



BISHOP'S CLEEVE TITHE BARN

**Bishop's Cleeve Village Hall (The Tithe Barn)
Registered Charity #301465**

**Annual Report for January–December 2024
Presented to the Annual General Meeting
2nd September 2025**

1 Governing Documents

1.1 This document is the annual report for the accounting year January to December 2021 by the Chairman of the Trustees and Volunteer Management Committee of the Bishop's Cleeve Village Hall (referred to here as the Tithe Barn). It covers activities since the last AGM report of September 2024, and is presented to the Annual General Meeting of the Trust held on Tuesday 2nd September 2025.

1.2 The Tithe Barn is a Grade II listed building owned by the people of Bishop's Cleeve for which the Custodial Trustees are Bishop's Cleeve Parish Council, but for which the Village Hall Trustees, known as the Volunteer Management Committee, are responsible for its management and upkeep.

1.3 The current policies are available on the website under "Governance". Policies are based on the Trust Deed dated 13 November 1953.

2 Aims and Objectives of the Trust

2.1 The Tithe Barn is for the benefit of the inhabitants of the parish of Bishop's Cleeve, without distinction of sex, or political, or religious, or other opinions. It is to be used for the purpose of physical and mental training, recreation, meetings, entertainment and social events.

2.2 The income from hiring fees at the Tithe Barn is to be used for its upkeep and improvement, to repair and insure the building, its furniture and effects, and pay rent, rates, taxes, salaries, etc., and to provide furniture and resources for the users.

2.3 To oversee the operation of the Tithe Barn in accordance with the Trust Deed. There were no changes proposed, applied for, or granted since the last report.

3 The Volunteer Management Committee

3.1 The Tithe Barn Charity is administered by the Volunteer Management Committee, comprising trustees (one appointed by the Parish Council) and volunteers. They are responsible for the day to day running of the Tithe Barn as a Village Hall, for its continued maintenance, and planning for its improvement and future use.

3.2 The Voluntary Management Committee comprised the following people for 2024:-

Chairman	Jeffrey Green	Trustee
Treasurer	Judith Gibbins	Trustee
Secretary/Maintenance	Simon Waller	Trustee
Parish Council Reps	Claire Wills	Trustee
	Yvonne Penn	Trustee
Booking secretary	Cheryl Parsons	Volunteer
Allotment Secretary	Ruth Low	Volunteer
User representative	Cathy Lea	Trustee
	Samantha Fisher	Trustee

3.3 Matt Rachel resigned from the committee in 2024, but continues as a volunteer to maintain the web-site.

3.4 Ruth Low has now resigned as Allotment Secretary and will be replaced by Richard Rawcliffe from September 2025 as a volunteer

4 Professional Advisors and Services

BANKERS: Lloyds Bank, Sort Code (30-91-87), Account Number 046080960 to which BACS payments can be made and the account operated online, with two signatories; Judith Gibbins and Cheryl Parsons.

SAVINGS BANK: CCLA Fund Managers Ltd., Senator House, 85 Queen Victoria Street, London EC4 4ET

SOLICITORS: Star Legal, 7 Royal Crescent, Cheltenham GL50 3DF 01242 514477.

ACCOUNTANTS: Regency Accounting Limited, 1 Bafford Farm, Bafford Lane, Cheltenham GL53 8DW 01242 234000.

INSURERS: Allied Westminster, Allied House, Holgate Lane, Boston Spa, WETHERBY LS23 6BN.

The Trust is a member of Gloucestershire Rural Community Council (GRCC).

5 Licences

The Trustees pay the annual fee for the premises' licence to Tewkesbury Borough Council. Cheryl Parsons is the Designated Premises Supervisor. The premises are licensed by the Performing Rights Society (PRS) for the performance of music.

6 Activities

6.1 The Tithe Barn hosts regular adult groups or classes, children's activities, dance groups, exercise classes, and performances by a variety of artists. The schedule of events can be viewed on the website.

6.2 The building is constantly needing repairs. Work undertaken under the supervision of the committee included painting the window frames, stage shutters and the school room walls, replacing the concrete pathway to the pavement, installing deterrent spikes, replacing heaters in the main hall, putting the PA system in a locked box and organising and undertaking many other small jobs throughout the year.

