

# SHENFIELD PARISH HALL

England & Wales - Charity number 301394

## Details

---

**Status** Registered

**Legal form** Other

**Registered** 1963-10-14

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** 83 Worrin Road  
Shenfield  
Brentwood  
CM15 8JN

**Phone** 01277219853

**Email** [shenfieldparishhall@hotmail.co.uk](mailto:shenfieldparishhall@hotmail.co.uk)

**Website** [www.stmaryschurch-shenfield.org.uk/](http://www.stmaryschurch-shenfield.org.uk/)

## Activities

---

**Objects:** PARISH HALL.

**Activities:** The charity runs Shenfield Parish Hall for the benefit of the local community.

## Classification

---

- **How:** Provides Buildings/facilities/open Space
- **What:** Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

---

- **Area of benefit:** PARISH OF SHENFIELD.
- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£86,452	£69,884	-	-
2024-12-31	£85,090	£74,668	-	-
2023-12-31	£76,426	£52,380	-	-
2022-12-31	£64,850	£45,296	-	-
2021-12-31	£52,460	£39,461	-	-

## Trustees

Name	Role	Appointed
<b>REV CANON DARREN BARLOW</b>	Chair	2024-01-21
Christine Williams		2020-07-01
GILLIAN BARBARA OLDHAM		
JOHN CHARLES BRIDGER		
Jane Oliver		2020-07-01
MARY GIBSON RODER		2014-02-13
Shaun Vernon De Boo		2017-09-21
William David Hindley		2021-09-09

**SHENFIELD PARISH HALL**

England & Wales - Charity number 301394

---

# Accounts

---

Shenfield Parish Hall  
Annual Report and Accounts  
For the year ended 31 December 2025



Charity Number 301394

## **SHENFIELD PARISH HALL**

### **Report of the Trustees for the year ended 31 December 2025**

The Trustees present their Report together with the Financial Statements of the Charity for the year ended 31 December 2025.

#### **Objects of the charity**

The Shenfield Parish Hall's governing document is an indenture dated 6th January 1923 and the Hall was registered as Charity number 301394 on 14th October 1963.

The Charity owns and runs Shenfield Parish Hall for the benefit of the local community. The Hall is situated at 60 Hutton Road, Shenfield, Brentwood, Essex, CM15 8LB.

#### **Organisation**

The Trustees during the year were:

Rev Canon Darren Barlow (Chairman)

Mr John Bridger (Vice-Chairman)

Mr Shaun De Boo (Treasurer)

Miss Gillian Oldham

Mrs Jane Oliver

Mrs Mary Roder

Mrs Christine Williams

Mr William Hindley

The Trustees, together with the Supervisor and Bookings Manager, function as a Management Committee. The Chairman is the Rector of St Mary the Virgin Church, Shenfield, who is ex officio a member of the management committee. Two further trustees are members of and appointed by St. Mary's Parochial Church Council (the PCC). In addition to these three, not more than six further persons resident in Shenfield, Hutton and surrounding area may be appointed.

#### **Review of activities and public benefit**

The Committee continues to run Shenfield Parish Hall for the benefit of the local community and emphasises the importance of community service and seeks to provide quality facilities to suit the widest possible range of interests. It is one of the best used community halls in the Borough of Brentwood.

Over thirty community groups have regular bookings and there are many annual and "one-off" events as well. The Hall was renovated in 2000 using funds from the lottery and a larger sum generously subscribed locally; this demonstrated very clearly the value of the Hall as perceived by the residents of Shenfield and the surrounding area and enabled the committee to pursue their aims for the local community.

# **SHENFIELD PARISH HALL**

## **Report of the Trustees for the year ended 31 December 2025 (continued)**

### **Policies**

After the successful renewal of the Hall and its equipment in 2000 at a cost of some £320,000, the committee reviewed the actions necessary to sustain the long-term viability of the Hall. This is considered to be particularly important as any future public appeal for funds could be very uncertain and the availability of grants is now minimal; a condition of the 2000 £142,900 lottery grant was that the Hall should become self-sustaining. A maintenance fund was established and the target is to add to this fund an appropriation of at least £5,000 each year and to build the fund up to an appropriate level over the years. In 2025 costs of £8,169 were charged to the fund (2024: £14,221). Routine repairs and maintenance continue to be undertaken and charged to the General Fund in the year they are incurred. The committee has reviewed the level of free reserves (the general fund) and believes that a sum of approximately £5,000 is appropriate to provide for working capital and minor contingencies. The free reserves at 31st December 2025 were £10,241 (2024 £10,241).

### **Risk management**

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

### **Future Plans**

During 2025 the Trustees decided to upgrade the toilet facilities at the Hall and engaged contractors to carry out the work. As the new fittings could not be delivered in time for the work to be undertaken during the shutdown period when the Hall is closed for maintenance, this project was postponed until 2026.

### **Outlook**

Based on the current levels of use of the Hall, we consider that the Charity has sufficient financial resources to maintain and operate the Hall for the foreseeable future.

Approved by the Trustees and signed on their behalf by:

*D Barlow*

.....

