

# RAYNE VILLAGE HALL AND PUBLIC PLAYING FIELD

England & Wales · Charity number 301382

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1962-08-14

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 4 Makemores  
Rayne  
Braintree  
Essex  
CM77 6TJ

**Phone** 07847764753

**Email** [bookings@raynevillagehall.org.uk](mailto:bookings@raynevillagehall.org.uk)

**Website** [raynevillagehall.org.uk](http://raynevillagehall.org.uk)

## Activities

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**Objects:** VILLAGE HALL AND PUBLIC PLAYING FIELD.

**Activities:** Provision of a vibrant Village Hall and Playing Fields for the benefit of Rayne and the surrounding Villages. There is a large hall and also office that are available for hire by both local business and residents at competitive rates. There is a BMX track plus fitness equipment along with a children's playground within our fields

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** PARISH OF RAYNE AND THE NEIGHBOURHOOD.
- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£50,245	£61,991	-	-
2023-12-31	£41,375	£39,334	-	-
2022-12-31	£59,761	£59,161	-	-
2021-12-31	£60,581	£46,799	-	-
2020-12-31	£48,050	£43,756	-	-

## Trustees

Name	Role	Appointed
<b>Robert Strzelecki</b>	Chair	2018-04-11
Andy Cox		2024-04-10
Ann Mccayna		2024-04-10
Carolyn White		2023-04-05
Celia Murton		2015-04-09
Russell Alan Davis		2021-07-16
Shona Kemp		2023-04-05
Simon Tibbetts		2015-04-09
Tony Dome		2013-12-11
Tracy Dome		2013-12-11

**RAYNE VILLAGE HALL AND PUBLIC PLAYING FIELD**

England & Wales - Charity number 301382

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# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2024 Period start date

To 31<sup>st</sup> December 2024 Period end date

**Charity name: Rayne Village Hall & Playing Fields**

**Charity registration number:301382**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	It is the main responsibility of the appointed trustees to continually make sure that there is efficient running of the Village Hall and all its facilities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	As we are a non-profit making organisation, the hourly rates are set as low as possible each year by the trustees. This not only benefits local businesses but also numerous local groups and private hires along with the local village sports teams that use our facilities. It is the responsibility of the duly elected officers to make sure that the set levels will generate enough funds each year to enable the facilities and all associated equipment to be kept in a safe and useable condition.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	To meet the requirements of the constitution the trustees have regular structured meetings.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	All fund raising is controlled totally by the group of elected trustees. It is their responsibility to make sure that funds are available for them to use when required. For major projects they will apply for grants if available and add their own funds if required to complete the project. It is the trustees who are responsible for making sure that the regular maintenance is completed along with repairs, improvements and long-term major projects. These will often be dictated by amendments in legislation, repair of equipment and general wear and tear whilst groups such as RoSPA are employed to independently check our equipment on an annual basis. Other service contracts are in place where applicable to make sure the equipment is serviced.

Contribution made by volunteers	Para 1.38	The trustees are all volunteers who give numerous hours of their own time each year so that the premises can remain open. This greatly helps the many small businesses who regularly hire our facilities. This also assists local sports teams who are regular users of our facilities, whilst any additional time remaining can be taken by private hirers. Events in respect of fund raising are also run by the trustees. It is also the trustee's duty to make sure any works carried out are done so at the best value for money. This is completed by continually monitoring all outgoings.
Other		N/A

## Achievements and Performance

	SORP reference	
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity completed two very large projects that had been planned for some years resulting in a negative cash flow position for the year. However the funds used had been ear marked for these projects and we still retained our required reserves held along with other funds for 2025 projects planned.
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Due to being a public building and having numerous outdoor facilities we continually must make sure repairs and ongoing maintenance are addressed to keep the everything in line with legislation and carry out works safely as and when required. As this is an always changing remit, we need to make sure reserves are there for both emergency repairs and long term planned works/projects. Any unused funds each year are spent on improvements or added to our reserves.
Amount of reserves held	Para 1.22	£40,000. We aim to keep between £30-£40,000 to cover for any type of emergency.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties about our charity not continuing as a going concern. There are three major factors that mean our Village Hall will continue to remain open for the foreseeable future. Firstly, there is the existing committee of trustees who have made sure over many years that we have built up a high level of reserves for any major problem/issue that occurs. This has certainly been useful and needed over the last few years with enforced shutdowns due to Covid. Secondly, the trustees have made sure that when they can, they have applied for any grants which have been made available by independent organisations and Government/ Local authorities which have been most welcome, appreciated and a financial assist. Thirdly, the trustees work tirelessly to organise additional fund raising events.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>Trustee</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected by nomination at each AGM</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>N/A</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>N/A</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		<b>N/A</b>

### Reference and Administrative details

Charity name	Rayne Village Hall and Playing Fields
Other name the charity uses	N/A
Registered charity number	301382
Charity's principal address	Rayne Village Hall, Oak Meadow, Gore Road, Rayne, Braintree, Essex. CM77 6T

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**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Michael Bamford			
2	Tracy Dome			
3	Tony Dome			
4	Christy Bamford			
5	Celia Murton	Secretary		
6	Robert Strzelecki	Chair		
7	Russell Davis	Treasurer		
8	Simon Tibbets			
9	Shona Kemp			
10	Carolyn White			
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
N/A		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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N/A		

#### Name of chief executive or names of senior staff members (Optional information)

N/A
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

N/A
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	RA Davis	
<b>Full name(s)</b>	Russell Davis	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	28/03/2025	

