

THE CHESTERFORDS VILLAGE HALL

England & Wales · Charity number 301318

Details

Other names	CHESTERFORDS COMMUNITY CENTRE
Status	Registered
Legal form	Other
Registered	1964-10-23
Register	View on the Charity Commission register

Contact

Address	46 Rookery Close Great Chesterford Saffron Walden CB10 1QA
Phone	01799530487
Email	chesterfordscommunitycentre@btinternet.com
Website	www.chesterfordscommunitycentre.co.uk

Activities

Objects: VILLAGE HALL

Activities: We provide a building and facilities for hire for the purpose of educational, recreational, physical, social moral and intellectual development. There are 6 main areas:- main hall, lounge, kitchen, stage, further lounge with kitchen facilities, sports changing facilities and toilets, male, female and disabled individuals toilets.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** GREAT AND LITTLE CHESTERFORD
- Cambridgeshire
- Essex
- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£84,036	£84,643	-	-
2023-12-31	£67,806	£63,659	-	-
2022-12-31	£70,137	£60,339	-	-
2021-12-31	£56,740	£65,696	-	-
2020-12-31	£32,841	£47,486	-	-

Trustees

Name	Role	Appointed
GAVIN TENNISON	Chair	2011-10-23
Aubrey Harold Howe		2018-11-07
CHARLES DAVID GJERTSEN		2011-10-23
Frank Palmer		2019-06-05
Helen Rayner		2025-09-11
JOHN BURWOOD		2011-08-07
Michael Mitchell		2018-11-07
Susan Schneider		2023-11-29

THE CHESTERFORDS VILLAGE HALL

England & Wales - Charity number 301318

Accounts

CHESTERFORDS VILLAGE HALL

ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2024

REGISTERED CHARITY NO. 301318

CHESTERFORDS VILLAGE HALL

CHARITY REGISTRATION NUMBER: 301318

Current Management Committee

J. C. Burwood
C. D. Gjertsen
A. Howe
M. Mitchell
F. Palmer
H. Rayner
S. Schneider
G. J. Tennison

Custodian Trustee

Great Chesterford Parish Council

Bankers

Nationwide
James Watt Close
Swindon SN2 1EL

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

Independent Examiner

S Bygraves
80 West Grove
Walton on Thames
Surrey KT12 5PD

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2024

The trustees present their report along with the Accounts of the Chesterfords Village Hall for the year ended 31 December 2024.

CONSTITUTION AND OBJECTIVES

Governing Document

The Chesterfords Village Hall Trust is constituted under a Trust Deed dated 28 April 1954, a Supplemental Trust Deed dated 11 May 2011 and a further Supplemental Trust Deed dated 17 April 2012.

Objectives of the Charity

The object of the Charity is the provision of facilities which may be used for the purpose of educational, recreational, physical, social, moral and intellectual development for the advantage and benefit of the inhabitants of Great and Little Chesterford. The facilities are located at the Chesterfords Community Centre, Newmarket Road, Great Chesterford.

Public Benefit

In planning the Centre's activities the Management Committee keep in mind the Charity Commission's guidance on public benefit.

The focus of the Centre's activities is to provide all hirers with a reasonably priced quality venue in which to hold their events. This embraces the need to ensure that the Centre is used for community related activities held on a regular basis for all age groups. At the same time there is a need to provide opportunities to commercial organizations and individuals wishing to hold business, social and other events.

Appointment of Trustees

As set out in the Deed, new Trustees may be appointed at a properly convened Annual General Meeting. The Management Committee may co-opt trustees or may fill a casual vacancy if approved at a properly convened meeting of the Management Committee. All Trustees retire from office at the end of the Annual General Meeting next after the date on which they came into office. All trustees are members of the Management Committee.

Trustee Induction

New trustees undergo induction to the organization during which time they have the opportunity to meet members of staff. They are also briefed on issues of current concern relating to the trustees' obligations. This includes an overview of the business plan, of the financial performance of the Charity and of the risk management issues facing the Trustees.

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2024

ORGANISATION

The Management Committee

The responsibility for the management and control of the Chesterfords Village Hall is vested in the Management Committee. The members of the Management Committee who served during the year ended 31 December 2024 were as under:-

J. C. BURWOOD
C. D. GJERTSEN
A. ROBERTS
G. J. TENNISON
A. HOWE
M. MITCHELL
F. PALMER
S. SCHNEIDER

A. Roberts resigned on 11 September 2025. H. Rayner was appointed on 11 September 2025.

Any person or persons to be appointed new trustees shall be nominated and elected by a majority vote of the inhabitants of Great and Little Chesterford at an Annual General Meeting.

All trustees give their time on a voluntary basis and receive no remuneration or other benefits.

Custodian Trustee

The Parish Council of Great Chesterford is the Custodian Trustee of the Charity.

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

FINANCIAL REVIEW

Overview

The results for 2024 reflect a steady increase in the use of the Centre by both regular hirers, including clubs and community organization's, as well as individuals booking the facilities for private functions, particularly children's parties and social events. This consistent demand highlights the Centre's role as a valued venue within the local community and provides a solid foundation for future growth.

Unrestricted General Fund

Income

Income for the year amounted to £80,610.60. Hire fees increasing by £13,266.17 compared with 2023.

There were no fundraising activities undertaken during the year. To encourage greater involvement with the community a regular morning drop-in session was held each week, a small fee being paid by the participants.

Expenditure

Expenditure for the year amounted to £81,217.65, an increase of £17,558.97 from 2023. The replacement of the boiler and related infrastructure serving the provision of heating and hot water in the Sports Pavilion section of the building accounting for the majority of the increase in expenditure. Additionally, further refurbishment work was undertaken in the Men's toilets. The floor in the Main Hall was sanded and sealed.

Restricted New Building Fundraising Fund

Grants of £3,425.03 were received during the year. The grants were fully matched against costs they had been applied to cover. That is the new boiler project and the sanding and sealing of the floor in the Main Hall and the acquisition of a floor cleaning machine.

Results

Incoming resources to the Unrestricted General Fund amounting to £80,610.60 (2023: £67,806.26) being hire fees £78,983.71 and Bank Interest of £1,626.89. Total resources expended amounted to £81,217.65 (2023: £63,658.68).

