

SOUTHEND SEA CADETS

‘T.S. IMPLACABLE’

Registered charity no. 301400

FINANCIAL REPORT

for the period

1st April 2021 to 31st March 2022

SOUTHEND SEA CADETS

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Registered charity no. 301400

Contents,

1. Bank reconciliation.
2. Revenue Receipts.
3. Revenue Payments.
4. Detail report year on year Receipts & Payments
5. Notes on income & expenditure.

Presented by,

Alan Friedrich - Chairman
47, Central Avenue
Benfleet
Essex
SS7 2NP

SOUTHEND SEA CADETS

'T.S. IMPLACABLE'

Bank Reconciliation

Financial Year 1st April 2021 to 31st March 2022

Opening balance as per last year's report & bank statement 1/4/2021		21,236.60
<u>Year to 31/3/2022</u>		
Income, refer to schedule	32,941.43	54,178.03
Expenditure, refer to schedule	(36,016.87)	18,161.16
Closing balance bank statement as at 31/3/2022		<u>£18,161.16</u>

THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2022		Jan-20	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2022			
Unit Name: Southend on Sea		Charity No: 301400	
Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):- <div style="border: 1px solid black; height: 20px; width: 400px; margin-top: 5px;"></div>		THIS YEAR £	LAST YEAR £
Notes			
REVENUE RECEIPTS –			
ANNUAL FUND/DIRECT GRANT - (restricted)		£12,007.00	£0.00
OTHER GRANTS - (unrestricted)		£11,526.00	£14,162.00
SCAVA (Sea Cadet Victualling Allowance)		£0.00	£0.00
CADET CONTRIBUTIONS		£2,451.00	£2,385.00
OTHER DONATIONS / LEGACIES		£2,538.37	£0.00
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£44.23	£110.79
OTHER CHARITABLE ACTIVITIES:			
COMPETITION RECEIPTS		£0.00	£0.00
COURSE FEES		£2,636.13	£1,754.00
SUNDRY SALES RECEIPTS		£0.00	£0.00
BANK DEPOSIT INTEREST		£0.00	£0.00
PROPERTY RENTS (includes any occasional		£1,125.00	£865.00
OTHER REVENUE RECEIPTS		£613.70	£1,386.46
TOTAL REVENUE RECEIPTS	A	£32,941.43	£20,663.25
NON-REVENUE RECEIPTS –			
PROCEEDS FROM SALES OF OTHER FIXED ASSETS		£0.00	£0.00
TOTAL NON-REVENUE RECEIPTS	B	£0.00	£0.00
(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)			
TOTAL RECEIPTS = A + B	C	£32,941.43	£20,663.25
Reconciliation:-			
NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-			
- REVENUE ITEMS (= A – D from page AC2)	G	£21,841.26	£5,953.48
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-£24,916.70	£0.00
- COMBINED (=G+H)		-£3,075.44	£5,953.48
CASH/BANK BALANCE FROM LAST YEAR-END		£21,236.60	£15,283.12
CASH/BANK BALANCE AT THIS YEAR-END		£18,161.16	£21,236.60