**Statement of Activity**  
**Rayne Village Hall & Playing Fields**  
**January-December, 2024**

Distribution account	Total
Income	
Donations - General	105.00
Donation - Table Tennis	550.00
Event - Sale of Tickets	0.00
Christmas Fayre	353.56
Christmas Panto	144.22
<b>Total for Event - Sale of Tickets</b>	<b>£497.78</b>
Grant - Floor Refurbishment	350.00
Grant	0.00
Playground fence replacement	10,000.00
<b>Total for Grant</b>	<b>£10,000.00</b>
Sales	11,617.34
Precept	1,131.00
Regular Hirers	24,361.87
<b>Total for Sales</b>	<b>£37,110.21</b>
Solar Panel Income	1,002.60
<b>Total for Income</b>	<b>£49,615.59</b>
Cost of Sales	
<b>Gross Profit</b>	<b>£49,615.59</b>
Expenses	
Advertising/Promotional	72.00
Anglia Fire Service	232.44
Braintree Trade Waste	1,225.17
Business Licenses and Permits	340.33
ICO	35.00
<b>Total for Business Licenses and Permits</b>	<b>£375.33</b>
Computer and Internet Expenses	398.40
Defibrillator Support Costs	162.00
Dues and Subscriptions	13.50
Grass Cutting - BDC	-2,052.20
Hallmaster	310.60
Insurance Expense-General Liability Insurance	2,497.69
Janitorial Expense	0.00
Cleaner	4,950.00
Cleaning supplies	61.06
Holiday Cleaners	30.00
<b>Total for Janitorial Expense</b>	<b>£5,041.06</b>
New digital display for Hall	1,141.59

Outdoor Gym	370.80
Professional Fees	0.00
Accounting	540.00
Booking Clerk	1,280.00
<b>Total for Professional Fees</b>	<b>£1,820.00</b>
PRS and PPL	254.02
PRS/PPL	289.24
RCCE	80.40
Repair and maintenance	495.86
Asbestos Report	270.00
Boiler Servicing	264.00
Car Park Barrier	801.69
Car Park Works	1,306.40
Encampment Security	43.29
Floor Refurbishment	1,182.00
Grass Cutting	2,552.71
New Carpets	1,542.00
New Hall Doors & Costs associated	17,522.52
Painting Entrance Hall & Toilets	1,830.00
Playground Fence Replacement	13,013.42
Playground Repairs	1,577.29
<b>Total for Repair and maintenance</b>	<b>£42,401.18</b>
ROSPA	235.20
Uncategorised Expense	1,549.76
Utilities	0.00
Anglian Water	892.52
Electric	1,417.36
Gas	2,974.82
Mobile Phone	78.23
<b>Total for Utilities</b>	<b>£5,362.93</b>
Window Cleaning	210.00
<b>Total for Expenses</b>	<b>£61,991.11</b>
<b>Net Operating Income</b>	<b>-£12,375.52</b>
Other Income	
Interest income	629.03
<b>Total for Other Income</b>	<b>£629.03</b>
Other Expenses	
<b>Net Other Income</b>	<b>£629.03</b>
<b>Net Income</b>	<b>-£11,746.49</b>



CHARITY COMMISSION  
FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

## Section A

### Independent Examiner's Report

Report to the trustees

RAYNE VILLAGE HALL + PLAYING FIELDS

On accounts for the year ended

31/12/24

Charity no  
(if any)

301382

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

13/4/25

Name:

GLYN HOCKLEY

Relevant professional qualification(s) or body

MAAT

(if any):

--

Address:

21 BRANDON ROAD
BRAINTREE
CM7 2NL

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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**RAYNE VILLAGE HALL AND PUBLIC PLAYING FIELD**

England & Wales - Charity number 301382

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# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2023 Period start date

To 31<sup>st</sup> December 2023 Period end date

**Charity name: Rayne Village Hall & Playing Fields**

**Charity registration number:301382**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	It is the main responsibility of the appointed trustees to continually make sure that there is efficient running of the Village Hall and all its facilities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	As we are a non-profit making organisation, the hourly rates are set as low as possible each year by the trustees. This not only benefits local businesses but also numerous local groups and private hires along with the local village sports teams that use our facilities. It is the responsibility of the duly elected officers to make sure that the set levels will generate enough funds each year to enable the facilities and all associated equipment to be kept in a safe and useable condition.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	To meet the requirements of the constitution the trustees have regular structured meetings.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	All fund raising is controlled totally by the group of elected trustees. It is their responsibility to make sure that funds are available for them to use when required. For major projects they will apply for grants if available and add their own funds if required to complete the project. It is the trustees who are responsible for making sure that the regular maintenance is completed along with repairs, improvements and long-term major projects. These will often be dictated by amendments in legislation, repair of equipment and general wear and tear whilst groups such as RoSPA are employed to independently check our equipment on an annual basis. Other service contracts are in place where applicable to make sure the equipment is serviced.

Contribution made by volunteers	Para 1.38	The trustees are all volunteers who give numerous hours of their own time each year so that the premises can remain open. This greatly helps the many small businesses who regularly hire our facilities. This also assists local sports teams who are regular users of our facilities, whilst any additional time remaining can be taken by private hirers. Events in respect of fund raising are also run by the trustees. It is also the trustee's duty to make sure any works carried out are done so at the best value for money. This is completed by continually monitoring all outgoings.
Other		N/A

## Achievements and Performance

	SORP reference	
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has finished the year again in a strong position. The regular hirers are again bringing in monthly revenue and ad-hoc private hires have increased meaning we have increased income revenue in 2023.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Due to being a public building and having numerous outdoor facilities we continually must make sure repairs and ongoing maintenance are addressed to keep the everything in line with

		legislation and carry out works safely as and when required. As this is an always changing remit, we need to make sure reserves are there for both emergency repairs and long term planned works/projects. Any unused funds each year are spent on improvements or added to our reserves.
Amount of reserves held	Para 1.22	£40,000. We aim to keep between £30-£40,000 to cover for any type of emergency.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties about our charity not continuing as a going concern. There are three major factors that mean our Village Hall will continue to remain open for the foreseeable future. Firstly, there is the existing committee of trustees who have made sure over many years that we have built up a high level of reserves for any major problem/issue that occurs. This has certainly been useful and needed over the last few years with enforced shutdowns due to Covid. Secondly, the trustees have made sure that when they can, they have applied for any grants which have been made available by independent organisations and Government/ Local authorities which have been most welcome, appreciated and a financial assist. Thirdly, the trustees work tirelessly to organise additional fund raising events.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