Rev Canon D Barlow  
Chairman

31 March 2026

## Shenfield Parish Hall

### Statement of Financial Activities - Unrestricted Funds for the year ended 31 December 2025

<b>General Fund</b>	2025	2024
	£	£
<b>Incoming Resources - Charitable Activities</b>		
Hall rents	78371	75931
Total incoming resources	<u>78371</u>	<u>75931</u>
<b>Resources expended - Charitable Activities</b>		
Heating, lighting and water	6859	9082
Cleaning and rubbish removal	16520	15376
Council Tax	389	130
Insurance	2177	4043
Repairs and maintenance	14018	11794
Telephone and Internet	1034	806
Salary	8911	8510
Bookings	9753	8584
Professional fees	113	0
Rent refunded	953	684
Music Licence	911	830
Gardening	0	570
General expenses	77	58
Total resources expended	<u>61715</u>	<u>60467</u>
<b>Net incoming resources</b>	<u>16656</u>	<u>15464</u>
Transfer to maintenance fund	(16656)	(15464)
Balance at 1 January	<u>10241</u>	<u>10241</u>
Balance at 31 December	<u><u>10241</u></u>	<u><u>10241</u></u>
<b>Maintenance Fund - Unrestricted Fund</b>		
	£	£
<b>Incoming resources - Charitable Activities</b>		
Interest received	8081	9159
<b>Resources expended - Charitable Activities</b>		
Maintenance expenditure	8169	14221
<b>Net outgoing resources</b>	<u>(88)</u>	<u>(5062)</u>
Transfer from General Fund	16656	15464
Balance at 1 January	219605	209203
Balance at 31 December	<u><u>236173</u></u>	<u><u>219605</u></u>

**Shenfield Parish Hall**

**Balance Sheet at 31 December 2025**

	2025	2024
	£	£
<b>Assets:</b>		
<b>Current Assets</b>		
<u>Cash at Bank</u>		
Barclays - Current Account	4653	4166
Barclays - Deposit Account	63774	54988
COIF - Charities Account	177987	170692
	<u>246414</u>	<u>229846</u>
<b>Total Assets</b>	<u>246414</u>	<u>229846</u>
<b>The Funds of the Charity - Unrestricted</b>		
General Fund	10241	10241
Maintenance Fund	236173	219605
<b>Total Charity Funds</b>	<u>246414</u>	<u>229846</u>

S V De Boo

31 March 2026

.....  
Shaun De Boo  
Treasurer

## Shenfield Parish Hall

### Notes forming part of the Financial Statements

#### For the year ended 31 December 2025

1. The financial statements are prepared under the historical cost convention except that the cost of the freehold land and buildings of the Hall are excluded as explained below. In other respects the financial statements are prepared in accordance with The Charities (Accounts and Reports) Regulations 2000 and the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in October 2000 and with applicable accounting standards.
2. These statements are prepared on a receipts and payments basis in accordance with the Charity Commission reporting and accounting guidelines.
3. The Charity owns the freehold land and buildings and its equipment. The land was donated and the main Hall built by public subscription and opened in 1922 as a memorial after the First World War. In 1965 the Gwendoline Lewis Room was added following a bequest. The original costs of the Hall and some amendments thereto are not available. The Trustees consider that the cost of carrying out a professional valuation to include these assets in the accounts cannot be justified, particularly as a valuation of the land would be dependent on its use under the planning regulations.
4. The Hall was renewed in 2000 at a cost over the years 1997 to 2000 of £321,744; during this period donations from fundraising amounted to £173,115 and a further £142,900 was received from the National Lottery Charities Board. These costs have all been written off in the respective years of expenditure, as have all the past costs.
5. Of the cash at bank at 31 December 2025, £63,774 (2024: £54,988) was on deposit with Barclays Bank. The remainder of the cash on deposit was with the Charities Official Investment Fund.
6. Details of certain items of expenditure
  - a) £606 was paid to Trustees in reimbursement of expenses incurred on behalf of the Charity during the year (2024: £123).
  - b) No fees were paid to the Independent Examiner (2024 £Nil)
7. Paid employees. The Hall employs one part-time person as Hall Supervisor, part of its Charitable activities. The salary cost was £8,911 (2024: £8,510). There was no liability for employers national insurance and no pension costs were incurred (2024: £Nil).
8. Interest received has been credited directly to the Maintenance Fund as it arises on this Fund.

## **INDEPENDENT EXAMINER'S REPORT**

I report on the accounts of the Shenfield Parish Hall for the year ended 31st December 2025, which are set out on pages 1 to 3.

### **Respective responsibilities of Trustees and Examiner.**

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the 2011 Act;

To follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

To state whether particular matters have come to my attention.

### **Basis of independent examiner's report.**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement.**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met: or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*A Ward*

.....

A Ward

Chartered Accountant

Shenfield

Essex

1 April 2026

**SHENFIELD PARISH HALL**

England & Wales - Charity number 301394

---

# Accounts

---

Shenfield Parish Hall  
Annual Report and Accounts  
For the year ended 31 December 2024

Charity Number 301394

## **Shenfield Parish Hall**

### **Report of the Trustees for the year ended 31 December 2024**

The Trustees present their Report together with the Financial Statements of the Charity for the year ended 31 December 2024.

#### **Objects of the charity**

The Shenfield Parish Hall's governing document is an indenture dated 6th January 1923 and the Hall was registered as Charity number 301394 on 14th October 1963.

The Charity owns and runs Shenfield Parish Hall for the benefit of the local community. The Hall is situated at 60 Hutton Road, Shenfield, Brentwood, Essex, CM15 8LB.

Contact should be through the Supervisor, Mrs Angie Donovan (01277 415964), or the Bookings Manager, Mrs Julia Coles (07826 554494).

#### **Organisation**

The Trustees during the year were:

Rev Canon D Barlow (from 21 January 2024)

Mr John Bridger (Vice-Chairman)

Mr Shaun De Boo (Treasurer)

Miss Gillian Oldham

Mrs Jane Oliver

Mrs Mary Roder

Mrs Christine Williams

Mr William Hindley

The Trustees together with the Supervisor, Mrs. Angie Donovan, and Bookings Manager, Mrs. Julia Coles, function as a Management Committee. The Chairman is the Rector of St Mary the Virgin Church, Shenfield, who is ex officio a member of the management committee. Two further trustees are members of and appointed by St. Mary's Parochial Church Council (the PCC). In addition to these three, not more than six further persons resident in Shenfield, Hutton and surrounding area may be appointed.