This resulted in a deficit of £607.05 (2023: surplus of £4,147.58). The deficit has been deducted from the balance brought forward on the Unrestricted General Fund of £77,776.26. This leaves a balance carried forward on the Unrestricted General Fund of £77,169.21.

The Incoming Resources and Total Resources expended in relation to the Restricted New Building Fundraising Fund was £3,425.03. This leaves a balance on the New Building Fundraising Fund of £3,563.38 at 1 January 2024 and 31 December 2024.

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

FINANCIAL REVIEW (continued)

At 31 December 2024 cash at bank amounted to £73,261.00 of which £5,385.86 was held in restricted funds relating to grand monies received.

Grants

A grant of £1,457.87 was received from Uttlesford District Council – Low Carbon Grant towards the cost of the new boiler. A further grant of £1,967.16 was received from Uttlesford District Council – Communities Project Grant towards the cost of sanding and sealing the floor of the Main Hall and the purchase of a floor cleaning machine.

The Management Committee continue to seek grant funding towards the cost of material expenditure to be incurred at the Chesterfords Village Hall as opportunities arise.

Reserves Policy

The Management Committee reviews the Reserve Policy on an annual basis. The premises are now approximately 25 years old.

The Reserves Policy reflects the need to hold funds to meet future expenditure, arising in the next five years to meet the cost of significant repairs or the wholesale replacement of certain parts of the structure.

In addition the Management Committee consider it prudent that unrestricted reserve funds should be sufficient to avoid the necessity of seeking additional finance from third parties. To this end the Management Committee deem unrestricted reserves should approximate to cover 6 months administration and support costs.

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2024

New Building Fund

No movement occurred on the account during the year under review.

INVESTMENT POLICY

Under the Trust Deed the trustees have a general power to invest any surplus funds as they see fit in furtherance of its charitable objects.

RESERVES POLICY

Unrestricted reserve funds are needed to cover administration, fund raising and support costs without which the charity could not function.

The Trustees consider it prudent that unrestricted reserve funds should be sufficient to avoid the necessity of seeking additional finance from third parties. The Trustees believe the unrestricted reserves should approximate to cover 6 months administration and support costs.

The trustees also consider it prudent to replace key operational critical elements of the premises, where repair is not feasible or practical due to the age of the building. £10,000.00 (2023: £20,000) has been allocated as at 31 December 2024 to meet future expenditure on the flat roofs and the fire security system and intruder alarm system.

RISK MANAGEMENT

The Trustees consider the following course of action to be appropriate:

- an annual review of the risks which the Charity may face;
- the establishment of systems and procedures to mitigate those risks identified; and
- the implementation of procedures designated to minimise any potential impact on the Charity should any of these risks materialise;
- disclosure and barring service checks are carried out prior to commencement of employment and the appointment of trustees.

HEALTH AND SAFETY POLICY

The Trustees have kept the Health and Safety Policy under review throughout the year adopting regular assessments and testing of critical elements.

SAFEGUARDING

The Trustees have adopted policies to ensure safeguarding and promoting the welfare of children and adults at risk from abuse or neglect.

**CHESTERFORDS VILLAGE HALL
"CHESTERFORDS COMMUNITY CENTRE"
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2024**

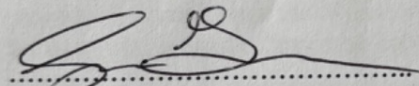
PLANS FOR THE FUTURE

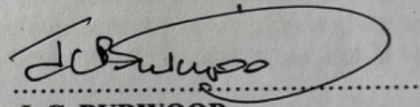
The Trustees' plans for the future are focused on strengthening the Centre's role within the local community and ensuring its long-term sustainability. Our priorities include:-

- **Raising Awareness:** We will continue to promote the Centre as a first-class affordable venue through online marketing, social media, targeted campaigns, and other outreach activities.
- **Enhancing Facilities:** Investment will be made in maintaining and upgrading the facilities to widen the Centre's appeal and attract new groups, organizations', and event types.
- **Supporting Regular Hirers:** We will continue to build strong relationships with our regular clubs and community groups, whose ongoing support provides a secure foundation for the Centre's operations.

Through these actions, the Trustees aim to ensure that Chesterfords Community Centre remains a vibrant, well-used hub that meets the needs of both current and future generations.

Approved by the Trustees on 18th November 2025


.....
G. J. TENNISON


.....
J. C. BURWOOD

**Chesterfords Community Centre
Newmarket Road
Great Chesterford
Saffron Walden
Essex CB10 1NS
Registered Charity No. 310318**

We aim to improve the quality of life in the Community.

CHESTERFORDS VILLAGE HALL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHESTERFORDS VILLAGE HALL

I report on the accounts of the Trust for the year ended 31 December 2024 which are set out on pages 9 to 12.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

Have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

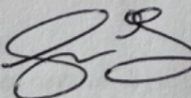
S Bygraves
80 West Grove
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KT12 5PD

S - Bygraves

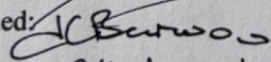
17/02/2026

**CHESTERFORDS VILLAGE HALL
BALANCE SHEET AS AT 31 DECEMBER 2024**

	Note	2024	2023
Freehold Land and Buildings:- Newmarket Road	1	733,345.03	733,345.03
Balances at Nationwide			
Deposit		509.94	509.94
Current		228.35	228.35
Balances at CAF			
Current		10,158.95	13,868.16
Deposit		56,977.90	62,999.31
Grants		5,385.86	3,359.81
		73,261.00	80,965.57
Debtors and Prepayments		16,342.63	10,829.18
Cash		-	-
		89,603.63	91,794.75
Less: Creditors		<u>8,871.04</u>	<u>10,455.11</u>
		80,732.59	81,339.64
NET ASSETS		<u>£814,077.62</u>	<u>£814,684.67</u>
REPRESENTED BY:			
GENERAL ACCOUNT (Unrestricted Funds)		77,169.21	77,776.26
NEW BUILDING ACCOUNT (Restricted Funds)		<u>736,908.41</u>	<u>736,908.41</u>
		£814,077.62	£814,684.67

