM. As Chair, I would like to express my gratitude to all the trustees who work so hard to ensure the Hall is safe, easy to book and use, clean and well presented, compliant and generally something the community can be proud of. I would like to single out a few names for comment but this is not to suggest that those not mentioned are any less important or appreciated.

This year, Colin Smith steps down as Hall Manager after many years of service. This role is very time consuming and the unpredictable nature of things going wrong means you are virtually 'on call' 7 days a week so on behalf of the trustees that have served alongside him, the regular hirers and the community, I would like to register our sincere thanks to Colin and wish him well in his 'retirement'.

Also stepping down is Judith Mee who has served as Chair and Booking Secretary, doing both roles for a period and at a time of turbulence when we were switching over from a manual system to the on-line booking system, Hallmaster and when our much appreciated previous Booking Secretary of 30+ years, Meryl Cook, became seriously ill and was unable to do a handover. Judith worked incredibly hard in both her roles and leaves the Hall in a significantly better place than she found it. Again I would like to register our sincere thanks to her and wish her every happiness in the next chapter of her life as she moves away from Iron Acton.

Moving forward we have separated the roles of managing the cleaning and Booking Secretary and I am hugely grateful to existing trustees, Angela Smith and Fiona Bourns, for respectively agreeing to take them on. Sara Hunt has continued to lead the efforts to fine tune Hallmaster and to drive regular and occasional hirers to use the 'self-serve' facilities rather than tie up the Booking Secretary.

We are also very grateful to John O'Donnel who agreed to join the committee to shadow Colin Smith and take over as Hall Manager. He has a wealth of practical experience and has already 'hit the ground running' since taking over in September with a full building survey and a prioritised list of defects. He has also implemented a new process for regular hirers, cleaners and others to report defects in a book in the foyer.

Although our IT systems were quite new, it was unfortunate that the email side of things let us down. Michelle Britton tried very hard to resolve the issues but in the end conceded defeat and we moved our IT to IAP (UK) Ltd. IAP have provided a more business orientated solution with Microsoft licences and an on-going IT support package. They also supplied a new laptop for the Booking Secretary to replace the one Meryl had used for many years.

Hall maintenance has continued to be a priority this year including decorating in the main hall and ladies toilets, resurfacing an area of the car park where the old surface was breaking up and replacing the hand driers in all the toilets with powerful cold air driers which are much more effective and efficient to run enabling us to stop providing paper towels, reducing litter and waste.

The hall is very well used and for the first time we have generated revenue by letting the lobby room and the kitchen as separate spaces. This has enabled us to count GCSE tutoring and cooking classes for adults with learning differences as new services to the local community.

I look forward to working with my fellow committee members/ Trustees in the next year to maintain the high standards my predecessors have set.

David Hatherell
Chair

IRON ACTON PARISH HALL

INCOME AND EXPENDITURE ACCOUNT - YEAR ENDED 30TH JUNE 2025

2024 £			2025 £
38,030	**BANK BALANCE:**		37,876
-187	**PETTY CASH:**		0
37,843	**TOTAL:**		37,876
	HIRINGS:		
4,421		ROKH	4,960
3,952		Music with Mummy	4,123
3,050		Actonians	3,677
		Private bookings	2,947
1,440		Warhammer Club	1,500
1,280		Line Dancing	1,392
1,170		Ballroom Dancing Lockley	1,227
9,691		Others	8,438
25,004			28,264
	OTHER INCOME :		
600		May Day income	0
		Horticultural Show Takings	332
13		E-on	13
110		Other	330
723			675
	LESS:	**Hall Running Costs**	
5,135		Light & heat	4,634
629		Rates and Water	546
731		Telephone	785
3,740		Cleaning	5,042
		Waste	1,504
2,263		Insurances	3,820
12,061		General Repairs and Maintenance	10,286
		IT (Computer and HallMaster)	2,273
1,361		Sundries including Licences	1,224
		Horticultural Show - Repayment	558
25,920			30,672
2,186	**Plus DEBTORS:**		3,727
£ 39,836	**BALANCE, surplus carried forward, as at 30th June 2025**		39,870

2024 £		2025 £
37,650	Bank Balance	36,143
2,186	Debtors: Hirings	3,727
39,836		39,870
£39,836	**Total, surplus carried forward, as at 30th June 2025**	39,870

Signed: .....(Chairman) Mr D Hatherell

.....(Treasurer) Mr J Rickard

Independent examiner's report to the trustees of the Iron Acton Parish Hall Charity

I, Ralph Mora, report to the trustees of the Iron Acton Parish Hall on my examination of the accounts for the fiscal year ended 30th June 2025.