Southend on Sea

Financial Year 1st April 2021 to 31st March 2022

Detail Report -- Year on Year as at 1 April 2022

	2020 - 2021	2021 - 2022		2020 - 2021	2021 - 2022
Receipts			Payments		
Donations	£2,385.00	£5,454.37	Charitable Activity	£993.82	£1,516.73
Bursaries - restricted	£0.00	£0.00	Competition Fees - external provider	£0.00	£0.00
Bursaries - unrestricted	£0.00	£0.00	Competition Fees - internal provider	£0.00	£28.50
Cadet	£2,385.00	£2,451.00	Course Fees - external provider	£0.00	£0.00
P&SA	£0.00	£0.00	Course Fees - internal provider	£257.50	£517.50
Third party - restricted	£0.00	£465.00	Training Materials	£711.32	£456.40
Third party - unrestricted	£0.00	£2,538.37	Fuel	£0.00	£364.33
Ward Room	£0.00	£0.00	3rd Party travel	£0.00	£0.00
			MSSC Travel Refund (enter as credit)	£0.00	£0.00
Fundraising	£110.79	£44.23	Catering	£0.00	£0.00
Bag packs	£0.00	£0.00	Fundraising Costs	£0.00	£0.00
Flag week	£0.00	£0.00	Special Events	£25.00	£150.00
Social events	£27.35	£0.00			
Community events	£0.00	£0.00	Operating	£10,138.00	£29,317.43
Other	£83.44	£44.23	Unit Health, Hygiene & Well-being	£376.20	£193.54
Generated	£865.00	£1,125.00	Office Equipment <£250.00	£0.00	£0.00
Property Rental	£865.00	£1,125.00	Office Stationery, Printing & Postage	£0.00	£0.00
Sale of Assets	£0.00	£0.00	IT Consumables	£71.95	£95.53
Sale of Goods	£0.00	£0.00	Building maintenance	£8,308.15	£478.52
SCAVA	£0.00	£0.00	Grounds maintenance	£0.00	£388.02
			Boat maintenance	£1,298.10	£2,789.45
Grants	£14,162.00	£23,068.00	Vehicle maintenance, MOT & RFT	£0.00	£361.92
External - restricted	£0.00	£4,042.00	Other maintenance	£83.60	£0.00
External - unrestricted	£14,162.00	£11,526.00	Goods for resale	£0.00	£0.00
MS-SC Restricted Grant	£0.00	£7,500.00	PPE & Branded clothing	£0.00	£93.75
			Various Unit Assets	£0.00	£24,916.70
Training	£1,754.00	£2,636.13	Overheads	£3,577.95	£3,905.51
Competition Fees - external provider	£0.00	£0.00	Rent	£0.00	£0.00
Competition Fees - internal provider	£0.00	£0.00	Rates	£0.00	£0.00
Course Fees - external provider	£0.00	£0.00	Lease Fees	£0.00	£0.00
Course Fees - internal provider	£1,754.00	£2,636.13	Water Rates	£403.20	£618.42
			Sewage Rates	£0.00	£0.00
Unearned	£1,386.46	£613.70	Electricity	£641.09	£0.00
Bank Interest	£0.00	£0.00	Gas	£345.50	£189.66
Gift Aid	£1,386.46	£613.70	Broadband	£0.00	£0.00
Investment Income	£0.00	£0.00	Telephone	£356.46	£290.26
			Alarm Monitoring	£0.00	£0.00
£20,663.25	£32,941.43		Insurance - MS-SC provided	£1,831.70	£2,545.30
			Insurance - Non MS-SC provided	£0.00	£0.00
			Roadside assistance	£0.00	£0.00
			Certification	£0.00	£261.87
			Fees Charges	£0.00	£1,277.20
			Audit/Accountancy fees	£0.00	£0.00
			Legal fees	£0.00	£0.00
			Other professional fees	£0.00	£0.00
			Other revenue costs	£0.00	£1,277.20
			Bank charges	£0.00	£0.00
Actual Surplus / Deficit 1st April 2020 to 31st March 2021					
£5,953.48					
Current Surplus / Deficit 1st April 2021 to 31st March 2022					
-£3,075.44					
				£14,709.77	£36,016.87



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Southend on Sea

On accounts for the
year ended

31st March 2022

Charity no

301400

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 14.12.22

Name:

Krysia Bialoszewska

Relevant professional
qualification(s) or body
(if any):

Not Applicable

Address:

51 Riviera Drive, Southend-on-Sea, Essex, SS1 2QT

SOUTHEND SEA CADETS

'T.S. IMPLACABLE'

From April 2021 we have started to use a different method of recording income and expenditure which separates into more headings and so there are areas from previous year which do not transfer across correctly. For next year we shall have a correct comparison.

NOTES ON INCOME 2021/2022

This year the main form of income came from Cadet donations, southend council covid - hospitality and leisure grant, clubs in crisis grant, MSSC minibus grant, cliffs chiro, HMRC: Gift aid. With restrictions in place for most of the year we had no direct fundraising.

