

Trustees' Annual Report for the period

From

Period start date

To

Period end date

Day
01
Month
01
Year
2021

Day
31
Month
12
Year
2021

Section A

Reference and administration details

Charity name

Woodham Ferrers Village Hall

Other names charity is known by

Woodham Ferrers Village Hall Committee

Registered charity number (if any)

301441

Charity's principal address

Woodham Ferrers Village Hall

Woodham Ferrers

Chelmsford

Postcode
CM3 8RW

Names of the charity trustees who manage the charity

Trustee name
Office (if any)
Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

Elizabeth Crees
Chair

1

Graham Hill
Treasurer

2

Barbara Phillips
Vice Chair

3

4

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name
Dates acted if not for whole year

Names and addresses of advisers (Optional information)
Type of adviser
Name
Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by the committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Holding Trustee of the Woodham Ferrers Village Hall is the Parish Council of Woodham Ferrers and Bicknacre.

The management committee of the charity meets every 2 months and manages the day-to-day maintenance, development and hiring of the hall facilities whilst ensuring compliance with the charity's constitution.

The charity is a member of the Rural Community Council of Essex (RCCE) through which it is able to access training courses for trustees and other members of the committee.

The management committee also develops and maintains policy's covering finance, Bookings and Vulnerable Persons. In addition to the recent risk assessments and changes to booking policies covering the covid pandemic the management committee have developed and maintained generic health and safety risk assessments.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Objects of the Committee are:

1. To abide by the terms of the Trust Deed relating to the Premises for the benefit of the Woodham Ferrers Rural Community Council, dated the 15th May 1939 between The Parish Council of Woodham Ferrers (on behalf of the Committee).
2. To provide the general management and control of the Premises for the benefit of the residents of the Village of Woodham Ferrers and its vicinity, without distinction of sex, race, politics, religion, age or sexual orientation.
3. In the event that the Committee ceases to exist, management of the Village Hall shall pass to the Parish Council.
4. To abide by the terms and conditions of the Charities Commission pursuant to its charitable status as Charity No. 301441.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provide facilities for various groups to promote their particular interest, thus enhancing our community's spirit and well-being. The interests cover Recreation, Amateur Sport, Education/Training, Religious activities and arts/culture/heritage/science. The facilities are made available for activities across the complete age range.

The trustees have reviewed the activities of the charity and consider that they meet the requirements of the Charity Commission public benefit test.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During 2021 the charity received £13,597 in lettings and £21,672.51 in grants of which £19,427.51 where Covid related and £2,245 was from the National Lottery for a publicly available Defibrillator at the hall.

The lettings were for Exercise Classes for the elderly, Karate, Tai Chi, Rainbow Brownies, Theatre groups, Dance Classes, Buddhists and family social events. The level of lettings income was severely restricted due to Covid restrictions to just over half the normal expected amount.

The costs for the year were £12,277,21 mainly driven by repair and maintenance, cleaning, insurance, supervision and services (Electricity, Water, Waste, Rates)

Section E

Financial review

Brief statement of the charity's policy on reserves

Any monies not required for day to day running of the Charity are held in a separate deposit account ready to finance any large projects to maintain or enhance the Village Hall.

Details of any funds materially in deficit

No funds are in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any

The charities principal source of funds is normally from lettings of the Village Halls. However, were major enhancements or repairs are planned which are beyond our normal income, grants are applied for.

All expenditure, this year, was to enable the availability of the hall's facilities to be available throughout the year.

ethical investment policy
adopted.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Ledger Line No.	Date	Payment Type (Chq, BAC,etc)	Activity/Hirer
--------------------	------	-----------------------------------	----------------

1	01/12/2021	BAC	Kings Dance
2	01/26/2021	263	J Jupp
3	02/03/2021	BAC	Moore MD
4	03/17/2021	BAC	Chelmsford CC
5	03/19/2021	BAC	Chelmsford CC
6	03/22/2021	BAC	Chelmsford CC
7	04/09/2021	BAC	Chelmsford CC
8	04/14/2021	BAC	N Reddick
9	04/14/2021	BAC	Clarry
10	05/05/2021	BAC	Clarry
11	05/10/2021	BAC	Talking Tots
12	05/10/2021	BAC	Windmill
13	05/24/2021	BAC	Weston
14	05/25/2021	BAC	Janet Cole
15	06/01/2021	BAC	Grosvenour
16	06/04/2021	BAC	Clarry
17	06/07/2021	BAC	Diddi Dance
18	06/10/2021	BAC	Kings Dance
19	06/17/2021	BAC	Weston
20	06/21/2021	BAC	Talking Tots
21	06/21/2021	BAC	Clayton
22	06/25/2021	BAC	Weston
23	06/30/2021	BAC	Weston
24	07/01/2021	BAC	Chipperfield
25	07/01/2021	BAC	Janet Cole
26	07/02/2021	BAC	Chelmsford CC
27	07/02/2021	BAC	Reddick
28	07/05/2021	BAC	Chipperfield
29	07/06/2021	BAC	Mid Essex Buddhists
30	07/06/2021	BAC	Mid Essex Buddhists
31	07/07/2021	BAC	Clarry
32	07/12/2021	BAC	Windmill
33	07/13/2021	BAC	Grosvenor
34	07/15/2021	BAC	Talking Tots
35	07/19/2021	BAC	Jackson
36	07/20/2021	BAC	Kings Dance
37	07/21/2021	BAC	Clayton
38	07/29/2021	BAC	Weston
39	07/29/2021	BAC	Clarry
40	08/05/2021	BAC	Weston