Signed:  G. J. TENNISON
Trustee

Dated: 18th November 2025

Signed:  J. C. BURWOOD
Trustee

Dated: 18th November 2025

CHESTERFORDS VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted General Fund	Restricted New Building Fund Raising	Restricted New Building	Total 2024	Total 2023
INCOMING RESOURCES						
Receipts from operating activities		78,983.71	-	-	78,983.71	65,717.00
Donations, legacies and similar receipts	2	-	3,425.03	-	3,425.03	900.00
Bank Interest		1,626.89	-	-	1,626.89	1,189.26
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL INCOMING RESOURCES		80,610.60	3,425.03	-	84,035.63	67,806.26
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
RESOURCES EXPENDED						
Charitable payments	3	81,217.65	3,425.03	-	84,642.68	63,658.68
Costs of generating funds		-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL RESOURCES EXPENDED		81,217.65	3,425.03	-	84,642.68	63,658.68
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Net Resources Expended		(607.05)	-	-	(607.05)	4,147.58
Transfers Between Funds		-	-	-	-	-
Fund balances brought forward at 1 January 2024		77,776.26	3,563.38	733,345.03	814,684.67	810,537.09
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Fund balances carried forward at 31 December 2024		£77,169.21	£3,563.38	£733,345.03	£814,077.62	£814,684.67
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

CHESTERFORDS VILLAGE HALL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

Freehold land and buildings – Newmarket Road

1. £733,345.03 (2023: £733,345.03) represents the accumulated costs to date in relation to professional fees, purchase of land, construction costs and costs in relation to equipping the New Community Centre at Newmarket Road.

Donations, legacies and similar receipts

2.

	Unrestricted 2024	Restricted 2024	Unrestricted 2023	Restricted 2023
Grants				
Uttlesford District Council – Low Carbon Grant		1,457.87		
Stansted Airport Passenger Community Fund			900.00	
Uttlesford District Council – Community Projects Grant		1,967.16		
	£Nil	£3,425.03	£900.00	£Nil

CHESTERFORDS VILLAGE HALL
NOTES TO THE ACCOUNTS - FOR THE YEAR ENDED
31 DECEMBER 2024

Charitable Payments

3.

	2024	Restricted 2024	2023	Restricted 2023
Salaries	25,518.92		23,745.44	
Electricity	5,284.68		5,192.39	
Gas	3,056.51		3,921.30	
Water Rates	2,160.15		953.91	
Cleaners	6,319.00		5,312.50	
Consumables	1,258.67		920.02	
Insurance	3,742.77		3,531.76	
PRS Society	675.05		615.34	
Acre Affiliation	80.40		72.00	
Telephone	816.07		799.85	
Miscellaneous	575.04		778.92	
General Maintenance	8,697.36		12,441.17	
IT Costs	1,836.68		1,709.80	
Marketing	532.30		195.99	
Bank Charges	60.01		59.99	
Pension	390.60		352.80	
Bad Debts	(100.00)		(900.00)	
Accountancy	1,584.00		2,269.50	
Legal	-		6.00	
	62,488.21		£61,978.68	
Miscellaneous Payments:-				
Floor Sanding and Sealing	1,967.16	1,967.16		
Chair Trolleys	-	-	1,680.00	
Fridge/Freezer	884.00	-	-	-
Refurbishment – Men’s Toilets	1,006.56	-	-	-
Replace Heating and Hot Water System in Pavilion	14,871.72	1,457.87		-
	£18,729.44	£3,425.03	£1,680.00	-
Total Charitable Payments	£81,217.65	£3,425.03	£63,658.68	-

THE CHESTERFORDS VILLAGE HALL

England & Wales - Charity number 301318

Accounts

CHESTERFORDS VILLAGE HALL

CHARITY REGISTRATION NUMBER: 301318

Current Management Committee

J.C. Barwood

C.D. Lambert

A. Jones

CHESTERFORDS VILLAGE HALL

F. Palmer

ACCOUNTS

G.J. Jenkins

FOR THE YEAR ENDED 31 DECEMBER 2023

Current Trustees

REGISTERED CHARITY NO. 301318

Current Management Committee

Bankers

Nationwide

James Watt Close

Swindon SN2 1EL

CAP Park Limited

25 Kings Hill Avenue

Kings Hill

West Malling

Kent ME21 4JQ

Independent Examiner

S. Rogers

20 West Grove

Wotton Bassett

Salisbury Wiltshire

THE CHESTERFORDS VILLAGE HALL

England & Wales - Charity number 301318

Accounts

CHESTERFORDS VILLAGE HALL

ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

REGISTERED CHARITY NO. 301318

CHESTERFORDS VILLAGE HALL

CHARITY REGISTRATION NUMBER: 301318

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CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
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CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2022

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J. C. BURWOOD
C. D. GJERTSEN
A. ROBERTS
G. J. TENNISON
L. SAUNDERS
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All trustees give their time on a voluntary basis and receive no remuneration or other benefits.

Custodian Trustee

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CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

FINANCIAL REVIEW

Overview

The results for 2022 reflect the lifting of restrictions imposed by the UK Government during the previous two years in order to meet the challenge of the coronavirus pandemic. As the year progressed the Centre welcomed back hirers holding social gatherings and children's parties. The Trustees continued to maintain protocols, albeit with a lighter touch to ensure the premises remained covid secure. Regular cleaning, the provision of soap and sanitiser stations and availability of the use of air purifiers continued to be in place.

The premises Civil Ceremony Licence was renewed for a further three years and the Centre hosted a number of receptions, some held over from previous years. Costs continue to be an issue particularly in relation to utilities. The Trustees have sought to mitigate these increases by entering into forward fixed price contracts with utility suppliers.

There were no fundraising activities undertaken in the year.

Income for the year amounted to £60,596.04. Expenditure for the year amounted to £56,454.28 resulting in a surplus of £4,141.76.

The surplus has been increased as a result of the receipts of £2,667.00 of grants provided by Uttlesford District Council from Central Government Funds to mitigate the impact of the lockdown and also assist in restarting operations as the lockdown restrictions were eased. Additionally the gas cooker was sold for £100.00 and the bank interest of £229.82 was received.

