

Ogilvie Hall Management Committee

Chairmans report – 2024

2024 saw another good year of use by various Groups of all the halls. A number of local businesses are regular users of the various halls, as well as local use of the facilities. The larger halls have been popular for a variety of parties. The committee is aware that the Parish Council will be relocating the base for its Parish Clerk to new offices in 2025, and we will be investigating whether these offices can be let out once they leave.

As the surface of the carpark deteriorated in the colder months of last year, the committee decided to spend a little more money to resurface the area, rather than just making good the surface on a temporary basis. We are still looking into extending the car parking area to reinforce the grass covered area, but this will be a significant cost and will likely require a planning application.

The dividing doors between the Main Hall and Wignall Rooms had been repaired on a number of occasions over the years, but they were becoming more and more dilapidated. We therefore took the decision to replace these during the year. Although they are much smarter and more robust, they do not always provide sufficient soundproofing between users, and we are investigating whether additional soundproofing may be possible.

The Managing Trustees for the Hall have reached the end of their 28 year tenure, and we are currently investigating the legislation around drawing up a new lease. With the situation at the church (a party to the legal documentation) currently in limbo, even when we know what steps we need to take this forward, the actual legal documentation will not be able to be completed until new parties are in place. We will also need to involve the Charity Commission, as they are also a party to the documentation.

As a committee, we are extremely fortunate to have the ongoing services of Dave Huck as caretaker, ably supported by his wife Sue, in ensuring the high standards or cleanliness of the buildings. This in turn contributes to the continuing success of the Hall as a venue for all of the users.

I am grateful for the continued support of the committee members, and the continued diligent work of the Secretary & Treasurer. As we continue through 2025 and into 2026, I hope that we will all continue to work together to ensure the smooth operation of the Hall in the future.

A Sparling
Chairman
Ogilvie Hall Management Committee
16.7.25

THE OGILVIE HALL

ACCOUNTS SUMMARY 31st DECEMBER 2024

RECEIPTS

	2023	2024
Sundry Lettings	1,070.40	3,335.25
Debbie Millar	12,383.74	14,134.84
Carpet Bowls	1,047.90	977.90
Table Tennis	3,704.75	3,629.45
Horticultural	995.65	800.80
Council Meeting Room Rent	144.75	131.45
LPC Donation	6,000.00	6,000.00
Bank Interest	125.28	124.88
Trefoil Guild	144.60	-
JP Chaney Calligraphy	2,230.00	2,665.00
Ed Cooper	117.00	-
Parties	1,005.00	1,205.00
Nick Pilates	735.15	700.70

PAYMENTS

	2023	2024
Heat & Light	10,150.32	8,629.99
Maintenance	7,329.74	20,794.79
Capital Expenditure	-	361.80
Water Rates & Comm. Charge	254.77	260.83
Admin. costs	291.93	213.99
Hall Telephone	351.85	375.09
Caretaker's Commission	5,462.73	4,973.75
Insurance	2,574.20	2,460.47
Licences	329.66	401.32
Bank Charges	60.00	60.00
Officer's Payment	1,300.00	1,300.00
Debbie Millar's Rebate	1,313.44	1,114.54

Jade - The Creation Station	1,537.25	283.25		
Total Income	31,241.47	33,988.52		
Current a/c Opening Bal	63,840.56	65,571.24		
Petty Cash B/F	-	92.15		
TOTAL	95,082.03	99,651.91	TOTAL	
				95,082.03
				99,651.91

CASH AT BANK & IN HAND	58,705.34
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16/10/25
AP 1/13



Report to the trustees/
members of

OGILVIE HALL (LAWFORD)
Charity Name

On accounts for the year
ended

31ST DECEMBER 2024

Charity no
301353

(if any)

Set out on pages

1-6 (3 plus appendices 1-3)

(remember to include the page numbers of additional sheets)

Respective responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]. Delete [] if not applicable.

- It is my responsibility to:
- examine the accounts under section 145 of the Charities Act,
 - to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
 - to state whether particular matters have come to my attention.

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below) which gives me cause to believe that in, any material respect, the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Name:

DEBORAH TAYLOR

Relevant professional
qualification(s) or body
(if any):

FCCA (FELLOW, ASSOCIATION OF CHARTERED CERTIFIED
ACCOUNTANTS)

Address:

12 TRAJAN CLOSE

COLCHESTER, ESSEX

CO45GE

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