

Charity Registered Number:
301336

HAWKWEEL VILLAGE HALL

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

For the year ended 30 September 2024

HAWKWELL VILLAGE HALL

REPORT AND FINANCIAL STATEMENTS

For the year ended 30 September 2024

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CHARITY INFORMATION

Trustees	B Giles J Duboux J Hammond
Honorary Treasurer	K Sinclair
Honorary Secretary	L Purkiss
Charity number	301336
Principal Office	Hawkwell Village Hall 155 Main Road Hawkwell Hockley Essex SS5 4EL
Independent Examiners	Simpson Wreford LLP Chartered Accountants Wellesley House Duke of Wellington Avenue Royal Arsenal London SE18 6SS
Bankers	Barclays Bank Plc 1 Churchill Place London, E14 5HP

TRUSTEES REPORT

For the year ended 30 September 2024

The Trustees present their report and financial statements for the year ended 30 September 2024.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102). (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Hawkwell Village Hall is a registered charity unincorporated association and is governed by its Charity Commission scheme dated 4 February 1963. The hall has been in existence for fifty nine years, given its Charity registration in 1963 and officially opened in February 1964. The charity number is 301336.

The Trustees, who acted during the period and formed the charity's Management Committee, are given on page 2.

The Charity's policy on the recruitment of Trustees is to ensure that the Management Committee represents local residents. On appointment, all Trustees are given an introductory pack setting out their responsibilities and providing them with key factual information about the operation of the Charity. Annually, the Trustees assess their requirements and provision for additional recruitment is made accordingly. The Trustee/Trustees and the Village Hall Management Committee meet 6 times a year to consider and assess any requirements and provisions that are required for action. Day-to-day management of the hall is carried out by the Manager/Letting Officer who delegates and duties to the Caretaker or Cleaner who is on duty that week.

AIMS AND OBJECTIVES

The Hawkwell Village Hall was established to:

- Provide a space for local residents, young and old, to enjoy and partake in social activities
- Provide a space education and training, sports and culture.

All income received by the Charity was in furtherance of the Charity's long-term objective. The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'. The main activities undertaken to further the charity's purposes for the public benefit are detailed above.

ACHIEVEMENTS AND PERFORMANCE

The Hall & Annexe are used by the local community and surrounding communities for the following activities during the week on a regular basis:

Main Hall Hires

Clever Clogs Pre-school during the week and also during holidays.

Slimming World.

Southend and District Budgerigar and Foreign Birds Society Bird Show.

Zumba Fitness Classes. [once a week]

Vulcan Restoration Society. [once a year].

Hawkwell Village, University of the Third Age [HVVU3A]. [Meeting 4th Thursday once a month].

Ignite Tae Kwon do Martial Arts. [once a week].

Elevation Dance Studio-Children dance class. [once a week].

Polling Station [at election times].

Tai Kwando.

HAWKWELL VILLAGE HALL

TRUSTEES REPORT

For the year ended 30 September 2024

Annex Users

Clever Clogs Pre-school.

There are 2 Meditation groups & a Craft group who use the Annex on a regular basis.

Car Park

Hockley & District Horticultural Society. From their lock up. [Sundays - February to October].

Hawkwell Parish Council Office

Operates from an office in the Annexe at rear of the Hall building.

External Garage Hire

Rob Bryan.

General

The Main Hall and Annexe is used by the regular hire groups as shown above and is hired at other times by various groups, for Weddings, Birthdays, Dances, Children's parties etc. thus providing a local venue where the community can gather together.

The Hawkwell Village U3A hold their monthly meetings at the hall on the 4th Thursday of the month.

The Hall and Annexe has access for wheelchairs, is well run and kept in an excellent state of repair with all windows and outside doors of UVPC and double glazed as standard helping to keep down maintenance costs.

The Hall has LED lighting panels installed which makes the hall much brighter and hopefully saving in the electricity cost.

The Hall and Annexe have been passed by the Area Fire officer and both the Hall and the Annexe have a linked Fire Alarm system in place.

The Hall and Annexe are kept warm during the winter period with large gas heaters, with 2 new heaters installed in the main hall and 1 for the lobby. All heaters are serviced yearly and have a Carbon Monoxide alarm fitted in the area's where they are situated.

All fire extinguishers are inspected at regular periods by an outside company also the electrics inspected regularly. WIFI has been fitted for the users of the Hall and Annexe.

The Hall has a Hearing Loop System installed which can be used by users for lectures, talks etc.

A garden was created as permanent celebration of the Queens Jubilee and trees planted along the fencing.

The hall gets many inquiries from its own web site and email, which shows availability in the current month and information for future bookings for both the Main Hall and Annexe.