#### **Changes to the Committee**

Following the retirement of the Chairman in 2022, the Vice-Chairman acted as Chairman until Canon Barlow was appointed in January 2024.

## Shenfield Parish Hall

### Report of the Trustees for the year ended 31 December 2024 (continued)

#### **Review of activities and public benefit**

The Committee continues to run Shenfield Parish Hall for the benefit of the local community and emphasises the importance of community service and seeks to provide quality facilities to suit the widest possible range of interests. It is one of the best used community halls in the Borough of Brentwood. Over thirty community groups have regular bookings and there are many annual and “one-off” events as well. The Hall was renovated in 2000 using funds from the lottery and a larger sum generously subscribed locally; this demonstrated very clearly the value of the Hall as perceived by the residents of Shenfield and the surrounding area and enabled the committee to pursue their aims for the local community.

After the successful renewal of the Hall and its equipment in 2000 at a cost of some £320,000, the committee reviewed the actions necessary to sustain the long-term viability of the Hall. This is considered to be particularly important as any future public appeal for funds could be very uncertain and the availability of grants is now minimal; a condition of the 2000 £142,900 lottery grant was that the Hall should become self-sustaining. A maintenance fund was established and the target is to add to this fund an appropriation of at least £5,000 each year and to build the fund up to an appropriate level over the years. In 2024 costs of £14,221 were charged to the fund (2023: £5,245). Routine repairs and maintenance continue to be undertaken and charged to the General Fund in the year they are incurred.

The committee has reviewed the level of free reserves (the general fund) and believes that a sum of approximately £5,000 is appropriate to provide for working capital and minor contingencies. The free reserves at 31st December 2024 were £10,241 (2023 £10,241).

#### **Risk management**

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

#### **Outlook**

Based on the current levels of use of the Hall, we consider that the Charity has sufficient financial resources to maintain and operate the Hall for the foreseeable future.

Approved by the Trustees and signed on their behalf by:

*D Barlow*

Rev Canon D Barlow

17 February 2025

## Shenfield Parish Hall

### Statement of Financial Activities - Unrestricted Funds for the year ended 31 December 2024

<b>General Fund</b>	2024	2023
	£	£
<b>Incoming Resources - Charitable Activities</b>		
Hall rents	75931	69203
Grant	0	0
Total incoming resources	<u>75931</u>	<u>69203</u>
<b>Resources expended - Charitable Activities</b>		
Heating, lighting and water	9082	9691
Cleaning and rubbish removal	15376	15919
Council Tax	130	123
Insurance	4043	1971
Repairs and maintenance	11794	743
Telephone and Internet	806	499
Salary	8510	7806
Bookings	8584	7806
Professional fees	0	1639
Rent refunded	684	125
Music Licence	830	746
Gardening	570	0
General expenses	58	67
Total resources expended	<u>60467</u>	<u>47135</u>
<b>Net incoming resources</b>	<u>15464</u>	<u>22068</u>
Transfer to maintenance fund	(15464)	(22068)
Balance at 1 January	10241	10241
Balance at 31 December	<u><u>10241</u></u>	<u><u>10241</u></u>
<b>Maintenance Fund - Unrestricted Fund</b>		
	£	£
<b>Incoming resources - Charitable Activities</b>		
Interest received	<u>9159</u>	<u>7223</u>
<b>Resources expended - Charitable Activities</b>		
Maintenance expenditure	<u>14221</u>	<u>5245</u>
<b>Net outgoing resources</b>	(5062)	1978
Transfer from General Fund	15464	22068
Balance at 1 January	209203	185157
Balance at 31 December	<u><u>219605</u></u>	<u><u>209203</u></u>

## Shenfield Parish Hall

### Balance Sheet at 31 December 2024

	2024	2023
	£	£
<b>Assets:</b>		
<b>Current Assets</b>		
Debtors and prepayments	0	2075
<u>Cash at Bank</u>		
Barclays - Current Account	4166	6486
Barclays - Deposit Account	54988	50948
COIF - Charities Account	170692	162373
Total Assets	<u>229846</u>	<u>221882</u>
<b>Liabilities:</b>		
Creditors: amounts falling due in less than one year		
Accrued expenses	0	1008
Hall rents in advance	0	1430
Total Liabilities	<u>0</u>	<u>2438</u>
<b>Total Net Assets</b>	<u>229846</u>	<u>219444</u>
<b>The Funds of the Charity - Unrestricted</b>		
General Fund	10241	10241
Maintenance Fund	219605	209203
<b>Total Charity Funds</b>	<u>229846</u>	<u>219444</u>

S V De Boo

17/02/2025

Shaun De Boo  
Treasurer

## Shenfield Parish Hall

### Notes forming part of the Financial Statements

#### For the year ended 31 December 2024

1. The financial statements are prepared under the historical cost convention except that the cost of the freehold land and buildings of the Hall are excluded as explained below. In other respects the financial statements are prepared in accordance with The Charities (Accounts and Reports) Regulations 2000 and the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in October 2000 and with applicable accounting standards.
2. These statements are prepared on a receipts and payments basis in accordance with the Charity Commission reporting and accounting guidelines. However, in prior years rent received in advance and some payments in advance were accounted for on an accruals basis. At 31 December 2024 no items have been accrued or treated as prepayments. The net impact of the write off of the items accrued at 31 December 2023 has been to increase the net incoming resources in 2024 by £363.
3. The Charity owns the freehold land and buildings and its equipment. The land was donated and the main Hall built by public subscription and opened in 1922 as a memorial after the First World War. In 1965 the Gwendoline Lewis Room was added following a bequest. The original costs of the Hall and some amendments thereto are not available. The Trustees consider that the cost of carrying out a professional valuation to include these assets in the accounts cannot be justified, particularly as a valuation of the land would be dependent on its use under the planning regulations.
4. The Hall was renewed in 2000 at a cost over the years 1997 to 2000 of £321,744; during this period donations from fundraising amounted to £173,115 and a further £142,900 was received from the National Lottery Charities Board. These costs have all been written off in the respective years of expenditure, as have all the past costs.
5. Of the cash at bank at 31 December 2024, £54,988 (2023: £50,948) was on deposit with Barclays Bank. The remainder of the cash on deposit was with the Charities Official Investment Fund.
6. Details of certain items of expenditure
  - a) £123 was paid to Trustees in reimbursement of expenses incurred on behalf of the Charity during the year (2023: £561).
  - b) No fees were paid to the Independent Examiner (2023 £Nil)
7. Paid employees. The Hall employs one part-time person as Hall Supervisor, part of its Charitable activities. The salary cost was £8,510 (2023: £7,806). There was no liability for employers national insurance and no pension costs were incurred (2023: £Nil).
8. Interest received has been credited directly to the Maintenance Fund as it arises on this Fund.

