



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2021 to 31 December 2021

Charity name: Ridgewell Village Hall

Charity registration number: 301384

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide a Village Hall and Playing Field for the inhabitants of Ridgewell.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	A well-managed hall is in operation for the public benefit and is in regular use by various community groups. The playing field has been set up to include a variety of play equipment for children and a good size field used by the community groups and children alike. Public activities include Farmer's Market, quiz nights, and other fundraising events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Ridgewell Parish Council, as sole trustee, has given due regard to the Charity Commission's guidance on public benefit and the hall will be run in accordance with the guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteers, alongside members of the Parish Council, continue to make a significant contribution to the running of the hall and its activities.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>When the hall reopened it has been used regularly by a number of community groups including dance and fitness classes, Women's Institute, Garden Society and others. A farmers market has been run from the hall.</p> <p>The addition of a second room has greatly enabled the use of the hall which will increase benefits and the range of activities available for the community.</p> <p>The hall will again provide the venue for the village fete, community picnics and will be used as a polling station. Regular meetings of The Parish Council will be held in the hall as well as private and children's parties.</p> <p>All the events held have helped to bring our small community together. The playing field has seen an increase in use since the hall re-opened, which has contributed to people's health and mental well being.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	The previous fundraising activities reached their target and as such there has been little or no fundraising during the period, compared to previous years.
Investment performance against objectives	Para 1.41	Charity does not hold any investments.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The charity holds two accounts with Lloyds Bank. The main account holds the funds necessary to run and maintain the village hall. At the end of the year this account held £27322.33.</p> <p>The second account holds restricted funds that are for the purpose of the Hall Improvement Project (HIP). At the end of the year this account had a balance of £15782.38. The fund value has been depleted as the works to improve the village hall have taken place and been paid for.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Adequate reserves are to be held (a) for future repair and replacement requirements and (b) unforeseen contingencies.
Amount of reserves held	Para 1.22	Funds held in the main account are sufficient to cover approximately one year operating costs.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principle source of funding for the hall has been from grants supplemented by Hall bookings and farmers market stall fees. Income has also been raised by fundraising, although on a lower scale than the previous year.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Opportunities to invest surplus that isn't required for the normal operation of the charity will be sought in accordance with the Trust Deed where practicable.
A description of the principal risks facing the charity	Para 1.46	
Other	Para 1.48	

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed (as amended 14 July 2015)
How is the charity constituted? (eg: unincorporated association, CIO)	Para 1.25	Trust, Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected and co-opted members of the Ridgewell Parish Council.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Sole Trustee has delegated the day to day running of the Village Hall to the Village Hall Management Committee (VHMC) consisting of a minimum of five elected members including at least one Parish Councillor. The Parish Council employs a Treasurer as the financial controller for the VHMC. The hall is managed in accordance with the Trust Deed, relevant legislation and the necessary insurance; inspections and licences are in place.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Ridgewell Village Hall
Other name the charity uses	
Registered charity number	301384
Charity's principal address	Postal Address: c/o 14 Spring Rise, Chapel Road, Ridgewell, CO9 4RZ Physical Address: Ridgewell Coronation Village Hall, Drury Lane, Ridgewell, Halstead, Essex, CO9 4SL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ridgewell Parish Council			
2				
3				
4				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Ridgewell Parish Council acting as a whole is Sole Trustee not individual councillors

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

RIDGEWELL VILLAGE HALL
Registered Charity 301384
Receipts and Payments Account for the year ended 31 December 2021

	2021				2020
	Main A/C Unrestricted	Restricted	HIP A/C Restricted	Total	Total
INCOME					
From Trading Activities					
Lettings	£5,114.00		£56.56	£5,170.56	£998.00
From Voluntary Sources					
Fundraising	£523.00		£5,270.60	£5,793.60	£4,340.00
Donations	£21.05		£1,845.95	£1,867.00	£5,114.53
Grants	£19,050.86		£20,000.00	£39,050.86	£563,642.57
Gift Aid				£0.00	£1,045.31
From Assets and other					
VAT refunds	£211.43		£37,960.62	£38,172.05	£83,256.96
Interest				£0.00	£0.00
TOTAL INCOME	£24,920.34	£0.00	£65,133.73	£90,054.07	£658,397.37
EXPENDITURE					
Trading Activities					
Refunds				£0.00	-£357.00
Charitable Activities					
Salaries	-£1,302.00			-£1,302.00	-£256.00
Trading Activities					
Cleaning and Maintenance	-£426.77			-£426.77	-£872.56
Grass-cutting	-£135.69			-£135.69	-£389.20
Energy (oil/electricity)	-£1,710.22			-£1,710.22	-£661.63
Water	-£497.11			-£497.11	-£288.45
Telephone & Broadband	-£486.34			-£486.34	-£232.27
Inspections	-£561.80			-£561.80	-£135.00
Waste	-£212.00			-£212.00	-£443.50
Licences	-£456.00		-£20.00	-£476.00	-£361.22
Insurance	-£1,769.31			-£1,769.31	-£1,626.22
Administration of the charity					
Office Costs	-£42.03			-£42.03	-£153.86
Training/Conferences				£0.00	-£40.00
Independent Examination	-£85.00			-£85.00	-£80.00
Subscriptions	-£145.00			-£145.00	-£105.00
Other Expenditure					
Equipment			-£999.00	-£999.00	-£956.67
Fundraising			-£2,699.00	-£2,699.00	-£2,684.92
Hall opening	-£147.32			-£147.32	
VAT on Payments	-£452.27		-£20,850.61	-£21,302.88	-£101,360.02
Hall Improvement Project Costs					
Landscaping			-£29,807.75	-£29,807.75	-£1,605.57
Building work			-£67,685.43	-£67,685.43	-£468,351.99
Car Park and Fencing				£0.00	-£15,467.29
Architect Fees			-£3,200.10	-£3,200.10	-£12,239.66
Other professional fees			-£5,924.00	-£5,924.00	-£7,754.75
TOTAL PAYMENTS	-£8,428.86	£0.00	-£131,185.89	-£139,614.75	-£616,422.78
SURPLUS / DEFICIT	£16,491.48	£0.00	-£66,052.16	-£49,560.68	£41,974.59
TRANSFER BETWEEN FUNDS	-£300.00		£300.00	£0.00	
Balances Brought Forward	£11,130.85	£290.00	£81,534.54	£92,955.39	£50,980.81
Balances Carried Forward	£27,322.33	£290.00	£15,782.38	£43,394.71	£92,955.40

RIDGEWELL VILLAGE HALL
Registered Charity 301384
Statement of Assets and Liabilities at 31 December 2021

	2021				2020
MONETARY ASSETS					
Deposits and Bank Balances					
Lloyds Current Account	£27,322.33	£290.00		£27,612.33	£11,420.85
Lloyds HIP Account			£15,782.38	£15,782.38	£81,534.55
	£27,322.33	£290.00	£15,782.38	£43,394.71	£92,955.40
Debtors					
VAT recoverable					£18,228.30
Creditors					
Architect fees due					-£960.00
Invoice for Equipment					-£3,250.46
Invoice for building work					-£603.87
Independent examination fee				-90	-£85.00
NON MONETARY ASSETS					
Building					
Car park					
Play equipment					
Garages					
Tables and chairs					
Kitchen equipment					

Independent Examiner's Report to the Trustees of Ridgewell Village Hall (Registered Charity number 301384)

I report to the trustees on my examination of the accounts of the Ridgewell Village Hall for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in blue ink, appearing to read 'J. Stobart', with a stylized, cursive script.

J Stobart FCCA
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE
27th October 2022