FINANCIAL REVIEW

The charity made surplus this year of £3,026 resulting in closing reserves of £972,245 at the end of the year. The year end reserves are a composite of two funds.

- **Unrestricted – general funds:** moneys held in this fund can be expended in any manner the Trustees decide, subject to the objectives of the charity. At the end of the year this fund stood at £117,987.

HAWKWELL VILLAGE HALL

TRUSTEES REPORT

For the year ended 30 September 2024

- **Unrestricted – unrealised funds:** Moneys held in respect of the revaluation of land & buildings, this fund stood at £854,258 at the end of the year. This fund is not expendable.

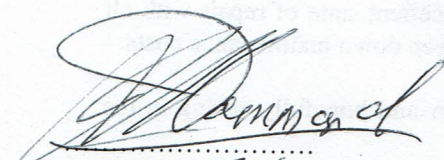
TRUSTEE RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for maintaining proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

APPROVAL

This Report was approved by the Trustees on 13 January 2025 and signed on their behalf by:


J. Hammond
J. DUBOUX J. HAMMOND

HAWKWELL VILLAGE HALL

Independent Examiners' Report to the Trustees of Hawkwell Village Hall

I report to the charity trustees on my examination of the accounts of Hawkwell Village Hall for the year ended 30 September 2024, which are set out on pages 7-13 of this report.

Responsibilities and basis of report

As the charity's trustees of the company you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act ('the 2011 Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- (2) the financial statements do not accord with those records; or
- (3) the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of the independent examination.
- (4) the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kate Taylor FCA

For and behalf of Simpson Wreford LLP, Chartered Accountants

Institute of Chartered Accounts in England and Wales

Wellesley House,
Duke of Wellington Avenue,
London,
SE18 6SS

Dated:

HAWKWELL VILLAGE HALL

STATEMENT OF FINANCIAL ACTIVITIES (Incorporating an Income and Expenditure Account)

For the year ended 30 September 2024

	Notes	Unrestricted Funds £	Restricted Fund £	Total 2024 £	Total 2023 £
INCOME					
Donations and legacies	2	60,156	-	60,156	56,054
Investments		182	-	182	22
TOTAL INCOME		60,338	-	60,338	56,076
EXPENDITURE					
<i>Charitable activities</i>					
Water and general rates		1,326	-	1,326	1,193
Light and heat		7,426	-	7,426	7,178
Caretaker letting and cleaning wages		27,429	-	27,429	24,043
Repairs & renewals		2,418	-	2,418	2,033
Maintenance		8,233	-	8,233	5,907
Salaries		5,610	-	5,610	5,147
Telephone		1,170	-	1,170	731
Printing, postage and stationery		52	-	52	110
Insurance		1,613	-	1,613	1,522
Licences and subscriptions		784	-	784	745
Bank charges and interest		-	-	-	2
Accountancy		876	-	876	780
Computer expenses		35	-	35	110
Travel		28	-	28	48
Depreciation		312	-	312	327
TOTAL EXPENDITURE		57,312	-	57,312	49,876
NET (EXPENDITURE)/INCOME		3,026	-	3,026	6,200
NET MOVEMENT IN FUNDS		3,026	-	3,026	6,200
RECONCILIATION OF FUNDS					
TOTAL FUNDS BROUGHT FORWARD		969,219	-	969,219	969,219
TOTAL FUNDS CARRIED FORWARD		972,245	-	972,245	975,419

The Statement of Financial Activities includes all gains and losses in the year. All incoming resources derive from continuing activities. The notes on page 9 to 13 form part of these financial statements.

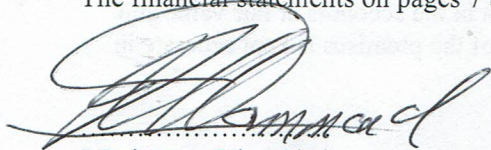
HAWKWELL VILLAGE HALL

BALANCE SHEET

As at 30 September 2024

	Notes	2024	2023
		£	£
FIXED ASSETS			
Tangible assets	3	880,720	881,032
CURRENT ASSETS			
Debtors	4	5,163	2,589
Cash at bank and in hand		91,662	92,734
		<u>96,825</u>	<u>95,323</u>
CREDITORS: amounts falling due			
within one year	5	(5,300)	(7,136)
NET CURRENT ASSETS		<u>91,525</u>	<u>88,187</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>972,245</u>	<u>969,219</u>
THE FUNDS OF THE CHARITY	7		
Unrestricted funds		972,245	969,219
Restricted income funds		-	-
		<u>972,245</u>	<u>969,219</u>

The financial statements on pages 7 to 13 were approved by the board of trustees on 13 January 2025.


J. Duboux – Vice Chair
J. HAMMOND

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 September 2024

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in the financial statements are rounded to the nearest £.

