

HATFIELD BROAD OAK VILLAGE HALL

England & Wales · Charity number 301334

Details

Status Registered

Legal form Other

Registered 1963-05-14

Register [View on the Charity Commission register](#)

Contact

Address Kesteven
Cannons Lane
Hatfield Broad Oak
Bishop's Stortford
Hertfordshire
CM22 7HY

Phone 07962963990

Email Hbovillagehall@hotmail.co.uk

Website www.hbovillagehall.com

Activities

Objects: A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF HATFIELD BROAD OAK AND THE NEIGHBOURHOOD WITHOUT DISTINCTION OF SEX OR OF POLITICAL RELIGIOUS OR OTHER OPINIONS AND IN PARTICULAR FOR USE FOR MEETINGS, LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: The charity provides hall space for village educational, welfare and sporting activities. It is also available for private hire

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Arts/culture/heritage/science, Amateur Sport, Animals, Economic/community Development/employment, Recreation
- **Who:** Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** HATFIELD BROAD OAK AND THE NEIGHBOURHOOD
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£31,751	£23,212	-	-
2023-12-31	£42,151	£41,514	-	-
2022-12-31	£9,846	£10,247	-	-
2021-12-31	£9,265	£9,845	-	-
2020-12-31	£8,178	£9,197	-	-

Trustees

Name	Role	Appointed
Tony McLean	Chair	2023-10-17
Antoinette Ghislaine Howarth		2020-05-18
Deborah Hepworth		2024-05-21
James Walker		2024-11-19
Lisa Coomber		2023-04-18
MAUREEN GEDDES BEM		
Martin John Stedman		2026-03-17
Monica Jane Tadman		2025-09-16
Sharon Patricia Hearn		2023-09-19
TONY RYCROFT		
Terry Marsh		2026-05-19
Theresa Anne Holdgate		2026-05-19

Linked charities

- FANNY LOWNDES INSTITUTE FUND (301334-1)

HATFIELD BROAD OAK VILLAGE HALL

England & Wales - Charity number 301334

Accounts

**MINUTES OF THE 68TH ANNUAL GENERAL MEETING
OF THE VILLAGE HALL HATFIELD BROAD OAK
MARCH 26TH 2024.**

Trustees Present: Tony McLean, Maureen Geddes, Tony Rycroft, Sue Brown,
Sharon Hearn, Lisa Coomber, Margaret Olds.
Apologies: Toni Howarth: Trustee
Janet Pugh

**1: Welcome to members of the Community from the incoming
Chairman Tony McLean.**

2: Minutes of the last meeting held on 12th May 2023
The Chairmans report was circulated, and a copy attached to the minutes.
Taken as read, agreed, and signed as a true record of the meeting.
No record of Visitors to the meeting was taken.
There were no matters arising.

3: To confirm Appointment of Charity Trustees.
It was confirmed that all current Trustees have agreed to remain in post.
4: Accounts: Treasurers report for the year end December 2023
It was reported that the Accounts have been audited by a Chartered Accountant.
Thanks were given to Sharon for her hard and sometimes difficult work as Treasurer.

**5: To confirm the Alteration to the Articles for submission to the Charity
Commission.**
The agreed Document will be sent to the Charity Commission for approval.
Any alterations required will be discussed at the next meeting of the Trustees.
Once agreed the Document will be available on the Web Site for general viewing.

6: To receive any Trustees resolutions
A: Members proposed resolutions:
None Raised.

**7: Any other business previously raised through questions from the
Community.**
Should the premises be officially referred to as The Hall or The Village Hall.
This will be discussed at the next meeting of the Trustees.

8: To deal with any matters arising at the meeting.
None Raised.

Janet Pugh in her absence expressed her thanks for the Warm Space event run
weekly in the Village Hall.
The meeting closed at 8.27pm.

Profit and Loss 2024

Sales

Renting of Hall	11586.06	560.00	1.52
Ticket sales	8542.50		
Grants	2600.00		
Adverts	580.00		
UDC Refund	120.00		
Donation)(Parking)	20.00		
Sales from Bar	8303.05		
	31751.61		

Overheads

Electric	1512.97		
Gas	1736.82		
Water	508.94		
BT	406.08		
Blue tooth sound box /trolley	154.27		
Caretaker	390.00		
Hall Cleaner	2382.96		
Cleaning Products	292.24		
Gardener	2026.16		
window cleaner	275.00		
Repairs to Premisies	2804.95		
Warm Spaces	39.38		
Website	130.75		
adverts	110.00		
Licence	370.40		
Insurance	1874.48		
Postage/Stationery	40.70		
Bar/stock	3956.86		
Bar/sundries	375.71		
Artists	3570.00		
Events sundries	253.64		
	23212.31	31751.61	
		23212.31	
		8539.30	

Nett profit

Bank accounts			
Current a/c	3142.34		
Monmouthshire	59205.07		
Bar Account	1160.20		
Events	2414.58		
Capital reserves	65922.19		



Section A Independent Examiner's Report

Report to the trustees 4 Hatfield Broad Oak Village Hall

On accounts for the year ended 2024 Charity no (if any) 301334

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/24

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached..