After receipt of grants, the disposal of proceeds and bank interest the surplus amounted to £7,138.58. A net transfer of £2,359.80 from the Restricted New Building Fundraising Fund allocates grants received in 2022 against expenditure in 2021 for the purchase and installation of the electric oven.

The surplus has been added to the balance brought forward on the Unrestricted General Fund. This leaves a reserve of £73,628.68 carried forward on the Unrestricted General Fund.

In relation to the Restricted New Building Fundraising Fund a grant of £1,890.00 was provided by Uttlesford District Council Community Project Grant towards the cost of improvements to the stage.

A further grant of £2,000 was received from Uttlesford Council Community Project Grant used towards the installation of a new fire shutter in the kitchen.

Grants were received from Great Chesterford Parish Council £1,854.59 and Stansted Airport Passenger Community Fund £500.00 towards the costs incurred in the acquisition and installation of a new electric oven in 2021. A further grant of £300.00 has been received from the District Councillors of Great Chesterford towards new chairs and chair trolleys.

The balance on the Restricted New Building Fundraising Fund at 1 January 2022 was £3,263.38 and at 31 December 2022 £3,563.38.

At 31 December 2022 cash at bank amounted to £71,355.87 of which £3,563.38 was held in restricted funds relating to grant monies received but not yet spent.

**CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2022**

FINANCIAL REVIEW (continued)

Income

The hire fee income for the year was £60,596.04, an increase of £20,823.49 from 2021.

2022 finally saw the return of the majority of the groups and organisations that have regular hire bookings at the Community Centre. The year also witnessed a steady return of adult social gatherings, wedding receptions and children’s parties.

The Centre received a further grant from Uttlesford District Council from Central Government Funds to help mitigate the increased expenses arising from ensuring the premises continued to be COVID secure.

Expenditure

Total expenditure for the year decreased by £5,356.71 in comparison with 2021. There were three specific projects undertaken in the year. The replacement of the automatic fire shutters in the kitchen £4,188.20, part refurbishment of the men’s toilets £488.24 and the next phase to improve the stage facilities £1,884.79.

The Trustees seek to mitigate the significant expenditure relating to specific projects by seeking grant funding.

During the year the Centre’s Licence to hold Civil Ceremonies was renewed for three years.

The Trustees also began to consider the future development of the building. Architects were commissioned to undertake a feasibility plan as to possible extensions and modernization of the building.

Grants

Uttlesford District Council – Hospitality and Leisure Grant	2,667.00
Uttlesford District Council – Community Project Grant – (restricted grant – improvement to stage facilities)	1,890.00
Great Chesterford Parish Council - (restricted grant – electric oven)	1,854.59
Stansted Passenger Community Fund - (restricted grant – installation of electric oven)	500.00
Uttlesford District Council – Community Project Grant – (restricted grant – fire shutter)	2,000.00
District Councillors Fund – (restricted grant – chairs)	300.00
	<u>£9,211.59</u>

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2022

New Building Fund

No movement occurred on the account during the year under review.

INVESTMENT POLICY

Under the Trust Deed the trustees have a general power to invest any surplus funds as they see fit in furtherance of its charitable objects.

RESERVES POLICY

Unrestricted reserve funds are needed to cover administration, fund raising and support costs without which the charity could not function.

The Trustees consider it prudent that unrestricted reserve funds should be sufficient to avoid the necessity of seeking additional finance from third parties. The Trustees believe the unrestricted reserves should approximate to cover 6 months administration and support costs.

The unrestricted reserves meet this criteria. The Trustees will continue to undertake marketing initiatives fundraising and cost saving initiatives in order to ensure the unrestricted reserves continue to meet the criteria.

RISK MANAGEMENT

The Trustees consider the following course of action to be appropriate:

- an annual review of the risks which the Charity may face;
- the establishment of systems and procedures to mitigate those risks identified; and
- the implementation of procedures designated to minimise any potential impact on the Charity should any of these risks materialise;
- disclosure and barring service checks are carried out prior to commencement of employment and the appointment of trustees.

HEALTH AND SAFETY POLICY

The Trustees have kept the Health and Safety Policy under review and since the beginning of the COVID-19 pandemic more regular assessments have been undertaken to ensure the premises remain COVID secure.

SAFEGUARDING

The Trustees have adopted policies to ensure safeguarding and promoting the welfare of children and adults at risk from abuse or neglect.

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2022

THE IMPLICATIONS OF COVID- 19

The control measures imposed by H M Governmetn to mitigate the Covid-19 pandemic were gradually relaxed during 2021. The Trustees continued to implement protocols to ensure the premises remained Covid secure during the first half of 2022. The daily full cleaning schedule was maintained including deep cleaning when required. The availability of hand sanitiser and hand towels and soap dispensers remained throughout the year. Hirers also had the option to use the air purifiers.

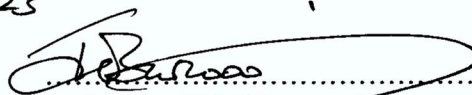
All employees returned to full-time working at the premises.

PLANS FOR THE FUTURE

The organisations plans for the future is to continue to raise the awareness in the local community by online marketing and other techniques to promote the availability of a first class venue which can be hired at a reasonable price in order to hold a multitude of events. Trustees will at the same time look to enhance the facilities at the venue in order to widen the appeal to other groups or organisations which may be interested in hiring the premises. The Centre has many clubs and hirers who use the Centre on a regular booking basis, gaining us security from regular hirers.

Approved by the Trustees on *29th November 2023*


G. J. TENNISON


J. C. BURWOOD

Chesterfords Community Centre
Newmarket Road
Great Chesterford
Saffron Walden
Essex CB10 1NS
Registered Charity No. 310318

We aim to improve the quality of life in the Community.

