



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 01.04.23 **Period start date** **To: 31.03.24** **Period end date**

Charity name: Tolleshunt Knights Village Hall

Charity registration number: 301425

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide a facility that can be used by the community of Tolleshunt Knights and its surrounding areas to bring people together
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The village hall is a community hub bringing together people of all ages through events (themed parties, beer festivals, quiz nights, Race Nights etc), through to hiring the hall for activities which include short mat bowls, flying model airplanes, a preschool, dance classes and private hires.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees work closely with the RCCE to ensure we operate within appropriate governance

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>1. Educational Opportunities: By hosting a preschool, the charity contributes to the personal development and lifelong learning of the community members.</p> <p>2. Social Cohesion: Regular social activities and gatherings foster a sense of community, reduce feelings of isolation, and improve mental well-being.</p> <p>3. Promotion of Health and Fitness: We contribute to the physical health of the community.</p> <p>4. Public Engagement: By providing a space for public meetings, the charity encourages civic engagement and local democracy.</p> <p>5. Economic Impact: The charity indirectly impacts the local economy by providing a venue for craft fairs and other events that support local businesses.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	31.03.24
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not have a reserves policy; however, we are accumulating as much funds as possible to deal with the fallout of a suspected heave/subsidence insurance issue
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	As above
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Subsidence insurance assessment being processed, with no conclusions to date!

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We are completely self-funding through events, club and private hire.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The charity faces the following key risks 1) An ongoing subsidence issue to the hall 2) The cost-of-living crisis which may impact our ability to generate funding
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Through nomination and consensus of the trustees

Reference and Administrative details

Charity name	Village Hall
Other name the charity uses	Tolleshunt Knights Village Hall (TKVH)
Registered charity number	301425
Charity's principal address	Tolleshunt Knights Village Hall (TKVH) Top Road Tolleshunt Knights Maldon CM9 8EU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Deborah Joanne Lock	Chairperson	23/6/21	By committee
2	Richard Lewis	Vice Chair	23/06/21	By committee
3	Michelle Barrick	Treasurer	22/07/23	By committee
4	Jo Wray	Booking Officer	02/08/22	By committee
5	Jean Dyer	n/a	02/08/22	By committee

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	The village hall
Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects	The hall is run by the trustees on behalf of the people of Tolleshunt Knights.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	The charity has separate bank accounts

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Deborah Lock	Richard Lewis
Position (eg Secretary, Chair, etc)	Chairperson	Vice Chair
Date	06/01/25	

TOLLESHUNT KNIGHTS VILLAGE HALL
Registered Charity 301425

Receipts and Payments Account for the year ended 31st March 2024

		<u>2023/24</u>		<u>2022/23</u>
	Unrestricted	Restricted	Total	Total
	Funds	Funds	£	£
	£	£		
RECEIPTS				
From Trading Activities				
Lettings Income	34522.69		34522.69	30547.05
From Voluntary Sources				
Grants		1000.00	1000.00	10319.00
Donations	100.00		100.00	1000.00
Fundraising	9395.16		9395.16	15363.13
Other Income	22.25		22.25	0.00
From Assets				
Insurance Claim			0.00	1170.00
Interest	34.56		34.56	6.35
TOTAL RECEIPTS	44074.66	1000.00	45074.66	58405.53
PAYMENTS				
Trading Activities				
Staff Costs			0.00	250.00
Premises Expenses	7639.00		7639.00	11848.23
Water	498.00		498.00	1344.00
Utilities	6537.08		6537.08	6842.00
Cleaning	5818.53		5818.53	4874.80
Insurance	5974.60		5974.60	5840.49
Printing & Stationery	481.70		481.70	141.13
Advertising			0.00	70.00
Telephone and Broadband	663.39		663.39	524.21
Miscellaneous	35.93		35.93	320.03
Administration of the charity				
Subscriptions	80.40		80.40	72.00
Independent Examination			0.00	0.00
Other Expenditure				
New equipment	1,899.56	6,000.00	7899.56	742.23
Fundraising Costs	2167.28		2167.28	5838.49
TOTAL PAYMENTS	31795.47	6000.00	37795.47	38707.61
NET SURPLUS / (DEFICIT)	12279.19	-5000.00	7279.19	19697.92
Transfer Between Funds			0.00	0.00
Balances Brought Forward	45083.62	5000.00	50083.62	30385.70
Balances Carried Forward	57362.81	0.00	57362.81	50083.62

TOLLESHUNT KNIGHTS VILLAGE HALL
Registered Charity 301425

Statement of Assets and Liabilities at 31st March 2024

	2024	2023
	£	£
MONETARY ASSETS		
Deposits and Bank Balances		
Current Account	57108.72	43868.20
Deposit Account	4.09	6052.32
Petty Cash	250.00	163.10
	<u>57362.81</u>	<u>50083.62</u>
 Debtors		
Accounts receivable	5905.20	1615.7
Suspense Account		14.99
Creditors		
Hire Deposits	1912.00	787.00
Suspense Account	15.01	
Independent Examination	126.00	114.00
 NON MONETARY ASSETS		
Land and buildings		
Tables and chairs		
Kitchen Equipment		
Crockery and Cutlery		
Cleaning Equipment		
Fully equipped bar		

Independent Examiner's Report to the Trustees of Tolleshunt Knights Village Hall (Registered Charity No. 301425)

I report to the trustees on my examination of the accounts of Tolleshunt Knights Village Hall (the Trust) for the year ended 31st March 2024.

Responsibilities and basis of report


As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J Stobart FCCA
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE
23rd January 2025

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Richard Lock	Richard Lewis
Position (eg Secretary, Chairman, Chair, etc)	Chairman	Vice Chair

Date 06-1-25