## **Structure, Governance and Management**

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Trustee</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected by nomination at each AGM</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>N/A</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>N/A</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		<b>N/A</b>

### Reference and Administrative details

Charity name	Rayne Village Hall and Playing Fields
Other name the charity uses	N/A
Registered charity number	301382
Charity's principal address	Rayne Village Hall, Oak Meadow, Gore Road, Rayne, Braintree, Essex. CM77 6T

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Michael Bamford			
2	Tracy Dome			
3	Tony Dome			
4	Christy Bamford			
5	Celia Murton	Secretary		
6	Robert Strzelecki	Chair		
7	Russell Davis	Treasurer		
8	Simon Tibbets			
9	Shona Kemp			
10	Carolyn White			
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
N/A		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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N/A		

#### Name of chief executive or names of senior staff members (Optional information)

N/A
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

N/A
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	RA Davis	
<b>Full name(s)</b>	Russell Davis	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	29/03/2024	

# Rayne Village Hall & Playing Fields Financial Activities

December 2023

		To
		Dec 2023
<b>Income</b>		
Donation - Booking Hall Cafe		50.00
Donations - General		120.00
Event - Sale of Tickets		-280.40
Bingo Night		
Christmas Fayre		
<b>Total Event - Sale of Tickets</b>	<b>-£</b>	<b>280.40</b>
Grant - Boilers		
Grant - Carpets		
Sales		1,022.19
Precept		
Regular Hirers		1,398.23
<b>Total Sales</b>	<b>£</b>	<b>2,420.42</b>
Solar Panel Income		
Uncategorised Income		
<b>Total Income</b>	<b>£</b>	<b>2,310.02</b>
<b>Total</b>	<b>£</b>	<b>2,310.02</b>
<b>Expenditures</b>		
Anglia Fire Service		
Braintree Trade Waste		126.51
Business Licenses and Permits		
ICO		
<b>Total Business Licenses and Permits</b>	<b>£</b>	<b>0.00</b>
Computer and Internet Expenses		28.80
Defibrillator Support Costs		
Grass Cutting - BDC		
Hallmaster		
Insurance Expense-General Liability Insurance		234.15
Janitorial Expense		
Cleaner		325.00
Cleaning supplies		
<b>Total Janitorial Expense</b>	<b>£</b>	<b>325.00</b>
Outdoor Gym		
Professional Fees		
Accounting		45.00
Booking Clerk		100.00
<b>Total Professional Fees</b>	<b>£</b>	<b>145.00</b>
<b>RCCE</b>		
Repair and maintenance		
BMX Track		
Boiler Replacement		
CIP Painting		

Encampment Security		
Grass Cutting		
Rabbit Control		
<b>Total Repair and maintenance</b>	<b>£</b>	<b>0.00</b>
ROSPA		
Uncategorised Expense		76.57
Utilities		
Anglian Water		204.02
Electric		143.34
Gas		330.54
Mobile Phone		14.34
<b>Total Utilities</b>	<b>£</b>	<b>692.24</b>
Window Cleaning		35.00
<b>Total Expenditures</b>	<b>£</b>	<b>1,663.27</b>
<b>Net Operating Income</b>	<b>£</b>	<b>646.75</b>
Other Income		
Interest income		66.44
<b>Total Other Income</b>	<b>£</b>	<b>66.44</b>
Other Expenditures		
Solar Panels		
<b>Total Other Expenditures</b>	<b>£</b>	<b>0.00</b>
<b>Net Other Income</b>	<b>£</b>	<b>66.44</b>
<b>Net Income/(Expenditure)</b>	<b>£</b>	<b>713.19</b>

Saturday, Jan 06, 2024 02:35:20 pm GMT0 - Accrual Basis

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**Jan - Dec 2023 (YTD)**

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	50.00
	120.00
	282.20
	193.50
	300.00
<b>£</b>	<b>775.70</b>
	4,100.00
	350.00
	9,980.94
	1,574.30
	23,394.20
<b>£</b>	<b>34,949.44</b>
	506.83
	0.34
<b>£</b>	<b>40,852.31</b>
<b>£</b>	<b>40,852.31</b>
	91.32
	1,381.95
	180.00
	35.00
<b>£</b>	<b>215.00</b>
	350.90
	162.00
	183.66
	306.00
	2,313.92
	4,679.35
	56.61
<b>£</b>	<b>4,735.96</b>
	474.00
	540.00
	1,200.00
<b>£</b>	<b>1,740.00</b>
	107.00
	3,979.30
	1,080.00
	8,200.00
	1,230.00

	3,933.69
	100.00
	659.00
<b>£</b>	<b>19,181.99</b>
	222.00
	2,071.00
	669.36
	1,008.39
	3,754.53
	154.80
<b>£</b>	<b>5,587.08</b>
	210.00
<b>£</b>	<b>39,333.78</b>
<b>£</b>	<b>1,518.53</b>
	522.93
<b>£</b>	<b>522.93</b>
	0.00
<b>£</b>	<b>0.00</b>
<b>£</b>	<b>522.93</b>
<b>£</b>	<b>2,041.46</b>



Section A Independent Examiner's Report

Report to the trustees

RAYNE VILLAGE HALL + PLAYING FIELDS

On accounts for the year ended

31/12/23

Charity no (if any)