NOTES ON EXPENDITURE 2021/2022

With the return to parading not being until May and various restrictions in place for the majority of the year, things are getting back to some sort of normal. Our main overheads are,

1. Gas / Electric / Water: we have negotiated and been on fixed contracts for several years, however these will be finishing early next year. This past year our usage has obviously been considerably reduced, and the balance on gas and electric have both been in credit for a proportion of the year, hence the low expenditure.
2. Boat Maintenance: Servicing and repairs required after being laid up for over a year.
3. Insurance-MSSC provided : Premises / Boats, this year also includes minibus insurance.
4. Other revenue costs: Island Yacht club membership / mooring fees. Increase linked to RPI, This year £1277.20
5. Various unit assets, purchase of new minibus.

RESERVES

The management team has set a reserve of £10,000 to allow for unexpected expenditure or serious fall in income which is approximately 30% of average income. This also covers for the uniform deposits we hold.

As in previous years our application to Southend Council for Discretionary Rate Relief was once again granted. The council caps an amount of 80% for rate relief to us, but the remainder 20% has to be applied for each year as 'discretionary'. Depending on the case we put forward dictates whether they consider us suitable to qualify for the whole 100% relief.

Alan Friedrich, Chairman
September 2022

Southend Sea Cadets

Unit Management Committee Annual General Meeting 2022

Chairman's Report

Dear Parents, Guardians and Supporters, I would like to welcome you all to T.S. Implacable this evening for our Annual General Meeting.

I normally finish my report with thanking the staff, but this year I need to thank someone who has given many years of dedicated service to the unit and even more to the Sea Cadets, Beverley Bartlett.

Beverley passed away earlier this year, she had been our treasurer for longer than anyone can remember. Looking after the finances she certainly kept us all in line, making sure we didn't spend beyond our means and was great at fundraising, persuading people to part with their money or to make donations of raffle prizes. She will be sorely missed.

Whilst I'm in thanking mode, I come to the rest of the staff. With our previous commanding officer resigning her position earlier this year, I and all the staff are very grateful to Chief Dawes stepping in as temporary officer in charge. In the meantime we will continue to look for a permanent replacement. P.O. Bialoszewski is gaining valuable experience as the First Lieutenant and training officer. All the staff have pulled together to ensure we continue to deliver the Cadet experience, thank you all. We also have a new member of instructional staff with Kevin joining us a month ago, welcome to the unit Kevin.

Building & grounds maintenance.

This past year has been quieter on this front, the main project being making areas more accessible, opening up some of the doorways and installing hand rails in and leading to the heads. Apart from this we have been undertaking some routine maintenance and redecoration.

In addition we employed contractors to cut back two trees at the rear of the unit which border the gardens. To the front of the unit the bushes which border the pavement still require further cutting back but is work in progress. There are still areas around the unit both inside & out which could do with some refreshing of the paintwork. I hope this year we will be able to have some parental help in completing all these tasks during our Christmas tidy up.

We have several new projects that we are planning or looking at our various options.

Firstly the replacement of the main deck roof. This has been leaking for several years and getting progressively worse. Repairs carried out a couple of years ago are leaking again and we still have the internal damage. Our plan is to completely replace the roof tiles, install a suspended ceiling with led lighting panels, new emergency lighting and a fire alarm system. The fire alarm will not only improve the general safety of the unit but will also aid us in achieving the overnight accommodation approval. The total cost of this is just over £29,000, two thirds of which is being funded by the MSSC annual fund with the unit having to find the balance, which I'm hopeful we can get from other grant applications.

Other major projects which are on our list are;

The replacement of the Normandy Block, which as mentioned last year is in a poor state of repair with the timber frame and sections of the exterior panels rotting. We are aware this building has a limited lifespan.

The future of the Range, being built from concrete panels and posts which are deteriorating, and having significant movement within the structure. As this is not going to be used as a range again

we need to make some decisions on its future.

The lower boat store, convert into usable classrooms, cost expected to be around £100k
Resurfacing of the car park to provide a surface suitable for a parade ground.

All these projects will require significant planning and funding, and with the help of Ami Haralambous, the National fundraising manager we hope to fulfil our ambitions.

Sailing facilities.