41	08/06/2021	BAC	Clayton
42	08/16/2021	264	J Jupp
43	08/16/2021	265	J Jupp
44	08/09/2021	BAC	Diddi Dance
45	08/10/2021	BAC	Susan Moore
46	08/10/2021	BAC	Grosvenor
47	08/13/2021	BAC	Janet Cole
48	08/13/2021	BAC	Mid Essex Buddhists
49	08/18/2021	BAC	G Hill
50	08/17/2021	BAC	Kings Dance
51	08/20/2021	BAC	Bradford
52	08/26/2021	151	C Kirk
53	08/26/2021	152	C Kirk
54	08/26/2021	BAC	L West
55	08/26/2021	BAC	Mid Essex Buddhists
56	09/01/2021	BAC	Clarry
57	09/09/2021	BAC	M Kent
58	09/11/2021	BAC	EL Kemp
61	09/14/2021	BAC	D Goodchild
62	09/14/2021	BAC	Bicknacre Rainbows
59	09/17/2021	267	J Jupp
60	09/17/2021	018	D Goodchild
63	09/20/2021	BAC	Mid Essex Buddhists
64	09/20/2021	BAC	Woodham Tai Chi
76	09/24/2021	BAC	J Cole
65	09/27/2021	BAC	S Mehen
67	09/27/2021	BAC	C Smith
75	09/27/2021	BAC	Grosvenor
68	09/28/2021	BAC	Kings Dance
69	09/28/2021	BAC	C Smith
70	09/28/2021	BAC	Kings Dance
71	09/30/2021	BAC	Windmill
72	09/30/2021	BAC	Weston
66	10/01/2021	153	C Kirk
73	10/01/2021	BAC	Janet Cole
74	10/02/2021	BAC	Clarry
77	10/07/2021	BAC	Diddi Dance
78	10/07/2021	BAC	J Cole
79	10/07/2021	BAC	L West
80	10/07/2021	BAC	L West
81	10/07/2021	BAC	L West
82	10/19/2021	BAC	M Kent
83	10/20/2021	BAC	Clayton
84	10/25/2021	BAC	Woodham Tai Chi
85	10/25/2021	BAC	Mid Essex Buddhists

86	11/01/2021	BAC	Clarry
87	11/01/2021	BAC	EL Kemp
88	11/03/2021	BAC	J Cole
89	11/08/2021	BAC	Diddi Dance
90	11/08/2021	BAC	R Pharo
91	11/15/2021	BAC	Woodham Tai Chi
92	11/17/2021	BAC	R Chipperfield
93	11/18/2021	BAC	S Rowe
94	11/19/2021	BAC	Silhouettes
95	11/28/2021	BAC	Kings Dance
96	11/28/2021	BAC	Kings Dance
100	11/30/2021	BAC	I Plant
97	12/01/2021	268	J Jupp
98	12/01/2021	154	C Kirk
99	12/01/2021	269	J Jupp
101	12/01/2021	BAC	Grosvenor
102	12/02/2021	BAC	Clarry
103	12/03/2021	BAC	National Lottery
104	12/06/2021	BAC	J Cole
105	12/07/2021	BAC	Diddi Dance
106	12/07/2021	BAC	J Cole
107	12/15/2021	BAC	Weston
108	12/15/2021	BAC	Windmill
109	12/20/2021	BAC	Woodham Tai Chi
110	12/22/2021	BAC	Bicknacre Rainbows
111	12/24/2021	BAC	Clayton
112	12/26/2021	BAC	J Cole
113	12/26/2021	BAC	C Kirk
114	12/31/2021	BAC	Bicknacre Rainbows

**Non Regular
Lettings**

**Mid Essex
Buddhists**

Carole Kirk

**Woodham
Tai Chi**

**Karate Club
(Clarry)**

£288.00				
£50.00				
				£117.00
				£156.00
				£195.00
£50.00				
£173.00				
£56.00				
£49.00				
	£116.00			
	£66.00			
				£156.00
£78.00				
				£195.00

£16.00				
	£110.00			
£20.00				
£189.00				
£50.00				
£48.00				
	£66.00			
				£156.00
£50.00				
£110.00				
£56.00				
£50.00				
	£66.00			
			£324.00	
£92.00				
£50.00				
£49.00				
		£96.00		
				£273.00
£88.00				
			£288.00	
	£66.00			

				£260.00
£72.00				
£106.00				
			£324.00	
£7.00				
£14.00				
		£216.00		
				£208.00
			£252.00	
		£48.00		

£1,811.00

£490.00

£360.00

£1,188.00

£1,716.00

[illegible]

	£60.00			
	£48.00			
			£156.00	
		£84.00		
£50.00				
	£48.00			
			£627.00	
				£520.00
		£24.00		
		£48.00		
		£48.00		

Top Woodham Dance (Clayton)	Diddi Dance	Talking Tots	Toe Heal (Janet Cole or S Rowe)	
		£112.00		
			£132.00	
	£84.00			
		£32.00		
£48.00				
			£48.00	
		£16.00		
£96.00				

[illegible]

Weston Kings Dance Silhouettes			Bank Interest	Fundraising
	£90.00			
£36.00				
	£60.00			
£24.00				
£36.00				
£18.00				
	£90.00			
£36.00				
£24.00				

[illegible]

		£183.00		
	£96.00			
	£90.00			
£36.00				

£234.00

£816.00

£183.00

£0.00

£0.00

Unrestricted

Restricted

Grants	Donations	Membership Fees	Total Receipts	Cheque Deposit Number
---------------	------------------	------------------------	-----------------------	------------------------------

			£90.00	
			£24.00	('269)
			£288.00	
£3,330.51			£3,330.51	
£6,001.00			£6,001.00	
£2,096.00			£2,096.00	
£8,000.00			£8,000.00	
			£50.00	
			£117.00	
			£156.00	
			£112.00	
			£325.00	
			£36.00	
			£132.00	
			£588.00	
			£195.00	
			£84.00	
			£60.00	
			£24.00	
			£32.00	
			£48.00	
			£36.00	
			£18.00	
			£50.00	
			£48.00	
			£173.00	
			£56.00	
			£49.00	
			£116.00	
			£66.00	
			£156.00	
			£455.00	
			£588.00	
			£16.00	
			£78.00	
			£90.00	
			£96.00	
			£36.00	
			£195.00	
			£24.00	

			£72.00	
			£60.00	270
			£48.00	270
			£84.00	
			£16.00	
			£156.00	
			£84.00	
			£110.00	
			£20.00	
			£120.00	
			£189.00	
			£50.00	271
			£48.00	271
			£84.00	
			£66.00	
			£156.00	
			£50.00	
			£110.00	
			£56.00	
			£50.00	
			£48.00	272
			£50.00	272
			£66.00	
			£324.00	
			£96.00	
			£92.00	
			£50.00	
			£627.00	
			£150.00	
			£49.00	
			£120.00	
			£520.00	
			£24.00	
			£96.00	273
			£24.00	
			£273.00	
			£48.00	
			£30.00	
			£24.00	
			£48.00	
			£48.00	
			£88.00	
			£120.00	
			£288.00	
			£66.00	

			£260.00	
			£72.00	
			£156.00	
			£36.00	
			£106.00	
			£324.00	
			£7.00	
			£24.00	
			£183.00	
			£96.00	
			£90.00	
			£14.00	
			£48.00	274
			£216.00	274
			£60.00	274
			£588.00	
			£208.00	
£2,245.00			£2,245.00	
			£84.00	
			£60.00	
			£132.00	
			£36.00	
			£390.00	
			£252.00	
			£90.00	
			£168.00	
			£126.00	
			£48.00	
			£18.00	