Responsibilities and basis of the report:

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act'). Since the gross income in that year exceeds £25,000, the accounts of the charity for that year must, at the election of the charity trustees, be examined by an independent examiner, that is, an independent person who is reasonably believed by the trustees to have the requisite ability and practical experience to carry out a competent examination of the accounts.

I report in respect of my examination of the Trust's accounts, carried out under section 145 of The Act and, in carrying out my examination, I have followed all the applicable directions given by the *Charity Commission under section 145(5)(b)* of the Act and the guidance provided in the *"Independent examination of charity accounts: Directions and guidance for examiners (CC32)"*.

Independent Examiner's statement:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or

2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Whilst the examiner is only required to confirm whether any material matters of concern have come to their attention, my opinion is that the charity's accounts give a 'true and fair view' of the financial position as of the end of the reporting period.

Signed:

Name: Ralph Vincent Mora

Dated: 13th January 2026

Relevant professional qualification or membership of professional bodies (if any): MIoD with Diploma in Company Direction

Address: C/O Iron Acton Parish Hall, High Street, Iron Acton, Bristol, BS37 9UH.

IRON ACTON PARISH HALL

England & Wales - Charity number 301553

Accounts

IRON ACTON PARISH HALL

Chair's report for the year ending 30th September 2024

The year began with key changes to the Management Committee. Having chaired our committee for seven very successful years Sue Gadsby decided the time was right to step down from the role. I am grateful that Sue remained on the committee, providing me with help and guidance to ensure a smooth transition. Jenny Millward stepped down from her role as secretary but thankfully remained on the committee as the WI representative and First Aid officer. We were able to welcome new members with a breadth of skills and experience to enhance the committee. Rachel Weldrake took on the secretary role, and we're all appreciative of her succinct and accurate communication. Angela Smith, Annie Smith, Marilyn Wright and Sara Hunt joined as village representatives.

Throughout the year Colin Smith, our Hall Manager has worked tirelessly to cover routine inspections and maintenance jobs but also to tackle the many unexpected, and in some cases emergency, repair situations that arise. I receive many comments from hirers about how well the hall is maintained and this is down to Colin's diligence, expertise and commitment. Colin's efforts unquestionably keep the hall both safe and financially viable.

NatWest Bank continues to present our treasurer James Rickard with challenges, but he has navigated a way to present the accounts in a format that works both for him and the committee members. We appreciate the clarity and accuracy of James' financial reporting to our meetings. We remain grateful to all our regular hirers who provide us with the bulk of our income. We continue to be popular for children's parties, and maintain our community links.

This year has seen exciting changes. Our heating system is now thermostatically remote controlled via an app, which should help our energy bills especially at a time of continued rising fuel costs.

A sub committee was established to evaluate online booking systems in recognition of the need to stream line our booking processes, have a visible calendar for potential hirers and generate invoices. We narrowed the choice down to two contenders, had remote demo/sales pitches and decided to go with Hallmaster. However, that was just the start of a long journey. Sara Hunt has put a huge amount of time getting all bookings transferred over and everything in place to ensure the Hallmaster system runs smoothly. The booking diary is now visible on the website and the booking tab will go live before the end of October. As our old website could not support a booking system Annie Smith has been the driving force behind combining the Hallmaster launch with a total rebuild of our website. The new website is much more sophisticated and informative, and is already generating an upturn in numbers of booking enquiries from a wider geographical area. A fantastic new logo completes the new look!

The initial push for setting up Hallmaster came from our Bookings Secretary of 31 years, Meryl Cook, dropping hints that she wanted to step down from the role but wanted to be

involved in setting up the new system. This made us reflect on Meryl's huge, irreplaceable contribution to the day to day running of the hall. Sue Gadsby collected together many willing testimonials to successfully nominate Meryl for a South Gloucestershire Council Community Award. Of course Meryl won an award and she attended a memorable and thoroughly deserved presentation evening. It was therefore with immense shock and sadness that we learned later in the year that she had to suddenly leave her role due to ill health. Having picked up the Bookings Secretary Role I remain in awe of everything that Meryl did behind the scenes in addition to liaising with our regular and one- off hirers. We can't thank her enough.

The committee have spent a significant amount of meeting time reviewing and updating our policies. Fiona's meticulous proof reading has proved invaluable and Annie has branded them with a house style and of course our new logo. The safeguarding policy is being reviewed by a sub-committee and our Health and Safety Policy is the final one to be updated to complete this cycle.

