

BISHOPS CLEEVE VILLAGE HALL

England & Wales · Charity number 301465

Details

Other names	VILLAGE HALL, BISHOP'S CLEEVE VILLAGE HALL, BISHOPS CLEEVE TITHE BARN, BISHOPS CLEEVE TYTHE BARN
Status	Registered
Legal form	Trust
Registered	1962-10-01
Register	View on the Charity Commission register

Contact

Address
Tithe Barn
Cheltenham Road
Bishops Cleeve
Cheltenham
GL52 8LU

Phone 01242678271

Email admin@cleevetithebarn.org.uk

Website www.cleevetithebarn.org.uk

Activities

Objects: VILLAGE HALL

Activities: MANAGEMENT OF BISHOP'S CLEEVE VILLAGE HALL - A 15TH CENTURY GRADE II LISTED TITHE BARN

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Environment/conservation/heritage, Other Charitable Purposes
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** PARISH OF BISHOP'S CLEEVE AND ITS IMMEDIATE VICINITY
- Gloucestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£80,595	£67,863	-	-
2023-12-31	£82,862	£58,790	-	-
2022-12-31	£74,144	£61,467	-	-
2021-12-31	£45,347	£45,363	-	-
2020-12-31	£38,718	£41,098	-	-

Trustees

Name	Role	Appointed
Arthur Simon Waller		2022-09-06
Cathy Lea		2017-09-01
Claire Kyra Wills		2023-05-18
Jeffrey Michael Green		2021-05-06
Judith Gibbins OBE		
Samantha Fisher		2017-09-01
Yvonne Mary Penn		2023-05-31

BISHOPS CLEEVE VILLAGE HALL

England & Wales - Charity number 301465

Accounts



BISHOP'S CLEEVE TITHE BARN

**Bishop's Cleeve Village Hall (The Tithe Barn)
Registered Charity #301465**

**Annual Report for January–December 2024
Presented to the Annual General Meeting
2nd September 2025**

1 Governing Documents

1.1 This document is the annual report for the accounting year January to December 2024 by the Chairman of the Trustees and Volunteer Management Committee of the Bishop's Cleeve Village Hall (referred to here as the Tithe Barn). It covers activities since the last AGM report of September 2024, and is presented to the Annual General Meeting of the Trust held on Tuesday 2nd September 2025.

1.2 The Tithe Barn is a Grade II listed building owned by the people of Bishop's Cleeve for which the Custodial Trustees are Bishop's Cleeve Parish Council, but for which the Village Hall Trustees, known as the Volunteer Management Committee, are responsible for its management and upkeep.

1.3 The current policies are available on the website under "Governance". Policies are based on the Trust Deed dated 13 November 1953.

2 Aims and Objectives of the Trust

2.1 The Tithe Barn is for the benefit of the inhabitants of the parish of Bishop's Cleeve, without distinction of sex, or political, or religious, or other opinions. It is to be used for the purpose of physical and mental training, recreation, meetings, entertainment and social events.

2.2 The income from hiring fees at the Tithe Barn is to be used for its upkeep and improvement, to repair and insure the building, its furniture and effects, and pay rent, rates, taxes, salaries, etc., and to provide furniture and resources for the users.

2.3 To oversee the operation of the Tithe Barn in accordance with the Trust Deed. There were no changes proposed, applied for, or granted since the last report.

3 The Volunteer Management Committee

3.1 The Tithe Barn Charity is administered by the Volunteer Management Committee, comprising trustees (one appointed by the Parish Council) and volunteers, They are responsible for the day to day running of the Tithe Barn as a Village Hall, for its continued maintenance, and planning for its improvement and future use.

3.2 The Voluntary Management Committee comprised the following people for 2024:-

Chairman	Jeffrey Green	Trustee
Treasurer	Judith Gibbins	Trustee
Secretary/Maintenance	Simon Waller	Trustee
Parish Council Reps	Claire Wills	Trustee
	Yvonne Penn	Trustee
Booking secretary	Cheryl Parsons	Volunteer
Allotment Secretary	Ruth Low	Volunteer
User representative	Cathy Lea	Trustee
	Samantha Fisher	Trustee

3.3 Matt Rachel resigned from the committee in 2024, but continues as a volunteer to maintain the web-site.

3.4 Ruth Low has now resigned as Allotment Secretary and will be replaced by Richard Rawcliffe from September 2025 as a volunteer

4 Professional Advisors and Services

BANKERS: Lloyds Bank, Sort Code (30-91-87), Account Number 046080960 to which BACS payments can be made and the account operated online, with two signatories; Judith Gibbins and Cheryl Parsons.

SAVINGS BANK: CCLA Fund Managers Ltd., Senator House, 85 Queen Victoria Street, London EC4 4ET

SOLICITORS: Star Legal, 7 Royal Crescent, Cheltenham GL50 3DF 01242 514477.

ACCOUNTANTS: Regency Accounting Limited, 1 Bafford Farm, Bafford Lane, Cheltenham GL53 8DW 01242 234000.

INSURERS: Allied Westminster, Allied House, Holgate Lane, Boston Spa, WETHERBY LS23 6BN.

The Trust is a member of Gloucestershire Rural Community Council (GRCC).

5 Licences

The Trustees pay the annual fee for the premises' licence to Tewkesbury Borough Council. Cheryl Parsons is the Designated Premises Supervisor. The premises are licensed by the Performing Rights Society (PRS) for the performance of music.

6 Activities

6.1 The Tithe Barn hosts regular adult groups or classes, children's activities, dance groups, exercise classes, and performances by a variety of artists. The schedule of events can be viewed on the website.

6.2 The building is constantly needing repairs. Work undertaken under the supervision of the committee included painting the window frames, stage shutters and the school room walls, replacing the concrete pathway to the pavement, installing deterrent spikes, replacing heaters in the main hall, putting the PA system in a locked box and organising and undertaking many other small jobs throughout the year.

6.3 We have installed a defibrillator, a new Noticeboard and a clothes rail.

7 Finances

7.1 The accounts have been prepared by our accountants following the guidance set out in CC15B 'Charity reporting and Accounting: the essentials.' As the annual income is more than £25,000 and less than £250,000, including grants and donations, the accounts are independently examined and prepared on an accrual's basis.

7.2 The accounts closed in December 2024 and are published separately.

7.3 The total income for 2024 was £76,351 with expenses of £67,863 leaving a net income of £8,488. This was a fall in income from 2023 where it was boosted by the rental of the Barn by weddings postponed from the pandemic.

7.4 The main expenditure items were £19,146 on repairs/renewals, £20,675 for cleaning and £7,739 on gas/electricity (which were on a 5 year fixed deal until Dec 2024).

7.5 Other items included replacement heaters in the Main Hall (c£2,880), re-decorating outside and some internal rooms (£5,389) and a new Notice Board at the entrance to the Barn (£2,095)

7.6 There was £117,943 in the bank accounts at the end of the year.

8 Fees

Hiring Fees, Bookings and the Terms & Conditions are published on the website.

The fees have been reviewed and the regular hire fees have increased from September 2025. The Trustees noted a decrease in bookings from Weddings and social events at the weekend, so it was agreed to freeze the fee for Weddings and to re-structure the fees at the weekends.

9 Allotments

Ruth Low continued to act as Allotment Secretary. The allotments thrive under her stewardship with all allotments rented out with a small waiting list. She resigned as Allotment Secretary in September 2025 and her role will be taken over by Richard Rawcliffe, another allotment holder.

10 Property Maintenance

10.1 There is much on-going repair and maintenance work. Regular inspections have been carried out on the Burglar and Fire Alarms, Regular checks have been carried out for safety and insurance purposes.

10.2 Gardens and Grounds. Steve Lloyd of Perennial Gardening continues to keep the grounds, trees and plants in good, safe and attractive order.

11 Website

The website www.cleevetithebarn.org.uk is regularly kept up to date, and includes information for hirers and contact details. It attracts a steady flow of visitors. It is developed and maintained by Matt Rachael.

12 Conclusion

The Tithe Barn is one of a number of listed buildings in Bishops Cleeve and an important part of the heritage of the village, dating from the 15th century. It is to be accessible to everybody in the community for them to enjoy. We hope the community of Bishop's Cleeve will continue to make good use of it, and support the Management Committee in all its many endeavours.

Jeffrey M Green

Chairman of Trustees and the Volunteer Management Committee.



BISHOPS CLEEVE VILLAGE HALL

ACCOUNTS

31 DECEMBER 2024

Registered Charity No: 301465

CONTENTS	Page
INDEPENDENT EXAMINER'S REPORT	1
STATEMENT OF FINANCIAL ACTIVITIES	2
BALANCE SHEET AND STATEMENT OF TRUSTEES RESPONSIBILITIES	3
NOTES TO THE ACCOUNTS	4

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF:

BISHOPS CLEEVE VILLAGE HALL

I report on the accounts of the Trust for the year ended 31 December 2024, which are set out on pages 2 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act); and
- to state whether particular matters have come to our attention

Basis of the independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- to keep accounting records in accordance with section 130 of the Charities Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sharon Taylor FCCA

Sharon Taylor FCCA
2 Oak View
Shurdington Road
Brockworth
Gloucestershire
GL3 4PX