CHESTERFORDS VILLAGE HALL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHESTERFORDS VILLAGE HALL

I report on the accounts of the Trust for the year ended 31 December 2022 which are set out on pages 9 to 12.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

Have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S Bygraves
80 West Grove
Walton on Thames
Surrey
KT12 5PD

S - Bygraves

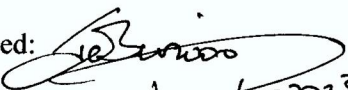
6/12/2023

CHESTERFORDS VILLAGE HALL
BALANCE SHEET AS AT 31 DECEMBER 2022

	Note	2022	2021
Freehold Land and Buildings:- Newmarket Road	1	733,345.03	733,345.03
Balances at Nationwide			
Deposit		509.94	509.94
Current		228.35	228.35
Balances at CAF			
Current		10,418.24	6,579.79
Deposit		56,901.43	53,697.38
Grants		3,297.91	3,285.33
		<u>71,355.87</u>	<u>64,300.79</u>
Debtors and Prepayments		13,526.05	11,301.12
Cash		229.98	29.98
		<u>85,111.90</u>	<u>75,631.89</u>
Less: Creditors		<u>7,919.84</u>	<u>8,238.21</u>
		77,192.06	67,393.68
NET ASSETS		<u>£810,537.09</u>	<u>£800,738.71</u>
REPRESENTED BY:			
GENERAL ACCOUNT (Unrestricted Funds)		73,628.68	64,130.30
NEW BUILDING ACCOUNT (Restricted Funds)		<u>736,908.41</u>	<u>736,608.41</u>
		<u>£810,537.09</u>	<u>£800,738.71</u>

Signed:  G. J. TENNISON
Trustee

Dated: 29/11/2023

Signed:  J. C. BURWOOD
Trustee

Dated: 29/11/2023

CHESTERFORDS VILLAGE HALL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted General Fund	Restricted New Building Fund Raising	Restricted New Building	Total 2022	Total 2021
INCOMING RESOURCES						
Receipts from operating activities		60,596.04	-	-	60,596.04	39,772.55
Donations, legacies and similar receipts	2	2,767.00	6,544.59	-	9,311.59	16,960.81
Bank Interest		229.82	-	-	229.82	6.19
TOTAL INCOMING RESOURCES		63,592.86	6,544.59	-	70,137.45	56,739.55
RESOURCES EXPENDED						
Charitable payments	3	56,454.28	3,884.79	-	60,339.07	65,695.78
Costs of generating funds		-	-	-		
TOTAL RESOURCES EXPENDED		56,454.28	3,884.79	-	60,339.07	65,695.78
Net incoming resources		7,138.58	2,659.80	-	9,798.38	(8,956.23)
Transfers Between Funds		2,359.80	(2,359.80)	-	-	-
Fund balances brought forward at 1 January 2022		64,130.30	3,263.38	733,345.03	800,738.71	809,694.94
Fund balances carried forward at 31 December 2022		£73,628.68	£3,563.38	£733,345.03	£810,537.09	£800,738.71

CHESTERFORDS VILLAGE HALL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

Freehold land and buildings – Newmarket Road

1. £733,345.03 (2021: £733,345.03) represents the accumulated costs to date in relation to professional fees, purchase of land, construction costs and costs in relation to equipping the New Community Centre at Newmarket Road.

Donations, legacies and similar receipts

2.

	Unrestricted 2022	Restricted 2022	Unrestricted 2021	Restricted 2021
Proceeds from Sale of Cooker	100.00			
Fundraising			-	-
HMRC – Coronavirus Job Retention Scheme			4,355.00	-
Grants				
Great Chesterford Parish Council		1,854.59	-	-
Uttlesford District Council – Omicron Hospitality and Leisure Grant	2,667.00		-	-
Uttlesford District Council – Local Restrictions Support Grants			2,333.81	-
Uttlesford District Council – Community Project Grants		3,890.00	-	2,000.00
Uttlesford District Council – Business Restart Grant			2,667.00	-
Uttlesford District Council – Essex Business Adaption Fund			1,177.00	4,428.00
Stansted Airport Passenger Community Fund		500.00		
District Councillors Fund		300.00		
	£2,767.00	£6,544.59	£10,532.81	£6,428.00
	£2,767.00	£6,544.59	£10,532.81	£6,428.00

CHESTERFORDS VILLAGE HALL
NOTES TO THE ACCOUNTS - FOR THE YEAR ENDED
31 DECEMBER 2022

Charitable Payments

3.

	2022	Restricted 2022	2021	Restricted 2021
Salaries	21,650.96		20,444.76	
Electricity	4,128.80		2,612.26	
Gas	3,658.42		3,681.71	
Water Rates	(911.17)		1,907.76	
Cleaners	5,065.00		5,746.00	
Consumables	1,141.50		599.50	
Insurance	3,150.62		2,920.79	
PRS Society	569.01		418.84	
Acre Affiliation	66.00		66.00	
Telephone	710.22		656.86	
Miscellaneous	366.94		418.40	
General Maintenance	5,847.89		11,648.56	
IT Costs	1,774.42		1,671.31	
Marketing	313.93		-	
Bank Charges	96.50		96.00	
Pension	307.80		280.80	
Bad Debts	-		(352.00)	
Accountancy	783.00		-	
Legal	83.00		-	
Architects Fees	3,000.00			
Wedding Licence	1,975.00			
	<u>£53,777.84</u>		<u>£52,817.55</u>	<u>-</u>
Miscellaneous Payments:-				
Glasses/Cutlery				
CCTV			800.00	2,000.00
Kitchen – Fire Shutter	2,188.20	2,000.00		
Refurbishment – Men’s Toilets	488.24			
2 Hospital Grade Air Purifiers			-	4,428.00
Computer			1,195.75	-
Stage Improvements		1,884.79		
Electric Oven Range and Installation			4,454.48	
	<u>£2,676.44</u>	<u>£3,884.79</u>	<u>£6,450.23</u>	<u>£6,428.00</u>
Total Charitable Payments	<u><u>£56,454.28</u></u>	<u><u>£3,884.79</u></u>	<u><u>£59,267.78</u></u>	<u><u>£6,428.00</u></u>

THE CHESTERFORDS VILLAGE HALL

England & Wales - Charity number 301318

Accounts

CHESTERFORDS VILLAGE HALL
ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021
REGISTERED CHARITY NO. 301318

CHESTERFORDS VILLAGE HALL

CHARITY REGISTRATION NUMBER: 301318

Current Management Committee

J. C. Burwood
C. D. Gjertsen
A. Howe
M. Mitchell
F. Palmer
A. Roberts
L. Saunders
G. J. Tennison

Custodian Trustee

Great Chesterford Parish Council

Bankers

Nationwide
James Watt Close
Swindon SN2 1EL

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

Independent Examiner

S Bygraves
80 West Grove
Walton on Thames
Surrey KT12 5PD

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2021

The trustees present their report along with the Accounts of the Chesterfords Village Hall for the year ended 31 December 2021.