## **INDEPENDENT EXAMINER'S REPORT**

I report on the accounts of the Shenfield Parish Hall for the year ended 31st December 2024, which are set out on pages 1 to 3.

### **Respective responsibilities of Trustees and Examiner.**

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the 2011 Act;

To follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

To state whether particular matters have come to my attention.

### **Basis of independent examiner's report.**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement.**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements:  
to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met: or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*A Ward*

A Ward

Chartered Accountant

Shenfield

Essex

20 February 2025

**SHENFIELD PARISH HALL**

England & Wales - Charity number 301394

---

# Accounts

---

**Shenfield Parish Hall**

Shenfield Parish Hall

Annual Report and Accounts

For the year ended 31 December 2023

Charity Number 301394

*Quality Facilities for the Whole Community*

Shenfield Parish Hall, 60 Hutton Road, Shenfield, Brentwood, Essex

# Shenfield Parish Hall

## Report of the Trustees for the year ended 31 December 2023

The Trustees present their Report together with the Financial Statements of the Charity for the year ended 31 December 2023.

### Objects of the charity

The Shenfield Parish Hall's governing document is an indenture dated 6th January 1923 and the Hall was registered as Charity number 301394 on 14th October 1963.

The Charity owns and runs Shenfield Parish Hall for the benefit of the local community. The Hall is situated at 60 Hutton Road, Shenfield, Brentwood, Essex, CM15 8LB.

Contact should be through the Supervisor, Mrs Angie Donovan (01277 415964), or the Bookings Manager, Mrs Julia Coles (07826 554494).

### Organisation

The Trustees during the year were:

Mr John Bridger (Vice-Chairman)

Mr Shaun De Boo (Treasurer)

Miss Gillian Oldham

Mrs Jane Oliver

Mrs Mary Roder

Mrs Christine Williams

Mr William Hindley

The Trustees together with the Supervisor, Mrs. Angie Donovan, and Bookings Manager, Mrs. Julia Coles, function as a Management Committee. The Chairman is the Rector of St Mary the Virgin Church, Shenfield, who is ex officio a member of the management committee. The new Rector of St Mary the Virgin, Reverend Canon Darren Barlow, became the Chairman on 21 January 2024. Two further trustees are members of and appointed by St. Mary's Parochial Church Council (the PCC). In addition to these three, not more than six further persons resident in Shenfield, Hutton and surrounding area may be appointed.

### Changes to the Committee

Following the retirement of the Chairman in 2022, the Vice-Chairman acted as Chairman until Canon Barlow was appointed in 2024.

### Review of activities and public benefit

The Committee continues to run Shenfield Parish Hall for the benefit of the local community and emphasises the importance of community service and seeks to provide quality facilities to suit the widest possible range of interests. It is one of the best used community halls in the Borough of Brentwood.

Over thirty community groups have regular bookings and there are many annual and "one-off" events as well. The Hall was renovated in 2000 using funds from the lottery and a larger sum generously subscribed locally; this demonstrated very clearly the value of the Hall as perceived by the residents of Shenfield and the surrounding area and enabled the committee to pursue their aims for the local community.

# Shenfield Parish Hall

## Report of the trustees for the year ended 31 December 2023 (continued)

### **Policies**

After the successful renewal of the Hall and its equipment in 2000 at a cost of some £320,000, the committee reviewed the actions necessary to sustain the long-term viability of the Hall. This is considered to be particularly important as any future public appeal for funds could be very uncertain and the availability of grants is now minimal; a condition of the 2000 £142,900 lottery grant was that the Hall should become self-sustaining. A maintenance fund was established and the target is to add to this fund an appropriation of at least £5,000 each year and to build the fund up to an appropriate level over the years. In 2023 there were charges of £5,245 (2022: £2,352). Routine repairs and maintenance will continue to be undertaken and charged to the General Fund in the year they are incurred.

The committee has reviewed the level of free reserves (the general fund) and believes that a sum of approximately £5,000 is appropriate to provide for working capital and minor contingencies. The free reserves at 31st December 2023 were £10,241 (2021 £10,241).

### **Risk management**

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

### **Outlook**

Based on the current levels of use of the Hall, we consider that the Charity has sufficient financial resources to maintain and operate the Hall for the foreseeable future.

