

# VILLAGE HALL

England & Wales · Charity number 301425

## Details

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**Other names** TOLLESHUNT KNIGHTS VILLAGE HALL

**Status** Registered

**Legal form** Trust

**Registered** 1963-05-08

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 57 Brook Road  
Tiptree  
Colchester  
Essex  
CO5 0RN

**Phone** 01621815894

**Email** [brianknight730@yahoo.co.uk](mailto:brianknight730@yahoo.co.uk)

## Activities

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**Objects:** VILLAGE HALL

**Activities:** To provide a village hall for use by local individuals, groups and organisations.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Sponsors Or Undertakes Research
- **What:** General Charitable Purposes, Education/training, Recreation, Other Charitable Purposes
- **Who:** Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

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- **Area of benefit:** PARISH OF TOLLESHUNT KNIGHTS AND ITS IMMEDIATE VICINITY
- Essex

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-03-31 | £50,214 | £28,341     | -      | -         |
| 2024-03-31 | £45,075 | £37,795     | -      | -         |
| 2023-03-31 | £58,405 | £30,385     | -      | -         |
| 2022-03-31 | £51,899 | £36,780     | -      | -         |
| 2021-03-31 | £6,814  | £11,559     | -      | -         |

## Trustees

| Name                | Role | Appointed  |
|---------------------|------|------------|
| Deborah Joanne Lock |      | 2021-06-23 |
| Jean Dyer           |      | 2022-08-02 |
| Jo Wray             |      | 2022-08-02 |
| Nicola Twin         |      | 2022-08-02 |
| Richard Lewis       |      | 2021-06-23 |

**VILLAGE HALL**

England & Wales - Charity number 301425

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# Accounts

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## Trustees' Annual Report for the period

**From: 01.04.24** Period start date **To: 31.03.25** Period end date

**Charity name: Tolleshunt Knights Village Hall**

**Charity registration number: 301425**

## Objectives and Activities

|  | SORP reference     |  |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | To provide a Village Hall facility that can be used by the community of Tolleshunt Knights and its surrounding areas to bring people together  |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | The village hall is a community hub bringing together people of all ages through events (themed parties, beer festivals, quiz nights, Race Nights etc), through to hiring the hall for activities which include short mat bowls, flying model airplanes, a preschool, dance classes and private hires. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | The trustees confirm that the hall operates for public benefit   |

## Additional information (optional)

You may choose to include further statements where relevant about:

|  | SORP reference |     |
|--|----------------|-----|
| Policy on grant making   | Para 1.38      | N/A |
| Policy on social investment including program related investment | Para 1.38      | N/A |
| Contribution made by volunteers                                  | Para 1.38      |     |

## Achievements and Performance

|   | SORP reference |   |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>1. Educational Opportunities: By hosting a preschool, the charity contributes to the personal development and lifelong learning of the community members.</p> <p>2. Social Cohesion: Regular social activities and gatherings foster a sense of community, reduce feelings of isolation, and improve mental well-being.</p> <p>3. Promotion of Health and Fitness: We contribute to the physical health of the community.</p> <p>4. Public Engagement: By providing a space for public meetings, the charity encourages civic engagement and local democracy.</p> <p>5. Economic Impact: The charity indirectly impacts the local economy by providing a venue for craft fairs and other events that support local businesses.</p> |

## Financial Review

|  |           |   |
|--|-----------|---|
| Review of the charity's financial position at the end of the period              | Para 1.21 | The charity made a surplus this year of £21873.90 (2023/24 £7279.19). The net amount from fundraising contributed £6889.56 (2023/24 £7227.88), interest was £1180.60 (2023/24 £34.56) and lettings increased by 9.5%. Costs for water, heating and cleaning were lower than last year. A restricted fund grant of £1000 was received from EALC towards lighting improvements, the total cost of which was £1715 |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | We do not have a reserves policy; however, we are building reserves towards any costs after subsidence issues have been settled   |
| Amount of reserves held  | Para 1.22 | £79236.71 held at 31 <sup>st</sup> March 2025, of which £62180.60 is invested in a 32 day savings account   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Subsidence issues still in progress with insurance company and Parish Council   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |           |   |
|--|-----------|---|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | We are completely self-funding through events, club and private hire. |
|--|-----------|---|

|   |           |  |
|---|-----------|--|
| A description of the principal risks facing the charity | Para 1.46 | The charity faces the following key risks<br>1) An ongoing subsidence issue to the hall<br>2) The cost-of-living crisis which may impact our ability to generate funding |
|---|-----------|--|