Signed: Janelley Date: 12/2/25

Name: SARAH ELEY

Relevant professional qualification(s) or body (if any): ACA

Address: 10 CHURCH END
OUNMCW
CM6 2AF

HATFIELD BROAD OAK VILLAGE HALL

England & Wales - Charity number 301334

Accounts

Hatfield Broad Oak Village Hall

Chair's report for Annual General Meeting on March 26th 2024.

Having just been elected as Chair I wanted to **start by** thanking Maureen Geddes for her **hard** work as Vice Chair and Chair over the last year. She has in concert with the other Trustees ensured that the hall has continued an upward trajectory despite **some recent changes within** the committee.

I would like to also thank all of the current Trustees for their hard work and commitment to **making the village hall the** continued success it is. I would also like to thank them now for the confidence they **have** shown in appointing me as the new chair of the committee.

Review of the year

2023 was an interesting, **sometimes** challenging year which included the implementation and completion of many projects.

The key projects were:

the installation of a new heating and hot water system,
rearrangement of storage in **backstage** and bar areas
and refurbishment and painting in the large kitchen.

We also installed a keypad entry system for our trusted regular hirers
and

CCTV for extra security of the hall and it's users.

There were several changes to the members of our Management Committee, all of whom are Trustees of the Village Hall Charity, and we now **have a committed band of** people with many skills, experience and talents who stepped up when extra input was necessary.

There are also more volunteers who willingly assist in the running of the hall and its events. We have rationalised the format of our monthly meetings together with our financial arrangements and are ably assisted by a chartered accountant and a volunteer minute taker.

Par

We have also reviewed and amended the Articles of the Charity to better reflect the requirements of the Charity Commission as well as developed a Code of Conduct for Trustees to make sure we act within the code of conduct for Charities and its Trustees. As

part of the changes within the committee during the year we commissioned an Independent Audit of our accounts.

We have continued with the warm spaces initiative within the hall supported by grants, which ensure we provide a community for many existing groups and new and evolving opportunities.

Our planned events which included a Fun Quiz and many talented tribute acts, has established the hall as a very pleasant and comfortable place for everyone to come and enjoy themselves as well as helping with our finances and ongoing maintenance work.

We have established a now extensive list of patrons and are currently planning future events (and have already booked and/or are exploring others) for 2025. For more information on these and other events please visit our website - hbovillagehall.com - or speak to one of our trustees who will be pleased to help.

Finally, we have started our planning already for 2025 and will continue to seek opportunities to provide a facility for community activities. We will also apply for grants and funding to maintain and develop the buildings facilities and resources.

I will end by thanking you all for attending our Annual General Meeting.