301382

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply

Signed:

Date:

24/1/24

Name:

GLYN HOWLETT

Relevant professional qualification(s) or body (if any):

MAAT

Address:

21 BRANDON ROAD
BRAINTREE
CM7 2NL

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**RAYNE VILLAGE HALL AND PUBLIC PLAYING FIELD**

England & Wales - Charity number 301382

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# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2022 Period start date

To 31<sup>st</sup> December 2022 Period end date

Charity name: Rayne Village Hall & Playing Fields

Charity registration number:301382

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	It is the main responsibility of the appointed trustees to continually make sure that there is efficient running of the Village Hall and all its facilities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	As we are a non-profit making organisation, the hourly rates are set as low as possible each year by the trustees. This not only benefits local businesses but also numerous local groups and private hires along with the local village sports teams that use our facilities. It is the responsibility of the duly elected officers to make sure that the set levels will generate enough funds each year to enable the facilities and all associated equipment to be kept in a safe and useable condition.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	To meet the requirements of the constitution the trustees have regular structured meetings.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	All fund raising is controlled totally by the group of elected trustees. It is their responsibility to make sure that funds are available for them to use when required. For major projects they will apply for grants if available and add their own funds if required to complete the project. It is the trustees who are responsible for making sure that the regular maintenance is completed along with repairs, improvements and long-term major projects. These will often be dictated by amendments in legislation, repair of equipment and general wear and tear whilst groups such as RoSPA are employed to independently check our equipment on an annual basis. Other service contracts are in place where applicable to make sure the equipment is serviced.

Contribution made by volunteers	Para 1.38	The trustees are all volunteers who give numerous hours of their own time each year so that the premises can remain open. This greatly helps the many small businesses who regularly hire our facilities. This also assists local sports teams who are regular users of our facilities, whilst any additional time remaining can be taken by private hirers. Events in respect of fund raising are also run by the trustees. It is also the trustee's duty to make sure any works carried out are done so at the best value for money. This is completed by continually monitoring all outgoings.
Other		N/A

## Achievements and Performance

	SORP reference	
--	----------------	--

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has finished the year again in a strong position. The regular hirers are again bringing in monthly revenue and ad-hoc private hires have now increased back towards pre Covid levels.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Due to being a public building and having numerous outdoor facilities we continually must make sure repairs and ongoing maintenance are addressed to keep the everything in line with legislation and carry out works safely as and when

		required. As this is an always changing remit, we need to make sure reserves are there for both emergency repairs and long term planned works/projects. Any unused funds each year are spent on improvements or added to our reserves.
Amount of reserves held	Para 1.22	£40,000. We aim to keep between £30-£40,000 to cover for any type of emergency.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties about our charity not continuing as a going concern. There are three major factors that mean our Village Hall will continue to remain open for the foreseeable future. Firstly, there is the existing committee of trustees who have made sure over many years that we have built up a high level of reserves for any major problem/issue that occurs. This has certainly been useful and needed over the last few years with enforced shutdowns due to Covid. Secondly, the trustees have made sure that when they can, they have applied for any grants which have been made available by independent organisations and Government/ Local authorities which have been most welcome, appreciated and a financial assist. Thirdly, the trustees work tirelessly to organise additional fund raising events.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

## **Structure, Governance and Management**

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Trustee</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected by nomination at each AGM</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>N/A</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>N/A</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		<b>N/A</b>

### Reference and Administrative details

Charity name	Rayne Village Hall and Playing Fields
Other name the charity uses	N/A
Registered charity number	301382
Charity's principal address	Rayne Village Hall, Oak Meadow, Gore Road, Rayne, Braintree, Essex. CM77 6T

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Michael Bamford			
2	Tracy Dome			
3	Tony Dome			
4	Christy Bamford			
5	Celia Murton	Secretary		
6	Robert Strzelecki	Chair		
7	Russell Davis	Treasurer		
8	Simon Tibbets			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
N/A		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

N/A		

#### Name of chief executive or names of senior staff members (Optional information)

N/A
-----

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

N/A
-----

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	RA Davis	
<b>Full name(s)</b>	Russell Davis	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	23/03/2023	

# Rayne Village Hall & Playing Fields

## Profit and Loss

December 2022

	<b>Total</b>
	<b>Dec 2022</b>
<b>Income</b>	
Donation - RCCE	
Donation - Table Tennis	
Donations - General	43.24
Event - Sale of Tickets	-377.31
Grant	
Grant - Coronavirus	
Sales	762.00
Grants	
Precept	
Regular Hirers	1,424.07
<b>Total Sales</b>	<b>£ 2,186.07</b>
<b>Total Income</b>	<b>£ 1,852.00</b>
<b>Total</b>	<b>£ 1,852.00</b>
<b>Expenditures</b>	
Anglia Fire Service	
Braintree Trade Waste	121.65
Business Licenses and Permits	
ICO	
<b>Total Business Licenses and Permits</b>	<b>£ 0.00</b>
Computer and Internet Expenses	26.40
Defibrillator Support Costs	
Grass Cutting - BDC	61.22
Insurance Expense-General Liability Insurance	223.02
Janitorial Expense	
Cleaner	286.00
Cleaning supplies	
<b>Total Janitorial Expense</b>	<b>£ 286.00</b>
Outdoor Gym	
Professional Fees	
Accounting	45.00
Booking Clerk	100.00
<b>Total Professional Fees</b>	<b>£ 145.00</b>
PRS/PPL	
Repair and maintenance	501.00
British Gas Servicing	
CIP Kitchen	654.54
Hearing Loop	
<b>Total Repair and maintenance</b>	<b>£ 1,155.54</b>
ROSPA	
Telephone Expense	
Uncategorised Expense	159.64