## Structure, Governance and Management

|   |           |  |
|---|-----------|--|
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | Trust Deed dated 22 <sup>nd</sup> September 1937 |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | Unincorporated                                   |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Through nomination and consensus of the trustees |

## Reference and Administrative details

|                             |   |
|-----------------------------|---|
| Charity name                | Village Hall  |
| Other name the charity uses | Tolleshunt Knights Village Hall (TKVH)  |
| Registered charity number   | 301425  |
| Charity's principal address | Tolleshunt Knights Village Hall (TKVH)<br>Top Road<br>Tolleshunt Knights<br>Maldon<br>CM9 8EU |

## Names of the charity trustees who manage the charity

|   | Trustee name        | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|---------------------|-----------------|-----------------------------------|---|
| 1 | Deborah Joanne Lock | Chairperson     | Since 23/06/21                    | By committee  |
| 2 | Richard Lewis       | Vice Chair      | Since 23/06/21                    | By committee  |
| 3 | Michelle Barrick    | Treasurer       | Since 10/04/22                    | By committee  |
| 4 | Jo Wray             | Booking Officer | Since 02/08/22                    | By committee  |
| 5 | Jean Dyer           | n/a             | Since 02/08/22                    | By committee  |

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|  |              |               |
|--|--------------|---------------|
| <b>Signature(s)</b>                        |              |               |
| <b>Full name(s)</b>                        | Deborah Lock | Richard Lewis |
| <b>Position (eg Secretary, Chair, etc)</b> | Chairperson  | Vice Chair    |
| <b>Date</b>                                | 15/07/25     |               |

**TOLLESHUNT KNIGHTS VILLAGE HALL**  
Registered Charity 301425

**Receipts and Payments Account for the year ended 31st March 2025**

|                                      | <u>2024/25</u>             |                          | <u>2023/24</u>  |                 |
|--------------------------------------|----------------------------|--------------------------|-----------------|-----------------|
|                                      | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>£      | Total<br>£      |
| <b>RECEIPTS</b>                      |                            |                          |                 |                 |
| <b>From Trading Activities</b>       |                            |                          |                 |                 |
| Lettings Income                      | 37811.70                   |                          | 37811.70        | 34522.69        |
| <b>From Voluntary Sources</b>        |                            |                          |                 |                 |
| Grants                               |                            | 1000.00                  | 1000.00         | 1000.00         |
| Donations                            | 59.00                      |                          | 59.00           | 100.00          |
| Fundraising                          | 10163.13                   |                          | 10163.13        | 9395.16         |
| Other Income                         |                            |                          | 0.00            | 22.25           |
| <b>From Assets</b>                   |                            |                          |                 |                 |
| Interest                             | 1180.60                    |                          | 1180.60         | 34.56           |
| <b>TOTAL RECEIPTS</b>                | <b>49214.43</b>            | <b>1000.00</b>           | <b>50214.43</b> | <b>45074.66</b> |
| <b>PAYMENTS</b>                      |                            |                          |                 |                 |
| <b>Trading Activities</b>            |                            |                          |                 |                 |
| Premises Expenses                    | 7931.19                    |                          | 7931.19         | 7142.23         |
| Water                                | 240.00                     |                          | 240.00          | 498.00          |
| Utilities                            | 3661.14                    |                          | 3661.14         | 6537.08         |
| Cleaning                             | 3469.45                    |                          | 3469.45         | 5818.53         |
| Insurance                            | 6076.88                    |                          | 6076.88         | 5974.60         |
| Printing & Stationery                | 47.87                      |                          | 47.87           | 481.70          |
| Telephone and Broadband              | 646.41                     |                          | 646.41          | 663.39          |
| Computer and Software                | 424.08                     |                          | 424.08          | 496.77          |
| Miscellaneous                        | 534.54                     |                          | 534.54          | 35.93           |
| <b>Administration of the charity</b> |                            |                          |                 |                 |
| Subscriptions                        | 80.40                      |                          | 80.40           | 80.40           |
| Independent Examination              | 240.00                     |                          | 240.00          | 0.00            |
| <b>Other Expenditure</b>             |                            |                          |                 |                 |
| New equipment                        | 715.00                     | 1,000.00                 | 1715.00         | 7899.56         |
| Fundraising Costs                    | 3273.57                    |                          | 3273.57         | 2167.28         |
| <b>TOTAL PAYMENTS</b>                | <b>27340.53</b>            | <b>1000.00</b>           | <b>28340.53</b> | <b>37795.47</b> |
| <b>NET SURPLUS / (DEFICIT)</b>       | <b>21873.90</b>            | <b>0.00</b>              | <b>21873.90</b> | <b>7279.19</b>  |
| <b>Balances Brought Forward</b>      | <b>57362.81</b>            |                          | <b>57362.81</b> | <b>50083.62</b> |
| <b>Balances Carried Forward</b>      | <b>79236.71</b>            | <b>0.00</b>              | <b>79236.71</b> | <b>57362.81</b> |