8th August 2025

BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2024

	Note	2024			2023
		Unrestricted funds £	Restricted funds £	Total funds £	Total Funds £
RECEIPTS					
Rent from hire of hall		74,641	0	74,641	78,309
Ground Rent		710	0	710	708
Bar Fees		1,000	0	1,000	1,400
Fund Raising	4	0	0	0	0
Donations/Grants		0	0	0	0
		<u>76,351</u>	<u>0</u>	<u>76,351</u>	<u>80,417</u>
PAYMENTS					
Fuel and light		7,739	0	7,739	9,496
Insurance		2,946	0	2,946	3,069
Internet		0	0	0	0
Licences and inspections		5,386	0	5,386	5,006
Rates		458	0	458	1,187
Postage, printing, stationery and advertising		443	0	443	312
Telephone		973	0	973	890
Repairs and renewals		19,136	0	19,136	13,654
Cleaning		20,675	0	20,675	16,318
Gardening		4,772	0	4,772	4,714
Sundry expenses		571	0	571	152
Accountancy charges		732	0	732	720
Legal & Professional fees		0	0	0	0
Extension fees		0	0	0	0
Depreciation		4,032	0	4,032	3,273
		<u>67,863</u>	<u>0</u>	<u>67,863</u>	<u>58,790</u>
Surplus of income over expenditure for the year transferred to reserves	3	<u><u>8,488</u></u>	<u><u>0</u></u>	<u><u>8,488</u></u>	<u><u>21,627</u></u>

BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2024

	Note	Unrestricted funds £	2024 Restricted funds £	Total funds £	2023 Total funds £
FIXED ASSETS	2	22,848	727,832	750,680	746,377
CURRENT ASSETS					
Cash at Bank - Lloyds		27,299	0	27,299	48,965
Cash at bank - COIF fund		90,477	0	90,477	58,233
Cash in hand		167	0	167	10
Debtors and Prepayments		2,891	0	2,891	2,683
		120,835	0	120,835	109,890
CURRENT LIABILITIES					
Accruals/ Deposits held	5	7,360	0	7,360	4,995
		7,360	0	7,360	4,995
NET CURRENT ASSETS		113,475	0	113,475	104,895
		136,323	727,832	864,155	827,351
RESERVES ACCOUNT					
	3	17,223	846,932	864,155	827,351

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity at any time and which enable them to ensure that the financial statements comply with applicable regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on

and signed on their behalf by:

Jeffrey Green (Chairman)

Jeffrey A Green

Judith Gibbins (Treasurer)

J Gibbins

5th August 2025

BISHOPS CLEEVE VILLAGE HALL**NOTES TO THE ACCOUNTS**

For the year ended 31 December 2024

1 Accounting Policies**Basis of preparation**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and in accordance with provisions of section 1A "Small Entities" of Financial Reporting Standard 102.
- and with the Charities Act 2011.

Depreciation

Depreciation is calculated to write off the cost less estimated residual value of tangible assets over their estimated useful lives at the following rates:

Freehold buildings and improvements	nil
Fixtures, fittings and equipment	15% of written down value

Taxation

No provision is considered necessary in the accounts for taxation due to the exemptions and reliefs available to registered charities.

2 FIXED ASSETS

	Freehold Property & Improvements	Furniture fittings & equipment	Total
Written down value at beginning of year	727,832	18,545	746,377
Additions	0	8,335	8,335
Depreciation	0	(4,032)	(4,032)
Written down value at end of year	<u>727,832</u>	<u>22,848</u>	<u>750,680</u>

There is a legal charge over the property to the value of £82,070, which is in place until 2033.

3 RESERVES ACCOUNT**2024**

At beginning of year	851,423
Bank interest received	4,244
Transferred from Income and Expenditure account	8,488
At end of year	<u>864,155</u>

4 FUNDRAISING**2024****2023**

Income	0	0
Expenditure	0	0
Net Income	<u>0</u>	<u>0</u>

5 ACCRUALS**2024****2023**

Accountancy	720	720
Deposits Held	6640	4125
	<u>7360</u>	<u>4845</u>

BISHOPS CLEEVE VILLAGE HALL

ACCOUNTS

31 DECEMBER 2024

Registered Charity No: 301465

CONTENTS	Page
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BISHOPS CLEEVE VILLAGE HALL

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Approved by the Board of Trustees on

and signed on their behalf by:

Jeffrey Green (Chairman) *Jeffrey A Green*

Judith Gibbins (Treasurer) *J Gibbins*

5th August 2025

BISHOPS CLEEVE VILLAGE HALL**NOTES TO THE ACCOUNTS**

For the year ended 31 December 2024

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Expenditure	0	0
Net Income	<u>0</u>	<u>0</u>

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Accountancy	720	720
Deposits Held	6640	4125
	<u>7360</u>	<u>4845</u>

BISHOPS CLEEVE VILLAGE HALL

England & Wales - Charity number 301465

Accounts



BISHOP'S CLEEVE
TITHE BARN

**Bishop's Cleeve Village Hall (The Tithe Barn)
Registered Charity #301465**

**Annual Report for January–December 2023
Presented to the Annual General Meeting 3 September 2024**

1 Governing Documents

1.1 This document is the annual report for the accounting year January to December 2023 by the Chairman of the Trustees and Volunteer Management Committee of the Bishop's Cleeve Village Hall (referred to here as the Tithe Barn). It covers activities since the last AGM report of 3 October 2023

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2.3 To oversee the operation of the Tithe Barn in accordance with the Trust Deed. There were no changes proposed, applied for, or granted since the last report.



3 The Volunteer Management Committee

3.1 The Tithe Barn Charity is administered by the Volunteer Management Committee, comprising trustees and volunteers, They are responsible for the day to day running of the Tithe Barn as a Village Hall, for its continued maintenance, and planning for its improvement and future use.

3.2 Those who have served since the last AGM are as follows:-

Chairman	Trustee	Jeffrey Green
Treasurer	Trustee	Judith Gibbins
Vice Chair & Secretary	Trustee	Simon Waller
BCC Representative		Claire Wills Yvonne Penn
Maintenance		Vacant
Allotments Secretary		Ruth Low
Bookings Manager		Cheryl Parsons
Website		Matt Rachael
Pre-School Managers &	Trustees	Cathy Lea
User Representatives		Samantha Fisher

4 Professional Advisors and Services

BANKERS: Lloyds Bank, Sort Code (30-91-87), Account Number 046080960 to which BACS payments can be made and the account operated online, with two signatories; Judith Gibbins and Cheryl Parsons.

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ACCOUNTANTS: Regency Accounting Limited, 1 Bafford Farm, Bafford Lane, Cheltenham GL53 8DW 01242 234000.

INSURERS: Allied Westminster, Allied House, Holgate Lane, Boston Spa, WETHERBY LS23 6BN.

The Trust is a member of Gloucestershire Rural Community Council (GRCC).

SUPPLIERS:

City Fire Protection, 30 Ansdell Drive, Brockworth, Gloucester GL3 4BU
Done and Dusted Cleaning, Bishop's Cleeve - Mobile 07931 944 945



GEZE UK Ltd. (Automatic Doors), Blenheim Way, Fradley Park, Lichfield, Staffordshire WS13 8SY

Schindler Ltd, Benwell House, Green Street, Sunbury on Thames, TW16 6QS

KB Heating Services, 86 Tobyfield Road, Bishops Cleeve, Cheltenham GL52 8PG

5 Licences

The Trustees pay the annual fee for the premises licence to Tewkesbury Borough Council. Cheryl Parsons is the Designated Premises Supervisor. The premises are licenced by the Performing Rights Society (PRS) for the performance of music.

6 Activities

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7 Financial Report

7.1 The accounts have been prepared by our accountants following the guidance set out in CC15B 'Charity reporting and Accounting: the essentials.' As the annual income is more than £25,000 and less than £250,000, including grants and donations, the accounts are independently examined and prepared on an accrual's basis.

7.2 The accounts closed in December 2023 and are published separately.

7.3 The total income for 2023 was £80,417 with expenses of £58,790 leaving a net income of £21,627. The income was boosted by the rental of the Barn by weddings postponed from the pandemic.

7.4 The main expenditure items were £16,318 on repairs/renewals, £16,318 for cleaning and £9,496 on gas/electricity (which are still on a 5 year fixed deal until Dec 2024).

7.5 Other items included new chairs (c£2,300), cleaning and flame proofing the stage curtains (c£1,900), rebuilding the dry stone wall by the patio (c£1,800) and sound baffling for the Bar Room which has successfully addressed noise issues when the Main Hall is in use (c£1,500).

7.6 There was £107,118 in the bank accounts at the end of the year.

8 Fees

Hiring Fees, Bookings and the Terms & Conditions are published on the website.

The fees have been revised starting on September 2024, with the increase in Electricity and Gas costs due from December 2024..



9 Allotments

Ruth Low continues to act as Allotment Secretary. The allotments thrive under her stewardship with all allotments rented out with a small waiting list.

10 Property Maintenance

10.1 There is much on-going repair and maintenance work. No one person is appointed for Maintenance, so the work is shared by the committee members.

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10.3 Regular checks have been carried out for safety and insurance purposes.

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11 Website

The website www.cleevetithebarn.org.uk is regularly kept up to date, and includes information for hirers and contact details. It attracts a steady flow of visitors. It is developed and maintained by Matt Rachael.

12 Conclusion

The Tithe Barn is one of a number of listed buildings in Bishops Cleeve and an important part of the heritage of the village, dating from the 15th century. It is to be accessible to everybody in the community for them to enjoy. We hope the community of Bishop's Cleeve will continue to make good use of it, and support the Management Committee in all its many endeavours.

Jeffrey M Green

Chairman of Trustees and the Volunteer Management Committee.