CONSTITUTION AND OBJECTIVES

Governing Document

The Chesterfords Village Hall Trust is constituted under a Trust Deed dated 28 April 1954, a Supplemental Trust Deed dated 11 May 2011 and a further Supplemental Trust Deed dated 17 April 2012.

Objectives of the Charity

The object of the Charity is the provision of facilities which may be used for the purpose of educational, recreational, physical, social, moral and intellectual development for the advantage and benefit of the inhabitants of Great and Little Chesterford. The facilities are located at the Chesterfords Community Centre, Newmarket Road, Great Chesterford.

Public Benefit

In planning the Centre's activities the Management Committee keep in mind the Charity Commission's guidance on public benefit.

The focus of the Centre's activities is to provide all hirers with a reasonably priced quality venue in which to hold their events. This embraces the need to ensure that the Centre is used for community related activities held on a regular basis for all age groups. At the same time there is a need to provide opportunities to commercial organizations and individuals wishing to hold business, social and other events.

Appointment of Trustees

As set out in the Deed, new Trustees may be appointed at a properly convened Annual General Meeting. The Management Committee may co-opt trustees or may fill a casual vacancy if approved at a properly convened meeting of the Management Committee. All Trustees retire from office at the end of the Annual General Meeting next after the date on which they came into office. All trustees are members of the Management Committee.

Trustee Induction

New trustees undergo induction to the organization during which time they have the

opportunity to meet members of staff. They are also briefed on issues of current concern relating to the trustees' obligations. This includes an overview of the business plan, of the financial performance of the Charity and of the risk management issues facing the Trustees.

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2021

ORGANISATION

The Management Committee

The responsibility for the management and control of the Chesterfords Village Hall is vested in the Management Committee. The members of the Management Committee who served during the year ended 31 December 2021 were as under:-

J. C. BURWOOD
C. D. GJERTSEN
A. ROBERTS
G. J. TENNISON
L. SAUNDERS
N. JOHNSON
A. HOWE
M. MITCHELL
F. PALMER

N Johnson resigned as a Trustee on 30 June 2021.

Any person or persons to be appointed new trustees shall be nominated and elected by a majority vote of the inhabitants of Great and Little Chesterford at an Annual General Meeting.

All trustees give their time on a voluntary basis and receive no remuneration or other benefits.

Custodian Trustee

The Parish Council of Great Chesterford is the Custodian Trustee of the Charity.

CHESTERFORDS VILLAGE HALL “CHESTERFORDS COMMUNITY CENTRE”

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

FINANCIAL REVIEW

Overview

The operation of the Centre continued to be disrupted during the first part of 2021 following the restrictions imposed by the UK Government during 2020 in order to meet the challenge of the coronavirus pandemic. Pre-School remained open from 1 January. After school and other organisations whose activities were undertaken within an “educational setting” recommenced during the second quarter of 2021. A number of young persons drama and dance classes making use of the Centre’s facilities. Adult groups and organisations and some social events recommenced towards the end of the second quarter. All groups and organisations operating within the guidelines of their governing bodies.

The Management Committee continued to impose strict protocols to ensure the premises remained COVID secure, adapting the protocols in line with guidance from H M Government. This resulted in the Centre incurring higher costs relating to cleaning and the provision of soap and santiser stations.

There were no fundraising activities undertaken in the year.

Income for the year amounted to £39,778.74. Expenditure for the year amounted to £59,267.78 resulting in a deficit of £19,489.04.

The deficit has been reduced as a result of the receipts of £6,177.81 of grants provided by Uttlesford District Council from Central Government Funds to mitigate the impact of the lockdown and also assist in restarting operations as the lockdown restrictions were eased. A further £4,355.00 was claimed and received from HMRC under the Coronavirus Job Retention Scheme.

After receipt of grants and the contribution from the Coronavirus Job Retention Scheme the deficit for the year was £8,956.23.

The deficit has been deducted from the balance brought forward on the Unrestricted General Fund. This leaves a reserve of £64,130.30 carried forward on the Unrestricted General Fund.

In relation to the Restricted New Building Fundraising Fund a further grant was provided by Uttlesford District Council from Central Government Funds which enabled the purchase of two hospital grade air purifiers costing £4,428.00. The grant being drawn from the Essex Business Adaption Fund.

A further grant of £2,000 was received from Uttlesford Council Community Project

Grant used towards the installation of a new CCTV system which cost £2,800.00

The balance on the Restricted New Building Fundraising Fund at 1 January 2021 and 31 December 2021 was £3,263.38.

At 31 December 2021 cash at bank amounted to £64,300.79 of which £3,263.38 was held in restricted funds related to grant monies received but not yet spent.

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2021

FINANCIAL REVIEW (continued)

Income

The hire fee income for the year was £39,772.55, an increase of £7,262.50 from 2020. The ongoing impact of restrictions imposed by Government to mitigate the COVID-19 pandemic limiting the numbers of group and organisations that could hire the Centre until the lockdown restrictions were finally lifted.

The Centre received a number of grants from Uttlesford District Council from Central Government Funds to help mitigate the increased expenses arising from ensuring the premises were COVID secure.

Expenditure

Total expenditure for the year increased by £17,438.75 in comparison with 2020. Specific projects, the installation of a new CCTV system £2,800.00 and a new computer of £1,195.75 and the purchase of the air purifiers £4,428.00, accounts for part of the increase. Additionally, £3,886.13 was incurred in modernizing the main heating control system following the installation of the new boiler in 2020. Lastly, following the annual gas safety inspection indicating a number of failures of the gas range and related safety equipment the gas range was replaced by an electric range which together with installation costs amounted to £4,454.48.