**TOLLESHUNT KNIGHTS VILLAGE HALL**  
**Registered Charity 301425**

**Statement of Assets and Liabilities at 31st March 2025**

|                                   | <b>2025</b>     | <b>2024</b>     |
|-----------------------------------|-----------------|-----------------|
|                                   | <b>£</b>        | <b>£</b>        |
| <b>MONETARY ASSETS</b>            |                 |                 |
| <b>Deposits and Bank Balances</b> |                 |                 |
| Current Account                   | 16802.02        | 57108.72        |
| Deposit Account                   | 4.09            | 4.09            |
| 32-Day Savings Account            | 62180.60        |                 |
| Petty Cash                        | <u>250.00</u>   | <u>250.00</u>   |
|                                   | <u>79236.71</u> | <u>57362.81</u> |
| <br>                              |                 |                 |
| <b>Debtors</b>                    |                 |                 |
| Accounts receivable               | 1245.00         | 5905.20         |
| <br>                              |                 |                 |
| <b>Creditors</b>                  |                 |                 |
| Hire Deposits                     | 3149.00         | 1912.00         |
| Independent Examination           | 126.00          | 126.00          |
| <br>                              |                 |                 |
| <b>NON MONETARY ASSETS</b>        |                 |                 |
| Land and buildings                |                 |                 |
| Tables and chairs                 |                 |                 |
| Kitchen Equipment                 |                 |                 |
| Crockery and Cutlery              |                 |                 |
| Cleaning Equipment                |                 |                 |
| Fully equipped bar                |                 |                 |

## **Independent Examiner's Report to the Trustees of Tolleshunt Knights Village Hall (Registered Charity No. 301425)**

I report to the trustees on my examination of the accounts of Tolleshunt Knights Village Hall (the Trust) for the year ended 31<sup>st</sup> March 2025.

### **Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J Stobart FCCA  
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE  
25<sup>th</sup> July 2025

**VILLAGE HALL**

England & Wales - Charity number 301425

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# Accounts

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## Trustees' Annual Report for the period

From: 01.04.23 Period start date To: 31.03.24 Period end date

Charity name: Tolleshunt Knights Village Hall

Charity registration number: 301425

## Objectives and Activities

|  | SORP reference     |  |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | To provide a facility that can be used by the community of Tolleshunt Knights and its surrounding areas to bring people together   |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | The village hall is a community hub bringing together people of all ages through events (themed parties, beer festivals, quiz nights, Race Nights etc), through to hiring the hall for activities which include short mat bowls, flying model airplanes, a preschool, dance classes and private hires. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | The trustees work closely with the RCCE to ensure we operate within appropriate governance   |

## Additional information (optional)

You may choose to include further statements where relevant about:

|  | SORP reference |     |
|--|----------------|-----|
| Policy on grant making   | Para 1.38      | N/A |
| Policy on social investment including program related investment | Para 1.38      | N/A |
| Contribution made by volunteers                                  | Para 1.38      | N/A |
| Other  |                | N/A |