BISHOPS CLEEVE VILLAGE HALL

ACCOUNTS

31 DECEMBER 2023

Registered Charity No: 301465

CONTENTS	Page
INDEPENDENT EXAMINER'S REPORT	1
STATEMENT OF FINANCIAL ACTIVITIES	2
BALANCE SHEET AND STATEMENT OF TRUSTEES RESPONSIBILITIES	3
NOTES TO THE ACCOUNTS	4

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF:

BISHOPS CLEEVE VILLAGE HALL

I report on the accounts of the Trust for the year ended 31 December 2023, which are set out on pages 2 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act); and
- to state whether particular matters have come to our attention

Basis of the independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- to keep accounting records in accordance with section 130 of the Charities Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sharon Taylor FCCA

Sharon Taylor FCCA
2 Oak View
Shurdington
Brockworth
Gloucestershire
GL3 4PX

Dated: *4th July 2024*

BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2023

	Note	2023			2022
		Unrestricted funds £	Restricted funds £	Total funds £	Total Funds £
RECEIPTS					
Rent from hire of hall		78,309	0	78,309	66,453
Ground Rent		708	0	708	627
Bar Fees		1,400	0	1,400	2,500
Fund Raising	4	0	0	0	0.00
Donations/Grants		0	0	0	4,564
		<u>80,417</u>	<u>0</u>	<u>80,417</u>	<u>74,144</u>
PAYMENTS					
Fuel and light		9,496	0	9,496	6,483
Insurance		3,069	0	3,069	2,634
Internet		0	0	0	0
Licences and inspections		5,006	0	5,006	4,652
Rates		1,187	0	1,187	1,247
Postage, printing, stationery and advertising		312	0	312	283
Telephone		890	0	890	1,235
Repairs and renewals		13,654	0	13,654	25,312
Cleaning		16,318	0	16,318	13,299
Gardening		4,714	0	4,714	3,422
Sundry expenses		152	0	152	-57
Accountancy charges		720	0	720	708
Legal & Professional fees		0	0	0	0
Extension fees		0	0	0	0
Depreciation		3,273	0	3,273	2,582
		<u>58,790</u>	<u>0</u>	<u>58,790</u>	<u>61,801</u>
Surplus of income over expenditure for the year transferred to reserves	3	<u>21,627</u>	<u>0</u>	<u>21,627</u>	<u>12,343</u>

BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2023

	Note	Unrestricted funds £	2023 Restricted funds £	Total funds £	2022 Total funds £
FIXED ASSETS	2	18,545	727,832	746,377	745,834
CURRENT ASSETS					
Cash at Bank - Lloyds		48,965	0	48,965	27,989
Cash at bank - COIF fund		58,233	0	58,233	55,788
Cash in hand		10	0	10	50
Debtors and Prepayments		2,683	0	2,683	2,686
		109,891	0	109,891	86,512
CURRENT LIABILITIES					
Accruals/ Deposits held	5	4,845	0	4,845	4,995
		4,845	0	4,845	4,995
NET CURRENT ASSETS		105,046	0	105,046	81,517
		123,591	727,832	851,423	827,351
RESERVES ACCOUNT					
	3	17,223	834,200	851,423	827,351

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity at any time and which enable them to ensure that the financial statements comply with applicable regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on *2nd July 2024*

and signed on their behalf by:

Jeffrey Green (Chairman) *Jeffrey M Green*

Judith Gibbins (Treasurer) *JAGibbins*

BISHOPS CLEEVE VILLAGE HALL

NOTES TO THE ACCOUNTS

For the year ended 31 December 2023

1 Accounting Policies

Basis of preparation

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and in accordance with provisions of section 1A "Small Entities" of Financial Reporting Standard 102.
- and with the Charities Act 2011.

Depreciation

Depreciation is calculated to write off the cost less estimated residual value of tangible assets over their estimated useful lives at the following rates:

Freehold buildings and improvements	nil
Fixtures, fittings and equipment	15% of written down value

Taxation

No provision is considered necessary in the accounts for taxation due to the exemptions and reliefs available to registered charities.

2 FIXED ASSETS

	Freehold Property & Improvements	Furniture fittings & equipment	Total
Written down value at beginning of year	727,832	18,002	745,834
Additions	0	3,816	3,816
Depreciation	0	(3,273)	(3,273)
Written down value at end of year	<u>727,832</u>	<u>18,545</u>	<u>746,377</u>

There is a legal charge over the property to the value of £82,070, which is in place until 2033.

3 RESERVES ACCOUNT

	2023
At beginning of year	827,351
Bank interest received	2,445
Transferred from Income and Expenditure account	21,627
At end of year	<u>851,423</u>

4 FUNDRAISING

	2023	2022
Income	0	0
Expenditure	0	0
Net Income	<u>0</u>	<u>0</u>

5 ACCRUALS

	2023	2022
Accountancy	720	720
Deposits Held	4125	4275
	<u>4845</u>	<u>4995</u>

BISHOPS CLEEVE VILLAGE HALL

ACCOUNTS

31 DECEMBER 2023

Registered Charity No: 301465

CONTENTS	Page
INDEPENDENT EXAMINER'S REPORT	1
STATEMENT OF FINANCIAL ACTIVITIES	2
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- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act); and
- to state whether particular matters have come to our attention

Basis of the independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view' and the report is limited to those matters set out in the statement below.

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Sharon Taylor FCCA

Sharon Taylor FCCA
2 Oak View
Shurdington
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Dated: *4th July 2024*

BISHOPS CLEEVE VILLAGE HALL

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For the year ended 31 December 2023

	Note	2023			2022
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BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES

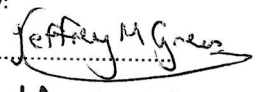
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Approved by the Board of Trustees on 2nd July 2024

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Judith Gibbins (Treasurer) 

BISHOPS CLEEVE VILLAGE HALL

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For the year ended 31 December 2023

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2022

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Expenditure	0	0
Net Income	<u>0</u>	<u>0</u>

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2023

2022

Accountancy	720	720
Deposits Held	4125	4275
	<u>4845</u>	<u>4995</u>

BISHOPS CLEEVE VILLAGE HALL

England & Wales - Charity number 301465

Accounts



BISHOP'S CLEEVE
TITHE BARN

**Bishop's Cleeve Village Hall (The Tithe Barn)
Registered Charity #301465**

**Annual Report for January–December 2022
Presented to the Annual General Meeting 3 October 2023**

1 Governing Documents

1.1 This document is the annual report for the accounting year January to December 2022 by the Chairman of the Trustees and Volunteer Management Committee of the Bishop's Cleeve Village Hall (referred to here as the Tithe Barn). It covers activities since the last AGM report of 6 September 2022.

1.2 The Tithe Barn is a Grade II listed building owned by the people of Bishop's Cleeve for which the Custodial Trustees are Bishop's Cleeve Parish Council, but for which the Village Hall Trustees, known as the Volunteer Management Committee, are responsible for its management and upkeep.

1.3 The current policies are available on the website under "Governance". Policies are based on the Trust Deed dated 13 November 1953.

2 Aims and Objectives of the Trust

2.1 The Tithe Barn is for the benefit of the inhabitants of the parish of Bishop's Cleeve, without distinction of sex, or political, or religious, or other opinions. It is to be used for the purpose of physical and mental training, recreation, meetings, entertainment and social events.

2.2 The income from hiring fees at the Tithe Barn is to be used for its upkeep and improvement, to repair and insure the building, its furniture and effects, and pay rent, rates, taxes, salaries, etc., and to provide furniture and resources for the users.

2.3 To oversee the operation of the Tithe Barn in accordance with the Trust Deed. There were no changes proposed, applied for, or granted since the last report.



3 The Volunteer Management Committee

3.1 The Tithe Barn Charity is administered by the Volunteer Management Committee, comprising trustees and volunteers, They are responsible for the day to day running of the Tithe Barn as a Village Hall, for its continued maintenance, and planning for its improvement and future use.

3.2 Those who have served since the last AGM are as follows:-

Chairman	Trustee	Jeffrey Green
Treasurer	Trustee	Judith Gibbins
Vice Chair & Secretary	Trustee	Simon Waller
BCC Representative		Vacant
Maintenance		Vacant
Allotments Secretary	Volunteer	Ruth Low
Bookings Manager	Volunteer	Cheryl Parsons
Website	Trustee	Matt Rachael
Playgroup Managers &	Trustees	Cathy Lea
User Representatives		Samantha Fisher

3.3 Changes of Appointments In 2023. It should be noted that, since the last AGM, two Bishop's Cleeve Councillors have been appointed as trustees: Claire Wills and Yvonne Penn.

4 Professional Advisors and Services

BANKERS: Lloyds Bank, Sort Code (30-91-87), Account Number 046080960 to which BACS payments can be made and the account operated online, with two signatories; Judith Gibbins and Cheryl Parsons.

SAVINGS BANK: CCLA Fund Managers Ltd., Senator House, 85 Queen Victoria Street, London EC4 4ET

SOLICITORS: Star Legal, 7 Royal Crescent, Cheltenham GL50 3DF 01242 514477.

ACCOUNTANTS: Regency Accounting Limited, 1 Bafford Farm, Bafford Lane, Cheltenham GL53 8DW 01242 234000.

INSURERS: Allied Westminster, Allied House, Holgate Lane, Boston Spa, WETHERBY LS23 6BN.

The Trust is a member of Gloucestershire Rural Community Council (GRCC).



SUPPLIERS:

City Fire Protection, 30 Ansdell Drive, Brockworth, Gloucester GL3 4BU

Done and Dusted Cleaning, Bishop's Cleeve - Mobile 07931 944 945

GEZE UK Ltd. (Automatic Doors), Blenheim Way, Fradley Park, Lichfield, Staffordshire WS13 8SY

Schindler Ltd, Benwell House, Green Street, Sunbury on Thames, TW16 6QS

KB Heating Services, 86 Tobyfield Road, Bishops Cleeve, Cheltenham GL52 8PG

The Trust benefits from accounts held at:

Cleeve Supplies Ltd., Tobyfield Road, Bishop's Cleeve GL52 8NN.

Macdonalds Traditional Cobblers 9b Tarling's Yard, Bishop's Cleeve GL52 8RN

5 Licences

The Trustees pay the annual fee for the premises licence to Tewkesbury Borough Council. Cheryl Parsons is the Designated Premises Supervisor. The premises are licenced by the Performing Rights Society (PRS) for the performance of music.

