



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From January 1, 2021 To December 31, 2021**

**Charity name: Tolleshunt D'Arcy Village Hall**

**Charity registration number: 301424**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To provide Building facilities/open space for the benefit of the General Public.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The Trustees offer a meeting place for WI, Dancing Classes, Gymnastics for various age groups, Toddler group, bowls club Chinese exercise classes, Parish Council meetings and AGM, also Horticultural Society meetings. The Hall is also used as the local Polling Station.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>A Post Office opens two days a week at a peppercorn rent. Regular users received reduced hire charges including Senior Citizens short mat bowls and Playschool for Toddlers.</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Without the Village Hall as a focal point the only other meeting place would be the Pub. It does not have the space or ambiance to for fulfil this function. The Charity promotes pride and belonging to the inhabitants of the local area.</b></p> <p><b>The Village Hall was erected in 1923. It is made of wood. It takes much time and effort on the part of the Trustees to maintain the fabric of the building. The Charity is Fund raising to improve the building. The events provide entertainment and family fun for anyone who cares to attend, these events are fully Inclusive so helps combat loneliness.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The Charity has enough for seven years regular operating expenditure.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The Charity is fund raising to improve the structure of the Village Hall building.</b>
Amount of reserves held	Para 1.22	<b>£41,259.00</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Indenture and Covenant</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>Elected Trustees and Volunteers.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Management Committee and then approved by Parishioners at AGM</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Tolleshunt D'Arcy Village Hall
Other name the charity uses	
Registered charity number	301424
Charity's principal address	The Village Hall 25 Tollesbury Road Tolleshunt D'Arcy Maldon, Essex. CM9 8UB



**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Robert Allen Morgan	Chairman	
2	Charles E Clark	Vice Chairman	
3	Alison Elizabeth Morgan	Secretary	
4	Diane C Cook	Treasury	
5	Patricia Heard	Trustee	
6	Sheila Elizabeth Ponder	Trustee	
7	John Joseph Barber	Trustee	
8	John Ranger	Trustee	December 8 2021 to year end.
9			
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19			
20			

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name
RCCE Auditor	Jan Stobbart

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Robert Allen Morgan
Position (eg Secretary, Chair, etc)	Chair
Date	27/10/22

**TOLLESHUNT D'ARCY VILLAGE HALL**  
**Registered Charity No.301424**

**Receipts and Payments Account for the Year Ended 31st December 2021**

	<b>2021</b>			<b>2020</b>
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>RECEIPTS</b>				
<b>From Trading Activities</b>				
Lettings	1,450.00		1,450.00	2,140.00
<b>Other Income</b>				
Fundraising Income	2,163.50		2,163.50	2,846.00
Donations	1,218.00		1,218.00	0.00
Amazon Smile	34.95		34.95	0.00
Grants from Government	15,831.63		15,831.63	10,000.00
Grants from Other Funders	2,000.00	2,990.00	4,990.00	2,000.00
Lottery	96.00		96.00	112.50
<b>Interest from Assets</b>	1.81		1.81	8.90
<b>TOTAL RECEIPTS</b>	<b>22,795.89</b>	<b>2,990.00</b>	<b>25,785.89</b>	<b>17,107.40</b>
<b>PAYMENTS</b>				
<b>Trading Activities</b>				
Caretaking	-1,650.00		-1,650.00	-1,050.00
Electricity	-696.25		-696.25	-1,520.80
Insurance	-1,817.96		-1,817.96	-1,702.06
Water / Sewerage	-168.95		-168.95	-1,030.14
Maintenance	-1,355.32		-1,355.32	-437.74
Licences	-28.65		-28.65	-252.22
<b>Administration of the Charity</b>				
Accounts and examination	-102.30		-102.30	0.00
Affiliations	-66.00		-66.00	-72.00
<b>Other</b>				
Fundraising costs	-68.50		-68.50	-80.00
Planning permission	-1,414.00		-1,414.00	-2,700.00
Architect	-3,324.17		-3,324.17	-2,568.00
<b>TOTAL PAYMENTS</b>	<b>-10,692.10</b>	<b>0.00</b>	<b>-10,692.10</b>	<b>-11,412.96</b>
<b>NET SURPLUS/ DEFICIT</b>	12,103.79	2,990.00	15,093.79	5,694.44
<b>Balance Brought Forward</b>	29,155.11		29,155.11	23,460.67
<b>Balance Carried Forward</b>	<b>41,258.90</b>	<b>2,990.00</b>	<b>44,248.90</b>	<b>29,155.11</b>