## Achievements and Performance

|  | SORP reference   |  |
|--|------------------|--|
| <p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> | <p>Para 1.20</p> | <ol style="list-style-type: none"> <li>1. Educational Opportunities: By hosting a preschool, the charity contributes to the personal development and lifelong learning of the community members.</li> <li>2. Social Cohesion: Regular social activities and gatherings foster a sense of community, reduce feelings of isolation, and improve mental well-being.</li> <li>3. Promotion of Health and Fitness: We contribute to the physical health of the community.</li> <li>4. Public Engagement: By providing a space for public meetings, the charity encourages civic engagement and local democracy.</li> <li>5. Economic Impact: The charity indirectly impacts the local economy by providing a venue for craft fairs and other events that support local businesses.</li> </ol> |

## Financial Review

|  |           |   |
|--|-----------|---|
| Review of the charity's financial position at the end of the period              | Para 1.21 | 31.03.24  |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | We do not have a reserves policy; however, we are accumulating as much funds as possible to deal with the fallout of a suspected heave/subsidence insurance issue |
| Amount of reserves held  | Para 1.22 | N/A   |
| Reasons for holding zero reserves  | Para 1.22 | As above  |
| Details of fund materially in deficit  | Para 1.24 | N/A   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | Subsidence insurance assessment being processed, with no conclusions to date!   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | We are completely self-funding through events, club and private hire.  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | N/A  |
| A description of the principal risks facing the charity                         | Para 1.46 | The charity faces the following key risks<br>1) An ongoing subsidence issue to the hall<br>2) The cost-of-living crisis which may impact our ability to generate funding |
| Other   |           | N/A  |

## Structure, Governance and Management

|   |           |  |
|---|-----------|--|
| Description of charity's trusts:  |           |  |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | Trust Deed                                       |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 |  |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Through nomination and consensus of the trustees |

## Reference and Administrative details

|                             |   |
|-----------------------------|---|
| Charity name                | Village Hall  |
| Other name the charity uses | Tolleshunt Knights Village Hall (TKVH)  |
| Registered charity number   | 301425  |
| Charity's principal address | Tolleshunt Knights Village Hall (TKVH)<br>Top Road<br>Tolleshunt Knights<br>Maldon<br>CM9 8EU |
|                             |   |

## Names of the charity trustees who manage the charity

|   | Trustee name        | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|---------------------|-----------------|-----------------------------------|---|
| 1 | Deborah Joanne Lock | Chairperson     | 23/6/21                           | By committee  |
| 2 | Richard Lewis       | Vice Chair      | 23/06/21                          | By committee  |
| 3 | Michelle Barrick    | Treasurer       | 22/07/23                          | By committee  |
| 4 | Jo Wray             | Booking Officer | 02/08/22                          | By committee  |
| 5 | Jean Dyer           | n/a             | 02/08/22                          | By committee  |

## Funds held as custodian trustees on behalf of others

|  |  |
|--|--|
| Description of the assets held in this capacity  | The village hall   |
| Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects | The hall is run by the trustees on behalf of the people of Tolleshunt Knights. |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                        | The charity has separate bank accounts   |

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

## Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|  |              |               |
|--|--------------|---------------|
| <b>Signature(s)</b>                        |              |               |
| <b>Full name(s)</b>                        | Deborah Lock | Richard Lewis |
| <b>Position (eg Secretary, Chair, etc)</b> | Chairperson  | Vice Chair    |
| <b>Date</b>                                | 06/01/25     |               |