6 Activities

The Tithe Barn hosts regular adult groups or classes, children's activities, dance groups, exercise classes, and performances by a variety of artists. The schedule of events can be viewed on the website. Use of the Tithe Barn was greatly impacted by the Covid-19 pandemic. It is now (2022) mostly back to normal.

7 Finances

7.1 The accounts have been prepared by our accountants following the guidance set out in CC15B 'Charity reporting and Accounting: the essentials.' As the annual income is more than £25,000 and less than £250,000, including grants and donations, the accounts are independently examined and prepared on an accrual's basis.

7.2 The accounts closed in December 2022 and are published separately.

7.3 The total income for 2022 was £71,144 and expenses of £61,467 leaving a net income of £12,677. The income included a COVID grant of £3,971.

7.4 The main expenditure items were £23,790 on repairs/renewals, £13,299 for cleaning and £6,483 on gas/electricity (which are still on a 5 year fixed deal until Dec 2024). Other items included c£2,000 on new lights in the Main Hall, c£1,000 for line painting in car park, c£1,000 on new tables, c£2,500 for new blinds, and c£10,000 on repairing leaks in the roof. There was £86,512 in the bank accounts at the end of the year.



8 Fees

Hiring Fees, Bookings and the Terms & Conditions are published on the website.

The fees have been revised for 2023.

9 Allotments

Ruth Low continues to act as Allotment Secretary. The allotments thrive under her stewardship with all allotments rented out with a small waiting list.

10 Property Maintenance

10.1 There is much on-going repair and maintenance work. No one person is appointed for Maintenance, so the work is shared by the committee members.

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Jeffrey M Green

Chairman of Trustees and the Volunteer Management Committee.

BISHOPS CLEEVE VILLAGE HALL

ACCOUNTS

31 DECEMBER 2022

Registered Charity No: 301465

CONTENTS	Page
INDEPENDENT EXAMINER'S REPORT	1
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(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sharon Taylor FCCA.

Sharon Taylor FCCA

2 Oak View
Shurdington
Brockworth
Gloucestershire
GL3 4PX

Dated: *7th September 2023.*

BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2022

	Note	2022			2021
		Unrestricted funds £	Restricted funds £	Total funds £	Total Funds £
RECEIPTS					
Rent from hire of hall		66,453	0	66,453	35,549
Ground Rent		627	0	627	648
Bar Fees		2,500	0	2,500	1,150
Fund Raising	4	0.00	0	0	0.00
Donations/Grants		3,971	593	4,564	8,000
		<u>73,551</u>	<u>593</u>	<u>74,144</u>	<u>45,347</u>
PAYMENTS					
Fuel and light		6,483	0	6,483	5,204
Insurance		2,634	0	2,634	2,445
Internet		0	0	0	0
Licences and inspections		4,652	0	4,652	4,712
Rates		1,247	0	1,247	1,314
Postage, printing, stationery and advertising		283	0	283	565
Telephone		1,235	0	1,235	835
Repairs and renewals		23,790	593	24,383	13,379
Cleaning		13,299	0	13,299	9,692
Gardening		3,422	0	3,422	3,479
Sundry expenses		-57	0	-57	0
Accountancy charges		708	0	708	702
Legal & Professional fees		0	0	0	0
Extension fees		0	0	0	0
Depreciation		3,177	0	3,177	3,038
		<u>60,874</u>	<u>593</u>	<u>61,467</u>	<u>45,363</u>
Surplus of income over expenditure for the year transferred to reserves	3	<u><u>12,677</u></u>	<u><u>0</u></u>	<u><u>12,677</u></u>	<u><u>(16)</u></u>

BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2022

	Note	Unrestricted funds £	2022 Restricted funds £	Total funds £	2021 Total funds £
FIXED ASSETS	2	18,002	727,832	745,834	745,045
CURRENT ASSETS					
Cash at Bank - Lloyds		27,989	0	27,989	13,696
Cash at bank - COIF fund		55,788	0	55,788	55,249
Cash in hand		50	0	50	617
Debtors and Prepayments		2,686	0	2,686	5,723
		86,512	0	86,512	75,285
CURRENT LIABILITIES					
Accruals/ Deposits held	5	4,995	0	4,995	6,195
		4,995	0	4,995	6,195
NET CURRENT ASSETS		81,517	0	81,517	69,090
		99,519	727,832	827,351	814,135
RESERVES ACCOUNT	3	17,223	810,128	827,351	814,135

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity at any time and which enable them to ensure that the financial statements comply with applicable regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on

and signed on their behalf by:

Jeffrey Green (Chairman)

Jeffrey M Green

519123

Judith Gibbins (Treasurer)

J A Gibbins

NOTES TO THE ACCOUNTS

For the year ended 31 December 2022

1 Accounting Policies

Basis of preparation

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and in accordance with provisions of section 1A "Small Entities" of Financial Reporting Standard 102.
- and with the Charities Act 2011.

Depreciation

Depreciation is calculated to write off the cost less estimated residual value of tangible assets over their estimated useful lives at the following rates:

Freehold buildings and improvements	nil
Fixtures, fittings and equipment	15% of written down value

Taxation

No provision is considered necessary in the accounts for taxation due to the exemptions and reliefs available to registered charities.

2 FIXED ASSETS

	Freehold Property & Improvements	Furniture fittings & equipment	Total
Written down value at beginning of year	727,832	17,213	745,045
Additions	0	3,966	3,966
Depreciation	0	(3,177)	(3,177)
Written down value at end of year	<u>727,832</u>	<u>18,002</u>	<u>745,834</u>

There is a legal charge over the property to the value of £82,070, which is in place until 2033.

3 RESERVES ACCOUNT

	2022
At beginning of year	814,135
Bank interest received	539
Transferred from Income and Expenditure account	12,677
At end of year	<u>827,351</u>

4 FUNDRAISING

	2022	2021
Income	0	0
Expenditure	0	0
Net Income	<u>0</u>	<u>0</u>

5 ACCRUALS

	2022	2021
Accountancy	720	720
Deposits Held	4275	5475
	<u>4995</u>	<u>6195</u>

BISHOPS CLEEVE VILLAGE HALL

ACCOUNTS

31 DECEMBER 2022

Registered Charity No: 301465

CONTENTS	Page
INDEPENDENT EXAMINER'S REPORT	1
STATEMENT OF FINANCIAL ACTIVITIES	2
BALANCE SHEET AND STATEMENT OF TRUSTEES RESPONSIBILITIES	3
NOTES TO THE ACCOUNTS	4

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF:

BISHOPS CLEEVE VILLAGE HALL

I report on the accounts of the Trust for the year ended 31 December 2022, which are set out on pages 2 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act); and
- to state whether particular matters have come to our attention

Basis of the independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- to keep accounting records in accordance with section 130 of the Charities Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sharon Taylor FCCA.

Sharon Taylor FCCA

2 Oak View
Shurdington
Brockworth
Gloucestershire
GL3 4PX

Dated: *7th September 2023.*

BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2022

	Note	2022			2021
		Unrestricted funds £	Restricted funds £	Total funds £	Total Funds £
RECEIPTS					
Rent from hire of hall		66,453	0	66,453	35,549
Ground Rent		627	0	627	648
Bar Fees		2,500	0	2,500	1,150
Fund Raising	4	0.00	0	0	0.00
Donations/Grants		3,971	593	4,564	8,000
		<u>73,551</u>	<u>593</u>	<u>74,144</u>	<u>45,347</u>
PAYMENTS					
Fuel and light		6,483	0	6,483	5,204
Insurance		2,634	0	2,634	2,445
Internet		0	0	0	0
Licences and inspections		4,652	0	4,652	4,712
Rates		1,247	0	1,247	1,314
Postage, printing, stationery and advertising		283	0	283	565
Telephone		1,235	0	1,235	835
Repairs and renewals		23,790	593	24,383	13,379
Cleaning		13,299	0	13,299	9,692
Gardening		3,422	0	3,422	3,479
Sundry expenses		-57	0	-57	0
Accountancy charges		708	0	708	702
Legal & Professional fees		0	0	0	0
Extension fees		0	0	0	0
Depreciation		3,177	0	3,177	3,038
		<u>60,874</u>	<u>593</u>	<u>61,467</u>	<u>45,363</u>
Surplus of income over expenditure for the year transferred to reserves	3	<u><u>12,677</u></u>	<u><u>0</u></u>	<u><u>12,677</u></u>	<u><u>(16)</u></u>

BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2022

	Note	Unrestricted funds £	2022 Restricted funds £	Total funds £	2021 Total funds £
FIXED ASSETS	2	18,002	727,832	745,834	745,045
CURRENT ASSETS					
Cash at Bank - Lloyds		27,989	0	27,989	13,696
Cash at bank - COIF fund		55,788	0	55,788	55,249
Cash in hand		50	0	50	617
Debtors and Prepayments		2,686	0	2,686	5,723
		86,512	0	86,512	75,285
CURRENT LIABILITIES					
Accruals/ Deposits held	5	4,995	0	4,995	6,195
		4,995	0	4,995	6,195
NET CURRENT ASSETS		81,517	0	81,517	69,090
		99,519	727,832	827,351	814,135
RESERVES ACCOUNT	3	17,223	810,128	827,351	814,135

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity at any time and which enable them to ensure that the financial statements comply with applicable regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on

and signed on their behalf by:

Jeffrey Green (Chairman)

Jeffrey M Green

519123

Judith Gibbins (Treasurer)

J A Gibbins

NOTES TO THE ACCOUNTS

For the year ended 31 December 2022

1 Accounting Policies

Basis of preparation

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- and in accordance with provisions of section 1A "Small Entities" of Financial Reporting Standard 102.
- and with the Charities Act 2011.

Depreciation

Depreciation is calculated to write off the cost less estimated residual value of tangible assets over their estimated useful lives at the following rates:

Freehold buildings and improvements	nil
Fixtures, fittings and equipment	15% of written down value

Taxation

No provision is considered necessary in the accounts for taxation due to the exemptions and reliefs available to registered charities.