Approved by the Trustees and signed on their behalf by:

*Darren Barlow*

Revd Canon Darren Barlow

Chair of Trustees

4 October 2024

# Shenfield Parish Hall

## Statement of Financial Activities - Unrestricted Funds for the year ended 31 December 2023

<b>General Fund</b>	2023	2022
	£	£
<b>Incoming Resources - Charitable Activities</b>		
Hall rents	69203	62183
Grant	0	2667
Total incoming resources	<u>69203</u>	<u>64850</u>
<b>Resources expended - Charitable Activities</b>		
Heating, lighting and water	9691	5303
Cleaning and rubbish removal	15919	15063
Council Tax	123	230
Insurance	1970	0
Repairs and maintenance	743	5976
Telephone and Internet	499	535
Salary	7806	7129
Bookings	7806	7211
Professional fees	1639	0
Rent refunded	125	332
Music Licence	746	502
Gardening	0	420
General expenses	68	243
Total resources expended	<u>47135</u>	<u>42944</u>
<b>Net incoming resources</b>	<u>22068</u>	<u>21906</u>
Transfer to maintenance fund	(22068)	(21906)
Balance at 1 January	10241	10241
Balance at 31 December	<u><u>10241</u></u>	<u><u>10241</u></u>
<b>Maintenance Fund - Unrestricted Fund</b>		
	£	£
<b>Incoming resources - Charitable Activities</b>		
Interest received	<u>7223</u>	<u>1531</u>
<b>Resources expended - Charitable Activities</b>		
Maintenance expenditure	<u>5245</u>	<u>2352</u>
<b>Net incoming (outgoing) resources</b>	1978	(821)
Transfer from General Fund	22068	21906
Balance at 1 January	185157	164072
Balance at 31 December	<u><u>209203</u></u>	<u><u>185157</u></u>

# Shenfield Parish Hall

## Balance Sheet at 31 December 2023

	2023	2022
	£	£
<b>Assets:</b>		
<b>Current Assets</b>		
Debtors and prepayments	2075	737
<u>Cash at Bank</u>		
Barclays - Current Account	6486	7601
Barclays - Deposit Account	50948	32542
COIF - Charities Account	162373	155556
	<u>219807</u>	<u>195699</u>
<b>Liabilities:</b>		
Creditors: amounts falling due in less than one year		
Accrued expenses	1008	0
Hall rents in advance	1430	1038
	<u>2438</u>	<u>1038</u>
<b>Total Net Assets</b>	<u>219444</u>	<u>195398</u>
<b>The Funds of the Charity - Unrestricted</b>		
General Fund	10241	10241
Maintenance Fund	209203	185157
<b>Total Charity Funds</b>	<u>219444</u>	<u>195398</u>

*S V De Boo*

Shaun De Boo  
Treasurer

4 October 2024

# Shenfield Parish Hall

## Notes forming part of the Financial Statements

### For the year ended 31 December 2023

1. The financial statements are prepared under the historical cost convention except that the cost of the freehold land and buildings of the Hall are excluded as explained below. In other respects the financial statements are prepared in accordance with The Charities (Accounts and Reports) Regulations 2000 and the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in October 2000 and with applicable accounting standards.
2. The Charity owns the freehold land and buildings and its equipment. The land was donated and the main Hall built by public subscription and opened in 1922 as a memorial after the First World War. In 1965 the Gwendoline Lewis Room was added following a bequest. The original costs of the Hall and some amendments thereto are not available. The Trustees consider that the cost of carrying out a professional valuation to include these assets in the accounts cannot be justified, particularly as a valuation of the land would be dependent on its use under the planning regulations.
3. The Hall was renewed in 2000 at a cost over the years 1997 to 2000 of £321,744; during this period donations from fundraising amounted to £173,115 and a further £142,900 was received from the National Lottery Charities Board. These costs have all been written off in the respective years of expenditure, as have all the past costs.
4. Of the cash at bank at 31 December 2023, £50,948 (2022: £32,542) was on deposit with Barclays Bank. The remainder of the cash on deposit was with the Charities Official Investment Fund.
5. Details of certain items of expenditure
  - a) £561 was paid to Trustees in reimbursement of expenses incurred on behalf of the Charity during the year (2022: £423).
  - b) No fees were paid to the Independent Examiner (2022 £Nil)
6. Paid employees. The Hall employs one part-time person as Hall Supervisor, part of its Charitable activities. The salary cost was £7,806 (2022: £7,129). There was no liability for employers' national insurance and no pension costs were incurred (2022: £Nil).
7. Interest received has been credited directly to the Maintenance Fund as it arises on this Fund.

# Shenfield Parish Hall

## Independent Examiner's Report

I report on the accounts of the Shenfield Parish Hall for the year ended 31st December 2023, which are set out on pages 1 to 3.

### Respective responsibilities of Trustees and Examiner.

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the 2011 Act;

To follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

To state whether particular matters have come to my attention.

### Basis of independent examiner's report.

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement.

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met: or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*A J Ward*

12 October 2024

A J Ward  
Chartered Accountant  
Tangletrees  
21 Worrin Road  
Shenfield  
Brentwood CM15 8DE

**SHENFIELD PARISH HALL**

England & Wales - Charity number 301394

---

# Accounts

---

**Shenfield Parish Hall**  
**Annual Report and Accounts**  
**For the year ended 31 December 2022**

Charity Number 301394

## **SHENFIELD PARISH HALL**

### **Report of the Trustees for the year ended 31 December 2022**

The Trustees present their Report together with the Financial Statements of the Charity for the year ended 31 December 2022.

### **Objects of the charity**

The Shenfield Parish Hall's governing document is an indenture dated 6th January 1923 and the Hall was registered as Charity number 301394 on 14th October 1963.

The Charity owns and runs Shenfield Parish Hall for the benefit of the local community. The Hall is situated at 60 Hutton Road, Shenfield, Brentwood, Essex, CM15 8LB.

Contact should be through the Supervisor, Mrs Angie Donovan (01277 415964), or the Bookings Manager, Mrs Julia Coles (07826 554494).