**TOLLESHUNT KNIGHTS VILLAGE HALL**  
Registered Charity 301425

**Receipts and Payments Account for the year ended 31st March 2024**

|                                      | <b>Unrestricted</b> | <b><u>2023/24</u></b> |                 | <b><u>2022/23</u></b> |
|--------------------------------------|---------------------|-----------------------|-----------------|-----------------------|
|                                      | <b>Funds</b>        | <b>Restricted</b>     | <b>Total</b>    | <b>Total</b>          |
|                                      | <b>£</b>            | <b>£</b>              | <b>£</b>        | <b>£</b>              |
| <b>RECEIPTS</b>                      |                     |                       |                 |                       |
| <b>From Trading Activities</b>       |                     |                       |                 |                       |
| Lettings Income                      | 34522.69            |                       | 34522.69        | 30547.05              |
| <b>From Voluntary Sources</b>        |                     |                       |                 |                       |
| Grants                               |                     | 1000.00               | 1000.00         | 10319.00              |
| Donations                            | 100.00              |                       | 100.00          | 1000.00               |
| Fundraising                          | 9395.16             |                       | 9395.16         | 15363.13              |
| Other Income                         | 22.25               |                       | 22.25           | 0.00                  |
| <b>From Assets</b>                   |                     |                       |                 |                       |
| Insurance Claim                      |                     |                       | 0.00            | 1170.00               |
| Interest                             | 34.56               |                       | 34.56           | 6.35                  |
| <b>TOTAL RECEIPTS</b>                | <b>44074.66</b>     | <b>1000.00</b>        | <b>45074.66</b> | <b>58405.53</b>       |
| <b>PAYMENTS</b>                      |                     |                       |                 |                       |
| <b>Trading Activities</b>            |                     |                       |                 |                       |
| Staff Costs                          |                     |                       | 0.00            | 250.00                |
| Premises Expenses                    | 7639.00             |                       | 7639.00         | 11848.23              |
| Water                                | 498.00              |                       | 498.00          | 1344.00               |
| Utilities                            | 6537.08             |                       | 6537.08         | 6842.00               |
| Cleaning                             | 5818.53             |                       | 5818.53         | 4874.80               |
| Insurance                            | 5974.60             |                       | 5974.60         | 5840.49               |
| Printing & Stationery                | 481.70              |                       | 481.70          | 141.13                |
| Advertising                          |                     |                       | 0.00            | 70.00                 |
| Telephone and Broadband              | 663.39              |                       | 663.39          | 524.21                |
| Miscellaneous                        | 35.93               |                       | 35.93           | 320.03                |
| <b>Administration of the charity</b> |                     |                       |                 |                       |
| Subscriptions                        | 80.40               |                       | 80.40           | 72.00                 |
| Independent Examination              |                     |                       | 0.00            | 0.00                  |
| <b>Other Expenditure</b>             |                     |                       |                 |                       |
| New equipment                        | 1,899.56            | 6,000.00              | 7899.56         | 742.23                |
| Fundraising Costs                    | 2167.28             |                       | 2167.28         | 5838.49               |
| <b>TOTAL PAYMENTS</b>                | <b>31795.47</b>     | <b>6000.00</b>        | <b>37795.47</b> | <b>38707.61</b>       |
| <b>NET SURPLUS / (DEFICIT)</b>       | <b>12279.19</b>     | <b>-5000.00</b>       | <b>7279.19</b>  | <b>19697.92</b>       |
| Transfer Between Funds               |                     |                       | 0.00            | 0.00                  |
| <b>Balances Brought Forward</b>      | <b>45083.62</b>     | <b>5000.00</b>        | <b>50083.62</b> | <b>30385.70</b>       |
| <b>Balances Carried Forward</b>      | <b>57362.81</b>     | <b>0.00</b>           | <b>57362.81</b> | <b>50083.62</b>       |

**TOLLESHUNT KNIGHTS VILLAGE HALL**  
**Registered Charity 301425**

**Statement of Assets and Liabilities at 31st March 2024**

|                                   | <b>2024</b>     | <b>2023</b>     |
|-----------------------------------|-----------------|-----------------|
|                                   | <b>£</b>        | <b>£</b>        |
| <b>MONETARY ASSETS</b>            |                 |                 |
| <b>Deposits and Bank Balances</b> |                 |                 |
| Current Account                   | 57108.72        | 43868.20        |
| Deposit Account                   | 4.09            | 6052.32         |
| Petty Cash                        | 250.00          | 163.10          |
|                                   | <u>57362.81</u> | <u>50083.62</u> |
| <br>                              |                 |                 |
| <b>Debtors</b>                    |                 |                 |
| Accounts receivable               | 5905.20         | 1615.7          |
| Suspense Account                  |                 | 14.99           |
| <b>Creditors</b>                  |                 |                 |
| Hire Deposits                     | 1912.00         | 787.00          |
| Suspense Account                  | 15.01           |                 |
| Independent Examination           | 126.00          | 114.00          |
| <br>                              |                 |                 |
| <b>NON MONETARY ASSETS</b>        |                 |                 |
| Land and buildings                |                 |                 |
| Tables and chairs                 |                 |                 |
| Kitchen Equipment                 |                 |                 |
| Crockery and Cutlery              |                 |                 |
| Cleaning Equipment                |                 |                 |
| Fully equipped bar                |                 |                 |

## **Independent Examiner's Report to the Trustees of Tolleshunt Knights Village Hall (Registered Charity No. 301425)**

I report to the trustees on my examination of the accounts of Tolleshunt Knights Village Hall (the Trust) for the year ended 31<sup>st</sup> March 2024.