2 FIXED ASSETS

	Freehold Property & Improvements	Furniture fittings & equipment	Total
Written down value at beginning of year	727,832	17,213	745,045
Additions	0	3,966	3,966
Depreciation	0	(3,177)	(3,177)
Written down value at end of year	<u>727,832</u>	<u>18,002</u>	<u>745,834</u>

There is a legal charge over the property to the value of £82,070, which is in place until 2033.

3 RESERVES ACCOUNT

	2022
At beginning of year	814,135
Bank interest received	539
Transferred from Income and Expenditure account	12,677
At end of year	<u>827,351</u>

4 FUNDRAISING

	2022	2021
Income	0	0
Expenditure	0	0
Net Income	<u>0</u>	<u>0</u>

5 ACCRUALS

	2022	2021
Accountancy	720	720
Deposits Held	4275	5475
	<u>4995</u>	<u>6195</u>

BISHOPS CLEEVE VILLAGE HALL

England & Wales - Charity number 301465

Accounts



BISHOP'S CLEEVE TITHE BARN

**Bishop's Cleeve Village Hall (The Tithe Barn)
Registered Charity #301465**

Annual Report for January–December 2021 Presented to the Annual General Meeting 6 September 2022

1 Governing Documents

1.1 This document is the annual report for the accounting year January to December 2021 by the Chairman of the Trustees and Volunteer Management Committee of the Bishop's Cleeve Village Hall (referred to here as the Tithe Barn). It covers activities since the last AGM report of 2 November 2021, and is presented to the Annual General Meeting of the Trust held on Tuesday 6 September 2022.

1.2 The Tithe Barn is a Grade II listed building owned by the people of Bishop's Cleeve for which the Custodial Trustees are Bishop's Cleeve Parish Council, but for which the Village Hall Trustees, known as the Volunteer Management Committee, are responsible for its management and upkeep.

1.3 The current policies are available on the website under "Governance". Policies are based on the Trust Deed dated 13 November 1953.

2 Aims and Objectives of the Trust

2.1 The Tithe Barn is for the benefit of the inhabitants of the parish of Bishop's Cleeve, without distinction of sex, or political, or religious, or other opinions. It is to be used for the purpose of physical and mental training, recreation, meetings, entertainment and social events.

2.2 The income from hiring fees at the Tithe Barn is to be used for its upkeep and improvement, to repair and insure the building, its furniture and effects, and pay rent, rates, taxes, salaries, etc., and to provide furniture and resources for the users.

2.3 To oversee the operation of the Tithe Barn in accordance with the Trust Deed. There were no changes proposed, applied for, or granted since the last report.



3 The Volunteer Management Committee

3.1 The Tithe Barn Charity is administered by the Volunteer Management Committee, comprising trustees (one appointed by the Parish Council) and volunteers, They are responsible for the day to day running of the Tithe Barn as a Village Hall, for its continued maintenance, and planning for its improvement and future use.

3.2 Those who have served since the last AGM are as follows:-

Chairman		Peter Richmond
Treasurer		Judith Gibbins
Secretary		Vacant
Parish Council Rep		Andy Walker
Maintenance Team	Grounds	Peter Richmond
Maintenance team	Building	Andy Walker
Maintenance team	Building	Vacant
Website		Matt Rachael
Playgroup appointee		Cathy Lea
		Samantha Fisher
User representative		Cathy Lea
		Samantha Fisher

3.3 Changes of Appointments In 2022. It should be noted that, at this AGM in September 2022 the Voluntary Management Committee comprises the following people:-

Trustees	Chair and Parish Council rep.	Jeffrey Green
	Co-Chair	Simon Waller
	Treasurer	Judith Gibbins
	Pre-School	Cathy Lea
	Pre-school	Samantha Fisher
	Website	Matt Rachael
Volunteers	Bookings Secretary	Cheryl Parsons
	Allotments Secretary	Ruth Low

4 Professional Advisors and Services

BANKERS: Lloyds Bank, Sort Code (30-91-87), Account Number 046080960 to which BACS payments can be made and the account operated online, with two signatories; Judith Gibbins and Cheryl Parsons.

SAVINGS BANK: CCLA Fund Managers Ltd., Senator House, 85 Queen Victoria Street, London EC4 4ET

SOLICITORS: Star Legal, 7 Royal Crescent, Cheltenham GL50 3DF 01242 514477.



ACCOUNTANTS: Regency Accounting Limited, 1 Bafford Farm, Bafford Lane, Cheltenham GL53 8DW 01242 234000.

INSURERS: Allied Westminster, Allied House, Holgate Lane, Boston Spa, WETHERBY LS23 6BN.

The Trust is a member of Gloucestershire Rural Community Council (GRCC).

SUPPLIERS:

City Fire Protection, 30 Ansdell Drive, Brockworth, Gloucester GL3 4BU

Done and Dusted Cleaning, Bishop's Cleeve - Mobile 07931 944 945

GEZE UK Ltd. (Automatic Doors), Blenheim Way, Fradley Park, Lichfield, Staffordshire WS13 8SY

Schindler Ltd, Benwell House, Green Street, Sunbury on Thames, TW16 6QS

KB Heating Services, 86 Tobyfield Road, Bishops Cleeve, Cheltenham GL52 8PG

The Trust benefits from accounts held at:

Cleeve Supplies Ltd., Tobyfield Road, Bishop's Cleeve GL52 8NN.

Macdonalds Traditional Cobblers 9b Tarling's Yard, Bishop's Cleeve GL52 8RN

5 Licences

The Trustees pay the annual fee for the premises' licence to Tewkesbury Borough Council. Cheryl Parsons is the Designated Premises Supervisor. The premises are licensed by the Performing Rights Society (PRS) for the performance of music.

6 Activities

The Tithe Barn hosts regular adult groups or classes, children's activities, dance groups, exercise classes, and performances by a variety of artists. The schedule of events can be viewed on the website. Use of the Tithe Barn was greatly impacted by the Covid-19 pandemic. It is now (2022) mostly back to normal.

7 Finances

7.1 The accounts have been prepared by our accountants following the guidance set out in CC15B 'Charity reporting and Accounting: the essentials.' As the annual income is more than £25,000 and less than £250,000, including grants and donations, the accounts are independently examined and prepared on an accrual's basis.

7.2 The accounts closed in December 2021 and are published separately. The annual accounts show an unrestricted income (i.e. excluding grants and donations) for the year to December 2021 of £37,347 The income was affected by the closure due to the pandemic, this fall in income was ameliorated by a grant of £8000 from Tewkesbury Borough Council bringing the total to £45347

7.3 The expenditure in the year to December 2021 was £45,363. The enforced closure resulted in lower fuel and light costs.



7.4 Significant expenses in the year were:

Lift Repair	£3037
Automatic Front Door Repair	£628
Rear Car Park repair	£4071
Fixed Wire Electrical Safety Test	£1228
New Tables	£1334
New Glasswasher for bar	£1646
Laptop for Bookings Secretary	£500

7.5 The Lift repair was paid twice – the accounts contain a correction for this amount.

7.6 The accounts have net current assets of £69,090 at the end of 2021. The Trustees keep a reserve to cover the costs of closing for an extended period of time. The reserve of £26,000 is calculated from the minimum cost of running the Tithe Barn for 12 months.

8 Fees

8.1 Hiring Fees, Bookings and the Terms & Conditions are published on the website. No changes were made in 2020-21. The fees are to be revised in September 2022.

8.2 The car parking at the rear of the Tithe Barn has not been in use by Bovis Homes (Vistry group) since the lockdown.

9 Allotments

Ruth Low continues to act as Allotment Secretary. The allotments thrive under her stewardship with all allotments rented out with a small waiting list.

10 Property Maintenance

10.1 There is much on-going repair and maintenance work. Regular inspections have been carried out on the Burglar and Fire Alarms, Regular checks have been carried out for safety and insurance purposes.

10.2 Gardens and Grounds. Steve Lloyd of Perennial Gardening continues to keep the grounds, trees and plants in good, safe and attractive order.

10.3 Security. We work closely with the police and report all incidents of anti-social behaviour and criminal damage. The CCTV helps to manage the car parks and allotments in a way we hope will create a greater confidence for all who are genuine visitors to the Barn.



11 Website

The website www.cleevetithebarn.org.uk is regularly kept up to date, and includes information for hirers and contact details. It attracts a steady flow of visitors. It is developed and maintained by Matt Rachael.

12 Vacancies

The Management Committee remains under strength and would like to recruit new trustee members particularly a Secretary and Maintenance Person. Single task volunteers would also be most welcome. Completing a single task would be of considerable help to the Trustees; could be undertaken ex-committee and would be a useful addition to anyone's CV.

14 Conclusion

The Tithe Barn is one of a number of listed buildings in Bishops Cleeve and an important part of the heritage of the village, dating from the 15th century. It is to be accessible to everybody in the community for them to enjoy. We hope the community of Bishop's Cleeve will continue to make good use of it, and support the Management Committee in all its many endeavours.

Jeffrey M Green

Chairman of Trustees and the Volunteer Management Committee.

