



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date To Period end date

Charity name: Great Waltham Village Hall

Charity registration number: 301320

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision and maintenance of a village hall for the use of the inhabitants of the parish of Great Waltham as constituted on 9th July 1889 with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Hiring out the village hall premises.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have regard to the guidance issues by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
-------	--	--

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has continued to maintain the village hall and made the premises available for hire for a variety of activities including public meetings, preschool, art classes, carpet bowls, yoga and meditation, fitness and dance classes.</p> <p>In addition to training, education, and other forms of entertainment and arts to the benefit of the beneficiaries and improvement of their conditions of life and also to those making use of the facilities who are not beneficiaries.</p> <p>Facilities have continued to be improved with ongoing maintenance and improvements to the building to meet regulations and improve energy and heat loss.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		The clothing banks continue to provide recycling facilities to the community and provide a small continuous income to the village hall.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position of the charity at the end of the period is recorded in the attached accounts.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity's policy for holding reserves is set out in its Reserves Policy, a copy of which is attached.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The engagement of trustees is paramount to ensure the continual running of the hall.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's main source of income is through the hire fees payable by those hiring and using the space.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The main risk is engaging trustees to help management the building. The Parish Council hire of the pavilion which has undercut hire rates of the village hall and has lost hirers.
Other		The hall has employed the services of a treasurer as we were unable to fulfil the position otherwise. We needed to ensure appropriate protocol. We also have a volunteer bookings clerk who is not a trustee.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Scheme
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Not more than 5 trustees are elected at the AGM of the charity and not more than 2 trustees may be coopted.</p> <p>In addition 17 organisations in the area of benefit of the charity have the right to appoint a representative trustee.</p> <p>Of the 17, several no longer exist 9 highlighted) but were as follows.</p> <p>Great Waltham Parish Council</p> <p>The Parochial Church Council of the ecclesiastical Parish of St Mary and St Lawrence, Great Waltham</p> <p>The Great Waltham Women's Institute</p> <p>The Great Waltham Branch of the Royal British Legion</p> <p>The Great Waltham Cricket Club</p> <p>The Great Waltham Football Club</p> <p>The 1st Great Waltham Girl Guides</p> <p>The Great Waltham Horticultural Society</p> <p>The Great Waltham Mothers Union</p> <p>The Great Waltham Parish Fellowship</p> <p>The Great Waltham over 60s Club</p> <p>The 1st Great Waltham Boy Scouts Group</p> <p>The Great Waltham Youth Club</p> <p>All of the above were constituted on 8th August 1967</p> <p>Great Waltham Community Playgroup</p> <p>Great Waltham Badminton Club</p> <p>Great Waltham Twinning Association</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are encouraged to attend training via the RCCE of which it is a member.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	

Relationship with any related parties	Para 1.51	2 organisations have now appointed a representative trustee, the PCC and the Parish Council
Other		

Reference and Administrative details

Charity name	Great Waltham Village Hall
Other name the charity uses	None
Registered charity number	301320
Charity's principal address	Great Waltham Village Hall Hulton Hall South Street Great Waltham Essex CM3 1DF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jo Palmer	Chair/Secretary	12/04/2024	Elected
2	Daniel Harper Gray		12/04/2024	Elected
3	Kerrie Wiffen		12/04/2024	The Parochial Church Council of the Ecclesiastical Parish of St Mary and St Lawrence, Great Waltham
4	Oliver Micklem			Parish Council
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Joanne Palmer	
Position (eg Secretary, Chair, etc)	Chair	
Date	4/10/24	

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022	Variance
	£	£			

INCOME RECEIPTS

Hall Hire	18102.25		13944.99
Committee Room	3045		4018
Band Room	0		0
Parish Council	3160.9		3793.08
Car Park	2920		329
Clothes Bin	372.72		381.75
Donations	0		136.85
Grant - Chelmsford CC	0		2667
Grant - RCCE	0		3500
Grant - Lottery	0		0
M&G	6.72		2.7
Deposits Held	1700		250
Total Receipts	29307.59	0	29023.37

PAYMENTS

Internet	387.36		380.12
Electricity	1565.79		1279.8
Business Rates	1029.19		965.19
Oil	2302.65		3497.14
Water & Sewage	760.61		524.35
Cleaning	3474.22		2934.52
Maintenance & Repairs	5650.28		16507.84
Stationary	0		122.96
Insurance	1803.85		1696.69
RCCE	66		66
Sundries	508.66		5375.66
Returned Deposits	1500		100
Total Payments	19048.61	0	33450.27

Surplus/(Deficit) for the year	10,258.98		10258.98
Balances at start of year	29860.18	0	29860.18
Balances at end of year	40119.16	0	40119.16
Check			29860.18



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

GREAT WOLSTAN VILLAGE HALL

On accounts for the year
ended

2023

Charity no
(if any)

301320

Set out on pages

1 to 10

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

Independent
examiner's statement

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

4/10/24

Name:

KAREN BUCHHEISTER

Relevant professional
qualification(s) or body
(if any):

Address:

12 CORNWALL ROAD, Tipton, ESSEX
CO5 9AS