6.3 We have installed a defibrillator, a new Noticeboard and a clothes rail.

7 Finances

7.1 The accounts have been prepared by our accountants following the guidance set out in CC15B 'Charity reporting and Accounting: the essentials.' As the annual income is more than £25,000 and less than £250,000, including grants and donations, the accounts are independently examined and prepared on an accrual's basis.

7.2 The accounts closed in December 2024 and are published separately.

7.3 The total income for 2024 was £76,351 with expenses of £67,863 leaving a net income of £8,488. This was a fall in income from 2023 where it was boosted by the rental of the Barn by weddings postponed from the pandemic.

7.4 The main expenditure items were £19,146 on repairs/renewals, £20,675 for cleaning and £7,739 on gas/electricity (which were on a 5 year fixed deal until Dec 2024).

7.5 Other items included replacement heaters in the Main Hall (c£2,880), re-decorating outside and some internal rooms (£5,389) and a new Notice Board at the entrance to the Barn (£2,095)

7.6 There was £117,943 in the bank accounts at the end of the year.

8 Fees

Hiring Fees, Bookings and the Terms & Conditions are published on the website.

The fees have been reviewed and the regular hire fees have increased from September 2025. The Trustees noted a decrease in bookings from Weddings and social events at the weekend, so it was agreed to freeze the fee for Weddings and to re-structure the fees at the weekends.

9 Allotments

Ruth Low continued to act as Allotment Secretary. The allotments thrive under her stewardship with all allotments rented out with a small waiting list. Se resigned as Allotment Secretary in September 2025 and her role will be taken over by Richard Rawcliffe, another allotment holder.

10 Property Maintenance

10.1 There is much on-going repair and maintenance work. Regular inspections have been carried out on the Burglar and Fire Alarms, Regular checks have been carried out for safety and insurance purposes.

10.2 Gardens and Grounds. Steve Lloyd of Perennial Gardening continues to keep the grounds, trees and plants in good, safe and attractive order.

11 Website

The website www.cleevetithebarn.org.uk is regularly kept up to date, and includes information for hirers and contact details. It attracts a steady flow of visitors. It is developed and maintained by Matt Rachael.

12 Conclusion

The Tithe Barn is one of a number of listed buildings in Bishops Cleeve and an important part of the heritage of the village, dating from the 15th century. It is to be accessible to everybody in the community for them to enjoy. We hope the community of Bishop's Cleeve will continue to make good use of it, and support the Management Committee in all its many endeavours.

Jeffrey M Green

Chairman of Trustees and the Volunteer Management Committee.



BISHOPS CLEEVE VILLAGE HALL

ACCOUNTS

31 DECEMBER 2024

Registered Charity No: 301465

CONTENTS	Page
INDEPENDENT EXAMINER'S REPORT	1
STATEMENT OF FINANCIAL ACTIVITIES	2
BALANCE SHEET AND STATEMENT OF TRUSTEES RESPONSIBILITIES	3
NOTES TO THE ACCOUNTS	4

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF:

BISHOPS CLEEVE VILLAGE HALL

I report on the accounts of the Trust for the year ended 31 December 2024, which are set out on pages 2 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act); and
- to state whether particular matters have come to our attention

Basis of the independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- to keep accounting records in accordance with section 130 of the Charities Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sharon Taylor FCCA

Sharon Taylor FCCA
2 Oak View
Shurdington Road
Brockworth
Gloucestershire
GL3 4PX