BISHOPS CLEEVE VILLAGE HALL

ACCOUNTS

31 DECEMBER 2021

Registered Charity No: 301465

CONTENTS	Page
INDEPENDENT EXAMINER'S REPORT	1
STATEMENT OF FINANCIAL ACTIVITIES	2
BALANCE SHEET AND STATEMENT OF TRUSTEES RESPONSIBILITIES	3
NOTES TO THE ACCOUNTS	4

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF:

BISHOPS CLEEVE VILLAGE HALL

I report on the accounts of the Trust for the year ended 31 December 2021, which are set out on pages 2 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act); and
- to state whether particular matters have come to our attention

Basis of the independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- to keep accounting records in accordance with section 130 of the Charities Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sharon Taylor FCCA

Sharon Taylor FCCA
1 Bafford Lane
Charlton Kings
Cheltenham
GL53 8DW

Dated: *11th July 2022*

BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2021

	Note	2021			2020
		Unrestricted funds £	Restricted funds £	Total funds £	Total Funds £
RECEIPTS					
Rent from hire of hall		35,549	0	35,549	20,938
Ground Rent		648	0	648	7,430
Bar Fees		1,150	0	1,150	350
Fund Raising	4	0.00	0	0	0.00
Donations/Grants		8,000	0	8,000	10,000
		<u>45,347</u>	<u>0</u>	<u>45,347</u>	<u>38,718</u>
PAYMENTS					
Fuel and light		5,204	0	5,204	4,878
Insurance		2,445	0	2,445	2,602
Internet		0	0	0	163
Licences and inspections		4,712	0	4,712	4,970
Rates		1,314	0	1,314	1,110
Postage, printing, stationery and advertising		565	0	565	524
Telephone		835	0	835	472
Repairs and renewals		13,379	0	13,379	10,902
Cleaning		9,692	0	9,692	9,308
Gardening		3,479	0	3,479	2,459
Sundry expenses		0	0	0	0
Accountancy charges		702	0	702	714
Legal & Professional fees		0	0	0	0
Extension fees		0	0	0	0
Depreciation		3,038	0	3,038	2,995
		<u>45,363</u>	<u>0</u>	<u>45,363</u>	<u>41,098</u>
Surplus of income over expenditure for the year transferred to reserves	3	<u>(16)</u>	<u>0</u>	<u>(16)</u>	<u>(2,380)</u>

BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2021

	Note	Unrestricted funds £	2021 Restricted funds £	Total funds £	2020 Total funds £
FIXED ASSETS	2	17,213	727,832	745,045	744,802
CURRENT ASSETS					
Cash at Bank - Lloyds		13,696	0	13,696	17,479
Cash at bank - COIF fund		55,249	0	55,249	55,242
Cash in hand		617	0	617	8
Debtors and Prepayments		5,723	0	5,723	2,201
		75,285	0	75,285	74,930
CURRENT LIABILITIES					
Accruals/ Deposits held	5	6,195	0	6,195	5,589
		6,195	0	6,195	5,589
NET CURRENT ASSETS		69,090	0	69,090	69,341
		86,303	727,832	814,135	814,144
RESERVES ACCOUNT	3	17,223	796,912	814,135	814,144

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity at any time and which enable them to ensure that the financial statements comply with applicable regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on

and signed on their behalf by:

Jeffrey Green (Chairman)

Judith Gibbins (Treasurer)

Jeffrey M Green
J Gibbins

5th July 2022

BISHOPS CLEEVE VILLAGE HALL

NOTES TO THE ACCOUNTS

For the year ended 31 December 2021

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- and with the Charities Act 2011.

Depreciation

Depreciation is calculated to write off the cost less estimated residual value of tangible assets over their estimated useful lives at the following rates:

Freehold buildings and improvements	nil
Fixtures, fittings and equipment	15% of written down value

Taxation

No provision is considered necessary in the accounts for taxation due to the exemptions and reliefs available to registered charities.

2 FIXED ASSETS

	Freehold Property & Improvements	Furniture fittings & equipment	Total
Written down value at beginning of year	727,832	16,970	744,802
Additions	0	3,280	3,280
Depreciation	0	(3,038)	(3,038)
Written down value at end of year	<u>727,832</u>	<u>17,213</u>	<u>745,045</u>

There is a legal charge over the property to the value of £82,070, which is in place until 2033.

3 RESERVES ACCOUNT

2021

At beginning of year	814,144
Bank interest received	7
Transferred from Income and Expenditure account	(16)
At end of year	<u>814,135</u>

4 FUNDRAISING

2021

2020

Income	0	0
Expenditure	0	0
Net Income	<u>0</u>	<u>0</u>

5 ACCRUALS

2021

2020

Accountancy	720	714
Deposits Held	5475	4875
	<u>6195</u>	<u>5589</u>

BISHOPS CLEEVE VILLAGE HALL

ACCOUNTS

31 DECEMBER 2021

Registered Charity No: 301465

CONTENTS	Page
INDEPENDENT EXAMINER'S REPORT	1
STATEMENT OF FINANCIAL ACTIVITIES	2
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Sharon Taylor FCCA

Sharon Taylor FCCA
1 Bafford Lane
Charlton Kings
Cheltenham
GL53 8DW

Dated: *11th July 2022*

BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2021

	Note	2021			2020
		Unrestricted funds £	Restricted funds £	Total funds £	Total Funds £
RECEIPTS					
Rent from hire of hall		35,549	0	35,549	20,938
Ground Rent		648	0	648	7,430
Bar Fees		1,150	0	1,150	350
Fund Raising	4	0.00	0	0	0.00
Donations/Grants		8,000	0	8,000	10,000
		<u>45,347</u>	<u>0</u>	<u>45,347</u>	<u>38,718</u>
PAYMENTS					
Fuel and light		5,204	0	5,204	4,878
Insurance		2,445	0	2,445	2,602
Internet		0	0	0	163
Licences and inspections		4,712	0	4,712	4,970
Rates		1,314	0	1,314	1,110
Postage, printing, stationery and advertising		565	0	565	524
Telephone		835	0	835	472
Repairs and renewals		13,379	0	13,379	10,902
Cleaning		9,692	0	9,692	9,308
Gardening		3,479	0	3,479	2,459
Sundry expenses		0	0	0	0
Accountancy charges		702	0	702	714
Legal & Professional fees		0	0	0	0
Extension fees		0	0	0	0
Depreciation		3,038	0	3,038	2,995
		<u>45,363</u>	<u>0</u>	<u>45,363</u>	<u>41,098</u>
Surplus of income over expenditure for the year transferred to reserves	3	<u>(16)</u>	<u>0</u>	<u>(16)</u>	<u>(2,380)</u>

BISHOPS CLEEVE VILLAGE HALL

STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2021

	Note	Unrestricted funds £	2021 Restricted funds £	Total funds £	2020 Total funds £
FIXED ASSETS	2	17,213	727,832	745,045	744,802
CURRENT ASSETS					
Cash at Bank - Lloyds		13,696	0	13,696	17,479
Cash at bank - COIF fund		55,249	0	55,249	55,242
Cash in hand		617	0	617	8
Debtors and Prepayments		5,723	0	5,723	2,201
		75,285	0	75,285	74,930
CURRENT LIABILITIES					
Accruals/ Deposits held	5	6,195	0	6,195	5,589
		6,195	0	6,195	5,589
NET CURRENT ASSETS		69,090	0	69,090	69,341
		86,303	727,832	814,135	814,144
RESERVES ACCOUNT	3	17,223	796,912	814,135	814,144

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity at any time and which enable them to ensure that the financial statements comply with applicable regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on

and signed on their behalf by:

Jeffrey Green (Chairman)

Judith Gibbins (Treasurer)

Jeffrey M Green
J Gibbins

5th July 2022

BISHOPS CLEEVE VILLAGE HALL

NOTES TO THE ACCOUNTS

For the year ended 31 December 2021

1 Accounting Policies

Basis of preparation

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and in accordance with provisions of section 1A "Small Entities" of Financial Reporting Standard 102.
- and with the Charities Act 2011.

Depreciation

Depreciation is calculated to write off the cost less estimated residual value of tangible assets over their estimated useful lives at the following rates:

Freehold buildings and improvements	nil
Fixtures, fittings and equipment	15% of written down value

Taxation

No provision is considered necessary in the accounts for taxation due to the exemptions and reliefs available to registered charities.

2 FIXED ASSETS

	Freehold Property & Improvements	Furniture fittings & equipment	Total
Written down value at beginning of year	727,832	16,970	744,802
Additions	0	3,280	3,280
Depreciation	0	(3,038)	(3,038)
Written down value at end of year	<u>727,832</u>	<u>17,213</u>	<u>745,045</u>

There is a legal charge over the property to the value of £82,070, which is in place until 2033.

3 RESERVES ACCOUNT

2021

At beginning of year	814,144
Bank interest received	7
Transferred from Income and Expenditure account	(16)
At end of year	<u>814,135</u>

4 FUNDRAISING

2021

2020

Income	0	0
Expenditure	0	0
Net Income	<u>0</u>	<u>0</u>

5 ACCRUALS

2021

2020

Accountancy	720	714
Deposits Held	5475	4875
	<u>6195</u>	<u>5589</u>

BISHOPS CLEEVE VILLAGE HALL

England & Wales - Charity number 301465

Accounts



BISHOP'S CLEEVE
TITHE BARN

**Bishop's Cleeve Village
Hall
The Tithe Barn
Chairman's Annual
Report for
January–December 2020**

Presented to the Annual General Meeting Tuesday, 2nd November
2021

Registered charity #301465

The Chairman's Annual Report for the year 2020



1 Introduction

1.1 Governing Document

This document is the annual report for the accounting year January to December 2020 by the Chairman of the Trustees and Volunteer Management Committee of the Bishop's Cleeve Village Hall, registered Charity 301465, under the trust deed dated 13th November 1953. This report covers activities since the last AGM report, of October 2019 and is to be presented to the Annual General Meeting of the trust to be held in the New Bar on Tuesday, 2nd November 2021.

The Tithe Barn building is a Grade II listed building owned by the people of Bishop's Cleeve for which the Custodial Trustees are Bishop's Cleeve Parish Council, but for which the Village Hall Trustees, known as the Volunteer Management Committee, are responsible for its management and upkeep.