£21,672.51 £0.00 £0.00 £35,269.51

£19,427.51 Excluding Grant £13,597.00
£2,245.00

Regular Hirers Total		
£90.00		
£24.00		
£0.00		
£0.00		
£0.00		
£0.00		
£0.00		
£0.00		
£117.00		
£156.00		
£112.00		
£325.00		
£36.00		
£132.00		
£588.00		
£195.00		
£84.00		
£60.00		
£24.00		
£32.00		
£48.00		
£36.00		
£18.00		
£0.00		
£48.00		
£0.00		
£0.00		
£0.00		
£116.00		
£66.00		
£156.00		
£455.00		
£588.00		
£16.00		
£0.00		
£90.00		
£96.00		
£36.00		
£195.00		
£24.00		

£72.00		
£60.00		
£48.00		
£84.00		
£0.00		
£156.00		
£84.00		
£110.00		
£0.00	Cash Payment via G Hill	
£120.00		
£0.00		
£0.00		
£0.00		
£84.00		
£66.00		
£156.00		
£0.00		
£0.00		
£0.00		
£50.00		
£48.00		
£0.00		
£66.00		
£324.00		
£96.00		
£0.00		
£0.00		
£627.00		
£150.00		
£0.00		
£120.00		
£520.00		
£24.00		
£96.00		
£24.00		
£273.00		
£48.00		
£30.00		
£24.00		
£48.00		
£48.00		
£0.00		
£120.00		
£288.00		
£66.00		

£260.00		
£0.00		
£156.00		
£36.00		
£0.00		
£324.00		
£0.00		
£24.00		
£183.00		
£96.00		
£90.00		
£0.00		
£48.00		
£216.00		
£60.00		
£588.00		
£208.00		
£0.00	for defibrillator	
£84.00		
£60.00		
£132.00		
£36.00		
£390.00		
£252.00		
£90.00		
£168.00		
£126.00		
£48.00		
£18.00		

£11,786.00

Ledger Line No.	Payment Type or Cheque No.	Date	Activity
1	DC	01/09/2021	EDF
2	BAC	01/25/2021	D Hilton (Window Cleaners)
3	DD	01/23/2021	BT Group
4	BAC	01/27/2021	PPL/PRS (Music Licence)
5	BAC	01/27/2021	R Blanks
6	BAC	01/27/2021	E Hill
7	BAC	01/27/2021	G Hill
8	DC	02/01/2021	Vodafone
9	BAC	02/10/2021	D Windsor
10	DC	02/13/2021	EDF
11	DD	02/24/2021	BT Group
12	BAC	03/03/2021	R Blanks
13	BAC	03/10/2021	L Christmas
14	Trans	03/17/2021	Transfer to Deposit Account
15	Trans	03/19/2021	Transfer to Deposit Account
16	Trans	03/22/2021	Transfer to Deposit Account
17	DD	03/23/2021	BT Group
18	BAC	04/01/2021	RCCE
19	BAC	04/01/2021	R Blanks
20	DD	04/01/2021	Chelmsford CC
21	BAC	04/06/2021	D Hilton (Window Cleaners)
22	BAC	04/06/2021	WF & Bicknacre PCC
23	BAC	04/08/2021	RCCE
24	BAC	04/09/2021	Transfer to Deposit Account
25	BAC	04/23/2021	JayTrade
26	DD	04/23/2021	BT Group
27	DC	04/29/2021	Hallmaster
28	BAC	05/04/2021	R Blanks
29	DD	05/14/2021	Wave
30	DD	05/24/2021	BT Group
31	BAC	06/02/2021	S Fuller
32	BAC	06/02/2021	R Blanks
33	BAC	06/02/2021	E Hill
34	BAC	06/03/2021	D Hilton (Window Cleaners)
35	D/C	06/14/2021	EDF
36	BAC	06/18/2021	V Jones
37	DC	06/18/2021	Currys PC World
50	DC	06/18/2021	Vodafone
38	DD	06/24/2021	BT Group
39	DC	06/29/2021	Plusnet

40	DC	06/29/2021	Bristan
41	BAC	06/30/2021	R Blanks
42	DC	07/06/2021	Make it Cheaper (Bionic)
43	BAC	07/14/2021	E Hill
44	DC	07/16/2021	EDF
45	BAC	07/20/2021	Zoe Fenlon (Talking Tots)
46	DC	07/20/2021	EDF
47	DD	07/24/2021	BT Group
48	BAC	07/24/2021	R Blanks
49	DC	07/28/2021	Back Market
51	DC	08/02/2021	Vodafone
52	BAC	08/03/2021	NJW PAT Testing
53	BAC	08/03/2021	C Reddick
54	BAC	08/04/2021	J Jackson
55	BAC	08/04/2021	D Hilton (Window Cleaners)
56	BAC	08/07/2021	E Hill
57	BAC	08/15/2021	T Jacques
58	BAC	08/26/2021	Home & Office Fire Extinguishers
59	BAC	08/26/2021	R Blanks
60	BAC	08/26/2021	J Wilkin
61	BAC	09/01/2021	Vodafone
62	DD	09/07/2021	Plusnet
63	DC	09/17/2021	EDF
64	BAC	09/21/2021	S Mehen
65	BAC	09/27/2021	R Blanks
66	BAC	09/27/2021	M Moore
67	BAC	09/27/2021	D Goodchild
68	BAC	09/30/2021	E Hill
69	BAC	09/30/2021	E Hill
70	BAC	09/30/2021	D Hilton (Window Cleaners)
71	BAC	10/01/2021	Chelmsford CC
72	BAC	10/04/2021	Mallorn
73	DD	10/05/2021	Plusnet
74	DC	10/06/2021	Vodafone
75	DC	10/12/2021	EDF
76	BAC	10/12/2021	JayTrade
77	BAC	10/21/2021	R Blanks
78	DD	11/04/2021	Plusnet
79	DC	11/08/2021	Vodafone
80	DC	11/08/2021	Vodafone
81	BAC	11/08/2021	C Smith
82	BAC	11/10/2021	M Kent
83	BAC	11/12/2021	E Hill
84	DD	11/13/2021	Wave
85	DC	11/17/2021	EDF

[illegible]

[illegible]

[illegible]

				£120.22
	£440.42			
£3,051.81	£1,322.75	£241.41	£548.08	£120.22

[illegible]