<b>Utilities</b>	
<b>Anglian Water</b>	
<b>Electric</b>	273.75
<b>Gas</b>	760.32
<b>Mobile Phone</b>	10.03
<b>Total Utilities</b>	<b>£ 1,044.10</b>
<b>Window Cleaning</b>	35.00
<b>Total Expenditures</b>	<b>£ 3,257.57</b>
<b>Net Operating Income</b>	<b>-£ 1,405.57</b>
<b>Other Income</b>	
<b>Interest income</b>	16.85
<b>Total Other Income</b>	<b>£ 16.85</b>
<b>Other Expenditures</b>	
<b>Solar Panels</b>	14,175.00
<b>Total Other Expenditures</b>	<b>£ 14,175.00</b>
<b>Net Other Income</b>	<b>-£ 14,158.15</b>
<b>Net Income/(Expenditure)</b>	<b>-£ 15,563.72</b>

Monday, Mar 20, 2023 11:10:49 am GMT0 - Accrual Basis

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**Jan - Dec 2022 (YTD)**

-66.00  
200.00  
454.64  
37.38  
350.00  
5,334.00  
8,565.50  
23,359.10  
1,521.00  
20,005.63

**£ 53,451.23**

**£ 59,761.25**

**£ 59,761.25**

88.92  
1,116.76  
180.00  
35.00

**£ 215.00**

449.15  
162.00  
951.18  
2,194.70

4,428.00  
70.83

**£ 4,498.83**

474.00

555.00  
1,200.00

**£ 1,755.00**

387.62  
12,664.32  
28.61  
654.54  
2,251.56

**£ 15,599.03**

210.00  
193.79  
7,497.28

119.82

2,052.79

2,000.22

85.04

---

**£ 4,257.87**

210.00

---

**£ 40,261.13**

---

**£ 19,500.12**

36.30

---

**£ 36.30**

18,900.00

---

**£ 18,900.00**

---

**-£ 18,863.70**

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**£ 636.42**



Section A Independent Examiner's Report

Report to the trustees

Charity Name: RAYNE VILLAGE HALL + PLAYING FIELDS

On accounts for the year ended

31/12/22 Charity no (if any) 301382

Set out on pages

(insert or to include the page number of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 12/3/23

Name: GLYN HOCKLEY

Relevant professional qualification(s) or body (if any):

MAAT

Address:

21 BRANDON ROAD, BRAINTREE, ESSEX CM7 2ML

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

**RAYNE VILLAGE HALL AND PUBLIC PLAYING FIELD**

England & Wales - Charity number 301382

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# Accounts

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**Trustees' Annual Report for the period**

**From 1<sup>st</sup> January 2021    Period start date**

**To 31<sup>st</sup> December 2021    Period end date**

**Charity name: Rayne Village Hall & Playing Fields**

**Charity registration number:301382**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	It is the main responsibility of the appointed trustees to continually make sure that there is efficient running of the Village Hall and all its facilities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	As we are a non-profit making organisation, the hourly rates are set as low as possible each year by the trustees. This not only benefits local businesses but also numerous local groups and private hires along with the local village sports teams that use our facilities. It is the responsibility of the duly elected officers to make sure that the set levels will generate enough funds each year to enable the facilities and all associated equipment to be kept in a safe and useable condition.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	To meet the requirements of the constitution the trustees have regular structured meetings.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	All fund raising is controlled totally by the group of elected trustees. It is their responsibility to make sure that funds are available for them to use when required. For major projects they will apply for grants if available and add their own funds if required to complete the project. It is the trustees who are responsible for making sure that the regular maintenance is completed along with repairs, improvements and long-term major projects. These will often be dictated by amendments in legislation, repair of equipment and general wear and tear whilst groups such as RoSPA are employed to independently check our equipment on an annual basis. Other service contracts are in place where applicable to make sure the equipment is serviced.

Contribution made by volunteers	Para 1.38	The trustees are all volunteers who give numerous hours of their own time each year so that the premises can remain open. This greatly helps the many small businesses who regularly hire our facilities. This also assists local sports teams who are regular users of our facilities, whilst any additional time remaining can be taken by private hirers. Events in respect of fund raising are also run by the trustees. It is also the trustee's duty to make sure any works carried out are done so at the best value for money. This is completed by continually monitoring all outgoings.
Other		N/A

## Achievements and Performance

	SORP reference	
--	----------------	--

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has finished the year in a strong position. The regular hirers are again bringing in monthly revenue and we expect the ad-hoc private hires to increase back towards pre Covid levels in 2022.
---	-----------	--

Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Due to being a public building and having numerous outdoor facilities we continually must make sure repairs and ongoing maintenance are addressed to keep the everything in line with legislation and carry out works safely as and when required. As this is an always changing remit, we need to make sure reserves are there for both emergency repairs and long term planned works/projects. Any unused funds each year are spent on improvements or added to our reserves.
Amount of reserves held	Para 1.22	£40,000. We aim to keep between £30-£40,000 to cover for any type of emergency.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties about our charity not continuing as a going concern. There are three major factors that mean our Village Hall will continue to remain open for the foreseeable future. Firstly, there is the existing committee of trustees who have made sure over many years that we have built up a high level of reserves for any major problem/issue that occurs. This has certainly been useful and needed over the last few years with enforced shutdowns due to Covid. Secondly, the trustees have made sure that when they can, they have applied for any grants which have been made available by independent organisations and Government/ Local authorities which have been most welcome, appreciated and a financial assist. Thirdly, the trustees work tirelessly to organise additional fund raising events.

#### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Trustee</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Elected by nomination at each AGM</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>N/A</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>N/A</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		<b>N/A</b>

### Reference and Administrative details

Charity name	Rayne Village Hall and Playing Fields
Other name the charity uses	N/A
Registered charity number	301382
Charity's principal address	Rayne Village Hall, Oak Meadow, Gore Road, Rayne, Braintree, Essex. CM77 6T



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

#### Name of chief executive or names of senior staff members (Optional information)

N/A

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

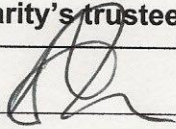
### Other optional information

N/A

# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tony Dome	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	05/03/2022	

# Rayne Village Hall & Playing Fields

## Trial Balance

As of December 31, 2021

	DEBIT	CREDIT
Bar Float	700.00	
Business Cash	0.00	
Current	2,918.51	
Current:Sticky Mitts Owed Funds	0.00	
Petty Cash	300.00	
Savings	60,037.63	
Savings:Outdoor Gym Fund	0.00	
Savings:TDF Funds	0.00	
Debtors		333.75
Bar Stock	0.00	
Uncategorised Asset	0.00	
Furniture and Equipment	3,126.90	
Stage	2,310.00	
National Savings	0.00	
Creditors		3,136.03
Hirer Deposits		0.00
Overpayment A Falzarano		0.00
Key Deposit		185.00
PRS and PPL	123.02	
Opening Balance Equity		30,168.35
Retained Earnings		21,911.13
Donation - RCCE	66.00	
Donations - General		6.88
Event - Sale of Tickets		1,242.00
Grant		350.00
Grant - Coronavirus		33,718.58
Grant - Roof		4,500.00
Sales		7,076.50
Sales:Precept		1,401.50
Sales:Regular Hirers		12,345.21
Glia Fire Service	125.16	
Braintree Trade Waste	1,080.93	
Business Licenses and Permits:ICO	35.00	
Computer and Internet Expenses	992.96	
Defibrillator Support Costs	162.00	
Events - Expenses	270.00	
Grass Cutting - BDC	2,016.03	
Insurance Expense-General Liability Insurance	2,221.57	
Janitorial Expense:Cleaner	3,558.99	
Janitorial Expense:Cleaning supplies	739.07	
Janitorial Expense:Holiday Cleaners	152.00	
Professional Fees:Accounting	727.50	
Professional Fees:Booking Clerk	1,200.00	
PRS/PPL	242.16	
Repair and maintenance	30,082.00	
Repair and maintenance:British Gas Servicing	191.40	
ROSPA	206.40	
Uncategorised Expense	37.74	

# Rayne Village Hall & Playing Fields

## Trial Balance

As of December 31, 2021

	DEBIT	CREDIT
Utilities:Anglian Water	160.05	
Utilities:Electric	1,077.23	
Utilities:Gas	1,333.41	
Utilities:Mobile Phone	117.55	
Window Cleaning	70.00	
Interest income		6.28
<b>TOTAL</b>	<b>£116,381.21</b>	<b>£116,381.21</b>

**Rayne Village Hall & Playing Fields**  
**Balance Sheet**  
As of December 31, 2021

	<b>Total</b>
<b>Fixed Asset</b>	
<b>Tangible assets</b>	
Furniture and Equipment	3,126.90
Stage	2,310.00
<b>Total Tangible assets</b>	<b>£ 5,436.90</b>
<b>Non-Current Assets</b>	
National Savings	0.00
<b>Total Non-Current Assets</b>	<b>£ 0.00</b>
<b>Total Fixed Asset</b>	<b>£ 5,436.90</b>
<b>Cash at bank and in hand</b>	
Bar Float	700.00
Business Cash	0.00
Current	2,918.51
Sticky Mitts Owed Funds	0.00
<b>Total Current</b>	<b>£ 2,918.51</b>
Petty Cash	300.00
Savings	60,037.63
Outdoor Gym Fund	0.00
TDF Funds	0.00
<b>Total Savings</b>	<b>£ 60,037.63</b>
<b>Total Cash at bank and in hand</b>	<b>£ 63,956.14</b>
<b>Debtors</b>	
Debtors	-333.75
<b>Total Debtors</b>	<b>-£ 333.75</b>
<b>Current Assets</b>	
Bar Stock	0.00
Uncategorised asset	0.00
<b>Total Current Assets</b>	<b>£ 0.00</b>
<b>Net current assets</b>	<b>£ 63,622.39</b>
<b>Creditors: amounts falling due within one year</b>	
Trade Creditors	
Creditors	3,136.03
<b>Total Trade Creditors</b>	<b>£ 3,136.03</b>
<b>Current Liabilities</b>	
Hirer Deposits	0.00
Overpayment A Falzarano	0.00
<b>Total Current Liabilities</b>	<b>£ 0.00</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£ 3,136.03</b>
<b>Net current assets (liabilities)</b>	<b>£ 60,486.36</b>
<b>Total assets less current liabilities</b>	<b>£ 65,923.26</b>
<b>Creditors: amounts falling due after more than one year</b>	
Key Deposit	185.00
PRS and PPL	-123.02
<b>Total Creditors: amounts falling due after more than one year</b>	<b>£ 61.98</b>
<b>Total net assets (liabilities)</b>	<b>£ 65,861.28</b>
<b>Charity funds</b>	
Opening Balance Equity	30,168.35
Retained Earnings	21,911.13
Surplus/(Deficit)	13,781.80
<b>Total Charity funds</b>	<b>£ 65,861.28</b>



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

RAYNG VILLAGE HALL + PLAYING FIELDS

**On accounts for the year  
ended**

31/12/21

**Charity no  
(if any)**

301382

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

**Date:**

20/2/22

**Name:**

GLYN HOCKLEY

**Relevant professional  
qualification(s) or body  
(if any):**

MAAT

**Address:**

21 BRANDON ROAD, BRAINTREE, ESSEX CM7 2NL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[A large rectangular box with horizontal lines, intended for the examiner to provide details of items to be disclosed.]

