

Takeley Village Hall (Registered Charity number 301409)

Trustees Annual Report for the year ended 31st March 2025

Governance

The charity's address is Takeley Silver Jubilee Hall, Brewers End, Takeley, Bishop's Stortford, CM22 6QJ.

The charity is a village hall, to be used predominately by villagers for recreational, social, educational and well-being purposes. The Hall owns the building, the adjoining social club and land immediately surrounding the Hall. The charity operates entirely for public benefit. The governing document is a declaration of trust dated 22 July 1936, as varied by scheme dated 14 March 1939, and amended on 09 July 2018.

Trustees of the charity are; -

Michael Coleman – Chairman
Paul Burnett – Vice Chairman
Eric Rogers
Carol Pratt
Mel Wray
Jane Bridgeman
Barbara Johnson
Robert Newman
Anne Regeli

Trustees are appointed as both nominees and representatives of the village organisations that regularly use the Hall.

Activities for the year 2024/25

Takeley Village Hall attracts a wide range of user groups of all ages, who use the Hall for various activities including social, recreation, education and exercise purposes, catering for everyone from the very young to the elderly and everyone in between.

The pre-school is our biggest user, occupying the hall for 7 hours every day throughout school term time and is then followed by an after-school club. In an area where there are many expensive nursery schools, we strongly believe that Pixies offer excellent value for money for Takeley families. During school holidays when the pre-school closes, Essex Boys and Girls use the Hall plus the recreational grass area at the rear of the building. This space is also available to Hall users in general and is frequently used by the many Scout and Guide groups that use the adjacent Scout building throughout the week.

Our 14th 10k Run successfully went ahead this year. The 10k committee did an excellent job raising approximately £9.4k, which helps considerably with our running costs during the year. This has easily grown into the biggest village event, and we hope this event continues to be a village success story year on year. We continue to encourage other village groups to participate in hopes of them sharing in the success

of the event. Thanks to the football and cricket clubs who ran the barbeque and refreshment stalls this year from which they kept the proceeds, Takeley Running Group who helped with the stewarding and also took responsibility for the kids' fun-run, the Scout group who let us use their hut and sorted the baggage drop off and also the Takeley Sports & Social Club for the use of their facilities. The continued success of the event is very much down to the brilliant 10k committee which now includes people not necessarily associated with the hall, but who are prepared to give their time and effort to the race. I must also thank those that help on the day with registration and stewarding without whom the race would not happen. We are very grateful to all our helpers in whatever capacity, and we very much see this as the way forward as it spreads the workload and adds to the community feel of the event.

Maintenance work during this year included repairing a leaking wall and roof on the social club, the refurbishment of the wooden hall floor by sanding and polishing and re-newing the soffits and guttering on the hall. We also had repair bills for the boiler, electrics,(including an upgrade,) and cooker repairs. Combined, these amounted to some £12k of extra expense and explains the steep increase in building and maintenance costs. Our thanks to Paul Burnett for the general maintenance work he carries out for us.

The construction work for the new toilet block in the Social Club is now complete. Ratcliffe and Burrige were selected to construct new female and disabled toilets in the existing entrance area, refurbish the men's toilets, and build a new entrance. Unfortunately, the build wasn't without issues but we are reasonably confident that the completed works are now of an acceptable standard.

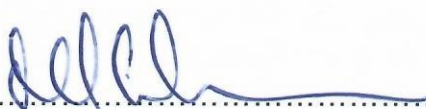
Accounts for the year 2024/25

Lettings income has decreased this year which we do not consider a worry, as a couple of regular hirers have gone but we get plenty of enquiries from potential new hirers. The income from the Feed in Tariff has also decreased due to amounts reverting to normal from the previous year, which was explained in the previous year's report. Operating costs increased sharply mainly due to increases in Maintenance and Utilities costs. Fundraising contributed £9,468 (previous year £7,347), and overall, there was a deficit of £5519 (previous year deficit of £43,715), but this is mainly due to the £12k spent on major repairs and maintenance projects.