	£128.25			
£90.00				
	£102.06			
£25.00				
£110.00				
	£102.60			
	£128.25			
£105.00			£4.50	
£90.00			£8.20	
£25.00				
			£105.45	
	£102.06			
£125.00			£5.00	

£115.00				
	£102.60			
				£77.62
£25.00				
	£128.25			
£975.00	£1,281.42	£183.18	£223.55	£342.72

Advertising	Postage	Emergency & Mobile Phones	Insurance	Photocopying
		£36.00		
		£20.00		
		£36.00		
		£36.00		
		£37.80		
		£40.68		
		£20.00		
		£40.68		
		£27.59		

[illegible]

		£21.60		
		£10.00		
£120.00	£0.00	£591.89	£1,386.19	£0.00

[illegible]

[illegible]

				£50.00
				£50.00
£96.00	£66.00	£827.99	£0.00	£699.00

Misc	Total Expenses	Notes		
	£186.61			
	£25.00			
	£36.00			
	£183.18			
	£102.60			
	£40.00			
	£40.70			
	£20.00			
	£222.00			
	£200.00			
	£36.00			
	£82.08			
	£50.00			
£3,000.00	£3,000.00			
£6,000.00	£6,000.00			
£2,000.00	£2,000.00			
	£36.00			
	£96.00			
	£102.60			
	£274.04			
	£25.00			
£200.00	£200.00	Sarah Wakefield Church Memorial Donation		
	£66.00			
£8,000.00	£8,000.00			
	£95.40			
	£37.80			
	£224.40			
	£97.47			
	£46.50			
	£40.68			
	£50.00			
	£102.60			
	£155.00	April & June		
	£25.00			
	£104.50			
	£49.00			
	£827.99	New Cooker, Fridge & Microwave		
	£20.00			
	£40.68			
	£27.59			

	£70.01			
	£128.25			
	£1,386.19			
	£90.00	June		
	£25.98			
	£50.00			
	£31.26			
	£7.87	Final Payment		
	£102.06			
	£122.99			
	£20.00			
	£80.00			
	£50.00			
	£50.00			
	£25.00			
	£110.00	July Invoice		
	£130.00			
	£349.80			
	£102.60			
	£2,200.00			
	£20.00			
	£21.48			
	£80.82			
	£50.00			
	£128.25			
	£100.00			
	£50.00			
	£109.50	August Cleaning		
	£98.20	September Cleaning		
	£25.00			
	£274.04			
	£120.00			
	£21.60			
	£10.00			
	£84.30			
	£105.45			
	£102.06			
	£21.60			
	£10.00			
	£10.00			
	£50.00			
	£50.00			
	£130.00	October Cleaning		
	£90.41			
	£273.36			

	£115.00	November Cleaning		
	£102.60			
	£120.22			
	£50.00			
	£77.62			
	£21.60			
	£10.00			
	£50.00			
	£440.42			
	£25.00			
	£128.25			
£19,200.00	£31,277.21			
	£12,277.21	without Grant Transfer		
	£12,277.21			
	(£0.00)			

[illegible]

[illegible]

[illegible]

Woodham Ferrers Village Hall

2021 Year to Date

	2021 YTD	2020 Year End	2019 Year End
Revenue			
Lettings	£1,811.00	£2,387.50	£2,742.00
Regular Hirers	£11,786.00	£8,296.00	£16,330.50
Total Lettings	£13,597.00	£10,683.50	£19,072.50
Membership Fees	£0.00	£0.00	£0.00
Donations	£0.00	£0.00	£0.00
Grants unrestricted	£19,427.51	£10,000.00	£0.00
Grants restricted	£2,245.00		
Fundraising	£0.00	£0.00	£0.00
Insurance Claim	£0.00	£0.00	£0.00
Bank Interest	£3.22	£7.56	£21.12
YTD Revenue	£35,272.73	£20,691.06	£19,093.62
Expenditure			
Repair & Maintenance	£3,051.81	£1,409.18	£15,993.83
Electricity	£1,322.75	£2,116.12	£2,516.30
Water	£241.41	£189.04	£852.64
Waste	£548.08	£548.08	£510.64
Rates	£120.22	£0.00	£463.68
Cleaning	£975.00	£1,132.00	£1,699.94
Supervision	£1,281.42	£1,448.87	£1,506.90
PRS/PPL	£183.18	£405.24	£405.26
Materials	£223.55	£688.77	£121.02
Office Consumables	£342.72	£269.17	£272.70
Advertising	£120.00	£110.00	£80.00
Deposit Refund	£699.00	£479.00	£800.00
Postage	£0.00	£8.40	£15.36
Emergency & Mobile Phone	£591.89	£486.10	£425.76
Insurance	£1,386.19	£1,359.63	£1,458.16
Photocopying	£0.00	£0.00	£0.00
Independent Examination	£96.00	£106.00	£96.50
RCCE Affiliation Fee	£66.00	£66.00	£60.00
New Equipment	£827.99	£329.96	£0.00
Fundraising Cost	£0.00	£0.00	£0.00
Misc	£200.00	£40.00	£114.06
YTD Expenditure	£12,277.21	£11,191.56	£27,392.75
YTD Profit	£22,995.52	9,499.50	(£8,299.13)
Excluding Grant	£3,568.01	-500.50	

Woodham Ferrers Village Hall

2021 Year to Date

% vs 2020

	Deposit Account Interest	
76%	Jan 31, 21	£0.14
142%	Feb 28, 21	£0.14
127%	Mar 31, 21	£0.20
#DIV/0!	Apr 30, 21	£0.28
#DIV/0!	May 31, 21	£0.28
194%	Jun 30, 21	£0.33
#DIV/0!	Jul 31, 21	£0.30
#DIV/0!	Aug 31, 21	£0.32
43%	Sep 30, 21	£0.30
170%	Oct 31, 21	£0.29
	Nov 30, 21	£0.32
	Dec 31, 21	£0.32
217%		
63%		
128%	Total	£3.22
100%		
#DIV/0!		
86%		
88%		
45%		
32%		
127%		
109%		
146%		
0%		
122%		
102%		
#DIV/0!		
91%		
100%		
251%		
#DIV/0!		
500%		
110%		
-114%		

Woodham Ferrers Village Hall (Registered Charity number 3014)
Receipts and Payments Account for the year ended 31st Decce
2021

