

SEWARDS END VILLAGE HALL TRUST

(Charity number: 301390)

Trustees' Report and Unaudited Financial Statements

For The Year Ended 31 March 2025

SEWARDS END VILLAGE HALL

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SEWARDS END VILLAGE HALL TRUST

Reference and Administration Information

Trustees

Sarah Briggs – Chair	Elected	Appointed 29 th November 2023
Michael Hall – Vice Chair	Elected	Appointed 21 st October 2019
John Argent	Elected	Appointed 21 st June 2022
Gail Biggs	Women's Inst'	Appointed 29 th May 2024
Lesley Chitson	Elected	Appointed 29 th May 2024
Suzanne Powell	Church & SEPC	Appointed 29 th November 2023
James Robinson	Elected	Appointed 29 th May 2024
Mike Rushmer	Carpet Bowls	Appointed 30 th June 2016

Charity registration number

301390

Business address

Sewards End Village Hall
Radwinter Road
Sewards End
Saffron Walden
Essex
CB10 2LG

Website

www.sewardsend.org.uk

Email

sewardsendvillagehall@gmail.com

Bank

Unity Trust Bank
PO Box 7193
Planetry Road
Willenhall
WV1 9DG

The Trustees present their annual report together with the financial statements of the charity for the year ending 31st March 2025 and confirm they comply with the requirements of the Charities Act 2011 and the Governance document.

Sewards End Village Hall Trust, Registered Charity number 3011390, was registered by the Charity Commission on the 8th May 1963. A new Governing Document issued by the Charity Commission on the 18th March 2003 with subsequent amendments made on the 18th August 2005 and 29th May 2024.

Objectives and Activities

The object of the charity is the provision and maintenance of the Village Hall for use by the inhabitants Swards End and the surrounding area of benefit for recreational, leisure and educational purposes without distinction of political, religious or other opinions.

Sewards End Village Hall aims to provide a community facility used by a wide range of hirers from all aspects of the local community and to maintain and increase the wide range of Hirers.

The hall is available for commercial and private hire and is used for wedding receptions, children's parties, and family occasions among others. Many of the private Hirers are returnees who have attended previous functions or through recommendations.

In all aspects of the Village Hall activities the Trustees have and will continue to consider options to enable the charity to achieve its objectives and provide a public benefit.

ORGANISATION

The Village Hall Trustee Management Committee consists of between 2 – 6 Elected Trustees plus 4 Appointed Trustees from the following organisations:-

Sewards End Carpet Bowls Club

Sewards End Women's Institute

St James Church, Swards End

Sewards End Parish Council

Additionally the Committee may appoint not more than 4 co-opted members.

The principal offices of Chair, Vice Chair and Secretary are normally held by Trustees. All Trustees must resign annually but may offer themselves for re-election. All Elected Trustees are appointed at the AGM on a show of hands.

Notice of the AGM is published on the village Notice Boards and electronically on the village Website, on village Facebook and the village Google Group.

Chairman's Report May 2025

Hall bookings

Very busy. Regular village bookings from carpet bowls, playgroup, WI, coffee mornings, youth club, scouts. Regular commercial bookings from Jo Jingles, Hart Beeps, yoga and NHS. A key safe has been fitted to the hall for hirers to access.

Sunday drinks

Very popular. Usually 40+ people attending. It would be nice if more people volunteered to run the event outside of committee members.

Social events

- 'Hair of the Dog' is a regular and popular event supported by Bonnefire Box.
- Summer Fete was a huge success and very well attended
- VE Family Fun Day was a huge success and very well attended
- Agreed to nominate a 'Charity of the Year' – Crocus Sapphires offered one free hire

Hall services and maintenance

Maintenance issues were dealt with during the year:

- broken chairs removed and replaced
- disabled toilet repaired/replaced
- car park area fully resurfaced
- garage painted
- planter created and filled
- new blinds

Other

- contributions have been made to the new play area
- memorial bench for Lindsey delivered and placed in position

STATEMENT OF ASSETS AND LIABILITIES

Going concern

The Trustees continually assess the impact of various economic and social challenges including inflation, interest rates, running costs and the availability of long and short term Hirers of the Village Hall. These were considered when planning our finances and operations for the last year and will continue to do so for the coming year.

Cash flow forecasts and running cost projections have been reviewed and the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, it adopts the going concern basis in preparing the financial statements.

Financial performance

Our main income comes from hall lettings amounting to £27,073 plus a surplus from the Village Fete. Total income including interest received was £39,964

Expenditure for the year was £37,095, including £12,609 for relaying the car park, resulting in a surplus of £2,869.

Reserves policy

The Trustees have reviewed the position, and the intention is to maintain a level of reserves equivalent to no less than 12 months of annual operating expenses which are approximately at a level of £15,000.

Our reserves are £35,234.72 in cash as follows:

Saffron Building Society	£24,918.59
Unity Bank – current a/c	1,538.45
Unity Bank – deposit a/c	8,648.68
Petty Cash/Bar float	129.00

Ownership and valuation

Sewards End Village Hall

Sewards End Village Hall Trust are owners of the Village Hall and the land it stands on.

It was a new build completed in 1995 and was independently valued in June 2022 to have a reinstatement value of £453,830 which then formed the base value for insurance that is annually increased by the rate of inflation.

Sewards End Village Green

In March 2007 Sewards End Village Hall Trust bought the Village Green for £50,000 after obtaining a Biffaward Grant of £14,000 that was arranged by Rural Action East and ENTRUST. The purchase was and continues to be subject to a covenant, registered with the Land Registry, in favour of ENTRUST that stipulates that the land can only be used for the benefit of the local community.

There is a written Agreement dated the 12th May 2009 with Sewards End Parish Council that they will care for and manage, at their own expense, the Village Green as an open space and recreation ground for the use of the public and for no other purpose.

RECEIPTS

£

HIRING

Private	13771
Clubs	13302
	27073

EVENTS

Fete/VE DAY/coronation	7133
Bar Income	3006
Bar Stock	-28
	10111

OTHER RECEIPTS**836****INTEREST****1944****TOTAL RECEIPTS****39964****PAYMENTS****CHARITY DONATIONS****500****BANK CHARGES****114****BAR EXPENSES**

1462

FETE

2979



4441**UTILITIES**

GAS 6004	1981
Electric 6006	1535
Water Supply/Sewage	353
	3869

MOBILE/BROADBAND**644****INSURANCE Buildings and contents****1524****MAINTENANCE**

Buildings	452
Grass Cutting	480
Cleaning	5798
Misc	222
Carpark	12609
	19561

OTHER SUNDRY EXPENSES**6442****TOTAL PAYMENTS****37095****Surplus / (Deficit) for the Year END****2869**

 CHARITY COMMISSION FOR ENGLAND AND WALES		Independent examiner's report on the accounts	
<div style="background-color: black; height: 20px; width: 100%;"></div>			
Report to the trustees/ members of		<small>Charity Name</small> Sewards End village Hall	
On accounts for the year ended		31 March 2025	Charity no (if any) 301390
Set out on pages		1-7 <small>1-7(remember to include the page numbers of additional sheets)</small>	
Responsibilities and basis of report		<p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2025.</p> <p>As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p>	
Independent examiner's statement		<p>I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none"> • accounting records were not kept in accordance with section 130 of the Act or • the accounts do not accord with the accounting records <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>	
Signed:			Date: 27 Aug 2025
Name:		Joanna Wardle	
Relevant professional qualification(s) or body (if any):		CIPFA	
Address:		2 St aylotts cottage, Ashdon Road Saffron Walden CB10 2NE	