

Chairman's Report for the year end December 2023

2023 has seen a consolidation of hiring business since the increase of 2022. A good range of local businesses are regular users of the various halls, as well as local groups who continue to make good use of the facilities. The larger Halls are popular venues for quizzes and family parties.

No significant refurbishments were undertaken during the year, but the age of the property means that the committee needs to keep on top of ongoing repairs. Consideration is still being given to significant expenditure that could be incurred to repair and extend the car park area. As I mentioned in my last report, it is likely that planning permission would be required for any extension, and we would be looking to ensure that any work is undertaken with the minimal environmental impact. If these works are to go ahead, they will significantly reduce the financial reserves of the Management Committee.

As a committee, we are extremely fortunate to have the ongoing services of Dave Huck as caretaker, ably supported by his wife Sue, in ensuring the high standards of cleanliness of the buildings. This in turn contributes to the continuing success of the Hall as a venue for all of the users. I must add that I am pleased that it seems that Dave is in better health this year, and we wish him well for the future.

I am grateful for the continued support of the committee members, and as we go forward for the remainder of 2024 and into 2025, hoping that we will all continue to work to ensure the smooth operation of the Hall for the future. I am sure that if anyone is available to join the committee, we would be glad for them to join us.

Now finally, I would like to say a big thankyou to Steve in the roles of Secretary and Treasurer. I know that this is a paid role, but I feel Steve goes above and beyond, certainly supporting myself and in keeping the administration of the Hall going forward into the future.

Thank you – that is all from me.

A Sparling
Chairman
Ogilvie Hall Management Committee

17.7.2024

1/2 JT
3/19/24

THE OGILVIE HALL

ACCOUNTS SUMMARY 31st DECEMBER 2023

RECEIPTS	2022	2023	PAYMENTS	2022	2023
Sundry Lettings	1,225.50	1,070.40	Heat & Light	3,411.01	10,150.32
Debbie Millar	14,593.80	12,383.74	Maintenance	5,906.70	7,329.74
Carpet Bowls	948.50	1,047.90	Capital Expenditure	313.01	-
Table Tennis	3,101.00	3,704.75	Water Rates & Comm. Charge	852.46	254.77
Horticultural	419.50	995.65	Admin. costs	195.10	291.93
Council Meeting Room Rent	110.00	144.75	Hall Telephone	264.09	351.85
LPC Donation	6,000.00	6,000.00	Caretaker's Commission	4,581.27	5,462.73
Bank Interest	52.64	125.28	Insurance	1,893.05	2,574.20
Trefoil Guild	120.00	144.60	Licences	1,210.64	329.66
JP Chaney Calligraphy	1,660.00	2,230.00	Bank Charges	81.50	60.00
Ed Cooper	1,365.00	117.00	Officer's Payment	1,300.00	1,300.00
Parties	862.50	1,005.00	Debbie Millar's Rebate	704.42	1,313.44
Nick Pilates	991.25	735.15.			
Lapwing Suffolk					
			Refund of overpayment of Water rates		
			over several years	1,124.04	
Jade - The Creation Station	1,293.50	1,537.25			
Total Income	32,743.19	31,241.47			
Current a/c Opening Bal	50,540.61	63,840.56	BALANCE C/FWD	19,589.21	29,418.64
Petty Cash B/F	145.97			63,840.56	65,571.24
TOTAL	83,429.77	95,082.03	TOTAL	83,429.77	95,082.03

CASH AT BANK & IN HAND	65,663.39
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Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
OGILVIE HALL (LAWFORD)

On accounts for the year
ended

31ST DECEMBER 2023

Charity no
(if any)

301353

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

Respective responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. Delete [] if not applicable.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

03/09/2024

Name:

DEBORAH TAYLOR

Relevant professional
qualification(s) or body
(if any):

FCCA (FELLOW, ASSOCIATION OF CHARTERED CERTIFIED
ACCOUNTANTS)

Address:

12 TRAJAN CLOSE

COLCHESTER, ESSEX

CO45GE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

THE OGILVIE HALL

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Council Meeting Room Rent	110.00	144.75	Hall Telephone	264.09	351.85
LPC Donation	6,000.00	6,000.00	Caretaker's Commission	4,581.27	5,462.73
Bank Interest	52.64	125.28	Insurance	1,893.05	2,574.20
Trefoil Guild	120.00	144.60	Licences	1,210.64	329.66
JP Chaney Calligraphy	1,660.00	2,230.00	Bank Charges	81.50	60.00
Ed Cooper	1,365.00	1,117.00	Officer's Payment	1,300.00	1,300.00
Parties	862.50	1,005.00	Debbie Millar's Rebate	704.42	1,313.44
Nick Pilates	991.25	735.15			
Lapwing Suffolk					

Refund of overpayment of Water rates
over several years

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TOTAL	83,429.77	95,082.03	TOTAL	83,429.77
				29,418.64
				65,571.24
				92.15
				95,082.03