Unrestricted Restricted Total

RECEIPTS

From Trading Activities

Lettings	£13,597.00		£13,597.00
----------	------------	--	------------

From Voluntary Sources

Fundraising	£0.00		£0.00
-------------	-------	--	-------

Lottery Grant		£2,245.00	£2,245.00
---------------	--	-----------	-----------

Covid-19 Grant	£19,427.51		£19,427.51
----------------	------------	--	------------

From Assets

Interest	£3.22		£3.22
----------	-------	--	-------

Total Receipts

	£33,027.73	£2,245.00	£35,272.73
--	------------	-----------	------------

PAYMENTS

Charitable Activities

Hall Supervision	£1,281.42		£1,281.42
------------------	-----------	--	-----------

Cleaning Contractors	£975.00		£975.00
----------------------	---------	--	---------

Trading Activities

Repairs and Maintenance	£3,051.81		£3,051.81
-------------------------	-----------	--	-----------

Energy	£1,322.75		£1,322.75
--------	-----------	--	-----------

Water	£241.41		£241.41
-------	---------	--	---------

Waste	£548.08		£548.08
-------	---------	--	---------

Rates	£120.22		£120.22
-------	---------	--	---------

PRS/PPL	£183.18		£183.18
---------	---------	--	---------

Materials	£223.55		£223.55
-----------	---------	--	---------

Insurance	£1,386.19		£1,386.19
-----------	-----------	--	-----------

Administration of the Charity

Office Consumables	£342.72		£342.72
--------------------	---------	--	---------

Advertising	£120.00		£120.00
-------------	---------	--	---------

Postage	£0.00		£0.00
---------	-------	--	-------

Emergency & Mobile Phone	£591.89		£591.89
--------------------------	---------	--	---------

Affiliation Fee (RCCE)	£66.00		£66.00
------------------------	--------	--	--------

Independent Examination	£96.00		£96.00
-------------------------	--------	--	--------

Deposit Refund	£699.00		£699.00
----------------	---------	--	---------

Other Expenditure

New Equipment	£827.99		£827.99
---------------	---------	--	---------

Fundraising Costs	£0.00		£0.00
-------------------	-------	--	-------

Miscellaneous	£200.00		£200.00
---------------	---------	--	---------

Total Payments

	£12,277.21	£0.00	£12,277.21
--	------------	-------	------------

NET SURPLUS/(-DEFICIT)

	£20,750.52	£2,245.00	£22,995.52
--	------------	-----------	------------

Balances Brought Forward

	£23,788.02		£23,788.02
--	------------	--	------------

Balances Carried Forward

£44,538.54	£2,245.00	£46,783.54
------------	-----------	------------

141)
 mber 2021
 2020

2019

Woodham
 Stateme

MONETA
 Dep

£10,683.50 £19,072.50

£0.00 £0.00

£0.00

£10,000.00 £0.00

£7.56 £21.12

£20,691.06 £19,093.62

NON MO

Villag

Table

Spor

Kitch

Clea

Chris

£1,448.87 £1,506.90

£1,132.00 £1,699.94

£1,409.18 £15,993.83

£2,116.12 £2,516.30

£189.04 £852.64

£548.08 £510.64

£0.00 £463.68

£405.24 £405.26

£688.77 £121.02

£1,359.63 £1,458.16

£269.17 £272.70

£110.00 £80.00

£8.40 £15.36

£486.10 £425.76

£66.00 £60.00

£106.00 £96.50

£479.00 £800.00

£329.96 £0.00

£0.00 £0.00

£40.00 £114.06

£11,191.56 £27,392.75

£9,499.50 (£8,299.13)

£14,288.52 £22,587.65

£23,788.02

£14,288.52

Ferrers Village Hall (Registered Charity number 301441)
Statement of Assets and Liabilities as at 31st December 2021

	2021	2020	2019
FIXED ASSETS			
Prepayments and Bank Balances			
Business Premium Account	£37,050.48	£18,047.26	£8,039.70
Current Account	£9,697.41	£5,705.11	£6,269.17
Petty Cash	£35.65	£35.65	£35.65
Total Assets	<u>£46,783.54</u>	<u>£23,788.02</u>	£14,344.52

NET ASSETS

Ferrers Village Hall, fixtures and fittings
 Tables and chairs
 Kitchen Equipment
 Garden Equipment
 Cleaning materials
 Christmas decorations

Woodham Ferrers Village Hall Financial Statement for Jan 2021

Bank Current Account

		Opening Balance	£5,705.11
Revenue			
BAC	Kings Dance	90.00	
263	J Jupp	24.00	
		Total	£114.00
Expenses			
DC	EDF	186.61	Electricity
BAC	D Hilton (Window Cleaners)	25.00	Window Clean
DD	BT Group	36.00	Emergency Ph
BAC	PPL/PRS (Music Licence)	183.18	Music Licence
BAC	R Blanks	102.60	Hall Supervisio
BAC	E Hill	40.00	Cleaning
BAC	G Hill	40.70	Printer Cartridg
		Total	£614.09
		Closing Balance	£5,205.02

Bank Deposit Account

Opening Balance	£18,047.26
Interest	£0.14
Closing Balance	£18,047.40

Petty Cash

Opening Balance	£35.65
Closing Balance	£35.65

Recapitulation

Petty Cash	£35.65
Deposit Account	£18,047.40
Current Account	£5,205.02
Total	£23,288.07

Current Account Reconcilliation

End Month Bank Balance	£5,205.02
*	
Outstanding Cheq	£0.00
Balance	£5,205.02

Woodham Ferrers Village Hall Financial Statement for Jan 2021

er
one Rental

n

jes

Woodham Ferrers Village Hall

Financial Statement for Feb 2021

Bank Current Account

Opening Balance £5,205.02

Revenue

BAC Moore MD

£288.00

Total

£288.00

Expenses

DC Vodafone

£20.00

Mobile Top Up

BAC D Windsor

£222.00

Car Park Repair

DC EDF

£200.00

Electricity

DD BT Group

£36.00

Emergency Phc

Total

£478.00

Closing Balance

£5,015.02

Bank Deposit Account

Opening Balance

£18,047.40

Interest

£0.14

Closing Balance

£18,047.54

Petty Cash

Opening Balance

£35.65

Closing Balance

£35.65

Recapitulation

Petty Cash

£35.65

Deposit Account

£18,047.54

Current Account

£5,015.02

Total

£15,010.73

Current Account Reconcilliation

End Month Bank Balance

£5,015.02

*

Outstanding Cheques

£0.00

Balance

£5,015.02

Woodham Ferrers Village Hall Financial Statement for Feb 2021

r

one Rental

Woodham Ferrers Village Hall

Financial Statement for Mar 2021

Bank Current Account

Opening Balance

Revenue

BAC	Chelmsford CC	3,330.51
BAC	Chelmsford CC	6,001.00
BAC	Chelmsford CC	2,096.00

Total

Expenses

BAC	R Blanks	82.08
BAC	L Christmas	50.00
Trans	Transfer to Deposit Account	3,000.00
Trans	Transfer to Deposit Account	6,000.00
Trans	Transfer to Deposit Account	2,000.00
DD	BT Group	36.00