### **Organisation**

The Trustees during the year were:

Father Christopher Mann (Chairman) (retired 3 October 2022)

Mr John Bridger (Vice-Chairman)

Mr Shaun De Boo (Treasurer)

Miss Gillian Oldham

Mrs Jane Oliver

Mrs Mary Roder

Mrs Nicky Smith (resigned 15 September 2022)

Mrs Christine Williams

Mr William Hindley

The Trustees together with the Supervisor, Mrs. Angie Donovan, and Bookings Manager, Mrs. Julia Coles, function as a Management Committee. The Chairman is the Rector of St Mary the Virgin Church, Shenfield, who is ex officio a member of the management committee. Two further trustees are members of and appointed by St. Mary's Parochial Church Council (the PCC). In addition to these three, not more than six further persons resident in Shenfield, Hutton and surrounding area may be appointed.

### **Changes to the Committee**

During the year our Chairman retired and one Trustee resigned. A new Chairman will be appointed following the appointment of a new Rector of St. Mary the Virgin, Shenfield. In the meantime, the Vice-Chairman is acting as Chairman.

### **Review of activities and public benefit**

The Committee continues to run Shenfield Parish Hall for the benefit of the local community and emphasises the importance of community service and seeks to provide quality facilities to suit the widest possible range of interests. It is one of the best used community halls in the Borough of Brentwood. Over thirty community groups have regular bookings and there are many annual and "one-off" events as well. The Hall was renovated in 2000 using funds from the lottery and a larger sum generously subscribed locally; this demonstrated very clearly the value of the Hall as perceived by the residents of Shenfield and the surrounding area and enabled the committee to pursue their aims for the local community. In common with many other organisations and businesses, since the ending of Coronavirus restrictions, the Hall has seen an upsurge in use and by the end of 2022 was experiencing a high level of usage by local community groups.

## **SHENFIELD PARISH HALL**

**Report of the trustees for the year ended 31 December 2022 (continued)**

### **Policies**

After the successful renewal of the Hall and its equipment in 2000 at a cost of some £320,000, the committee reviewed the actions necessary to sustain the long-term viability of the Hall. This is considered to be particularly important as any future public appeal for funds could be very uncertain and the availability of grants is now minimal; a condition of the 2000 £142,900 lottery grant was that the Hall should become self-sustaining. A maintenance fund was established and the target is to add to this fund an appropriation of at least £5,000 each year and to build the fund up to an appropriate level over the years. In 2022 there were charges of £2,353 (2021: £5,738). Routine repairs and maintenance will continue to be undertaken and charged to the General Fund in the year they are incurred.

The committee has reviewed the level of free reserves (the general fund) and believes that a sum of approximately £5,000 is appropriate to provide for working capital and minor contingencies. The free reserves at 31st December 2022 were £10,241 (2021 £10,241).

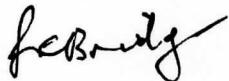
### **Risk management**

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

### **Outlook**

Based on our experience of 2022, the Coronavirus is no longer restricting the use of the Hall. As at the date of this Report, we consider that the Charity has sufficient financial resources to maintain and operate the Hall for the foreseeable future.

Approved by the Trustees and signed on their behalf by:



.....  
John Bridger  
Vice-Chairman

24 July 2023

**Shenfield Parish Hall**

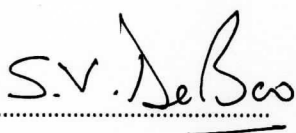
**Statement of Financial Activities - Unrestricted Funds  
for the year ended 31 December 2022**

<b>General Fund</b>	2022	2021
	£	£
<b>Incoming Resources - Charitable Activities</b>		
Hall rents	62183	42345
Grant	2667	10096
Total incoming resources	<u>64850</u>	<u>52441</u>
<b>Resources expended - Charitable Activities</b>		
Heating, lighting and water	5303	4414
Cleaning and rubbish removal	15065	10738
Council Tax	230	118
Insurance	0	1652
Repairs and maintenance	5976	1400
Telephone and Internet	535	435
Salary	7129	6828
Bookings	7211	6621
Professional fees	0	807
Rent refunded	332	125
Music Licence	502	318
Gardening	420	0
General expenses	241	267
Total resources expended	<u>42944</u>	<u>33723</u>
<b>Net incoming resources</b>	<u>21906</u>	<u>18718</u>
Transfer to maintenance fund	(21906)	(18718)
Balance at 1 January	10241	10241
Balance at 31 December	<u><u>10241</u></u>	<u><u>10241</u></u>
 <b>Maintenance Fund - Unrestricted Fund</b>		
	£	£
<b>Incoming resources - Charitable Activities</b>		
	<u>1531</u>	<u>19</u>
<b>Resources expended - Charitable Activities</b>		
Maintenance expenditure	<u>2352</u>	<u>5738</u>
<b>Net outgoing resources</b>	(821)	(5719)
Transfer from General Fund	21906	18718
Balance at 1 January	164072	151073
Balance at 31 December	<u><u>185157</u></u>	<u><u>164072</u></u>

**Shenfield Parish Hall**

**Balance Sheet at 31 December 2022**

	2022	2021
	£	£
<b>Assets:</b>		
<b>Current Assets</b>		
Debtors and prepayments	737	20
<u>Cash at Bank</u>		
Barclays - Current Account	7601	5071
Barclays - Deposit Account	32542	16514
COIF - Charities Account	155556	154052
	<u>196436</u>	<u>175637</u>
<b>Liabilities:</b>		
Creditors: amounts falling due in less than one year		
Accrued expenses	0	1344
Hall rents in advance	1038	0
	<u>1038</u>	<u>1344</u>
<b>Total Net Assets</b>	<u><u>195398</u></u>	<u><u>174313</u></u>
<b>The Funds of the Charity - Unrestricted</b>		
General Fund	10241	10241
Maintenance Fund	185157	164072
<b>Total Charity Funds</b>	<u><u>195398</u></u>	<u><u>174313</u></u>