The Trustees seek to mitigate the costs relating to this significant expenditure by seeking grant funding from appropriate sources. Part of the cost of the electric range being funded by grants received in 2022.

Grants

Uttlesford District Council - Local Restrictions	2,333.81
--------------------------------------------------	----------

Support Grant	
Uttlesford District Council - Community Project Grant - (restricted grant)	2,000.00
Uttlesford District Council - Business Restart Grant	2,667.00
Uttlesford District Council - Essex Business Adaption Fund (£4,428.00 restricted)	<u>5,605.00</u>
	<u>£12,605.81</u>

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2021

New Building Fund

No movement occurred on the account during the year under review.

INVESTMENT POLICY

Under the Trust Deed the trustees have a general power to invest any surplus funds as they see fit in furtherance of its charitable objects.

RESERVES POLICY

Unrestricted reserve funds are needed to cover administration, fund raising and support costs without which the charity could not function.

The Trustees consider it prudent that unrestricted reserve funds should be sufficient to avoid the necessity of seeking additional finance from third parties. The Trustees believe the unrestricted reserves should approximate to cover 6 months administration and support costs.

The unrestricted reserves now meet this criteria. Further marketing, fund raising and cost saving initiatives will continue to be instigated in order to ensure the unrestricted reserves continue to meet the criteria.

RISK MANAGEMENT

The Trustees consider the following course of action to be appropriate:

- an annual review of the risks which the Charity may face;
- the establishment of systems and procedures to mitigate those risks identified; and
- the implementation of procedures designated to minimise any potential impact on the Charity should any of these risks materialise;
- disclosure and barring service checks are carried out prior to commencement of employment and the appointment of trustees.

HEALTH AND SAFETY POLICY

The Trustees have kept the Health and Safety Policy under review and since the beginning of the COVID-19 pandemic more regular assessments have been undertaken to ensure the premises remain COVID secure.

SAFEGUARDING

The Trustees have adopted policies to ensure safeguarding and promoting the welfare of children and adults at risk from abuse or neglect.

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2021

THE IMPLICATIONS OF COVID- 19

The Management Committee continue to consider the position of the charity as a result of the exceptional circumstances resulting from the control measures instigated by H M Government to contain the COVID-19 pandemic through 2021. For the first half of the year the majority of activities resolved around those groups and organization whose activities were limited to “educational settings”. This encompassed the Pre-School and After School and young persons dance and drama classes. Social events and other third party organisations recommenced on a reduced scale following the success of the vaccination rollout and the easing of lockdown requirements.

The Management Committee continued to implement protocols to ensure the premises remained COVID secure in line with Government Guidance. The daily full cleaning schedule was maintained including deep cleans when required. Clear signage, the availability of hand sanitiser and hand tower dispensers and the restricting numbers at pinch points together encouraging the wearing of face coverings by all persons attending the premises was maintained. The protocols being relaxed in line with Government Guidance.

To promote the COVID secure status of the Centre two portable hospital quality air purifiers were purchased.

Encouragement was given to persuade all users pre-pandemic to recommence the classes.

The Centre operated at a reduced capacity for the majority of the year. However there were increased costs incurred in order to maintain the COVID secure status of the premises. Steps to reduce costs, monitor cash flow and protect reserves were actively followed. One employee was placed under flexible furlough under the terms of the Coronavirus Job Retention Scheme.

PLANS FOR THE FUTURE

The organisations plans for the future is to raise the awareness in the local community of the availability of a first class venue which can be hired at a reasonable price in order to hold a multitude of events. Trustees will at the same time look to enhance the facilities at the venue in order to widen the appeal to other groups or organisations which may be interested in hiring the premises. The Centre has lots of regular clubs and hirers who use the Centre on a regular booking basis, gaining us security from regular hirers.

Approved by the Trustees on

.....
G. J. TENNISON

.....
J. C. BURWOOD

Chesterfords Community Centre
Newmarket Road
Great Chesterford
Saffron Walden
Essex CB10 1NS
Registered Charity No. 310318

We aim to improve the quality of life in the Community.

CHESTERFORDS VILLAGE HALL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHESTERFORDS VILLAGE HALL

I report on the accounts of the Trust for the year ended 31 December 2021 which are set out on pages 9 to 12.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

Have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper

understanding of the accounts to be reached.

S Bygraves
80 West Grove
Walton on Thames
Surrey
KT12 5PD

**CHESTERFORDS VILLAGE HALL
BALANCE SHEET AS AT 31 DECEMBER 2021**

	Note	2021	2020
Freehold Land and Buildings - Newmarket Road	1	733,345.0 3	733,345.0 3
Balances at Nationwide			
Deposit		509.94	509.94
Current		228.35	228.35
Balances at CAF			
Current		6,579.79	7,740.83
Deposit		53,697.38	58,691.51
Grants		3,285.33	3,285.01
		<u>64,300.79</u>	<u>70,455.64</u>
Debtors and Prepayments		11,301.12	11,434.40
Cash		29.98	38.20
		<u>75,631.89</u>	<u>81,928.24</u>
Less: Creditors		<u>8,238.21</u>	<u>5,578.3</u> 3
		67,393.68	76,349.91
NET ASSETS		<u>£800,738.</u> 71	<u>£809,694.</u> 94
REPRESENTED BY:			
GENERAL ACCOUNT (Unrestricted Funds)		64,130.30	73,086.53
NEW BUILDING ACCOUNT (Restricted Funds)		<u>736,608.4</u> 1	<u>736,608.4</u> 1
		£800,738.7	£809,694.