1.2 The Aims and Objectives of the trust

The main aims of the trust as set out in the trust deed are:

- 🏠 That the Tithe Barn should be held on trust for the benefit of the inhabitants of the parish of Bishop's Cleeve, without distinction of sex, or political, or religious, or other opinions. It should be used for the purpose of physical and mental training, recreation and social, moral, and intellectual development through reading and recreation rooms, library, lectures, classes and recreation and entertainments or otherwise (Para 1), and
- 🏠 That monies obtained from hiring out rooms at the barn are to be used for the upkeep and improvement of the Tithe Barn, to repair and insure the building, its furniture and effects, and pay rent, rates, taxes, salaries, etc., as well as buy furniture, games, books, magazines, newspapers, periodicals and other literature and means of recreation (Para 11).
- 🏠 To manage the business of the management committee in accordance with the trust deed.

The trustees have published a draft 'plain English' version of the trust deed (available on the website), however, in all matters of legality the original document should be used.

1.3 Changes to the Trust Deed

There were no changes proposed, applied for, or granted since the last report.

2 Trustees

2.1 The Volunteer Management Committee – The Trustees

The charity is administered by the Volunteer Management Committee, of whom one was appointed by the Parish Council and two appointed by their users' group. Members of the Voluntary Management Committee, whether elected, appointed or co-



opted, are trustees of the Village Hall trust, and as such are required by law to act in the best interest of the trust and not the body that appointed them or from which they were co-opted.

The Volunteer Management Committee is responsible for the day to day running of the Tithe Barn as a Village Hall, for its continued maintenance, and for planning for its improvement and future use.

Those who have served as trustees since the last AGM are as follows.

Chairman		Peter Richmond
Treasurer		Judith Gibbins
Secretary		Vacant
Parish Council Rep		Andy Walker
Maintenance Team	Grounds	Peter Richmond
Maintenance team	Building	Andy Walker
Maintenance team	Building	Vacant
Website		Matt Rachael
Playgroup appointee		Cathy Lea
		Samantha Fisher
User representative		Cathy Lea
		Samantha Fisher

2.2 Volunteers

Two volunteers continue to support the Management Committee but not as trustees. The trustees are incredibly grateful for the huge efforts and support over the last year of Cheryl Parsons (who has acted as the Booking Secretary) and to Ruth Low for her time and efforts administering the allotments and taking notes of the trustee's meetings.

The trustees have continued to give their time and skills for free and again a number of works and refurbishment have been completed that have enabled the Tithe Barn to operate more effectively. See the details below in the Treasurer's report.

2.3 Parish Council

Cllr. Andy Walker continued as the Parish Council's representative on the Board of Trustees.

2.4 Professional advisors and services

BANKERS: The Trustees hold a bank account with Lloyds Bank, Sort Code (30-91-87), account number 046080960 to which BACS payments can be made and the account operated on the internet with two out of three signatories; the Treasurer Judith Gibbins, Andy Walker (Trustees) and the Booking Secretary Cheryl Parsons.



SAVINGS BANK: CCLA Fund Managers Ltd., Senator House, 85 Queen Victoria Street, London EC4 4ET

SOLICITORS: Star Legal, 7 Royal Crescent, Cheltenham GL50 3DF

Telephone: 01242 514477

ACCOUNTANTS: Regency Accounting Limited, 1 Bafford Farm, Bafford Lane, Cheltenham GL53 8DW

Telephone: 01242 234000

INSURERS: Allied Westminster, Allied House, Holgate Lane, Boston Spa, WETHERBY LS23 6BN

SUPPLIERS:

The Trust has regular contracts with:

City Fire Protection, 30 Ansdell Drive, Brockworth, Gloucester GL3 4BU

Done and Dusted Cleaning, Bishop's Cleeve - Mobile 07931 944 945

GEZE UK Ltd. (Automatic Doors), Blenheim Way, Fradley Park, Lichfield, Staffordshire WS13 8SY

Schindler Ltd, 400 Dashwood Lang Road, Bourne Business Park, Addlestone, Surrey KT15 2HJ

KB Heating Services, 86 Tobyfield Road, Bishops Cleeve, Cheltenham GL52 8PG

The Trust benefits from accounts held at:

Cleeve Supplies Ltd., Tobyfield Road, Bishop's Cleeve GL52 8NN.

Macdonalds Traditional Cobblers & Key Cutters - 9b Tarling's Yard, Bishop's Cleeve GL52 8RN.

2.5 Licenses

The Trustees pay the annual fee for the premises licence to Tewkesbury Borough Council.

We are also licensed by the Performing Rights Society (PRS) for the performance of music.

Cheryl Parsons continued as the Designated Premises Supervisor (DPS) for the Tithe Barn and she can be contacted through the web site.

The cleaning of the Tithe Barn continues to be undertaken by 'Done & Dusted'.

3 Governance

3.1 Policies

The current policies are available on the web site under "Governance".



3.2 Associations & Memberships

The Trust continues to be a member of Gloucestershire Rural Community Council (GRCC).

4 Activities of the Charity

4.1 Bookings

The Tithe Barn is very popular with groups, classes and clubs. There are regular adult groups or classes, children's activities, dance groups, exercise classes, and performances by a variety of artists courtesy of Cleeve Concerts.

Utilisation rates for the use of the Barn by regular users and hirers has been greatly impacted by the Covid-19 pandemic.

In March the Tithe Barn had to close its doors as HMG ordered a nationwide lockdown.

5 Finances

5.1 The Accounts

The accounts have been prepared by our accountants following the guidance set out in CC15B 'Charity reporting and Accounting: the essentials.' As the charity's annual income is more than £25,000 and less than £250,000 including grants and donations, the accounts are independently examined and prepared on an accrual's basis.

The trust's accounts closed in December 2020 and are published separately. The Annual accounts show an unrestricted income (i.e. excluding grants and donations) for the year to Dec 20 of £28,718. The income was affected by the closure of the Tithe Barn due to the pandemic, this fall in income was ameliorated by a grant of £10,000 from Tewkesbury Borough Council bringing the total to £38,718 still a significant drop from previous incomes in 2019 (£68,179) and 2017 (£80,509).

The long-term effect of the pandemic is that it seems unlikely that Vistry Homes will return to hire the car park for their employees, who continue to work from home. This will be a fall in income of approximately £10,000 per annum, whilst this is not catastrophic, more thought will be required when financing larger projects

The expenditure in the year to Dec 2019 was £41,098, this low figure was as a result of the pandemic. The closure resulted in lower fuel and light costs and apart from some re-decoration, no major projects were undertaken. Overall the expenditure was £2,380 higher than the income for 2020, this has been subtracted from the reserves.

The charity accounts have net current assets of £69,341 at the end of 2020. The Trustees keep a reserve to cover the costs of closing the Barn for an extended period of time. The reserve amount is £21,400 which is calculated from the minimum cost of running the Barn for 12 months.



5.2 Fees

There have been no changes made in 2020.

5.3 Ground Rents

Car Parking

The car parking at the rear of the Barn has not been in use by Bovis Homes (now part of the Vistry group) because of the lockdown.

Electricity Supply

Western Power Distribution continue to pay a fixed £5 p.a. for the electric substation under their 99-year lease.

6 Allotments

Ruth Low continues to act as ex-committee volunteer Allotment Secretary, and she can be contacted through the web site. The allotments continue to thrive under her stewardship with all allotments rented out with a lengthening waiting list.

7 General Issues

7.1 Improvements and Maintenance

7.1.1 General

As the Barn was empty extensive redecorating took place in high traffic areas in key areas upstairs and downstairs.

7.1.2 Cool room

The cool room equipment was switched off and regular inspections were carried out to check for safety and insurance purposes.

7.1.3 Outside store roof repair

Some minor repairs were carried out to the roof tiles which had been damaged by persons unknown.

7.1.4 Routine maintenance

The Tithe Barn sign at the front was refurbished and the bench on the south lawn had a makeover.

7.1.5 Security & Safety checks



These were carried out on a regular basis fulfilling our insurance obligations and more. Observations of the humidity and temperature readings were regularly noted and condition of the oak beams.

7.2 Gardens and Grounds

The Trustees were pleased to engage Steve Lloyd of Perennial Gardening who has made an impressive start on giving the attractive grounds of the Barn a complete makeover.

7.3 Vandalism and Security

We work closely with the police and report all incidents of anti-social behaviour and criminal damage. The newly commissioned CCTV will help us to manage the car parks and allotments in a way we hope will create a greater confidence for all who are genuine visitors to the Barn.

7.4 Web Site and Marketing

The existing website www.cleevetithebarn.org.uk is regularly kept up to date. The new website developed by Matt Rachael started attracting a steady flow of visitors to the website in early 2020 before the pandemic caused us to lockdown.

7.5 Trustees vacancies

The management committee remains under strength and would like to recruit new trustee members particularly a Secretary. Single task volunteers would also be most welcome. Completing a single task would be of considerable help to the Trustees; could be undertaken ex-committee (as currently is the case for the bookings secretary and allotments secretary) and would be a useful addition to anyone's CV. If anyone has a particular talent, they would like to offer to assist us for a few hours a week then please let us know!

7.6 The Built Heritage

The Tithe Barn is one of a number of listed buildings in Bishops Cleeve and an important part of the history of the village dating from the 15th century. We hope the community of Bishop's Cleeve (old and new residents) will continue to support the barn in all its many endeavours.



8 Conclusion

The Management Committee remain committed to managing the Village Hall effectively whilst preserving part of the village's-built heritage to be accessible to ALL in our community for them to enjoy.

