

**MINUTES OF THE 68TH ANNUAL GENERAL MEETING
OF THE VILLAGE HALL HATFIELD BROAD OAK
MARCH 26TH 2024.**

Trustees Present: Tony McLean, Maureen Geddes, Tony Rycroft, Sue Brown,
Sharon Hearn, Lisa Coomber, Margaret Olds.
Apologies: Toni Howarth: Trustee
Janet Pugh

**1: Welcome to members of the Community from the incoming
Chairman Tony McLean.**

**The Chairmans report was circulated, and a copy attached to the minutes.
2: Minutes of the last meeting held on 12th May 2023**

Taken as read, agreed, and signed as a true record of the meeting.
No record of Visitors to the meeting was taken.
There were no matters arising.

3: To confirm Appointment of Charity Trustees.
It was confirmed that all current Trustees have agreed to remain in post.

4: Accounts: Treasurers report for the year end December 2023
It was reported that the Accounts have been audited by a Chartered Accountant.
Thanks were given to Sharon for her hard and sometimes difficult work as Treasurer.

**5: To confirm the Alteration to the Articles for submission to the Charity
Commission.**

The agreed Document will be sent to the Charity Commission for approval.
Any alterations required will be discussed at the next meeting of the Trustees.
Once agreed the Document will be available on the Web Site for general viewing.

**6: To receive any Trustees resolutions
A: Members proposed resolutions.**

None Raised.
**7: Any other business previously raised through questions from the
Community.**

Should the premises be officially referred to as The Hall or The Village Hall.
This will be discussed at the next meeting of the Trustees.

8: To deal with any matters arising at the meeting.

None Raised.

Janet Pugh in her absence expressed her thanks for the Warm Space event run
weekly in the Village Hall.

The meeting closed at 8.27pm.

Profit and Loss 2024

Sales

Renting of Hall	11586.06	560.00	1.52
Ticket sales	8542.50		
Grants	2600.00		
Adverts	580.00		
UDC Refund	120.00		
Donation)(Parking)	20.00		
Sales from Bar	8303.05		
	31751.61		

Overheads

Electric	1512.97		
Gas	1736.82		
Water	508.94		
BT	406.08		
Blue tooth sound box /trolley	154.27		
Caretaker	390.00		
Hall Cleaner	2382.96		
Cleaning Products	292.24		
Gardener	2026.16		
window cleaner	275.00		
Repairs to Premisies	2804.95		
Warm Spaces	39.38		
Website	130.75		
adverts	110.00		
Licence	370.40		
Insurance	1874.48		
Postage/Stationery	40.70		
Bar/stock	3956.86		
Bar/sundries	375.71		
Artists	3570.00		
Events sundries	253.64		
	23212.31	31751.61	
		23212.31	
Nett profit		8539.30	

Bank accounts

Current a/c	3142.34
Monmouthshire	59205.07
Bar Account	1160.20
Events	2414.58
Capital reserves	65922.19



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

4 Hatfield Broad Oak Village Hall

On accounts for the year
ended

2024

Charity no
(if any)

301334

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/24

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached..

Signed:

Sarah Eley

Date:

12/2/25

Name:

SARAH ELEY

Relevant professional
qualification(s) or body
(if any):

ACA

Address:

10 CHURCH END
OUNMCW
CM6 2AF