AH

Tony McLean

Chair HBO Village Hall Committee

Hatfield Broad Oak village hall accounts					Income					1st and 2nd		Income			Total figures			Total for year		
Jan-23	Jan-23	Feb-23	Mar-23	1st Quarter	Apr	May	June	2nd Quarter	Quarter	July	August	September	3rd Quarter	1st 2nd 3rd	Income /Booking	Oct	November	December	Total for year	
	1055.25	476.5	1353.75	£ 2,885.50	1172.31	1212.5	915	3299.81	£ 6,185.31	771.25	922.75	1020	2714	£ 8,899.31	£ 845.25	973.31	719	£ 11,436.87		
Income /Booking				£ 700.00				0	£ 700.00				0	£ 700.00					£ 700.00	
Adverts Luxury Toilet (100.00)		£ 200.00	£ 500.00					0	£ -				0	£ -					£ 700.00	
Molly Maid (£100.000)								0	£ -				0	£ -					£ 252	
Doms Heating (£100.00)								0	£ -				0	£ -					£ 2,250.00	
Centre Tyres (£100.00)								0	£ -				0	£ -					£ 1,000.00	
Takey Ironing (£100.00)								0	£ -				0	£ -						
HBO PCC Church Quiz (£100.00)								0	£ -				0	£ -						
Wright* Co (£100.00)								0	£ -				0	£ -						
Gift M and G			100	£ 100.00				0	£ 100.00				0	£ 100.00					£ 100.00	
withdrawal M & G			15000	£ 15,000.00				0	£ 15,000.00				0	£ 15,000.00					£ 15,000.00	
Grants					5500			5500	£ 5,500.00				5000	£ 10,500.00			750		£ 11,250.00	
M & G Investments						38444.55		38444.55	£ 38,444.55				0	£ 38,444.55					£ 38,444.55	
Refund Plus net									£ -			47.24	47.24	£ 47.24					£ 47.24	
									£ -				0	£ -		£ 115.00			£ 115.00	
Total Income	1055.25	676.5	16953.75	£ 18,685.50	6672.31	39657.05	915	47244.36	£ 65,929.86	5771.25	922.75	1067.24	7761.24	£ 73,691.10	£ 960.25	£ 1,723.31	4221	£ 80,595.66		
Hatfield Broad Oak village hall accounts																				
Expenses 01/01/2023					Jan	feb	march	1st Quarter	April	May	June	2nd quarter	Quarter	July	August	september	3rd quarter			
Water	65.67	65.67	65.67	£ 197.01	65.67	65.67	65.67	197.01	£ 394.02	65.67	65.67	320.16	451.5	£ 845.52	84.03	84.54	84.03	£ 1,098.12		
Electric	104.2	99.32	74.11	£ 277.63	120.27	108.96	108.96	229.23	£ 506.86	174.33	44.82	44.82	219.15	£ 726.01	145.62	167.32		£ 1,038.95		
Gas	18.51	16.86	14.74	£ 50.11	16.84	207.08	124.7	348.62	£ 398.73	35.92	19.18	17.91	73.01	£ 471.74			347.88	£ 819.62		
Gas Safety Cert	105			£ 105.00				0	£ 105.00				0	£ 105.00					£ 105.00	
WI-FI	23.62	23.62	23.62	£ 70.86	23.62	23.62	23.62	70.86	£ 141.72	23.62	71.73	23.62	118.97	£ 260.69	21.53				£ 282.22	
Stationary	155.97	110.99		£ 266.96	23	160.95		183.95	£ 450.91		4.75	4.75	4.75	£ 455.66					£ 455.66	
PRSLIC	149.95			£ 149.95				0	£ 149.95				0	£ 149.95					£ 149.95	
R.C.C E Membership			72	£ 72.00				0	£ 72.00				0	£ 72.00					£ 72.00	
Tea Lights	14.99			£ 14.99				0	£ 14.99				0	£ 14.99					£ 14.99	
Drain cleaner	420			£ 420.00				0	£ 420.00				0	£ 420.00					£ 420.00	
Oil Fuel	649.69	391.13	385.88	£ 1,426.70				0	£ 1,426.70				0	£ 1,426.70					£ 1,426.70	
Sap Dispencers	68			£ 68.00				0	£ 68.00				0	£ 68.00					£ 68.00	
Kettle	34.99			£ 34.99				0	£ 34.99				0	£ 34.99					£ 34.99	
Warm Spaces	6.1		4.8	£ 10.90	48.05			48.05	£ 58.95				0	£ 58.95					£ 58.95	
Batteries	14.84			£ 14.84				0	£ 14.84				0	£ 14.84					£ 14.84	
Janitor Lisa Newman	145		130	£ 275.00	130	130	39	299	£ 574.00	13	39	52	104	£ 678.00	71.50		59		£ 808.50	
Cleaner ValerieBusby		227.52	168	£ 395.52	144	247	182	573	£ 968.52	208	182	312	702	£ 1,670.52	403.00		416.84		£ 2,490.36	
Cleaning Materials		21.96		£ 21.96	11.8	63.59		75.39	£ 97.35				0	£ 97.35					£ 97.35	
Table Cloths (Clinenstock)		43.09		£ 43.09				0	£ 43.09				0	£ 43.09					£ 43.09	