### **Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J Stobart FCCA  
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE  
23<sup>rd</sup> January 2025

**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|   |   |   |
|---|---|---|
| Signature(s)                                  |  |  |
| Full name(s)                                  | Richard Lock  | Richard Lewis   |
| Position (eg Secretary, Chairman, Chair, etc) | Chairman  | Vice Chair  |

Date

**VILLAGE HALL**

England & Wales - Charity number 301425

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# Accounts

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**TOLLESHUNT KNIGHTS VILLAGE HALL**  
Registered Charity 301425

**Receipts and Payments Account for the year ended 31st March 2023**

|                                      | Unrestricted<br>Funds<br>£ | <u>2022/23</u><br>Restricted<br>Funds<br>£ | Total<br>£      | <u>2021/22</u><br>Total<br>£ |
|--------------------------------------|----------------------------|--|-----------------|------------------------------|
| <b>RECEIPTS</b>                      |                            |  |                 |                              |
| <b>From Trading Activities</b>       |                            |  |                 |                              |
| Lettings Income                      | 30547.05                   |  | 30547.05        |                              |
| <b>From Voluntary Sources</b>        |                            |  |                 |                              |
| Grants                               |                            | 10319.00                                   | 10319.00        |                              |
| Donations                            | 1000.00                    |  | 1000.00         |                              |
| Fundraising                          | 15363.13                   |  | 15363.13        |                              |
| <b>From Assets</b>                   |                            |  |                 |                              |
| Insurance Claim                      | 1170.00                    |  | 1170.00         |                              |
| Interest                             | 6.35                       |  | 6.35            |                              |
| <b>TOTAL RECEIPTS</b>                | <b>48086.53</b>            | <b>10319.00</b>                            | <b>58405.53</b> | <b>51899.00</b>              |
| <b>PAYMENTS</b>                      |                            |  |                 |                              |
| <b>Trading Activities</b>            |                            |  |                 |                              |
| Staff Costs                          | 250.00                     |  | 250.00          |                              |
| Premises Expenses                    | 6414.78                    | 5433.45                                    | 11848.23        |                              |
| Water                                | 1344.00                    |  | 1344.00         |                              |
| Utilities                            | 6842.00                    |  | 6842.00         |                              |
| Cleaning                             | 4874.80                    |  | 4874.80         |                              |
| Insurance                            | 5840.49                    |  | 5840.49         |                              |
| Printing & Stationery                | 141.13                     |  | 141.13          |                              |
| Advertising                          | 70.00                      |  | 70.00           |                              |
| Telephone and Broadband              | 524.21                     |  | 524.21          |                              |
| Miscellaneous                        | 320.03                     |  | 320.03          |                              |
| <b>Administration of the charity</b> |                            |  |                 |                              |
| Subscriptions                        | 72.00                      |  | 72.00           |                              |
| Independent Examination              |                            |  | 0.00            |                              |
| <b>Other Expenditure</b>             |                            |  |                 |                              |
| New equipment                        | 742.23                     |  | 742.23          |                              |
| Fundraising Costs                    | 5838.49                    |  | 5838.49         |                              |
| <b>TOTAL PAYMENTS</b>                | <b>33274.16</b>            | <b>5433.45</b>                             | <b>38707.61</b> | <b>36780.00</b>              |
| <b>NET SURPLUS / (DEFICIT)</b>       | 14812.37                   | 4885.55                                    | 19697.92        | 15119.00                     |
| Transfer Between Funds               | -114.45                    | 114.45                                     | 0.00            |                              |
| <b>Balances Brought Forward</b>      | 30385.70                   |  | 30385.70        | 15266.70                     |
| <b>Balances Carried Forward</b>      | <b>45083.62</b>            | <b>5000.00</b>                             | <b>50083.62</b> | <b>30385.70</b>              |

**TOLLESHUNT KNIGHTS VILLAGE HALL**  
Registered Charity 301425

**Statement of Assets and Liabilities at 31st March 2023**

|                            | 2023<br>£ | 2022<br>£ |
|----------------------------|-----------|-----------|
| <b>MONETARY ASSETS</b>     |           |           |
| Deposits and Bank Balances |           |           |