**RAYNE VILLAGE HALL AND PUBLIC PLAYING FIELD**

England & Wales - Charity number 301382

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# Accounts

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# Trustees' Annual Report

for the period

From (start date)       to (end date)

## Section A Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

Charity's principal address   
  
  
 Postcode

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Bamford	Chair		
2	Tracy Dome	Secretary		
3	Tony Dome	Treasurer		
4	Christy Bamford			
5	Celia Murton			
6	Simon Tibbetts			
7	Robert Strzelecki			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

**Section A**

**Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (optional information)

**Section B**

**Structure, governance and management**

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

How the charity is constituted  
(eg trust, association, company)

Trustee selection methods  
(eg appointed by, elected by)

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

It is the main responsibility of the appointed trustees to make sure that there is continued and efficient running of the Village Hall and all its facilities

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees attend regular structured meetings either in person if allowed or electronically so they can make sure they can fully meet the requirements as set out in the constitution. As a non-profit making organisation, the hourly hire rates are set as low as possible each year. This substantially benefits not just local businesses but numerous local groups and private hires along with sports teams who use our facilities. The elected Officers make sure that the rates are set at a level that they generate enough funds each year to remain self sufficient and are able to keep all facilities and equipment in a safe and useable condition.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The trustees are all volunteers who give up numerous hours of their own time to make sure that the premises remain open. This has a major impact on assisting small businesses who have regular hall hires and also helps all local sports teams that use the facilities. There are also opportunities for private hires when the hall is empty. All fund raising is controlled by the group of elected trustees so they can make sure funds are available for them to continue with on going maintenance and improvements plus any long term major projects. These are often dictated by changes in legislation or replacement of equipment due to wear and tear. The trustees are also expected to make sure that all works and regular expenditure are carried out at minimum expenditure by continually monitoring all outgoings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

The year 2020 has certainly been different to any other year we have ever had to deal with. Our income has been dramatically reduced and we have like numerous other buildings been closed as dictated by the Government due to Covid 19. We have been fortunate in that we have been awarded relevant grants which has meant we have remained in a privileged position compared to others. We were able to carry our required repairs plus we were able to make sure our buildings were completely Covid safe for when we were allowed to reopen.

At the start of this year, it was our aim to replace completely our wooden hall floor. This was a massive job and would normally meant we would need to close for at least two weeks. We applied to the National Lottery Fund for a 50% grant due to the size of the project. We were delighted to have been successful in our application and without their help would have struggled to get the works completed. We also had to replace the stage curtains, carry out required repairs to the playground equipment following our annual ROSPA visit, complete plumbing works, continue with annual BMX track repairs, repair car park areas plus complete regular statutory checks along with on going maintenance work.

There have been two major factors that mean our Village Hall is one that will be able to remain open for the foreseeable future. Firstly there is the existing committee of trustees who made sure that over the years we built up a high level of reserves for any major problem that occurred. This has certainly been useful and needed over the last twelve months. Secondly, the trustees have made sure that they applied for any grants which have been made available by the Government/Local Authorities which again have been so appreciated.

**Section E****Financial review**

Brief statement of the charity's policy on reserves

As explained in sectioned D, the trustees have for quite a few years been making sure that any funds not spent each year are available as reserves so we can continue with repairs and our on going maintenance programme we are trying to address for larger items. We also have to make sure that we have the funds available to carry out any problem that occurs on an emergency basis and needs immediate action.

Details of any funds materially in deficit

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

N/A

**Section F****Other optional information**

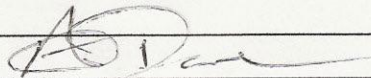
N/A

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Anthony Dome

Position (eg Secretary, Chair, etc)

Treasurer

Date

03 03 21

## Rayne Village Hall & Playing Fields Trial Balance

As of December 31, 2020

	Debit	Credit
Bar Float	700.00	
Business Cash	0.00	
Current	1,793.21	
Current: Sticky Mitts Owed Funds	0.00	
Petty Cash	300.00	
Savings	45,031.35	
Savings: Outdoor Gym Fund	0.00	
Savings: TDF Funds	0.00	
Debtors		540.00
Bar Stock	0.00	
Uncategorised Asset	0.00	
Furniture and Equipment	3,126.90	
Stage	2,310.00	
National Savings	0.00	
Creditors		1,120.00
Hirer Deposits		0.00
Overpayment A Falzarano		0.00
Key Deposit		185.00
PRS and PPL	123.02	
Opening Balance Equity		30,168.35
Retained Earnings		17,059.00
Bar Donations		170.00
Bar Takings		98.24
Donation - Booking Hall Cafe		50.00
Donation - Table Tennis		500.00
Donations - General		203.90
Event - Sale of Tickets		468.32
Gift Aid		289.13
Grant - Coronavirus		23,468.00
Grant - Hall Floor		8,082.00
Sales		2,950.00
Sales: Precept		1,439.00
Sales: Regular Hirers		10,331.72
Anglia Fire Service	123.48	
Braintree Trade Waste	435.69	
Business Licenses and Permits	180.00	
Business Licenses and Permits: ICO	35.00	
Computer and Internet Expenses	285.60	
COVID	194.76	
Defibrillator Support Costs	151.20	
Dues and Subscriptions	72.00	
Events - Expenses	360.00	
Grass Cutting - BDC	1,120.00	
Insurance Expense-General Liability Insurance	2,333.26	
Janitorial Expense: Cleaner	4,809.93	
Janitorial Expense: Holiday Cleaners	997.00	
Office Supplies	79.97	
Professional Fees: Accounting	546.75	
Professional Fees: Booking Clerk	1,200.00	
PRS/PPL	583.64	
Repair and maintenance	25,784.30	
Repair and maintenance: British Gas Servicing	719.45	
Repair and maintenance: Grass Cutting	700.00	
ROSPA	206.40	
Utilities: Anglian Water	129.50	
Utilities: Electric	1,146.14	
Utilities: Gas	1,426.78	
Utilities: Mobile Phone	134.69	
Interest income		17.36
<b>TOTAL</b>	<b>£ 97,140.02</b>	<b>£ 97,140.02</b>