24 July 2023

Shaun De Boo  
Treasurer

## **Shenfield Parish Hall**

### **Notes forming part of the Financial Statements**

**For the year ended 31 December 2022**

1. The financial statements are prepared under the historical cost convention except that the cost of the freehold land and buildings of the Hall are excluded as explained below. In other respects the financial statements are prepared in accordance with The Charities (Accounts and Reports) Regulations 2000 and the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in October 2000 and with applicable accounting standards.
2. The Charity owns the freehold land and buildings and its equipment. The land was donated and the main Hall built by public subscription and opened in 1922 as a memorial after the First World War. In 1965 the Gwendoline Lewis Room was added following a bequest. The original costs of the Hall and some amendments thereto are not available. The Trustees consider that the cost of carrying out a professional valuation to include these assets in the accounts cannot be justified, particularly as a valuation of the land would be dependent on its use under the planning regulations.
3. The Hall was renewed in 2000 at a cost over the years 1997 to 2000 of £321,744; during this period donations from fundraising amounted to £173,115 and a further £142,900 was received from the National Lottery Charities Board. These costs have all been written off in the respective years of expenditure, as have all the past costs.
4. Of the cash at bank at 31 December 2022, £32,542 (2021: £16,514) was on deposit with Barclays Bank. The remainder of the cash on deposit was with the Charities Official Investment Fund.
5. Details of certain items of expenditure
  - a) £423 was paid to Trustees in reimbursement of expenses incurred on behalf of the Charity during the year (2021: £742).
  - b) No fees were paid to the Independent Examiner (2021 £Nil)
6. Paid employees. The Hall employs one part-time person as Hall Supervisor, part of its Charitable activities. The salary cost was £7,129 (2021: £6,828). There was no liability for employers national insurance and no pension costs were incurred (2021: £Nil).
7. Interest received has been credited directly to the Maintenance Fund as it arises on this Fund.

## INDEPENDENT EXAMINER'S REPORT

I report on the accounts of the Shenfield Parish Hall for the year ended 31st December 2022, which are set out on pages 1 to 3.

### Respective responsibilities of Trustees and Examiner.

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the 2011 Act;

To follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

To state whether particular matters have come to my attention.


### Basis of independent examiner's report.

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement.

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met: or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
.....

Alan Ward


Chartered Accountant

Tangletrees

21 Worrin Road

Shenfield

Brentwood CM15 8DE

  
.....

**SHENFIELD PARISH HALL**

England & Wales - Charity number 301394

---

# Accounts

---

**Shenfield Parish Hall**  
**Annual Report and Accounts**  
**For the year ended 31 December 2021**

Charity Number 301394

## **SHENFIELD PARISH HALL**

### **Report of the Trustees for the year ended 31 December 2021**

The Trustees present their Report together with the Financial Statements of the Charity for the year ended 31 December 2021.

### **Objects of the charity**

The Shenfield Parish Hall's governing document is an indenture dated 6th January 1923 and the Hall was registered as Charity number 301394 on 14th October 1963.

The Charity owns and runs Shenfield Parish Hall for the benefit of the local community. The Hall is situated at 60 Hutton Road, Shenfield, Brentwood, Essex, CM15 8LB.

Contact should be through the Supervisor, Mrs Angie Donovan (01277 415964), or the Bookings Manager, Mrs Julia Coles (07826 554494).

### **Organisation**

The Trustees during the year were:

Father Christopher Mann (Chairman)

Mr John Bridger (Vice-Chairman)

Mr Shaun De Boo (Treasurer)

Miss Gillian Oldham

Mrs Jane Oliver

Mrs Mary Order

Mrs Nicky Smith

Mrs Christine Williams

Mr William Hindley (appointed 9 September 2021)

The Trustees together with the Supervisor, Mrs. Angie Donovan, and Bookings Manager, Mrs. Julia Coles, function as a Management Committee. The Chairman is the Rector of St Mary the Virgin Church, Shenfield, who is ex officio a member of the management committee. Two further trustees are members of and appointed by St. Mary's Parochial Church Council (the PCC). In addition to these three, not more than six further persons resident in Shenfield, Hutton and surrounding area may be appointed.

### **Changes to the Committee**

During the year one new Trustee was appointed.

### **Review of activities and public benefit**

The Committee continues to run Shenfield Parish Hall for the benefit of the local community and emphasises the importance of community service and seeks to provide quality facilities to suit the widest possible range of interests. It is one of the best used community halls in the Borough of Brentwood. Over thirty community groups have regular bookings and there are many annual and "one-off" events as well. The Hall was renovated in 2000 using funds from the lottery and a larger sum generously subscribed locally; this demonstrated very clearly the value of the Hall as perceived by the residents of Shenfield and the surrounding area and enabled the committee to pursue their aims for the local community. In common with many other organisations and businesses, 2021 was a challenging year for the Charity due to the continuing impact of the Coronavirus. However, as Covid restrictions were relaxed many of our local community groups were again able to use the Hall.

## **SHENFIELD PARISH HALL**

### **Report of the trustees for the year ended 31 December 2021 (continued)**

#### **Impact of the Coronavirus**

By the end of 2021, most of our small business customers, club and society users had resumed their activities. In financial terms, the cancellation of bookings earlier in the year resulted in a significant reduction in income compared to "Pre-Covid" years such as 2019. However, we have managed costs including the deferral of some items of the maintenance programme and, with the assistance of Government Grants received via the Brentwood Borough Council, a surplus was transferred to the maintenance reserve which will allow us to resume an annual programme of maintenance.

#### **Policies**

After the successful renewal of the Hall and its equipment in 2000 at a cost of some £320,000, the committee reviewed the actions necessary to sustain the long-term viability of the Hall. This is considered to be particularly important as any future public appeal for funds could be very uncertain and the availability of grants is now minimal; a condition of the 2000 £142,900 lottery grant was that the Hall should become self-sustaining. A maintenance fund was established and the target is to add to this fund an appropriation of at least £5,000 each year and to build the fund up to an appropriate level over the years. In 2021 there were charges of £5,729 (2020: £22,304). Routine repairs and maintenance will continue to be undertaken and charged to the General Fund in the year they are incurred.