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Current Account | 43868.20        |                 |
| Deposit Account | 6052.32         |                 |
| Petty Cash      | 163.10          |                 |
|                 | <u>50083.62</u> | <u>30385.70</u> |

**Debtors**

|                     |         |
|---------------------|---------|
| Accounts receivable | 1615.70 |
| Suspense Account    | 14.99   |

**Creditors**

|                         |        |
|-------------------------|--------|
| Hire Deposits           | 787.00 |
| Independent Examination | 114.00 |

**NON MONETARY ASSETS**

- Land and buildings
- Tables and chairs
- Kitchen Equipment
- Crockery and Cutlery
- Cleaning Equipment

## Restricted Fund Grants 2022/23

|                                   |             |               |                    |
|-----------------------------------|-------------|---------------|--------------------|
| Balance at 1 April 2022           |             |               | 0                  |
| <b>RCCE COVID safe</b>            |             | 4819          |                    |
| Electric Shutters                 | 3060        |               |                    |
| Fire Proof Curtains               | 722         |               |                    |
| Windows                           | <u>1160</u> |               |                    |
|                                   |             | 4942          |                    |
| Overspend                         |             | <u>-123</u>   |                    |
| Spend from unrestricted           |             | <u>123</u>    | 0                  |
| <b>EALC</b>                       |             | 500           |                    |
| Kitchen                           |             | <u>491.45</u> |                    |
| Underspend                        |             | 8.55          |                    |
| Transfer to Unrestricted          |             | <u>-8.55</u>  |                    |
|                                   |             |               | 0                  |
| <b>EALC</b>                       |             | 5000          |                    |
| Front door (wil spend in 2023/24) |             | <u></u>       |                    |
|                                   |             |               | 5000               |
| Balance at 31 March 2023          |             |               | <u><u>5000</u></u> |

## Reference and Administrative details

|                             |   |
|-----------------------------|---|
| Charity name                | Village Hall  |
| Other name the charity uses | Tolleshunt Knights Village Hall (TKVH)  |
| Registered charity number   | 301425  |
| Charity's principal address | Tolleshunt Knights Village Hall (TKVH)<br>Top Road<br>Tolleshunt Knights<br>Maldon<br>CM9 8EU |



## Names of the charity trustees who manage the charity

|   | Trustee name        | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|---------------------|-----------------|-----------------------------------|---|
| 1 | Deborah Joanne Lock | Chair Person    | 23/6/21                           | By committee  |
| 2 | Richard Lewis       | Vice Chair      | 23/6/21                           | By committee  |
| 3 | Nicola Twin         | N/A             | 2/8/22                            | By committee  |
| 4 | Jo Wray             | Booking Officer | 2/8/22                            | By committee  |
| 5 | Jean Dyer           | N/A             | 2/8/22                            | By committee  |

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |  |   |
|-------------------------------------|--|---|
| Signature(s)                        |  |  |
| Full name(s)                        | Deborah Lock   | Richard Lewis   |
| Position (eg Secretary, Chair, etc) | Chair Person   | Vice Chair  |

