

SHALFORD VILLAGE HALL MANAGEMENT COMMITTEE

MINUTES OF THE ANNUAL GENERAL MEETING

HELD 9th April 2025 at SHALFORD VILLAGE HALL at 7pm

COMMITTEE MEMBERS PRESENT: Colin Golding (Chairman), Cllr Andrew Hull (Vice-Chairman), Jane Mills (Treasurer), Linda Golding (Secretary), Nicola Walton (Booking Clerk), Christine Packer, Mel Fray, Ian Butcher. Brian Turner, David Eversden, Anthony Bray.

OTHERS PRESENT

Vic Goody, Andrew Merryweather, Ian & Carol Hussey, Sally Welsh, Kevin Welsh, Derek Holland, Debbie Little, Gary Fray. Camilla Jarvis,

APOLOGIES:

None

1) Chairman's Welcome and Address

The Chairman opened the meeting and welcomed everyone present he then went on to give his report:-

Before he gave his report, he reminded everybody that the Management Committee is made up of 7 elected members, 3 nominated members and 2 further members can be co-opted. The 3 nominated members are from the Bowls Club, Football club and Parish Council.

The Village Hall is a registered charity under the Charities Act 2011 and so as a member of the Management Committee you are also a Trustee of the charity. As such (and I quote) you must act reasonably and prudently in all matters relating to the Charity and must always pursue the interests of the Charity to the exclusion of personal prejudices and interests. So even if you are one of the 3 nominated members your first duty is to ensure the ongoing viability of the Village Hall.

All Committee members stand down at this meeting and at the end of it the new Committee is elected. That Committee then meets and elects its officers, Chairman, Deputy Chairman, Secretary, Treasurer and Booking Clerk.

At last year's AGM, I said that Linda and I were going to stand down from the Committee this year where we have been for 19 years, Linda has been secretary for all of those 19 years and I have been Chairman for 18 years so we felt it was time for someone else to takeover.

David Eversden, who has been on the Committee for even longer than us has also decided to stand down and as a mark of thanks for all his contributions we have bought a rose bush which when it blooms we hope reminds him of his time with us.

In the 19 years that we have been involved, with the help of a core group of Committee members, we have raised around £150,000 from fund raising and grants for the upkeep and improvement of the facilities. In the Hall we have renovated the showers, toilets and kitchen, installed new windows and renovated the roof and ceiling along with redecoration.

Outside we had the estate fencing installed, the tennis court and basketball area refurbished and installed the wooden children's play equipment which now is about to come to the end of its serviceable life. There have also been several other smaller projects.

The recreation ground has been maintained throughout to a high standard which has been recognised on a number of occasions by the Essex Playing Fields Association in awarding both the cricket and football pitches "Best kept pitch".

We survived COVID lockdown as well, by obtaining grants when we had expenditure but no income.

However, there is still a lot to be done. The car park, which is often a bone of contention, needs enlarging, the fencing around the children's playground needs completing and the machinery sheds at the end of the field are becoming dangerous. Also our biggest outlay is on energy, oil and electricity so the installation of solar panels needs investigating.

This year has seen the completion of the remedial works from the subsidence, with internal and external redecoration along with installing additional sound insulation.

Jane will present our accounts for the year and our finances are in a healthy state but in general terms our general income is around £11,000 and our routine expenditure is around £15,000. The £4000 deficit used to be made up by a grant from the Parish Council but this ended a few years ago, however thanks to Lawrence Rawlinson's generous bequest this is now made up out of the income we receive from renting out his bungalow. The balance being put towards new projects.

Income from letting the Hall has been reducing but it is partly offset from food retailers who want to hire our car park which as well as giving us an income, we believe, provides a service to the community.

The Chairman ended by thanking all of those who had supported Linda and himself and wished the new Committee every success in the future.

2) Minutes of Last AGM Meeting

The Minutes of the 2024 Annual General Meeting were approved and signed by the Chairman.

3) Treasurers Report

The Chairman reported the Treasurer had once again done an excellent job this year. The accounts had been audited and signed off.

Mel Fray asked the Treasurer if the payment details could be broken down to show detail of purchase – which was noted.