We continue to be members of the Island Yacht Club with the use of their facilities and boat storage. To date we haven't been invoiced for this years fees but last years was £1270.00 and each year it increases by RPI.

As a District Boating Hub our fleet of dinghy is now standing at 6 quests, 3 Picos, a Laser 2000 and 2 RS Fevas, we also have 2 Trinity's for rowing and our Power boats stand at 2 Ribs, a Jaffa Rigidflex and a Halmatic. We have transferred the Toppers and kayaks to other units.

This year Basildon SCU and Clacton SCU have signed up to use the facilities at the hub, paying £200 and £250 respectively. Whilst we appreciate the income to offset some of the hub costs, we need to ensure our Cadets are given priority and maximise the use of this facility. We will continue to monitor the cost of the hub and the value for money in relation to the boating hours.

MiniBus

Good news on this front, we purchased a minibus in January at a cost of £23,655.00 the majority of the funding coming from various grants. A vast improvement on the previous bus which we scrapped.

Fundraising.

Again this year we have not been able to hold any fundraising activity. We are looking into our options as one of our previous main forms of fundraising, being local coin collections, may not be so fruitful with most people preferring contactless payment and carrying less money. We need to come up with some new ideas to keep up with the changing times.

Whilst I am addressing parents, we are in need of more people on the unit Management Team and Civilian Instructors. If you can spare a little time please see either Joe or myself for more information or email the unit.

Finally I would like again to thank all the staff and committee for your dedication, and all the cadets for the effort they have put into this past year.

Yours,

Alan Friedrich

Chairman.

O.I.C Report

2022

Since taking over as temporary O.I.C back in June, the unit has had a very busy period. Prior to that the unit held its annual review in March. The reviewing officer was the area officer, CDR J Nesbit.

There have been staff changes, with PO Cripps and PO Andrews moving on. PO Petherbridge has relocated to Broadstairs in Kent, the unit wishes them the best for the future.

The remaining staff ,4 BJ, 2 RMCD are committed to delivering the sea cadet experience.

Thursdays are a struggle to have staff onboard due to work commitments etc. On a positive note, we welcome new members of staff, Fabiola Couto Pons has taken on the role of administration officer and Kevin Fuller who has joined us from the scout association.

Cadet No's

BJ, s 16

RMCD 6

NEC 2

JSC 5

Cadet Training/ Competitions/ Camps

Cadets have taken the opportunity to go away on weekend courses to learn new skills and gain qualifications. These have included ADVEX competition, AT training, DCMT, JSC, LIMA coy foundation training. Waterborne activities to gain RYA qualifications.

Over the past year cadets have achieved 21 proficiency 27 specialisations and 29 taster qualifications. The staff, who are now known adult volunteers have also gained qualifications.

London Eastern District held their Junior ADVEX competition, where Southend Juniors came 2nd in the competition.

This year has been an achievement in cadets going away on summer camps.

One junior cadet went on the national junior sea cadet camp held in Doncaster.

Three RMC, and one staff member attended the LIMA coy camp at Pirbright.

Two BJ were successful in going to the London Area Summer Camp held at HMS Raleigh Torpoint. Many thanks to Joe for giving up his time to spend the week down at Raleigh, supervising the cadets and taking on the role as duty driver.

Unit In the Community

Southend unit attended the Armed Forces Day parade in Southend.

Three staff members attended mayors civic service at St Marys Southend.

Staff and cadets attended the Merchant Navy Day at Southend and Leigh.

Unit took part in a Beach clean up as part of an environmental project.

Three cadets took part in the London Area Reflections Flotilla onboard HMS Belfast.

HMSQELZ Affiliation Day

London Eastern District has an affiliation with HMS Queen Elizabeth, one of the navy's new aircraft carriers. Two cadets from the unit were chosen to spend the day onboard the ship while alongside in Portsmouth. A long day but a very enjoyable one.

Jack Petchey Foundation

Two cadets were awarded with a Jack Petchey Achievement Award.

2022 so far has been a very challenging year with many changes taking place at Southend.

I offer my thanks to the remaining staff for stepping up to ensure the unit runs smoothly.

My thanks to Alan and Joe although UMC members but have worked tirelessly taking on extra administrative duties until the new admin officer is up to speed.

