

# **Independent Examiner's Report on the accounts of Upshire Village Hall Committee**

(Charity Commissions No: 301427)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> October 2021, which is set out on pages 2 to 4.

## **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

## **Independent examiner's statement**

My examination was carried out in accordance with the General Direction given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

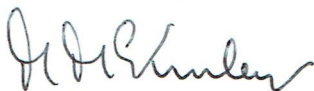
## **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- The accounting records were not kept in accordance with section 130 of the Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than Any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

25/01/22

Mr. M. McKinley  
2, Wilmott Cottages,  
Copthall Green,  
Upshire,  
Waltham Abbey,  
ESSEX.

# Upshire Village Hall Committee

## Accounts for the Year ending 31st October 2021

### Receipts & Payments Accounts (General Purposes Fund)

	£	£	2020
<b>Income Receipts</b>			
<b>Grants and donations</b>			
Grants	27193.00		10000.00
Sundry donations	216.33	27409.33	359.64
<b>Trading Activities</b>			
Hiring charges for use of the hall	14766.28		14115.42
Fundraising	0.00	14766.28	0.00
Investment Income			
Unbanked cheques	0.00	0.00	0.00
Bank interest (deposit account)	1.14	1.14	12.02

<b>Total Receipts</b>		<b>42176.75</b>	<b>24487.08</b>
-----------------------	--	-----------------	-----------------

### Direct Charitable Expenditure

Repairs/maintenance of the hall	5675.91		3613.45
Electricity	614.44		728.43
Gas	376.08		717.51
Rates (community, water and refuse)	683.66		1065.04
Insurance	2564.10		2318.03
Fees	436.00		1570.98
Cleaning expenses	6243.84		5426.87
Telephone/WIFI	810.19		1088.56
Function expenses	0.00	17404.22	0.00

### Other Expenditure

Stationery, postage, returned deposits, bank charges	726.98		2537.39
--	--------	--	---------

Independent Examiner's Fee	0.00	726.98	0.00
----------------------------	------	--------	------

<b>Total Payments</b>		<b>18131.20</b>	<b>19066.26</b>
-----------------------	--	-----------------	-----------------

### Net receipts for the Year

	24045.55	5420.82
Cash and bank balances at 31st October 2020	28520.75	23099.93

### Cash and bank balances at 31st October 2021

	<b>52566.30</b>	<b>28520.75</b>
--	-----------------	-----------------

**2. Statement of Assets and Liabilities  
at 31st October 2021  
Monetary Assets**

	General Fund	2021	2020
		£	£
Current Account		37505.49	18357.82
Deposit Account		15044.05	10042.91
Cash		16.76	155.02
Less uncleared cheques		0.00	35.00
<b>Total</b>		<b>52566.30</b>	<b>28520.75</b>

**Non-Monetary Assets**

**Permanent Endowment:**

Land and buildings used by the charity: Upshire Village Hall ( insured value £527,296)

**Other assets (non-endowed):**

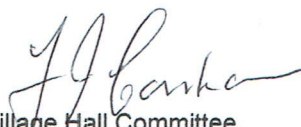
held for functional use by the charity -

Furniture & equipment in hall (insured £53,364)

Tables, chairs, computer, sound equipment and kitchen equipment, etc  
(all in good condition).

FRED CORSHAM, Chairperson

For and on behalf of the Upshire Village Hall Committee.



Date: 25-1-2022



## Upshire Village Hall Committee

### **Annual Report for the year to 31<sup>st</sup> October 2021**

Upshire Village Hall Committee, Horseshoe Hill, Upshire, Waltham Abbey, Essex. EN9 3SP, is registered with the Charity Commissioners (No: 301427) and constituted by Deed of Trust.

The Charity is administered by a management committee, comprising of:

Chairperson	Mr. F. Corsham
Vice Chairperson	Mrs. M Wackett
Secretary	Mrs. L Adams
Treasurer	Miss. K. Matthews
Other members	Mr. S Brown, Mr. S Adams, Mr. A Olsen, Mrs. W Quintin, Mrs. W Crawley, Mr. B Wackett, Ms. K Dale, Mrs. P Matthews and Mr. J Marrable.

The objective of the charity is to maintain Upshire Village Hall, for the communal benefit of the inhabitants of the village and its surrounds. The committee aims to provide first class hall facilities at an affordable cost to voluntary organizations serving the community. The charity depends largely upon the continuing help of committee members and local volunteers. Over the past year the Committee have had regard to the guidance issued by the Charity Commission on public benefit.

### General Fund

During the year 16 groups have used the hall when regulations have allowed. Unfortunately the Karate could not continue after the lockdown and several groups felt that they were not ready to return. The income of £10,748.64 was a small increase from last year of £889.97.

The number bookings has be down due to restrictions. There were 5 Saturday bookings, down by 6. There were 3 Sunday bookings, a decrease of 3 bookings. We also had 2 Friday evening bookings. Bookings for the forthcoming year are encouraging. Our income decreased to £4,017.64 a fall of £239.11.

Due to Covid the Committee held no functions this year.

During the year the Committee received a government grants to help us through the pandemic of £27,193. From Epping Forest District Council we continued to receive a reduced rate on our non-domestic rates. These grants have been used to help purchase of new equipment for cleaning, extra cleaning costs and general running costs but they have also enabled the Committee to get quotes to refurbish the gents toilets so they will be much easier to clean. The main expenses were tree maintenance at a cost of £1,782 and the purchase of bespoke cupboard for the entrance hall at a cost of £1,480. Throughout the year the Committee has carried out general maintenance work at a cost of £2,413.91. This is a decrease of £23.54 pounds on last year.

The Committee has agreed that a reserve of the General Fund should not be less than £15,000 to cover any emergency work that needs to be carried out. This has been maintained throughout, and the reserve at the end of the year is £52,566.30.

F. Corsham,  
Chairperson  
For and on behalf of the Village Hall Committee

Date 25-1-2022