Total

Closing Balance

Bank Deposit Account

Opening Balance
Trans from C/A
Interest

Closing Balance

Petty Cash

Opening Balance

Closing Balance

Recapitulation

Petty Cash
Deposit Account
Current Account
Total

Current Account Reconcilliation
End Month Bank Balance

*

Outstanding Cheques
Balance

Woodham Ferrers Village Hall

Financial Statement for Mar 2021

£5,015.02

Covid Grant
Covid Grant
Covid Grant

£11,427.51

Hall Supervision
Deposit Refund

Emergency Phone Rental

£11,168.08

£5,274.45

£18,047.54

£11,000.00

£0.20

£29,047.74

£35.65

£35.65

£35.65

£29,047.74

£5,274.45

£34,357.84

£5,274.45

£0.00

£5,274.45

Woodham Ferrers Village Hall Financial Statement for Apr 2021

Bank Current Account

Opening Balance

Revenue

BAC	Chelmsford CC	8,000.00
BAC	N Reddick	50.00
BAC	Clarry	117.00

Total

Expenses

BAC	RCCE	96.00
BAC	R Blanks	102.60
DD	Chelmsford CC	274.04
BAC	D Hilton (Window Cleaners)	25.00
BAC	WF & Bicknacre PCC	200.00
BAC	RCCE	66.00
BAC	Transfer to Deposit Account	8,000.00
BAC	JayTrade	95.40
DD	BT Group	37.80
DC	Hallmaster	224.40

Total

Closing Balance

Bank Deposit Account

Opening Balance

Trans from C/A

Interest

Closing Balance

Petty Cash

Opening Balance

Closing Balance

Recapitulation

Petty Cash

Deposit Account

Current Account

Total

Current Account Reconcilliation

End Month Bank Balance

*

Outstanding Cheques
Balance

Woodham Ferrers Village Hall Financial Statement for Apr 2021

£5,274.45

Restart Grant

£8,167.00

2020 Audit
Hall Supervision
Waste
Window Cleaner
Sarah Donation
RCCE Subs

Sanistiser
Emergency Phone Rental
Booking/Invoicing System

£9,121.24

£4,320.21

£29,047.74

£8,000.00

£0.28

£37,048.02

£35.65

£35.65

£35.65

£37,048.02

£4,320.21

£41,403.88

£4,320.21

£0.00

£4,320.21

Woodham Ferrers Village Hall

Financial Statement for May 2021

Bank Current Account

Opening Balance

Revenue

BAC	Clarry	156.00
BAC	Talking Tots	112.00
BAC	Windmill	325.00
BAC	Weston	36.00
BAC	Janet Cole	132.00

Total

Expenses

BAC	R Blanks	97.47
DD	Wave	46.50
DD	BT Group	40.68

Total

Closing Balance

Bank Deposit Account

Opening Balance

Interest

Closing Balance

Petty Cash

Opening Balance

Closing Balance

Recapitulation

Petty Cash

Deposit Account

Current Account

Total

Current Account Reconcilliation

End Month Bank Balance

*

Outstanding Cheques

Balance

Woodham Ferrers Village Hall

Financial Statement for May 2021

£4,320.21

£761.00

Hall Supervision

Water

Emergency Phone Rental

£184.65

£4,896.56

£37,048.02

£0.28

£37,048.30

£35.65

£35.65

£35.65

£37,048.30

£4,896.56

£41,980.51

£4,896.56

£0.00

£4,896.56

Woodham Ferrers Village Hall Financial Statement for June 2021

Bank Current Account

Opening Balance

Revenue

BAC	Grosvenour	588.00
BAC	Clarry	195.00
BAC	Diddi Dance	84.00
BAC	Kings Dance	60.00
BAC	Weston	24.00
BAC	Talking Tots	32.00
BAC	Clayton	48.00
BAC	Weston	36.00
BAC	Weston	18.00

Total

Expenses

BAC	S Fuller	50.00
BAC	R Blanks	102.60
BAC	E Hill	155.00
BAC	D Hilton (Window Cleaners)	25.00
D/C	EDF	104.50
BAC	V Jones	49.00
DC	Currys PC World	827.99
DC	Vodafone	20.00
DD	BT Group	40.68
DC	Plusnet	27.59
DC	Bristan	70.01
BAC	R Blanks	128.25

Total

Closing Balance

Bank Deposit Account

Opening Balance

Interest

Closing Balance

Petty Cash

Opening Balance

Closing Balance

Recapitulation

Petty Cash

Deposit Account

Current Account

Total

Current Account Reconcilliation

End Month Bank Balance

*

Outstanding Cheques

**Woodham Ferrers Village Hall
Financial Statement for June 2021**

Balance

Woodham Ferrers Village Hall

Financial Statement for June 2021

£4,896.56

£1,085.00

Deposit Refund
Hall Supervision
Cleaning April & May
Window Cleaning
Electricity
Deposit Refund
Cooker, Fridge & M/Wave
Booking Mobile Top Up
Emergency Line
Emergency Line
Replacement Tap Valves
Hall Supervision

£1,600.62

£4,380.94

£37,048.30

£0.33

£37,048.63

£35.65

£35.65

£35.65

£37,048.63

£4,380.94

£41,465.22

£4,380.94

£0.00

**Woodham Ferrers Village Hall
Financial Statement for June 2021**

£4,380.94

Woodham Ferrers Village Hall Financial Statement for July 2021

Bank Current Account

Opening Balance

Revenue

BAC	Chipperfield	50.00
BAC	Janet Cole	48.00
BAC	Chelmsford CC	173.00
BAC	Reddick	56.00
BAC	Chipperfield	49.00
BAC	Mid Essex Buddhists	116.00
BAC	Mid Essex Buddhists	66.00
BAC	Clarry	156.00
BAC	Windmill	455.00
BAC	Grosvenor	588.00
BAC	Talking Tots	16.00
BAC	Jackson	78.00
BAC	Kings Dance	90.00
BAC	Clayton	96.00
BAC	Weston	36.00
BAC	Clarry	195.00