I would like to extend my thanks to parents who have assisted in the transportation of cadets to various events. Without their help the cadets might not have attended these events.

I look forward to the last remaining months of 2022, and as we move into the new year, the unit is in a strong position to offer the cadets the best possible sea cadet experience.

Yours Aye

CPO(SCC) Paul Dawes

O.I.C

Southend Sea Cadets.

Southend Boat Hub AGM Report 2022

We continue to operate as Southend Boat hub serving local units around London Eastern District

Over the last 12 months the following boating days have been achieved:

12 separate days Offering Sailing, Rowing & Power.

Cadets that have taken up the above activities – 166 Made up of cadets from Southend, Basildon & Clacton Sea Cadet Units

Boating Hours achieved across all units using the Hub – 1122hrs

Staff Wise, at the start of the last 12 months (from September) was light mainly due to commitment and availability but as the year progressed in particular June / July Onwards we saw an increase in qualified staff.

Sailing – 5 Staff

Power - 5 Staff

Rowing – 3 Staff

Helpers inc safetyboat drivers and those from other units / jetty staff – 6

Fleet Wise:

6 RS Quest

1 Laser 2000

4 Pico's

2 RS Feva's

2 Trinities

2 x Ribs

1 x Displacement

1 x Rigiflex

- 1 x RS Quest remains out of action due to damage last year – We have been unsuccessful in finding a rivet gun strong enough to repair the mast step. When this finally gets achieved this will back in Service
- 1 x Pico is out of service – awaiting 2 x new inspection hatches to replace old damage cracked ones
- Powerboats – All ok (2 ribs had service last year and new batteries are working well)

- Displacement boat – Halmatic – at end of last year the boat was slipping and wasn't able to make headway – Reported to MOD who promptly collected and returned within 4 weeks – The prop nut had corroded away – Now repaired and all working well. In addition they upgraded the GPS to a new Chart Plotter.

Yacht Club - We continue to use the facilities and have embedded well within the club – Principal is on the committee, and Scott remains a member of the club having stood down from the committee due to commitment.

We still have to use the slipway and negotiate use with the club when they are launching boats .

They Jetty / Hammerhead pontoon remains out of Action due to damage sustained during Lockdown. Plans are underway to replace this year at a cost of £75k to club. This will massively improve sailing area once up and running again.

Memberships. We have lucky in gaining 2 hub member units – Basildon & Clacton SCU.

Staff wise – 2 staff have gained their RYA Senior Sailing Instructors – PO John Bialoszewski & PO Harry Saunders. – Po Harry Saunders also gained his Powerboat Instructors

With Hub Members we can now share resources staff wise and more cadets can get involved.

Following on from the Death of HM Queen Elizabeth we had to cancel a boating weekend and our RYA Inspection. This is due to be rescheduled.

Finally I would like to thank all the volunteers who have given up their time over the last 12 months to help support the boat Hub.

Any other business.

At present a good proportion of our general overheads are being covered by the parent donations. However with the increasing utility prices we are concerned we may not be able to fully cover them without using reserves. In a normal year our previous gas usage would have cost just over £1K the electric £800.00, the water £600 and the insurance £2500 so a total of almost £5k. This doesn't include other costs and activities for example, yacht club membership and associated costs, minibus running costs. Currently our expected income from cadet donations based on an average of 30 cadets is around £5k. as mentioned, the current contracts for the utilities will finish early next year, and as these had been in place for over 4 years I expect the new rates more than likely will double.

The current suggested cadet donation has not been increased since 2011 and whilst I appreciate everyone is concerned with the cost of living and financial situation, I feel we must broach the difficult question of increasing the donations.

If we requested an increase to £20 per month for cadets which is approximately £2.30 per night an increase of around 45p per night and £10 for juniors and siblings, on the same calculations this would produce an average of around £7k which I hope would go some way to covering the increased costs.

If any parents wish to pay by cash then I suggest £2.50 per night.

Of course as in the past, any parents facing financial hardship would not be expected to donate the full amount but whatever they feel comfortable with, as even now we have some who are not able to contribute.