I'm really proud that the hall remains at the heart of our community. The 2024 Horticultural Show was a great success thanks to the many exhibitors, the volunteers and Tracey Byrne stepping up to lead the event. The Acton Aid funded community lunches are established dates in the parish calendar under Fiona Bourns' leadership. Donations at the lunches raise sufficient funds to enable teams of Iron Acton volunteers to provide a hot meal for approximately 80 at The Julian Trust four times per year. We've also hosted events for charity fund raisers, Iron Acton Primary School, the Friends of the school, Acton Aid and the Church.

I would like to thank all committee members for going the extra mile to ensure the hall looks at its best and showing up in force when we needed cover for cleaning, working parties, organising Christmas decorations etc etc. The high standards set by our new cleaner have had a huge impact on the feedback from hirers – they're noticing the difference.

We're saying goodbye to Chris Heal but with many thanks for his long service to the committee and for remaining in the role of Vice Chair for so many years. Thanks to Jan Conner, who is also leaving, for all her support and everything she's done to raise the profile of Safeguarding at the hall.

I'm very grateful to David Hatherell for joining the committee to take on the role of Chairman, enabling me to focus on Bookings. I'm sure David will lead the hall to ensure it continues to develop as a vibrant asset for our community.

Judith Mee

J. Mee

Chair

9th October 2024

IRON ACTON PARISH HALL

INCOME AND EXPENDITURE ACCOUNT - YEAR ENDED 30TH JUNE 2024

2023 £			2024 £
36,280	**BANK BALANCE:**		38,030
437	**PETTY CASH:**		-187
36,717	**TOTAL:**		37,843
	HIRINGS:		
3,535		ROKH	4,421
3,630		Music with Mummy	3,952
2,906		Actonians	3,050
		Ballroom Cathie	228
1,376		Warhammer Club	1,440
1,184		Ballroom Dancing Lockley	1,170
976		Line Dancing	1,280
762		Choir W Howse	620
7,695		Others	8,843
22,064			25,004
	OTHER INCOME :		
254		May Day income	600
13		E-on	13
-		Other	110
267			723
	LESS:	**Hall Running Costs**	
6,195		Light & heat	5,135
493		Rates and Water	629
650		Telephone	731
1,199		Cleaning	3,740
1,908		Insurances	2,263
9,744		General Repairs and Maintenance	12,061
669		Sundries including Licences	1,361
20,858			25,920
1,861	**Plus DEBTORS:**		2,186
£ 40,051	**BALANCE, surplus carried forward, as at 30th June 2024**		£ 39,836

2023 £		2024 £
38,030	Bank Balance	37,650
- 187	Petty Cash	-
2,208	Debtors: Hirings	2,186
40,051		39,836
£40,051	**Total, surplus carried forward, as at 30th June 2024**	£39,836

Notes to Accounts:

Bank Account holds £226.00 funds relating to the Annual Parish Horticultiural Show - this is temporary storage, and the funds are not part of the main Parish Hall business. This figure is not included in this sheet.
The Freehold Title in respect of the Land and Buildings used by the Charity, Iron Acton Parish Hall, is vested in the Official Custodian for Charities.

Signed: J.A. Mee .....(Chairman) Mrs J Mee

J R Rickard .....(Treasurer) Mr J Rickard

Independent examiner's report to the trustees of the Iron Acton Parish Hall Charity

I, Ralph Mora, report to the trustees of the Iron Acton Parish Hall on my examination of the accounts for the fiscal year ended 30th June 2024.

Responsibilities and basis of the report:

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act'). Since the gross income in that year exceeds £25,000, the accounts of the charity for that year must, at the election of the charity trustees, be examined by an independent examiner, that is, an independent person who is reasonably believed by the trustees to have the requisite ability and practical experience to carry out a competent examination of the accounts.

I report in respect of my examination of the Trust's accounts, carried out under section 145 of The Act and, in carrying out my examination, I have followed all the applicable directions given by the *Charity Commission under section 145(5)(b)* of the Act and the guidance provided in the *"Independent examination of charity accounts: Directions and guidance for examiners (CC32)"*. I furthermore declare that I do not have any conflict of interest that prevents me, as an independent examiner, from carrying out this examination.

Independent Examiner's statement:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Whilst the examiner is only required to confirm whether any material matters of concern have come to their attention, my opinion is that the charity's accounts give a 'true and fair view' of the financial position as of the end of the reporting period.