Peter Richmond

*Chairman of Trustees and the Volunteer Management Committee,
Bishop's Cleeve Tithe Barn, Cheltenham Road, Bishop's Cleeve, Glos GL52 8LU
October 2020*

BISHOPS CLEEVE VILLAGE HALL

ACCOUNTS

31 DECEMBER 2020

Registered Charity No: 301465

CONTENTS		Page
INDEPENDENT EXAMINER'S REPORT	1	STATEMENT OF FINANCIAL
ACTIVITIES	2	
BALANCE SHEET AND STATEMENT OF TRUSTEES RESPONSIBILITIES		3
NOTES TO THE ACCOUNTS		4
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF: BISHOPS CLEEVE VILLAGE HALL		

I report on the accounts of the Trust for the year ended 31 December 2020, which are set out on pages 2 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act); and
- to state whether particular matters have come to our attention

Basis of the independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners statement

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

to keep accounting records in accordance with section 130 of the Charities Act and to

prepare accounts which accord with the accounting records and comply with the accounting

requirements of the Charities Act: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sharon Taylor FCCA.

Sharon Taylor FCCA I

Bafford Lane

Charlton Kings

Cheltenham

GL53 8DW

Dated: *10th September* -2021

STATEMENT OF FINANCIAL

ACTIVITIES

				2019
		20,938	o	20,938
		7,430	o	7,430
For the year ended 31 December 2020	4			350
		0.00		
		10,000	o	10,000

RECEIPTS

		<u>38,718</u>	<u>0</u>	<u>38,718</u>	54,401
					12,650
			38,718		99
					6
Rent from hire of hall					0.00 15
Ground Rent		4,878	o	4,878	0
Bar Fees		2,602		2,602	<u>68,197</u>
Fund Raising		163		163	
Donations/Grants		4,970	o	4,970	
		1,110	o	1,110	7,64
		524		524	3
		472	472	10,902	o
		10,902	o	10,902	2,64
PAYMENTS		9,308			2
					49
advertising		o	2,459		38
Telephone					5
Repairs and renewals					63,988
Cleaning					13,980
Gardening				714	1,67
Sundry expenses					3
Accountancy charges				2,995	15
				41,098	2.92
					B

Surplus of income over expenditure for the year transferred to reserves

Note	2020				101,312
		Unrestricted	Restricted	Total	<u>(33,115)</u>
					9,308

Fuel and light		2,459			4
Insurance 5,14					0
Internet 3	3	(2,380)	0	(2,380)	0
Licences and inspections 1,18		0	0	0	0
Rates 2		2,995	0	2,995	0
Postage, printing, stationery and					50
					1

Legal & Professional fees 73

Extension fees 8

Depreciation

o

BISHOPS CLEEVE VILLAGE HALL STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2020

Note		2020		2019
	Unrestricted	Restricted	Total	Total
	fun dS	funds	funds	funds

FIXED ASSETS	2	16,970	727,832	744,802	744,427
		17,479		17,479	
		55,242		55,242	
		8	o o	8	
		2,201	o	2,201	
		74,930	o o	74,930	
		5,589		5,589	
		5,589	o	5,589	
		69,341		69,341	
			727,832	814,144	
		86,312			
		17,223	796,921	814,144	
CURRENT ASSETS					
Cash at Bank - Lloyds		20,355			
Cash at bank - COIF fund		55,097			
Cash in hand		7B			
Prepayments		2,371			
					77,901
CURRENT LIABILITIES					
Accruals/ Deposits held	55,949				
					5,949
NET CURRENT ASSETS	71,952				
					816,379
RESERVES ACCOUNT	3816,379				

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position Of the charity at any time and which enable them to ensure that the financial statements

comply with applicable regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on

and signed on their behalf by:
 Peter Richmond) *P. Richmond* 7/9/2021
 (Chairman)
J. Gibbins

7 I q I tot)

Judith Gibbins (Treasurer)
 BISHOPS CLEEVE VILLAGE HALL

NOTES TO THE ACCOUNTS
 For the year ended 31 December 2020

1 Accounting Policies
Basis of preparation
 These accounts have been prepared on the basis of cost that investments are at market value) In accordance with:
 Accounting and Reporting by Charities — Stantant or Recommended Practice (SORP 2005); and accordance with provisions of section IA "Small Entities" or Financial Standard 102. 1 and with the Charities Act 2011

Depreciation
 Depreciation is calculated to write off the cost less estimated residual value of tangible assets over their estimated useful lives at the following rates:
 Freehold buildings and improvements nil
 Fixtures, fittings and equipment 15% Of written down value

Taxation
 No provision is considered necessary in the accounts for taxation due to the exemptions available to registered charities

2 FIXED ASSETS

and foliof

	Freehold	Furnittge			
			0	3,370	3,370
			0	(2,995)	(2,995)
	property & improvements	fittings & øqWpmønt			
Written down value at beginning of year	727,832	16,595	744,427		
Written doum value at end of year	727,932	16,970	744,802		

There is a legal charge over the property to the value Of

Additbns
 Depreciatbn
 Which is in place until 2033.

3 RESERVES ACCOUNT

2020

At beginning Of year	e14379
Bank nterest received	145
Transrerred from Income md Expenditure æcount	(2,380)
At end of year	814, 144

	2020	2019
	0	0
	<u>0</u>	<u>0</u>

4 Net Income
FUNDRAISING

Expenditure

5 ACCRUALS 2019

Accountancy
Deposits Held

714	600
4875	5349
<u>5589</u>	<u>5949</u>

4

BISHOPS CLEEVE VILLAGE HALL

ACCOUNTS

31 DECEMBER 2020

Registered Charity No: 301465

CONTENTS		Page
INDEPENDENT EXAMINER'S REPORT	1	STATEMENT OF FINANCIAL
ACTIVITIES	2	
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It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act); and
- to state whether particular matters have come to our attention

Basis of the independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view' and the report is limited to those matters set out in the statement below.

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to keep accounting records in accordance with section 130 of the Charities Act and to

prepare accounts which accord with the accounting records and comply with the accounting

requirements of the Charities Act: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sharon Taylor FCCA.

Sharon Taylor FCCA I

Bafford Lane

Charlton Kings

Cheltenham

GL53 8DW

Dated: *10th September* -2021

STATEMENT OF FINANCIAL

ACTIVITIES

				2019
		20,938	o	20,938
		7,430	o	7,430
For the year ended 31 December 2020	4			350
		0.00		
		10,000	o	10,000

RECEIPTS

		<u>38,718</u>	<u>0</u>	<u>38,718</u>	54,401
					12,650
			38,718		99
					6
Rent from hire of hall					0.00 15
Ground Rent		4,878	o	4,878	0
Bar Fees		2,602		2,602	<u>68,197</u>
Fund Raising		163		163	
Donations/Grants		4,970	o	4,970	
		1,110	o	1,110	7,64
		524		524	3
		472	472 10.902 o 10,902 o		2,64
PAYMENTS		9.308			2
					49
advertising		o 2,459			38
Telephone					5
Repairs and renewals					63,988
Cleaning					13,980
Gardening				714	1,67
Sundry expenses					3
Accountancy charges				2,995	15
				41,098	2.92
					B

Surplus of income over expenditure for the year transferred to reserves

Note	2020				101,312
		Unrestricted	Restricted	Total	<u>(33,115)</u>
					9,308 4

Fuel and light		2,459			0
Insurance 5,14					4
Internet 3	3	<u>(2,380)</u>	<u>0</u>	<u>(2,380)</u>	0
Licences and inspections 1,18		0	0	0	0
Rates 2		2,995	0	2,995	
Postage, printing, stationery and					50
					1

Legal & Professional fees 73

Extension fees 8

Depreciation

o

BISHOPS CLEEVE VILLAGE HALL STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2020

Note		2020		2019
	Unrestricted	Restricted	Total	Total
	fun dS	funds	funds	funds

FIXED ASSETS	2	16,970	727,832	744,802	744,427
		17,479		17,479	
		55,242		55,242	
		8	o o	8	
		2,201	o	2,201	
		74,930	o o	74,930	
		5,589		5,589	
		5,589	o	5,589	
		69,341		69,341	
			727,832	814,144	
		86,312			
		17,223	796,921	814,144	
CURRENT ASSETS					
Cash at Bank - Lloyds		20,355			
Cash at bank - COIF fund		55,097			
Cash in hand		7B			
Prepayments		2,371			
					77,901
CURRENT LIABILITIES					
Accruals/ Deposits held	55,949				
					5,949
NET CURRENT ASSETS	71,952				
					816,379
RESERVES ACCOUNT	3816,379				

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position Of the charity at any time and which enable them to ensure that the financial statements

comply with applicable regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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and signed on their behalf by:
 Peter Richmond) *P. Richmond* 7/9/2021
 (Chairman)
J. Gibbins

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Judith Gibbins (Treasurer)
 BISHOPS CLEEVE VILLAGE HALL

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 For the year ended 31 December 2020

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Basis of preparation
 These accounts have been prepared on the basis of cost that investments are at market value) In accordance with:
 Accounting and Reporting by Charities — Stantant or Recommended Practice (SORP 2005); and accordance with provisions of section IA "Small Entities" or Financial Standard 102. 1 and with the Charities Act 2011

Depreciation
 Depreciation is calculated to write off the cost less estimated residual value of tangible assets over their estimated useful lives at the following rates:
 Freehold buildings and improvements nil
 Fixtures, fittings and equipment 15% Of written down value
Taxation
 No provision is considered necessary in the accounts for taxation due to the exemptions available to registered charities

2 FIXED ASSETS

and foliof

	Freehold	Furnittge			
				0	3,370
				0	(2,995)
					3,370
					(2,995)
Written down value at beginning of year	727,832	16,595	744,427		
Written down value at end of year	727,932	16,970	744,802		

There is a legal charge over the property to the value Of

Additbns
 Depreciatbn
 Which is in place until 2033.

3 RESERVES ACCOUNT

2020

At beginning Of year	e14379
Bank nterest received	145
Transferred from Income md Expenditure æcount	(2,380)
At end of year	814, 144

2020

0

2019

0

0

0

0

4 Net Income
FUNDRAISING

Expenditure

5 ACCRUALS 2019

Accountancy
Deposits Held

714

600

4875

5349

5589

5949

4