**TOLLESHUNT D'ARCY VILLAGE HALL**  
**Registered Charity No.301424**

**Statement of Assets & Liabilities at 31st December 2021**

	<b>2021</b>	<b>2020</b>
	£	£
<b>MONETARY ASSETS</b>		
<b>Bank Balances</b>		
Current Account	25,415.89	9,946.74
Deposit Account	18,833.01	19,208.37
<b>Total</b>	<u><b>44,248.90</b></u>	<u><b>29,155.11</b></u>
 <b>Debtors</b>		
Lettings due from Tolleshunt D'Arcy VH	250.00	500.00
Lettings due re New Year's Eve	95.00	
 <b>Creditors</b>		
Expenses payable	-150.20	
Independent Examination	-108.30	-102.30
 <b>NON MONETARY ASSETS</b>		
Village Hall		
Tables and chairs		
Fridge, freezer and kitchen equipment		
Cleaning equipment and materials		
Ladders and maintenance equipment		
Curtains and soft furnishings		

## **Independent Examiner's Report to the Trustees of Tolleshunt D'Arcy Village Hall (Registered Charity No. 301424)**

I report to the trustees on my examination of the accounts of Tolleshunt D'Arcy Village Hall for the year ended 31st December 2021.

### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J Stobart FCCA

RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE

26<sup>th</sup> September 2021

Water charges for Measured Water Standard - Essex  
Waste charges for AW Meter Sewerage FS Streamline Green  
SPIDs: 3022150199W13, 3022150199S10

## Readings

Meter number	03M284583	Chargeable Meter size	015mm
Previous		Current	Units
03015 E 10 Apr 2022		03050 A 11 Apr 2022	35 m <sup>3</sup>
03050 A 11 Apr 2022		03085 E 10 Oct 2022	35 m <sup>3</sup>
Total units used			70 m <sup>3</sup>

## Water charges

Type	Units	Rate	VAT	Charge
Water	35 m <sup>3</sup>	£1.58730	Z	£55.55
	35 m <sup>3</sup>	£1.58730	Z	£55.55
Potable Water Metering	183 days	£0.13589 (£49.6 PA)	Z	£24.87
Total water charges (ex VAT)				£135.97

## Sewerage charges

Type	Units	Rate	VAT	Charge
Sewerage	31.5 m <sup>3</sup>	£1.85700	Z	£58.50
	31.5 m <sup>3</sup>	£1.85700	Z	£58.50
Metered Foul Sewerage Fixed	183 days	£0.31713 (£115.75 PA)	Z	£58.03
Total sewerage charges (ex VAT)				£175.03

## Useful Information

VAT  
S = Standard VAT @ 20%  
Z = Zero VAT  
O = Outside Scope

## Meter Readings

C = Customer Read  
A = Cyclic/Actual Read  
E = Estimated Read

## Charges on your bill

Our services are provided in accordance with our terms and conditions. If you have any questions about the charges on your bill and how they are calculated, including questions about VAT codes, please visit our website at [www.wave-utilities.co.uk](http://www.wave-utilities.co.uk) or contact us on 0333 207 9283.

## Deaf or Hard of Hearing

We offer a web chat service or email support. Alternatively, you can nominate someone to discuss the bill with us on your behalf.

## Call Costs

Calls to 03 numbers cost no more than a national rate call to an 01 or 02 number and count as inclusive minutes in the same way. Call charges can vary. For more information please contact your phone service provider.

## Complaints

### Unhappy about our service?

We try to get everything right first time but appreciate this isn't always the case. If you're unhappy with any element of our service, please talk to us and we'll do what we can to resolve your concerns as swiftly as possible. Contact us on 0333 207 9283 or email [customerservices@wave-utilities.co.uk](mailto:customerservices@wave-utilities.co.uk).

If your complaint is not resolved to your satisfaction and you would like the decision to be reviewed by a Director, please contact us on 0333 207 9283 or email [directors@wave-utilities.co.uk](mailto:directors@wave-utilities.co.uk).

If you follow our complaints process and are still unhappy, you can get some advice from one of the organisations below: For England and Wales - The Consumer Council for Water [www.cowater.org.uk](http://www.cowater.org.uk) or Ofwat [www.ofwat.gov.uk](http://www.ofwat.gov.uk) For Scotland - The Scottish Public Services Ombudsman [www.spsos.org.uk](http://www.spsos.org.uk) or Water Industry Commission for Scotland [www.watercommission.co.uk](http://www.watercommission.co.uk).

## Registered office address

Anglian Water Business (National) Ltd, Northumbria House, Abbey Road, Pity Me, Durham, DH1 5FJ  
Company Number: 03017251  
Company VAT number: GB277633960  
All billing correspondence should be sent to Wave, PO BOX 745, HUNTINGDON, PE29 9PW



Reference

60175816001

Amount due

bank giro credit

£311.00

CHEQUE ACCEPTABLE

Date 10 Oct 2022

Signature

Date

Cashiers stamp and initials



CASH

CHEQUE

Items Fee

Nat West (Collection Account)  
NatWest Anglian Water Business National

Sorting Code Number

62-31-92