Risk Areas and Assessment

Cash and Bank balances of £54,890 are held at the year-end, which is sufficient to cover one year of loan repayments and running costs. There is a continuing pressure on the 10k to keep delivering as our only fund raiser, but I am confident that our accounts portray us in a very healthy position and that the hall is not only well run, but also kept in good condition for which I thank our committee, in particular Jane, Paul and Rob for all your work throughout the year.

Signed



TAKELEY VILLAGE HALL

Registered Charity 301409

Statement of Assets and Liabilities at 31st March 2025

	2025	2024
MONETARY ASSETS		
Deposits and Bank Balances		
Deposit Account	1599.42	1576.03
Current Account	39103.52	54114.12
Fundraising Account	14079.09	4610.68
Cash in hand	108.26	108.26
	<u>54890.29</u>	<u>60409.09</u>
 Debtors		
Unpaid Letting fees	4368.19	2434.80
 Creditors: amounts falling due within one year		
Accounting Fees	252.00	240.00
Received in advance	830.50	292.50
Deposits held	200.00	400.00
RCCE affiliation	80.40	78.00
Loan repayment (note 1)	11237.70	11237.70
Outstanding estimated PRS/PPL	823.44	0.00
 CREDITORS: amounts falling due after one year		
Loan from Takeley Parish Council (Note 1)	59044.75	69255.08
 NON MONETARY ASSETS		
Land and buildings (Note 2)		
Tables and chairs		
PA system / sound equipment.		
Kitchen equipment		

NOTE 1

The charity borrowed £150,000 from Takeley Parish Council on 9th August 2016. Repayments of £5,619 (principal and interest) are made half yearly on 8th February and 8th August. The final instalment is due on 8th August 2031.

NOTE 2

A Rebuilding Cost Assessment was undertaken on 20th March 2023 by Chantry & Co. The total Property Reinstatement Valuation for insurance purposes is £2,624,000 (Hall & Club £1,698,000; Scout Hut £493,000, Stores building £28,000, External features £405,000). This valuation makes no allowance for VAT which would not be an issue for a total loss and complete new build, but may become relevant for a partial loss and rebuild / repair.

TAKELEY VILLAGE HALL

Registered Charity 301409

Receipts and Payments Account for the year ended 31st March 2025

	2024/25			2023/24
	Unrestricted	Restricted	£	£
RECEIPTS				
From Trading Activities				
Lettings	33484.34		33484.34	34310.02
Rent	8965.35		8965.35	7350.00
Feed in Tariff	2183.65		2183.65	3025.96
From Voluntary Sources				
Fundraising	14365.60		14365.60	13584.61
Grants and Donations	0.00		0.00	63658.64
From Assets				
Interest	23.39		23.39	18.75
TOTAL RECEIPTS	59022.33	0.00	59022.33	121947.98
PAYMENTS				
Charitable Activities				
Staff Costs	7180.00		7180.00	7300.00
Repairs and Maintenance	15352.40		15352.40	4927.14
Utilities & Insurance	15871.95		15871.95	9680.52
Telephone and WiFi	431.79		431.79	387.04
PRS/PPL	0.00		0.00	783.56
License	180.00		180.00	388.45
Accounts & Examination	240.00		240.00	228.00
Affiliation Fee (RCCE)	238.80		238.80	0.00
Sundries	2378.84		2378.84	135.00
	41873.78	0.00	41873.78	23829.71
Other				
Fundraising Events	4897.19		4897.19	6237.38
Loan Repayments	11237.70		11237.70	11237.70
Professional Fees	2200.00		2200.00	3100.00
Hall Improvements	1288.98		1288.98	2056.55
Toilets Project	3043.48		3043.48	119201.53
TOTAL PAYMENTS	64541.13	0.00	64541.13	165662.87
NET SURPLUS / (DEFICIT)	-5518.80	0.00	-5518.80	-43714.89
Balances Brought Forward	60409.09		60409.09	104123.98
Balances Carried Forward	54890.29	0.00	54890.29	60409.09

 20.8.25

**Independent Examiner's Report to the trustees of Takeley Village Hall
(Registered Charity Number 301409)**

I report to the trustees on my examination of the accounts of Takeley Village Hall (the Trust) for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jan Stobart
Rural Community Council of Essex
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE
9th October 2025