Date  
08/04/24

**TOLLESHUNT KNIGHTS VILLAGE HALL**  
Registered Charity 301425

**Receipts and Payments Account for the year ended 31st March 2023**

|                                      | Unrestricted<br>Funds<br>£ | 2022/23<br>Restricted<br>Funds<br>£ | Total<br>£      | 2021/22<br>Total<br>£ |
|--------------------------------------|----------------------------|-------------------------------------|-----------------|-----------------------|
| <b>RECEIPTS</b>                      |                            |                                     |                 |                       |
| <b>From Trading Activities</b>       |                            |                                     |                 |                       |
| Lettings Income                      | 30547.05                   |                                     | 30547.05        |                       |
| <b>From Voluntary Sources</b>        |                            |                                     |                 |                       |
| Grants                               |                            | 10319.00                            | 10319.00        |                       |
| Donations                            | 1000.00                    |                                     | 1000.00         |                       |
| Fundraising                          | 15363.13                   |                                     | 15363.13        |                       |
| <b>From Assets</b>                   |                            |                                     |                 |                       |
| Insurance Claim                      | 1170.00                    |                                     | 1170.00         |                       |
| Interest                             | 6.35                       |                                     | 6.35            |                       |
| <b>TOTAL RECEIPTS</b>                | <b>48086.53</b>            | <b>10319.00</b>                     | <b>58405.53</b> | <b>51899.00</b>       |
| <b>PAYMENTS</b>                      |                            |                                     |                 |                       |
| <b>Trading Activities</b>            |                            |                                     |                 |                       |
| Staff Costs                          | 250.00                     |                                     | 250.00          |                       |
| Premises Expenses                    | 6414.78                    | 5433.45                             | 11848.23        |                       |
| Water                                | 1344.00                    |                                     | 1344.00         |                       |
| Utilities                            | 6842.00                    |                                     | 6842.00         |                       |
| Cleaning                             | 4874.80                    |                                     | 4874.80         |                       |
| Insurance                            | 5840.49                    |                                     | 5840.49         |                       |
| Printing & Stationery                | 141.13                     |                                     | 141.13          |                       |
| Advertising                          | 70.00                      |                                     | 70.00           |                       |
| Telephone and Broadband              | 524.21                     |                                     | 524.21          |                       |
| Miscellaneous                        | 320.03                     |                                     | 320.03          |                       |
| <b>Administration of the charity</b> |                            |                                     |                 |                       |
| Subscriptions                        | 72.00                      |                                     | 72.00           |                       |
| Independent Examination              |                            |                                     | 0.00            |                       |
| <b>Other Expenditure</b>             |                            |                                     |                 |                       |
| New equipment                        | 742.23                     |                                     | 742.23          |                       |
| Fundraising Costs                    | 5838.49                    |                                     | 5838.49         |                       |
| <b>TOTAL PAYMENTS</b>                | <b>33274.16</b>            | <b>5433.45</b>                      | <b>38707.61</b> | <b>36780.00</b>       |
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| Transfer Between Funds               | -114.45                    | 114.45                              | 0.00            |                       |
| <b>Balances Brought Forward</b>      | <b>30385.70</b>            |                                     | <b>30385.70</b> | <b>15266.70</b>       |
| <b>Balances Carried Forward</b>      | <b>45083.62</b>            | <b>5000.00</b>                      | <b>50083.62</b> | <b>30385.70</b>       |

**TOLLESHUNT KNIGHTS VILLAGE HALL**  
Registered Charity 301425

**Statement of Assets and Liabilities at 31st March 2023**

|                            | 2023<br>£ | 2022<br>£ |
|----------------------------|-----------|-----------|
| <b>MONETARY ASSETS</b>     |           |           |
| Deposits and Bank Balances |           |           |

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| Current Account | 43868.20        |                 |
| Deposit Account | 6052.32         |                 |
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|                 | <u>50083.62</u> | <u>30385.70</u> |

**Debtors**

|                     |         |
|---------------------|---------|
| Accounts receivable | 1615.70 |
| Suspense Account    | 14.99   |

**Creditors**

|                         |        |
|-------------------------|--------|
| Hire Deposits           | 787.00 |
| Independent Examination | 114.00 |

**NON MONETARY ASSETS**

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- Tables and chairs
- Kitchen Equipment
- Crockery and Cutlery
- Cleaning Equipment

## Restricted Fund Grants 2022/23

|                                   |             |                   |                    |
|-----------------------------------|-------------|-------------------|--------------------|
| Balance at 1 April 2022           |             |                   | 0                  |
| <b>RCCE COVID safe</b>            |             | 4819              |                    |
| Electric Shutters                 | 3060        |                   |                    |
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| Windows                           | <u>1160</u> |                   |                    |
|                                   |             | 4942              |                    |
| Overspend                         |             | <u>-123</u>       |                    |
| Spend from unrestricted           |             | <u>123</u>        | 0                  |
| <b>EALC</b>                       |             | 500               |                    |
| Kitchen                           |             | <u>491.45</u>     |                    |
| Underspend                        |             | 8.55              |                    |
| Transfer to Unrestricted          |             | <u>-8.55</u>      |                    |
|                                   |             |                   | 0                  |
| <b>EALC</b>                       |             | 5000              |                    |
| Front door (wil spend in 2023/24) |             | <u>          </u> |                    |
|                                   |             |                   | 5000               |
| Balance at 31 March 2023          |             |                   | <u><u>5000</u></u> |