Total

Expenses

DC	Make it Cheaper (Bionic)	1,386.19
BAC	E Hill	90.00
DC	EDF	25.98
BAC	Zoe Fenlon (Talking Tots)	50.00
DC	EDF	31.26
DD	BT Group	7.87
BAC	R Blanks	102.06
DC	Back Market	122.99

Total

Closing Balance

Bank Deposit Account

Opening Balance

Interest

Closing Balance

Petty Cash

Opening Balance

Closing Balance

Recapitulation

Petty Cash

Deposit Account

Current Account

Total

Current Account Reconcilliation

**Woodham Ferrers Village Hall
Financial Statement for July 2021**

End Month Bank Balance

*

Outstanding Cheques
Balance

**Woodham Ferrers Village Hall
Financial Statement for July 2021**

£4,380.94

£2,268.00

Insurance
Cleaning June
Electricity
Refund
Electricity
Final BT payment
Hall Supervision July
Booking Mobile

£1,816.35

£4,832.59

£37,048.63

£0.30

£37,048.93

£35.65

£35.65

£35.65

£37,048.93

£4,832.59

£41,917.17

**Woodham Ferrers Village Hall
Financial Statement for July 2021**

£4,832.59

£0.00

£4,832.59

Woodham Ferrers Village Hall Financial Statement for Aug 2021

Bank	Current Account	
		Opening Balance
	Revenue	
	BAC Weston	24.00
	BAC Clayton	72.00
	264 J Jupp	60.00
	265 J Jupp	48.00
	BAC Diddi Dance	84.00
	BAC Susan Moore	16.00
	BAC Grosvenor	156.00
	BAC Janet Cole	84.00
	BAC Mid Essex Buddhists	110.00
	BAC G Hill	20.00
	BAC Kings Dance	120.00
	BAC Bradford	189.00
	151 C Kirk	50.00
	152 C Kirk	48.00
	BAC L West	84.00
	BAC Mid Essex Buddhists	66.00
	BAC Clarry	156.00
		Total
	Expenses	
	DC Vodafone	20.00
	BAC NJW PAT Testing	80.00
	BAC C Reddick	50.00
	BAC J Jackson	50.00
	BAC D Hilton (Window Cleaners)	25.00
	BAC E Hill	110.00
	BAC T Jacques	130.00
	BAC Home & Office Fire Extinguisher	349.80
	BAC R Blanks	102.60
	BAC J Wilkin	2,200.00
		Total
		Closing Balance
Bank	Deposit Account	
		Opening Balance
		Interest
		Closing Balance
Petty Cash		Opening Balance
		Closing Balance
Recapitulation		
		Petty Cash
		Deposit Account
		Current Account

**Woodham Ferrers Village Hall
Financial Statement for Aug 2021**

Total

Current Account Reconcilliation
End Month Bank Balance
*

Outstanding Cheques
Balance

Woodham Ferrers Village Hall

Financial Statement for Aug 2021

£4,832.59

£1,231.00

Mobile Top Up
PAT Testing
Refund
Refund
Window Cleaning
Cleaning July
Power Socket Install
Fire Extinguisher Service
Hall Supervision
External Grounds

£3,117.40

£2,946.19

£37,048.93

£0.32

£37,049.25

£35.65

£35.65

£35.65

£37,049.25

£2,946.19

**Woodham Ferrers Village Hall
Financial Statement for Aug 2021**

£40,031.09

£2,946.19

£0.00

£2,946.19

Woodham Ferrers Village Hall Financial Statement for Sept 2021

Bank Current Account

Opening Balance

Revenue

BAC	Clarry	156.00
BAC	M Kent	50.00
BAC	EL Kemp	110.00
BAC	D Goodchild	56.00
BAC	Bicknacre Rainbows	50.00
	267 J Jupp	48.00
018	D Goodchild	50.00
BAC	Mid Essex Buddhists	66.00
BAC	Woodham Tai Chi	324.00
BAC	J Cole	96.00
BAC	S Mehen	92.00
BAC	C Smith	50.00
BAC	Grosvenor	627.00
BAC	Kings Dance	150.00
BAC	C Smith	49.00
BAC	Kings Dance	120.00
BAC	Windmill	520.00
BAC	Weston	24.00

Total

Expenses

BAC	Vodafone	20.00
DD	Plusnet	21.48
DC	EDF	80.82
BAC	S Mehen	50.00
BAC	R Blanks	128.25
BAC	M Moore	100.00
BAC	D Goodchild	50.00
BAC	E Hill	109.50
BAC	E Hill	98.20
BAC	D Hilton (Window Cleaners)	25.00

Total

Closing Balance

Bank Deposit Account

Opening Balance

Interest

Closing Balance

Petty Cash

Opening Balance

Closing Balance

Recapitulation

Petty Cash

Woodham Ferrers Village Hall

Financial Statement for Sept 2021

Deposit Account

Current Account

Total

Current Account Reconcilliation

End Month Bank Balance

*

Outstanding Cheques

Balance

Woodham Ferrers Village Hall

Financial Statement for Sept 2021

£2,946.19

£2,638.00

Booking Mobile Topup
Emergency Phone & BB
Electricity
Refund
Hall Supervision
Refund
Refund
Aug Cleaning & Materials
Sept Cleaning & Materials
Window Cleaner

£683.25

£4,900.94

£37,049.25

£0.30

£37,049.55

£35.65

£35.65

£35.65

Woodham Ferrers Village Hall

Financial Statement for Sept 2021

£37,049.55

£4,900.94

£41,986.14

£4,900.94

£0.00

£4,900.94

Woodham Ferrers Village Hall

Financial Statement for Oct 2021

Bank Current Account

Opening Balance

Revenue

153 C Kirk	96.00
BAC Janet Cole	24.00
BAC Clarry	273.00
BAC Diddi Dance	48.00
BAC J Cole	30.00
BAC L West	24.00
BAC L West	48.00
BAC L West	48.00
BAC M Kent	88.00
BAC Clayton	120.00
BAC Woodham Tai Chi	288.00
BAC Mid Essex Buddhists	66.00

Total

Expenses

BAC Chelmsford CC	274.04
BAC Mallorn	120.00
DD Plusnet	21.60
DC Vodafone	10.00
DC EDF	84.30
BAC JayTrade	105.45
BAC R Blanks	102.06