4) Adoption of the 2024/25 Accounts

The Adoption of the 2024/25 accounts was Proposed by Cllr Andrew Hull and Seconded by Duggie Turner

5) Election of the Trustees for Committee 2024/25

Elected as follows:- All Proposed and Seconded. Acceptance Forms to be signed at following Committee Meeting

Andrew Hull	Proposed by Mel Fray	Seconded by Duggie Turner
Jane Mills	Proposed by Andrew Hull	Seconded by Mel Fray
Nicola Walton	Proposed by Andrew Hull	Seconded by Jane Mills
Ian Butcher	Proposed by Duggie Turner	Seconded by Andrew Hull
Mel Fray	Proposed by Nicola Walton	Seconded by Andrew Hull
Duggie Turner	Proposed by Ian Butcher	Seconded by Chris Packer
Christine Packer	Proposed by Mel Fray	Seconded by Nicola Walton
Kevin Welsh	Proposed by Mel Fray	Seconded by Andrew Hull

Nominee for Bowls Club for 2025/26 will be Anthony Bray
Parish Council nominee awaited

6 Any other Business

Presentations were made by Cllr Andrew Hull on behalf of the Committee to both Linda and Colin Golding for their past work on the Committee stating projects they had been involved in for the benefit of the hall. Colin thanked Andrew for his kind words were greatly appreciated by Linda and himself.

As there was no other business the Chairman closed the meeting

Date of Next Annual Meeting in April 2026 to be advised.

Meeting closed at 7.25 pm

Signed.....

Date.....

2024/2025

Registered Charity No.301392

Income from Shalford Village Hall

Dance and fitness classes	£685.00
Dog Training Club	£900.50
Charity Hirers	£955.75
Local societies	£3,125.89
Parish and District Councils	£1,316.00
Private Hirings	£395.00
	<u>£7,378.14</u>

Income from Shalford Village Sports Field

Tennis Club	£169.50
Football Pitch	£540.00
Cricket Pitch	£1,300.00
Outdoor / car park area	£1,160.00
	<u>£3,169.50</u>

Income from Grants

Donations and bequests	£27,528.62
From Investment Project	£17,442.20

Income from Interest

Other	£403.42
Returnable deposits	£0.00

£45,608.02

TOTAL £56,155.66

£56,155.66

Expenditure

Heating Oil	£1,170.36
Electricity	£2,818.39
Water	£348.00
Cleaning	£2,650.00
Insurance ,RCCE,PRS & Fire	£2,902.98
Sundries	£437.42
Indoor maintenance	£8,706.73
Return of deposits	£100.00
Other	£12,010.00
	<u>£31,143.88</u>

Grass cutting	£2,350.00
Sports field maintenance	£4,714.00
Tree surgery	£6,700.00
	<u>£13,764.00</u>

Investment expenses £945.24

£45,853.12

Excess of income over expenditure £10,302.54

£56,155.66

BALANCE SHEET 2024/2025

Shalford Village Hall Management Committee

Registered Charity No.301392

Statement of Financial Position as at 28th February 2025

Expenditure £45,853.12

Bank reconciliation at 29th February 2024

Bank reconciliation at 28th February 2025

Community Account	£14,968.56	£27,103.46	Community Account	£8,502.50	
Virgin Savings Account	<u>£12,134.90</u>		Virgin Savings Account	<u>£28,903.50</u>	£37,406.00
Income		£56,155.66			
		<u>£83,259.12</u>		<u>£83,259.12</u>	

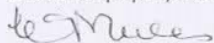
To Shalford Village Hall Committee

As Treasurer , I present the Statement of Income & Expenditure and the financial position of the Accounts as a true and fair view of the state of the financial affairs of the Shalford Village Hall Management Committee

Jane Mills
Treasurer
12.3.25



I have examined the Shalford Village Hall Management Committee Income and Expenditure Account and Statement of its Financial Position as at 28th February 2025 and can confirm that these Accounts reasonably reflect the transactions shown in the books and records of the Committee during the year. These figures however do not show any value of the property managed by the Trustees.



William Mules FCA 30th March 2025