

**Independent Examiner's Report on the accounts of Upshire Village Hall Committee**  
(Charity Commissions No: 301427)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> October 2023, which is set out on pages 2 to 4.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- accounting records were not kept in accordance with section 130 of the Act; or
- The accounts did not accord with the accounting records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

22/01/24

Mr. M. McKinley  
2, Wilmott Cottages,  
Copthall Green,  
Upshire,  
Waltham Abbey,  
ESSEX.

# Upshire Village Hall Committee

## Accounts for the Year ending 31st October 2023

### Receipts & Payments Accounts (General Purposes Fund)

Income Receipts	£	£	2022
<b>Grants and donations</b>			
Grants	0.00		2667.00
Sundry donations	50390.75	50390.75	103.92
<b>Trading Activities</b>			
Hiring charges for use of the hall	31436.72		31056.49
Fundraising	527.00	31963.72	552.56
Investment Income			
Unbanked cheques	0.00	0.00	0.00
Bank interest (deposit account)	165.11	165.11	14.44
<b>Total Receipts</b>		<b>82519.58</b>	<b>34394.41</b>
<b>Direct Charitable Expenditure</b>			
Repairs/maintenance of the hall	68222.82		31555.95
Electricity	1064.29		1177.00
Gas	737.18		674.79
Rates (community, water and refuse)	434.70		476.93
Insurance	3580.91		2850.00
Fees	1793.43		846.72
Cleaning expenses	9879.70		9735.49
Telephone/WIFI	892.50		760.26
Function expenses	100.00	86705.53	927.27
<b>Other Expenditure</b>			
Stationery, postage, returned deposits, bank charges	3762.95		6304.29
Independent Examiner's Fee	0.00	3762.95	0.00
<b>Total Payments</b>		<b>90468.48</b>	<b>18131.20</b>
<b>Net receipts for the Year</b>		<b>-7948.90</b>	<b>-20914.29</b>
Cash and bank balances at 31st October 2022		<b>31652.01</b>	<b>52566.30</b>
<b>Cash and bank balances at 31st October 2023</b>		<b>23703.11</b>	<b>31652.01</b>

**2. Statement of Assets and Liabilities  
at 31st October 2023  
Monetary Assets**

	General Fund	2023	2022
		£	£
Current Account		8448.26	16652.96
Deposit Account		15223.60	15058.49
Cash		131.25	40.56
Less uncleared cheques		100.00	100.00
Total		23703.11	31652.01

**Non-Monetary Assets**

**Permanent Endowment:**

Land and buildings used by the charity: Upshire Village Hall ( insured value £800,000)

**Other assets (non-endowed):**

held for functional use by the charity -

Furniture & equipment in hall (insured £63,512)

Tables, chairs, computer, sound equipment and kitchen equipment, etc  
(all in good condition).

FRED CORSHAM, Chairperson

For and on behalf of the Upshire Village Hall Committee.



Date: 22-1-24



## Upshire Village Hall Committee

### **Annual Report for the year to 31<sup>st</sup> October 2023**

Upshire Village Hall Committee, Horseshoe Hill, Upshire, Waltham Abbey, Essex. EN9 3SP, is registered with the Charity Commissioners (No: 301427) and constituted by Deed of Trust.

The Charity is administered by a management committee, comprising of:

Chairperson	Mr. F. Corsham
Vice Chairperson	Mr. J Marrable
Secretary	Mrs. W Crawley
Treasurer	Miss. K. Matthews
Other members	Mr. S Brown, Mr. A Olsen, Mrs. W Quintin, Ms. K Dale , Mrs. P Matthews, Mr.T Frankland, Mrs K Tew, Ms L Davis, Mrs S Elvins and Miss. K Gutenschwger

The objective of the charity is to maintain Upshire Village Hall, for the communal benefit of the inhabitants of the village and its surrounds. The committee aims to provide first class hall facilities at an affordable cost to voluntary organizations serving the community. The charity depends largely upon the continuing help of committee members and local volunteers. Over the past year the Committee have had regard to the guidance issued by the Charity Commission on public benefit.

### **General Fund**

During the year 25 groups have used the hall. Unfortunately the play and stay and pilates groups have closed, but the pilates hopes to restart in the new year. We also welcomed the Gong Bath meditation group. The income of £20,868.69 was an increase from last year of £4,967.41.

The number of sundry bookings has decreased from last year, however this may have been effected by the major building works that was carried out. There were 15 Saturday bookings, a decrease of 15. There were 21 Sunday bookings, a decrease of 8 bookings. We also had 4 incidental weekday bookings, a decrease of one. Bookings for the forthcoming year are more encouraging. Our income decreased to £10,567.73 a fall of £4,587.48.

During the year the Committee held one function, a race night. The functions were not aimed a raising funds but more about making people aware of the village hall an encouraging people to socialize. The function made £527.

During the year the Committee received a gift of £40,000 which was also gift aided so we were able to claim another £10,000. This money with the grants from last year have been used to insulate and reclad the outside of the hall at a cost of £62,488.04 and £3,096 was spent on soundproofing the small hall. Throughout the year the Committee has carried out general maintenance work at a cost of £2,638.78. This is a decrease of £638.78 pounds on last year.

The Committee has agreed that a reserve of the General Fund should not be less than £15,000 to cover any emergency work that needs to be carried out. This has been maintained throughout, and the reserve at the end of the year is £23,703.11.

F. Corsham,  
Chairperson  
For and on behalf of the Village Hall Committee

Date:

22-1-24

*F. Corsham*