**Rayne Village Hall & Playing Fields**  
**Balance Sheet**  
As of December 31, 2020

	<b>Total</b>
<b>Fixed Asset</b>	
<b>Tangible assets</b>	
Furniture and Equipment	3,126.90
Stage	2,310.00
<b>Total Tangible assets</b>	<b>£ 5,436.90</b>
<b>Total Fixed Asset</b>	<b>£ 5,436.90</b>
<b>Cash at bank and in hand</b>	
Bar Float	700.00
Current	1,793.21
Petty Cash	300.00
Savings	45,031.35
<b>Total Cash at bank and in hand</b>	<b>£ 47,824.56</b>
<b>Debtors</b>	
Debtors	-540.00
<b>Total Debtors</b>	<b>-£ 540.00</b>
<b>Net current assets</b>	<b>£ 47,284.56</b>
<b>Creditors: amounts falling due within one year</b>	
Trade Creditors	
Creditors	1,120.00
<b>Total Trade Creditors</b>	<b>£ 1,120.00</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£ 1,120.00</b>
<b>Net current assets (liabilities)</b>	<b>£ 46,164.56</b>
<b>Total assets less current liabilities</b>	<b>£ 51,601.46</b>
<b>Creditors: amounts falling due after more than one year</b>	
Key Deposit	185.00
PRS and PPL	-123.02
<b>Total Creditors: amounts falling due after more than one year</b>	<b>£ 61.98</b>
<b>Total net assets (liabilities)</b>	<b>£ 51,539.48</b>
<b>Charity funds</b>	
Opening Balance Equity	30,168.35
Retained Earnings	17,059.00
Surplus/(Deficit)	4,312.13
<b>Total Charity funds</b>	<b>£ 51,539.48</b>

## Rayne Village Hall & Playing Fields Profit and Loss

January - December 2020

	Total	
	Jan - Dec 2020	Jan - Dec 2020 (YTD)
<b>Income</b>		
Bar Donations	170.00	170.00
Bar Takings	98.24	98.24
Donation - Booking Hall Cafe	50.00	50.00
Donation - Table Tennis	500.00	500.00
Donations - General	203.90	203.90
Event - Sale of Tickets	468.32	468.32
Gift Aid	289.13	289.13
Grant - Coronavirus	23,468.00	23,468.00
Grant - Hall Floor	8,082.00	8,082.00
Sales	2,950.00	2,950.00
Precept	1,439.00	1,439.00
Regular Hirers	10,331.72	10,331.72
<b>Total Sales</b>	<b>£ 14,720.72</b>	<b>£ 14,720.72</b>
<b>Total Income</b>	<b>£ 48,050.31</b>	<b>£ 48,050.31</b>
<b>Total</b>	<b>£ 48,050.31</b>	<b>£ 48,050.31</b>
<b>Expenditures</b>		
Anglia Fire Service	123.48	123.48
Braintree Trade Waste	435.69	435.69
Business Licenses and Permits	180.00	180.00
ICO	35.00	35.00
<b>Total Business Licenses and Permits</b>	<b>£ 215.00</b>	<b>£ 215.00</b>
Computer and Internet Expenses	285.60	285.60
COVID	194.76	194.76
Defibrillator Support Costs	151.20	151.20
Dues and Subscriptions	72.00	72.00
Events - Expenses	360.00	360.00
Grass Cutting - BDC	1,120.00	1,120.00
Insurance Expense-General Liability Insurance	2,333.26	2,333.26
Janitorial Expense		
Cleaner	4,809.93	4,809.93
Holiday Cleaners	997.00	997.00
<b>Total Janitorial Expense</b>	<b>£ 5,806.93</b>	<b>£ 5,806.93</b>
Office Supplies	79.97	79.97
Professional Fees		
Accounting	546.75	546.75
Booking Clerk	1,200.00	1,200.00
<b>Total Professional Fees</b>	<b>£ 1,746.75</b>	<b>£ 1,746.75</b>
PRS/PPL	583.64	583.64
Repair and maintenance	25,784.30	25,784.30
British Gas Servicing	719.45	719.45
Grass Cutting	700.00	700.00
<b>Total Repair and maintenance</b>	<b>£ 27,203.75</b>	<b>£ 27,203.75</b>
ROSPA	206.40	206.40
Utilities		
Anglian Water	129.50	129.50
Electric	1,146.14	1,146.14
Gas	1,426.78	1,426.78
Mobile Phone	134.69	134.69
<b>Total Utilities</b>	<b>£ 2,837.11</b>	<b>£ 2,837.11</b>
<b>Total Expenditures</b>	<b>£ 43,755.54</b>	<b>£ 43,755.54</b>
<b>Net Operating Income</b>	<b>£ 4,294.77</b>	<b>£ 4,294.77</b>
<b>Other Income</b>		
Interest income	17.36	17.36
<b>Total Other Income</b>	<b>£ 17.36</b>	<b>£ 17.36</b>
<b>Net Other Income</b>	<b>£ 17.36</b>	<b>£ 17.36</b>
<b>Net Income/(Expenditure)</b>	<b>£ 4,312.13</b>	<b>£ 4,312.13</b>



Section A Independent Examiner's Report

Report to the trustees/ members of RAYNE VILLAGE HALL + PLMING FIELDS

On accounts for the year ended 31/12/20 Charity no (if any) 301382

Set out on pages

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 1/3/21

Name: Glyn Hockley

Relevant professional qualification(s) or body (if any):

MANT

Address:

21 BRANDON ROAD, BRAINTREE, ESSEX CM7 2NL

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.