Signed:

Name: Ralph Vincent Mora

Dated: 6th January 2025
Relevant professional qualification or membership of professional bodies (if any): MIoD with Diploma in Company Direction

IRON ACTON PARISH HALL

England & Wales - Charity number 301553

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IRON ACTON PARISH HALL

Chairman's report for the year ended 30th September 2022

This year has been another affected by the aftermath of Covid. Everything is just getting back to normal but this year's normal is different to that prior to Covid. Everyone is more aware of social distancing and many are not willing to go out into a crowded venue. The major influence now on the running of the Hall, is the increasing costs due to the increases in fuel and energy charges. We have already seen large increases in oil and electricity costs and more are forecast.

In light of the above increases, the Committee have felt it necessary to review and increase our hire charges and these new fees will be implemented from 1st November 2022. All organisations are finding their finances are affected by the various cost rises and we have tried to keep our increase to regular hirers and village residents as low as possible but, once the full impact of the increase in prices is known, we may need to review our charges again.

We continue to maintain the Hall to the highest possible standards and some internal and external decorating has been completed to keep the Hall looking bright, airy and inviting. We are still planning to make improvements to our toilet facilities and quotes are being sought to carry out the work.

May Day was very successful this year with much increased attendance. Members of the Hall committee, helped by many other volunteers, ran a very successful plant stall and as the Hall is represented on the May Day organising committee we benefitted from the profit made on the day.

The annual Horticultural Show, held at the beginning of September, was well supported by exhibitors, successful financially and enjoyed by all who attended.

Throughout the year Colin Smith, our Hall Manager, has continued his routine inspection visits and ensured that the necessary maintenance has been completed, ensuring that the Hall remains an excellent, safe venue for all users. Meryl Cook, our bookings Secretary, has worked tirelessly to ensure all users were kept informed of changes and felt welcome and safe. I am very grateful to both Meryl and Colin for all they do to keep the Hall running.

We have recruited new residents to join us on the committee, this has been very beneficial. I would like to thank all our committee members for their help and support throughout this difficult year. In particular, I would like to thank the officers – Meryl, Colin as above, Tracey for managing our finances, Jenny for her excellent minutes and Chris for his help and advice.

Tracey will be stepping down as Treasurer and I would particularly like to thank her for all her perseverance in coming to terms with our accounts and ensuring that all has run smoothly and financially effectively throughout a really difficult period.

I look forward to continuing to work together with our new committee to improve the service we provide for our community and hopefully to encourage others to participate.

Sue Gadsby
Chairman
12th October 2022

IRON ACTON PARISH HALL

INCOME AND EXPENDITURE ACCOUNT - YEAR ENDED 30TH JUNE 2022

2021 £			£	2022 £
23,030	**BALANCE, surplus brought forward, as at 30th June 2021**			30,006
	HIRINGS:			
4,361		School of Dancing	4,604	
2,465		Music with Mummy	3,289	
381		Actonians	3,587	
		Ballroom Cathie	-	
624		Warhammer Club	1,040	
		Ballroom Dancing Lockley	-	
312		Line Dancing	988	
154		Choir W Howse	575	
264		Others	6,176	
8,561			20,259	
	LESS:	**Hall Running Costs**		
2,189		Light & heat	3,962	
516		Rates and Water	425	
793		Telephone	586	
856		Cleaning	3,197	
1,484		Insurances	1,604	
5,152		General Repairs and Maintenance	7,055	
608		Sundries including Licences	180	
11,598			17,009	
(3,037)	**NET (DEFECIT) / SURPLUS ON RUNNING HALL before:**			3,250
	OTHER INCOME :			
		May Day income	546	
13		E-on	13	
10,000		Grant	4,763	
10,013				5,322
£ 30,006	**BALANCE, surplus carried forward, as at 30th June 2022**			£ 38,578

IRON ACTON PARISH HALL

INCOME AND EXPENDITURE ACCOUNT - YEAR ENDED 30TH JUNE 2022

2021 £		2022 £
28,892	Bank Balance	36,280
- 241	Petty Cash	437
1,355	Debtors: Hirings	1,861
		-
30,006		38,578
		-
		-
£ 30,006	**Total, surplus carried forward, as at 30th June 2022**	£38,578

Notes to Accounts:

The Freehold Title in respect of the Land and Buildings used by the Charity, Iron Acton Parish Hall, is vested in the Official Custodian for Charities.

Signed: .....(Chairman).....

.....(Treasurer).....

Iron Acton Parish Hall

Year ended 30th June 2022

Examiners Report

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that proper accounting records were not kept and standards were not met.

Celeste Roylance

ACA