The effects of events relating to the year ended 30 September 2024 which occurred before the date of approval of the financial statements by the Trustees has been included in the financial statements to the extent required to show a true and fair view of the state of affairs at 30 September 2024 and the results for the year ended on that date.

Hawkwell Village Hall meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s)

1.2 Income

Hall donations are recognised in the Statement of Financial Activities when the period of hire has actually taken place. Deposits and payments in advance are shown within creditors.

Grants are credited to the Statement of Financial Activities on the earlier date of when they are received or when they are receivable, unless they relate to a specific future period, in which case they are included in creditors on the Balance Sheet as a grant received in advance to be recognised in the future accounting period.

1.3 Tangible Fixed Assets

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	-	15% on reducing balance
Computer equipment	-	3 years straight line basis

Land and buildings are initially valued at cost and subsequently shown in the accounts at fair value and revalued based on an estimate given by the Trustees. The revaluation of the premises is kept separate in an unrealised unrestricted reserve.

1.4 Restricted funds

Restricted funds are to be used for the purposes specified by the donor. Expenditure which meets these criteria is attributed to the fund.

1.5 Unrestricted funds

Unrestricted funds are donations and other income received or generated for the objects of the Trust without further specified purpose and are available as general funds.

HAWKWELL VILLAGE HALL

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 September 2024

1.6 Creditors and provisions

Are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.7 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.8 Trade debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

1.9 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.10 Preparation of the accounts on a going concern basis

The charity is considered a going concern. Adequate funding has been achieved to facilitate the charities objectives and activities for the next 12 months. There are no material uncertainties about the charity's ability to continue as a going concern.

2. INCOME

	2024	2023
	£	£
Unrestricted		
Hall donations	60,156	56,054
	<u>60,156</u>	<u>56,054</u>

HAWKWELL VILLAGE HALL

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 September 2024

3. FIXED ASSETS

	<i>Land & Buildings</i>	<i>Equipment fixtures and fittings</i>	<i>Computer</i>	<i>Total</i>
	£	£	£	£
Cost				
At 1 October 2023	880,000	34,026	672	914,698
Additions	-	-	-	-
At 30 September 2024	880,000	34,026	672	914,698
Depreciation				
At 1 October 2023	-	33,442	224	33,666
Charge for year	-	88	224	312
At 30 September 2024	-	33,530	448	33,978
Net book value				
At 30 September 2024	880,000	496	224	880,720
Net book value				
At 30 September 2023	880,000	584	448	881,032

Land and buildings with carrying value of £100,000 were revalued to £880,000 at 30 September 2018 by an independent valuer not connected with the company on the basis of market value. The trustees deem this value to be appropriate at 30 September 2024.

4. DEBTORS

	<i>2024</i>	<i>2023</i>
	£	£
Outstanding rents	2,194	2,100
Prepaid expenses	2,969	489
	5,163	2,589

5. CREDITORS

	<i>2024</i>	<i>2023</i>
	£	£
Rental deposits and prepayments	4,478	6,368
Accrued expenses	822	768
	5,300	7,136

HAWKWELL VILLAGE HALL

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 September 2024

6. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Total 2024</i>	<i>Total 2023</i>
	£	£	£	£
Fixed assets	880,720	-	880,720	881,032
Current assets	96,825	-	96,825	95,323
Creditors: Amounts falling due within one year	(5,300)	-	(5,300)	(7,136)
	972,245	-	972,245	969,219

7. FUND MOVEMENTS

	<i>Balance at 1 Oct 23</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>Balance at 30 Sep 24</i>
	£	£	£	£	£
Unrestricted Funds:					
General funds	114,961	60,338	(57,312)	-	117,987
Unrealised revaluation reserve	854,258	-	-	-	854,258
Restricted Funds	-	-	-	-	-
Total for all Funds	969,219	60,338	(57,312)	-	972,245

Designated Funds – Unrestricted unrealised revaluation reserve – funds have been ringfenced as unrealised, based on the revaluation of the land and buildings at fair value.

8. STAFF

No staff member received remuneration of over £60,000

	<i>2024</i>	<i>2023</i>
	£	£
<i>Staff costs</i>	<u>33,039</u>	<u>29,190</u>
<i>Staff numbers</i>		
Direct salaries	5	4
Administration	<u>2</u>	<u>2</u>
	<u>7</u>	<u>6</u>

9. RELATED PARTY TRANSACTIONS

No related party transactions took place during the year.

HAWKWELL VILLAGE HALL

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 September 2024

10. TRUSTEES REMUNERATION AND EXPENSES

No remuneration was paid to the trustees during the year. Payments totalling £632 were made to J Hammond in the year, for reimbursement of charitable expenses paid personally.