8th August 2025

BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2024

	Note	2024			2023
		Unrestricted funds £	Restricted funds £	Total funds £	Total Funds £
RECEIPTS					
Rent from hire of hall		74,641	0	74,641	78,309
Ground Rent		710	0	710	708
Bar Fees		1,000	0	1,000	1,400
Fund Raising	4	0	0	0	0
Donations/Grants		0	0	0	0
		<u>76,351</u>	<u>0</u>	<u>76,351</u>	<u>80,417</u>
PAYMENTS					
Fuel and light		7,739	0	7,739	9,496
Insurance		2,946	0	2,946	3,069
Internet		0	0	0	0
Licences and inspections		5,386	0	5,386	5,006
Rates		458	0	458	1,187
Postage, printing, stationery and advertising		443	0	443	312
Telephone		973	0	973	890
Repairs and renewals		19,136	0	19,136	13,654
Cleaning		20,675	0	20,675	16,318
Gardening		4,772	0	4,772	4,714
Sundry expenses		571	0	571	152
Accountancy charges		732	0	732	720
Legal & Professional fees		0	0	0	0
Extension fees		0	0	0	0
Depreciation		4,032	0	4,032	3,273
		<u>67,863</u>	<u>0</u>	<u>67,863</u>	<u>58,790</u>
Surplus of income over expenditure for the year transferred to reserves	3	<u>8,488</u>	<u>0</u>	<u>8,488</u>	<u>21,627</u>

BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2024

	Note	Unrestricted funds £	2024 Restricted funds £	Total funds £	2023 Total funds £
FIXED ASSETS	2	22,848	727,832	750,680	746,377
CURRENT ASSETS					
Cash at Bank - Lloyds		27,299	0	27,299	48,965
Cash at bank - COIF fund		90,477	0	90,477	58,233
Cash in hand		167	0	167	10
Debtors and Prepayments		2,891	0	2,891	2,683
		120,835	0	120,835	109,890
CURRENT LIABILITIES					
Accruals/ Deposits held	5	7,360	0	7,360	4,995
		7,360	0	7,360	4,995
NET CURRENT ASSETS		113,475	0	113,475	104,895
		136,323	727,832	864,155	827,351
RESERVES ACCOUNT	3	17,223	846,932	864,155	827,351

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity at any time and which enable them to ensure that the financial statements comply with applicable regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on

and signed on their behalf by:

Jeffrey Green (Chairman)

Jeffrey A Green

Judith Gibbins (Treasurer)

J Gibbins

5th August 2025

BISHOPS CLEEVE VILLAGE HALL

NOTES TO THE ACCOUNTS

For the year ended 31 December 2024

1 Accounting Policies

Basis of preparation

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and in accordance with provisions of section 1A "Small Entities" of Financial Reporting Standard 102.
- and with the Charities Act 2011.

Depreciation

Depreciation is calculated to write off the cost less estimated residual value of tangible assets over their estimated useful lives at the following rates:

Freehold buildings and improvements	nil
Fixtures, fittings and equipment	15% of written down value

Taxation

No provision is considered necessary in the accounts for taxation due to the exemptions and reliefs available to registered charities.

2 FIXED ASSETS

	Freehold Property & Improvements	Furniture fittings & equipment	Total
Written down value at beginning of year	727,832	18,545	746,377
Additions	0	8,335	8,335
Depreciation	0	(4,032)	(4,032)
Written down value at end of year	<u>727,832</u>	<u>22,848</u>	<u>750,680</u>

There is a legal charge over the property to the value of £82,070, which is in place until 2033.

3 RESERVES ACCOUNT

2024

At beginning of year	851,423
Bank interest received	4,244
Transferred from Income and Expenditure account	8,488
At end of year	<u>864,155</u>

4 FUNDRAISING

2024

2023

Income	0	0
Expenditure	0	0
Net Income	<u>0</u>	<u>0</u>

5 ACCRUALS

2024

2023

Accountancy	720	720
Deposits Held	6640	4125
	<u>7360</u>	<u>4845</u>

BISHOPS CLEEVE VILLAGE HALL

ACCOUNTS

31 DECEMBER 2024

Registered Charity No: 301465

CONTENTS	Page
INDEPENDENT EXAMINER'S REPORT	1
STATEMENT OF FINANCIAL ACTIVITIES	2
BALANCE SHEET AND STATEMENT OF TRUSTEES RESPONSIBILITIES	3
NOTES TO THE ACCOUNTS	4

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF:

BISHOPS CLEEVE VILLAGE HALL

I report on the accounts of the Trust for the year ended 31 December 2024, which are set out on pages 2 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act); and
- to state whether particular matters have come to our attention

Basis of the independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- to keep accounting records in accordance with section 130 of the Charities Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sharon Taylor FCCA