Total

Closing Balance

Bank Deposit Account

Opening Balance

Interest

Closing Balance

Petty Cash

Opening Balance

Closing Balance

Recapitulation

Petty Cash

Deposit Account

Current Account

Total

Current Account Reconcilliation

End Month Bank Balance

*

Outstanding Cheques
Balance

Woodham Ferrers Village Hall

Financial Statement for Oct 2021

£4,900.94

£1,153.00

Waste

WEB Site

Emergency Phone & BB

Booking Mobile Topup

Electricity

Paper Towels & Toilet Cleaner

Hall Supervision

£717.45

£5,336.49

£37,049.55

£0.29

£37,049.84

£35.65

£35.65

£35.65

£37,049.84

£5,336.49

£42,421.98

£5,336.49

£0.00

£5,336.49

Woodham Ferrers Village Hall Financial Statement for Nov 2021

Bank Current Account

Opening Balance

Revenue

BAC	Clarry	260.00
BAC	EL Kemp	72.00
BAC	J Cole	156.00
BAC	Diddi Dance	36.00
BAC	R Pharo	106.00
BAC	Woodham Tai Chi	324.00
BAC	R Chipperfield	7.00
BAC	S Rowe	24.00
BAC	Silhouettes	183.00
BAC	Kings Dance	96.00
BAC	Kings Dance	90.00
BAC	I Plant	14.00

Total

Expenses

DD	Plusnet	21.60
DC	Vodafone	10.00
DC	Vodafone	10.00
BAC	C Smith	50.00
BAC	M Kent	50.00
BAC	E Hill	130.00
DD	Wave	90.41
DC	EDF	273.36
BAC	E Hill	115.00
BAC	R Blanks	102.60
BAC	Chelmsford CC	120.22
BAC	R C Pharo	50.00
BAC	G Hill	77.62

Total

Closing Balance

Bank Deposit Account

Opening Balance

Interest

Closing Balance

Petty Cash

Opening Balance

Closing Balance

Recapitulation

Petty Cash

Deposit Account

Current Account

Total

Woodham Ferrers Village Hall
Financial Statement for Nov 2021

Current Account Reconcilliation

End Month Bank Balance

*

Outstanding Cheques
Balance

Woodham Ferrers Village Hall

Financial Statement for Nov 2021

£5,336.49

£1,368.00

Emergency Phone & BB
Booking Mobile Topup
Booking Mobile Topup
Refund
Refund
Oct Cleaning & Materials
Water
Electricity
Nov Cleaning
Hall Supervision
Rates
Refund
Office Consumables

£1,100.81

£5,603.68

£37,049.84

£0.32

£37,050.16

£35.65

£35.65

£35.65

£37,050.16

£5,603.68

£42,689.49

**Woodham Ferrers Village Hall
Financial Statement for Nov 2021**

£5,603.68

£0.00

£5,603.68

Woodham Ferrers Village Hall Financial Statement for Dec 2021

Bank Current Account

Opening Balance

Revenue

268J Jupp	48.00
154 C Kirk	216.00
269J Jupp	60.00
BAC Grosvenor	588.00
BAC Clarry	208.00
BAC National Lottery	2,245.00
BAC J Cole	84.00
BAC Diddi Dance	60.00
BAC J Cole	132.00
BAC Weston	36.00
BAC Windmill	390.00
BAC Woodham Tai Chi	252.00
BAC Bicknacre Rainbows	90.00
BAC Clayton	168.00
BAC J Cole	126.00
BAC C Kirk	48.00
BAC Bicknacre Rainbows	18.00

Total

Expenses

DD Plusnet	21.60
DC Vodafone	10.00
BAC R Chipperfield	50.00
DC EDF	440.42
BAC D Hilton (Window Cleaners)	25.00
BAC R Blanks	128.25

Total

Closing Balance

Bank Deposit Account

Opening Balance

Interest

Closing Balance

Petty Cash

Opening Balance

Closing Balance

Recapitulation

Petty Cash

Deposit Account

Current Account

Total

Current Account Reconcilliation

End Month Bank Balance

**Woodham Ferrers Village Hall
Financial Statement for Dec 2021**

*

Outstanding Cheques
Balance

Woodham Ferrers Village Hall

Financial Statement for Dec 2021

£5,603.68

£4,769.00

Emergency Phone & BB
Booking Mobile Topup
Refund
Electricity
Window Cleaner
Hall Supervision

£675.27

£9,697.41

£37,050.16

£0.32

£37,050.48

£35.65

£35.65

£35.65

£37,050.48

£9,697.41

£46,783.54

£9,697.41

**Woodham Ferrers Village Hall
Financial Statement for Dec 2021**

£0.00
£9,697.41

WOODHAM FERRERS VILLAGE HALL
Registered Charity Number 301441

**Independent examination of accounts for the year ended 31st
December 2021**

Charity Commission requirement

Total income is over £25,000 so requirement to lodge accounts and Trustees Annual Report with the Charity Commission.

Scope of work undertaken

- Cash book totals (2 excel spreadsheet tabs for receipts and payments, brought together in a 2021 YTD summary) agreed to totals on the face of the accounts.
- Bank statement balances agreed to balances carried forward on the face of the accounts.
- The petty cash balance of £35.65 at the end of the year is taken on trust and is unchanged from previous year.
- Sample of requests for payment trailed through the cash book (Sep & Oct).
- There has been no verification of assets owned by the charity.
- Accounts do not show debtors or creditors at year end so no work has been undertaken to verify amounts due to or by the charity at 31st December 2021
- The accounts follow the [CC16 template](#)
- At the time of examination the TAR had not been reviewed

Notes

The underlying records / vouchers are excellently maintained, with line references making it easy to trace individual receipts and payments to the excel spreadsheet: expenditure evidence is referenced with the ledger line number on the payments tab. The excel spreadsheet has been used to create excellent monthly reports for the trustees.

As last year, refunds of hall hire deposits are shown as a cost of 'administration of the charity'. They might better be shown as deductions from 'Lettings' income, or within trading (charitable activity) costs. They should certainly be deducted from Lettings income when calculating the amount due for PRS/PPL.

As in 2020, Covid grants have compensated for the loss of lettings income and is correctly treated as an unrestricted fund. On the Annual Return this must be declared as a government grant. The charity has also received a lottery grant of £2,245 in the year which I have moved to a separate restricted fund column in the accounts. The defibrillator will be purchased in 2022.

The closing unrestricted reserves of £44,539, boosted by the Retail Hospitality and Leisure Grant, are very healthy being over 3 years of operational costs.

Jan Stobart, FCCA
15th March 2022