

Sheering Village Hall (Registered Charity number 301393)
Trustees Annual Report
for the year ended 30th September 2024

Governance

The charity's address is Sheering Village Hall, The Street, Sheering, Bishop's Stortford, Essex CM22 7LX

The charity manages a community building, to be used predominately by residents of the parish of Sheering and its immediate vicinity for recreational, social, educational and wellbeing purposes. The charity operates entirely for public benefit.

The governing document is a declaration of trust dated 10th February 1947.

Trustees of the charity at 30th September 2024 were:-

Sally Devine – Chair (appointed October 2022)

Alan Salisbury (appointed November 2023)

Jessica Brittain (appointed October 2022)

Benjamin Donnelly (appointed October 2022)

Harry Bowerman (appointed October 2022)

Steven Perrin (appointed May 2023)

Sheena Pike (appointed October 2022)

Activities for the year 2023/24

Sheering Village Hall attracts a wide range of user groups of all ages, who use the Hall for various activities including social, recreation, education and exercise purposes, catering for everyone from the very young to the elderly and everyone in between.

The hall is home to a Pre School every morning from Monday to Friday during term time.

Afternoon and weekend activities include Bowls, Keep Fit, Dancing, Yoga, Zumba, Community Hub and Bridge Club. Grants were also received from Epping Forest District Council, ASDA and Essex Community foundation to run Youth Club sessions.

As well as income from hiring, the charity organises fundraising events during the year such as wine tasting, a Halloween Party, Bingo and a D-Day event

This year we obtained a grant from Essex County Council which will be used for hall renovations and maintenance and we received a restricted donation from the Pre School to be used specifically for hall renovation works. These works will be completed in 2025.

Accounts for the year 2023/24

Overall, there was a surplus of £21,499 (unrestricted £5,731, restricted £15,768) compared to a surplus last year of £7,329. The charity has no employees. Bookings and hall management roles are undertaken by the trustees as volunteers.

Risk Areas and Risk Management

Unrestricted fund cash and bank balances of £29,452 are held at the year-end, which is sufficient to cover one and a half years of running costs. The biggest risk to charity has been finding sufficient numbers of volunteers to serve as trustees.

It has therefore been decided to accept the offer of Sheering Parish Council to become sole trustee of the charity and this will take effect in 2025

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RECEIPTS AND PAYMENTS ACCOUNT
for the year ended 30th September 2024

	Unrestricted £	2024 Restricted £	Total £	2023 Total £
INCOME				
Hall hire income	23,526		23,526	
Government Grants		11,000	11,000	
Other Grants and Donations	0	9,400	9,400	
Fundraising Activities	1,500		1,500	
Interest	0		0	
Total value of Income	25,026	20,400	45,426	24,841
EXPENDITURE				
Charitable Activities				
Youth Activities		-4,633	-4,633	
Repairs & maintenance	-7,611		-7,611	
Waste	-832		-832	
Rates	-772		-772	
Water	-1,423		-1,423	
Light Power and Heat	-5,544		-5,544	
Cleaning and Caretaking	-218		-218	
Insurance	-922		-922	
Audit and accounting	0		0	
Advertising and Marketing	-54		-54	
Office supplies	0		0	
Licences and Subscriptions	-80		-80	
Telephone and internet	-588		-588	
Other expenditure				
Professional Fees	-42		-42	
Fundraising Expenses	-1,209		-1,209	
Total value of Expenditure	-19,295	-4,633	-23,928	-17,512
NET SURPLUS	5,731	15,768	21,499	7,329
BALANCE BROUGHT FORWARD	23,721		23,721	16,392
Transfer between funds			0	
BALANCE CARRIED FORWARD	29,452	15,768	45,219	23,721

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STATEMENT OF ASSETS AND LIABILITIES
at 30th September 2024

	Unrestricted £	2024 Restricted £	Total £	2023 Total £
BANK ACCOUNTS AND CASH				
Current account	29,452	15,768	45,219	23,721
Total Cash Assets	29,452	15,768	45,219	23,721

OTHER MONETARY ASSETS

Debtors

Unpaid lettings

Liabilities

Accounts and Independent Examination 228

FIXED ASSETS RETAINED FOR USE

Land and Building

Tables and chairs

Kitchen equipment

Office equipment

Signed (Trustee 1): _____ Name: _____ Date: _____

Signed (Trustee 2): _____ Name: _____ Date: _____

On behalf of all trustees of Sheering Village Hall

Independent Examiner's Report to the Trustees of Sheering Village Hall (Registered Charity No. 301393)

I report to the trustees on my examination of the accounts of Sheering Village Hall (the Trust), for the year ended 30th September 2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I have identified a matter of concern that some of the source documentation for payments made from the bank account is not available.

I confirm that no other matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no other concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Gemma Humphries

Gemma Humphries

Rural Community Council of Essex

RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE

5th March 2025