Sharon Taylor FCCA
2 Oak View
Shurdington Road
Brockworth
Gloucestershire
GL3 4PX

8th August 2025

BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2024

	Note	2024			2023
		Unrestricted funds £	Restricted funds £	Total funds £	Total Funds £
RECEIPTS					
Rent from hire of hall		74,641	0	74,641	78,309
Ground Rent		710	0	710	708
Bar Fees		1,000	0	1,000	1,400
Fund Raising	4	0	0	0	0
Donations/Grants		0	0	0	0
		<u>76,351</u>	<u>0</u>	<u>76,351</u>	<u>80,417</u>
PAYMENTS					
Fuel and light		7,739	0	7,739	9,496
Insurance		2,946	0	2,946	3,069
Internet		0	0	0	0
Licences and inspections		5,386	0	5,386	5,006
Rates		458	0	458	1,187
Postage, printing, stationery and advertising		443	0	443	312
Telephone		973	0	973	890
Repairs and renewals		19,136	0	19,136	13,654
Cleaning		20,675	0	20,675	16,318
Gardening		4,772	0	4,772	4,714
Sundry expenses		571	0	571	152
Accountancy charges		732	0	732	720
Legal & Professional fees		0	0	0	0
Extension fees		0	0	0	0
Depreciation		4,032	0	4,032	3,273
		<u>67,863</u>	<u>0</u>	<u>67,863</u>	<u>58,790</u>
Surplus of income over expenditure for the year transferred to reserves	3	<u><u>8,488</u></u>	<u><u>0</u></u>	<u><u>8,488</u></u>	<u><u>21,627</u></u>

BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2024

	Note	Unrestricted funds £	2024 Restricted funds £	Total funds £	2023 Total funds £
FIXED ASSETS	2	22,848	727,832	750,680	746,377
CURRENT ASSETS					
Cash at Bank - Lloyds		27,299	0	27,299	48,965
Cash at bank - COIF fund		90,477	0	90,477	58,233
Cash in hand		167	0	167	10
Debtors and Prepayments		2,891	0	2,891	2,683
		120,835	0	120,835	109,890
CURRENT LIABILITIES					
Accruals/ Deposits held	5	7,360	0	7,360	4,995
		7,360	0	7,360	4,995
NET CURRENT ASSETS		113,475	0	113,475	104,895
		136,323	727,832	864,155	827,351
RESERVES ACCOUNT	3	17,223	846,932	864,155	827,351

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity at any time and which enable them to ensure that the financial statements comply with applicable regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on

and signed on their behalf by:

Jeffrey Green (Chairman)

Jeffrey A Green

Judith Gibbins (Treasurer)

J Gibbins

5th August 2025

BISHOPS CLEEVE VILLAGE HALL

NOTES TO THE ACCOUNTS

For the year ended 31 December 2024

1 Accounting Policies

Basis of preparation

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and in accordance with provisions of section 1A "Small Entities" of Financial Reporting Standard 102.
- and with the Charities Act 2011.

Depreciation

Depreciation is calculated to write off the cost less estimated residual value of tangible assets over their estimated useful lives at the following rates:

Freehold buildings and improvements	nil
Fixtures, fittings and equipment	15% of written down value

Taxation

No provision is considered necessary in the accounts for taxation due to the exemptions and reliefs available to registered charities.

2 FIXED ASSETS

	Freehold Property & Improvements	Furniture fittings & equipment	Total
Written down value at beginning of year	727,832	18,545	746,377
Additions	0	8,335	8,335
Depreciation	0	(4,032)	(4,032)
Written down value at end of year	<u>727,832</u>	<u>22,848</u>	<u>750,680</u>

There is a legal charge over the property to the value of £82,070, which is in place until 2033.

3 RESERVES ACCOUNT

2024

At beginning of year	851,423
Bank interest received	4,244
Transferred from Income and Expenditure account	8,488
At end of year	<u>864,155</u>

4 FUNDRAISING

2024

2023

Income	0	0
Expenditure	0	0
Net Income	<u>0</u>	<u>0</u>

5 ACCRUALS

2024

2023

Accountancy	720	720
Deposits Held	6640	4125
	<u>7360</u>	<u>4845</u>