The committee has reviewed the level of free reserves (the general fund) and believes that a sum of approximately £5,000 is appropriate to provide for working capital and minor contingencies. The free reserves at 31st December 2021 were £10,241 (2019 £10,241).

#### **Risk management**

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

#### **Outlook**

The continuation of the Coronavirus into 2022 may bring about further limitations on the use of the Hall. However, the Trustees plan to continue to monitor costs, including the maintenance programme, to enable the Hall to be used as much as is permissible and advisable. As at the date of this Report, we consider that the Charity has sufficient financial resources to maintain and operate the Hall for the foreseeable future.

Approved by the Trustees and signed on their behalf by:



Father Chris Mann  
Chairman

22 July 2022

## Shenfield Parish Hall

### Statement of Financial Activities - Unrestricted Funds for the year ended 31 December 2021

<b>General Fund</b>	2021	2020
	£	£
<b>Incoming Resources - Charitable Activities</b>		
Hall rents	42345	26469
Grant	10096	10000
Total incoming resources	<u>52441</u>	<u>36469</u>
<b>Resources expended - Charitable Activities</b>		
Heating, lighting and water	4414	3231
Cleaning and rubbish removal	10738	8830
Council Tax	118	53
Insurance	1652	1564
Repairs and maintenance	1400	4029
Telephone and Internet	435	386
Salary	6828	6000
Bookings	6621	6000
Professional fees	807	0
Rent refunded	125	1672
Music Licence	318	0
General expenses	267	30
Total resources expended	<u>33723</u>	<u>31795</u>
<b>Net incoming resources</b>	18718	4674
Transfer to maintenance fund	(18718)	(4674)
Balance at 1 January	10241	10241
Balance at 31 December	<u><u>10241</u></u>	<u><u>10241</u></u>

### Maintenance Fund - Unrestricted Fund

	2021	2020
	£	£
<b>Incoming resources - Charitable Activities</b>		
Investment income - interest received	<u>19</u>	<u>416</u>
<b>Resources expended - Charitable Activities</b>		
Maintenance expenditure	<u>5738</u>	<u>22304</u>
<b>Net outgoing resources</b>	(5719)	(21888)
Transfer from General Fund	18718	4674
Balance at 1 January	151073	168287
Balance at 31 December	<u><u>164072</u></u>	<u><u>151073</u></u>

**Shenfield Parish Hall**

**Balance Sheet at 31 December 2021**

	2021	2020
	£	£
<b>Assets:</b>		
<b>Current Assets</b>		
Debtors and prepayments	20	0
<u>Cash at Bank</u>		
Barclays - Current Account	5071	2916
Barclays - Deposit Account	16514	6013
COIF - Charities Account	154052	154034
	<u>175657</u>	<u>162963</u>
<b>Liabilities:</b>		
Creditors: amounts falling due in less than one year		
Accrued expenses	1344	1649
Hall rents in advance	0	0
	<u>1344</u>	<u>1649</u>
<b>Total Net Assets</b>	<u><u>174313</u></u>	<u><u>161314</u></u>
<b>The Funds of the Charity - Unrestricted</b>		
General Fund	10241	10241
Maintenance Fund	164072	151073
<b>Total Charity Funds</b>	<u><u>174313</u></u>	<u><u>161314</u></u>

*S.V. De Boo*

Shaun De Boo  
Treasurer  
22-Jul-22

**Shenfield Parish Hall**  
**Notes forming part of the financial Statements**  
**For the year ended 31 December 2021**

1. The financial statements are prepared under the historical cost convention except that the cost of the freehold land and buildings of the Hall are excluded as explained below. In other respects the financial statements are prepared in accordance with The Charities (Accounts and Reports) Regulations 2000 and the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in October 2000 and with applicable accounting standards.
2. The Charity owns the freehold land and buildings and its equipment. The land was donated and the main Hall built by public subscription and opened in 1922 as a memorial after the First World War. In 1965 the Gwendoline Lewis Room was added following a bequest. The original costs of the Hall and some amendments thereto are not available. The Trustees consider that the cost of carrying out a professional valuation to include these assets in the accounts cannot be justified, particularly as a valuation of the land would be dependent on its use under the planning regulations.
3. The Hall was renewed in 2000 at a cost over the years 1997 to 2000 of £321,744; during this period donations from fundraising amounted to £173,115 and a further £142,900 was received from the National Lottery Charities Board. These costs have all been written off in the respective years of expenditure, as have all the past costs.
4. Of the cash at bank at 31 December 2021, £16,514 (2020: £6,013) was on deposit with Barclays Bank. The remainder of the cash on deposit was with the Charities Official Investment Fund.
5. Details of certain items of expenditure
  - a) £742 was paid to Trustees in reimbursement of expenses incurred on behalf of the Charity during the year (2020: £484).
  - b) No fees were paid to the Independent Examiner (2020 £Nil)
6. Paid employees. The Hall employs one part time person as Hall Supervisor, part of its Charitable activities. The salary cost was £6,828 (2020: £6,000). There was no liability for employers national insurance and no pension costs were incurred (2020: £Nil).
7. Interest received has been credited directly to the Maintenance Fund as it arises on this Fund.

**INDEPENDENT EXAMINER'S REPORT**

I report on the accounts of the Shenfield Parish Hall for the year ended 31st December 2021, which are set out on pages 1 to 3.

**Respective responsibilities of Trustees and Examiner.**

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the 2011 Act;

To follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

To state whether particular matters have come to my attention.

**Basis of independent examiner's report.**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement.**

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met: or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alan Ward

Tangletrees

21 Worrin Road

Shenfield

Brentwood

CM15 8DE

*A. J. Knight FCA*

*22nd July 2022*