Light bulbs		80.24		£ 80.24				0	£ 80.24				0	£ 80.24					£ 80.24	
Plumber (steve Holgate)		80		£ 80.00		1000		1000	£ 1,080.00				0	£ 1,080.00					£ 1,080.00	
CO2 Detector A R Fisher		29.5		£ 29.50				0	£ 29.50				0	£ 29.50					£ 29.50	
clock		19.99		£ 19.99				0	£ 19.99				0	£ 19.99					£ 19.99	
Boilerwork The Boilerman		500	6027	£ 6,527.00				0	£ 6,527.00				0	£ 6,527.00					£ 6,527.00	
Key Lock Box KEYS CUT	3.3		9.99	£ 13.29				0	£ 13.29				0	£ 13.29					£ 13.29	
Fit Senors/Light Ivancroft			68.4	£ 68.40				0	£ 68.40				0	£ 68.40					£ 68.40	
Signs			8.99	£ 8.99				0	£ 8.99				0	£ 8.99					£ 8.99	
C.C.T.V Mr Liam collingwood			495	£ 495.00				0	£ 495.00				0	£ 495.00			80		£ 575.00	
window cleaner Thomas Hardy	50		55	£ 105.00		55		55	£ 160.00	55			55	£ 215.00	55.00		55		£ 325.00	
Information Commissions office			40	£ 40.00				0	£ 40.00				0	£ 40.00					£ 40.00	
Letterbox Lock					333.87			333.87	£ 333.87				0	£ 333.87					£ 333.87	
weather slip					10.99			10.99	£ 10.99				0	£ 10.99					£ 10.99	
Carpenter Ken S Paid this					100	70		170	£ 170.00				0	£ 170.00					£ 170.00	
Deposit returned					25	50		75	£ 75.00	120	130	50	300	£ 375.00	50.00		100		£ 525.00	
website					146.02			146.02	£ 146.02				0	£ 146.02					£ 146.02	
Roofing Deposit					5893.86			5893.86	£ 5,893.86				0	£ 5,893.86					£ 5,893.86	
monmouth					35000			35000	£ 35,000.00				0	£ 35,000.00					£ 35,000.00	
Gardenering						150		150	£ 150.00	82.18	213.18	75	370.36	£ 520.36			285		£ 805.36	
Heating Deposit					6527.01			6527.01	£ 6,527.01				0	£ 6,527.01					£ 6,527.01	
Bar Srore Works					1000.07	1000.07		1000.07	£ 1,000.07				0	£ 1,000.07					£ 1,000.07	
Pat testing			0			519.79		519.79	£ 519.79				0	£ 519.79					£ 519.79	
									£ -	3189		2184	5373	£ 5,373.00					£ 5,373.00	
									£ -			31.14	31.14	£ 31.14	31.14				£ 124.56	
									£ -				0	£ -			70		£ 70.00	
									£ -					£ -				1310.78	£ 1,310.78	
									£ -					£ -				435	£ 435.00	
Total Expenses	2029.83	1709.89	7643.2	£ 11,382.92	932.84	49,485.53	£ 2,488.35	£ 51,386.86	£ 62,769.78	3,792.39	899.84	3110.65	7802.88	£ 72,092.52	£ 861.82	£ 488.00	3069.67	£ 76,512.01		
Balance Bought f/wd	4208.73	3234.15	2200.76	£ 4,208.73	11511.31	17250.78	7422.3	11511.31	£ 4208.73	5848.95	7827.81	7850.72	5848.95	£ 4208.73	5807.31	5905.74	7141.05	£ 4,208.73		
Income	1055.25	676.5	16953.75	£ 18,685.50	6672.31	39657.05	915	47244.36	£ 65,929.86	5771.25	922.75	1067.24	7761.24	£ 73,691.10	£ 960.25	£ 1,723.31	4221	£ 80,595.66		
Toal Income	5263.98	3910.65	£ 19,154.51	£ 22,894.23	18183.62	56907.83	8337.3	58755.67	£ 70138.59	11620.2	8750.56	8917.96	13610.19	£ 77899.83	£ 6767.56	£ 7629.05	11362.05	£ 84,804.39		
Purchases	-2029.83	-1709.89	-£ 7,643.20	£ -11,382.92	-932.84	-49485.53	-2488.35	-51386.86	£ -62769.78	-3792.39	-899.84	-3110.65	-7802.88	£ -72092.52	£ 861.82	£ 488.00	£ 3,069.67	£ 76,512.01		
Balance C>F	£ 3,234.15	£ 2,200.76	£ 11,511.31	£ 11,511.31	£ 17,250.78	£ 7,422.30	£ 5,848.95	£ 7,368.81	£ 7,368.81	£ 7,827.81	£ 7,850.72	£ 5,807.31	£ 5,807.31	£ 5,807.31	£ 5,905.74	£ 7,141.05	£ 8,292.38	£ 8,292.38		



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name Hatfield Road Oak Village Hall Fund and

On accounts for the year ended

December 2023 Charity no (if any) 301334

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Sarah Eley

Date: 25/3/24

Name: SARAH ELEY

Relevant professional qualification(s) or body (if any):

ACA

Address:

10 CHURCH END
DUNMOW, ESSEX
CM6 2AF.