CASH AT BANK & IN HAND 65,663.39

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PETTY CASH For Year Ending 31st DECEMBER 2023

DATE	DESCRIPTION	CASH IN	CASH OUT	BALANCE
1.1.22	Brought forward			£0.00
26.1.23	Nick Pilates	£117.00		£117.00
31.1.23	Caretakers Commission - Jan		£96.31	£20.69
18.2.23	Cheshire Homes	£95.00		£115.69
23.2.23	Nick Pilates	£68.25		£183.94
28.2.23	Caretakers Commission - Fe		£163.25	£20.69
2.3.23	Window Cleaner		£40.00	-£19.31
4.3.23	Replacement door handles and signs		£16.43	-£35.74
4.3.23	Replacement Toilet seats		£49.98	-£85.72
5.3.23	Party - Chillingworth	£135.00		£49.28
6.3.23	Replacement Ball Cock		£6.69	£42.59
24.3.23	Grass cutting March		£55.00	-£12.41
30.3.23	Nick Pilates	£65.00		£52.59
31.3.23	PACE Meeting	£24.50		£77.09
1.4.23	Caretakers commission March		£56.40	£20.69
25.4.23	Mr Smith	£9.00		£29.69
27.4.23	Nick Pilates	£52.00		£81.69
30.4.23	Grass cutting April		£55.00	£26.69
	Cable for PA System		£6.00	£20.69
14.5.23	Party - Mr Cutts	£75.00		£95.69
	Nick Pilates	£52.00		£147.69
31.5.23	Caretakers commission May		£32.00	£115.69
	Grass cutting May		£55.00	£60.69
	Window Cleaner		£40.00	£20.69
16.6.23	Em's Beauty Box	£24.00		£44.69
29.6.23	Nick Pilates	£52.00		£96.69
30.6.23	Replacement sign		£18.40	£78.29
	Water Boiler filter		£27.99	£50.30
	Hall diary 2024		£19.93	£30.37
	Grass cutting Jun		£9.68	£20.69
9.7.23	James Greenfield	£63.00		£83.69
14.7.23	Em's Beauty Box	£26.40		£110.09
27.7.23	Nick Pilates	£57.20		£167.29
30.7.23	Spot lights for Main Hall		£37.28	£130.01
	Grass cutting - July		£55.00	£75.01
	Caretakers commission July		£54.32	£20.69
5.8.23	Party - Ella Hutchins	£75.00		£95.69
24.8.23	Nick Pilates	£57.20		£152.89
31.8.23	Window Cleaner		£40.00	£112.89
	Grass cutting - Aug		£55.00	£57.89
	Hawthorn hedge cutting		£17.50	£40.39
	Caretakers commission August		£19.70	£20.69
7.9.23	Anita - yoga	£13.20		£33.89
8.9.23	Em's Beauty Box	£24.40		£58.29
14.9.23	Anita - yoga	£13.20		£71.49
17.9.23	Party - Ruth Thurlow	£75.00		£146.49
21.9.23	Anita - yoga	£13.20		£159.69
28.9.23	Anita - yoga	£13.20		£172.89
28.9.23	Nick Pilates	£57.20		£230.09
30.9.23	Grass cutting - Sept		£55.00	£175.09
	Caretakers commission - Sept		£154.40	£20.69
5.10.23	Anita - yoga	£13.20		£33.89
6.10.23	Pete Smith	£9.90		£43.79
12.10.23	Anita - yoga	£13.20		£56.99
16.10.23	Grass cutting - Oct		£55.00	£1.99
19.10.23	Anita - yoga	£13.20		£15.19
21.10.23	Party - Rachel Salmon	£75.00		£90.19
26.10.23	Nick Pilates	£57.20		£147.39
	Anita - yoga	£13.20		£160.59
27.10.23	Light tubes & starters		£50.28	£110.31
31.10.23	Caretakers commission - Oct		£89.62	£20.69
4.11.23	Anita - yoga	£42.90		£63.59
5.11.23	Party - A Barton christening	£75.00		£138.59
9.11.23	Anita - yoga	£13.20		£151.79
16.11.23	Anita - yoga	£13.20		£164.99
23.11.23	Anita - yoga	£13.20		£178.19
30.11.23	Nick Pilates	£71.50		£249.69
	Anita - yoga	£13.20		£262.89
	Window Cleaner		£40.00	£222.89
	Caretakers commission - Nov		£130.74	£92.15
3.12.23	Party - Kim Sage	£125.00		£217.15
7.12.23	Anita - yoga	£13.20		£230.35
9.12.23	Anita - yoga	£50.05		£280.40
14.12.23	Anita - yoga	£13.20		£293.60
	Nick Pilates	£28.60		£322.20
27.12.23	Key cutting		£22.00	£300.20
	Caretakers commission - Dec		£208.05	£92.15
		£1,924.10	£1,831.95	£92.15

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