1

94

Signed:

TENNISON

G. J.

Trustee

Dated:

Signed:

J. C. BURWOOD
Trustee

Dated:

CHESTERFORDS VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted General Fund	Restricted New Building Fund Raising	Restrict ed New Buildin g	Total 2021	Total 2020
INCOMING RESOURCES						
Receipts from operating activities		39,772.55	-	-	39,772.55	32,510.05
Donations, legacies and similar receipts		10,532.81	6,428.00	-	16,960.81	15,561.00
Bank Interest	2	6.19	-	-	6.19	49.15
TOTAL INCOMING RESOURCES		<u>50,311.55</u>	<u>6,428.00</u>	<u>-</u>	<u>56,739.55</u>	<u>48,120.20</u>
RESOURCES EXPENDED						
Charitable payments		59,267.78	6,428.00	-	65,695.78	48,257.03
Costs of generating funds	3	-	-	-	-	-
TOTAL RESOURCES EXPENDED		<u>59,267.78</u>	<u>6,428.00</u>	<u>-</u>	<u>65,695.78</u>	<u>48,257.03</u>
Net outgoing resources		(8,956.23)	-	-	(8,956.23)	(136.83)
Transfers Between Funds		-	-	-	-	-
Fund balances brought forward at 1 January 2021		73,086.53	3,263.38	733,345.03	809,694.94	809,831.77

**Fund balances carried
forward at
31 December 2021**

	_____	_____	_____	_____	_____
	£64,130.3	£3,263.38	£733,345.	£800,738.	£809,694.9
	0		03	71	4
	=====	=====	=====	=====	=====

CHESTERFORDS VILLAGE HALL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

Freehold land and buildings - Newmarket Road

1. £733,345.03 (2020: £733,345.03) represents the accumulated costs to date in relation to professional fees, purchase of land, construction costs and costs in relation to equipping the New Community Centre at Newmarket Road.

Donations, legacies and similar receipts

2.

	Unrestrict ed	Restricted	Unrestrict ed	Restrict ed
	2021	2021	2020	2020
Fundraising	-	-	282.00	-
HMRC - Coronavirus Job Retention Scheme	4,355.00	-	1,040.00	-
Grants				
Great Chesterford Parish Council	-	-	-	771.00
Uttlesford Council - Retail Hospitality and Leisure Grant	-	-	10,000.00	-
Uttlesford Council - District Local Restrictions Support Grants	2,333.81	-	3,468.00	-
Uttlesford Council - District Community Project Grant	-	2,000.00	-	-
Uttlesford Council - District Business Restart Grant	2,667.00	-	-	-
Uttlesford Council - Essex Business Adaption Fund	1,177.00	4,428.00	-	-
	_____	_____	_____	_____

£10,532.81	£6,428.00	£14,790.00	£771.00
=====	=====	=====	=====

CHESTERFORDS VILLAGE HALL
NOTES TO THE ACCOUNTS - FOR THE YEAR ENDED 31
DECEMBER 2021

Charitable Payments

3.

	2021	Restrict ed 2021	2020	Restrict ed 2020
Salaries	20,444.76		20,138.96	
Electricity	2,612.26		2,541.71	
Gas	3,681.71		1,981.71	
Water Rates	1,907.76		1,271.74	
Cleaners	5,746.00		4,480.00	
Consumables	599.50		400.81	
Insurance	2,920.79		2,911.69	
PRS Society	418.84		496.45	
Acre Affiliation	66.00		66.00	
Telephone	656.86		655.89	
Miscellaneous	418.40		456.31	
General Maintenance	11,648.56		4,797.70	
IT Costs	1,671.31		1,613.76	
Marketing	-		(181.30)	
Bank Charges	96.00		60.00	
Pension	280.80		281.54	
Bad Debts	(352.00)		(40.00)	
Accountancy	-		276.75	
Legal	-		105.00	
	<u>£52,817.5</u> 5	<u>-</u>	<u>42,314.72</u>	
Miscellaneous Payments:-				
Glasses/Cutlery			20.15	
CCTV	800.00	2,000.00		
Boiler			3,651.16	
2 Water Heaters			1,104.00	
2 Hospital Grade Air Purifiers	-	4,428.00		
Computer	1,195.75	-		
Sound Boards			396.00	
Security			-	771.00
Electric Oven Range and Installation	4,454.48		-	
	<u>£6,450.23</u>	<u>£6,428.00</u>	<u>5,171.31</u>	<u>771.00</u>

Total Charitable Payments	£59,267.7	£6,428.0	£47,486.0	£771.00
	8	0	3	
	=====	=====	=====	=====

THE CHESTERFORDS VILLAGE HALL

England & Wales - Charity number 301318

Accounts

CHESTERFORDS VILLAGE HALL
ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020
REGISTERED CHARITY NO. 301318

CHESTERFORDS VILLAGE HALL

CHARITY REGISTRATION NUMBER: 301318

Current Management Committee

J. C. Burwood
C. D. Gjertsen
A. Howe
M. Mitchell
F. Palmer
A. Roberts
L. Saunders
G. J. Tennison

Custodian Trustee

Great Chesterford Parish Council

Bankers

Nationwide
James Watt Close
Swindon SN2 1EL

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

Independent Examiner

S Bygraves
80 West Grove
Walton on Thames
Surrey KT12 5PD

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2020

The trustees present their report along with the Accounts of the Chesterfords Village Hall for the year ended 31 December 2020.

CONSTITUTION AND OBJECTIVES

Governing Document

The Chesterfords Village Hall Trust is constituted under a Trust Deed dated 28 April 1954, a Supplemental Trust Deed dated 11 May 2011 and a further Supplemental Trust Deed dated 17 April 2012.

Objectives of the Charity

The object of the Charity is the provision of facilities which may be used for the purpose of educational, recreational, physical, social, moral and intellectual development for the advantage and benefit of the inhabitants of Great and Little Chesterford. The facilities are located at the Chesterfords Community Centre, Newmarket Road, Great Chesterford.

Public Benefit

In planning the Centre's activities the Management Committee keep in mind the Charity Commission's guidance on public benefit.

The focus of the Centre's activities is to provide all hirers with a reasonably priced quality venue in which to hold their events. This embraces the need to ensure that the Centre is used for community related activities held on a regular basis for all age groups. At the same time there is a need to provide opportunities to commercial organizations and individuals wishing to hold business, social and other events.

Appointment of Trustees

As set out in the Deed, new Trustees may be appointed at a properly convened Annual General Meeting. The Management Committee may co-opt trustees or may fill a casual vacancy if approved at a properly convened meeting of the Management Committee. All Trustees retire from office at the end of the Annual General Meeting next after the date on which they came into office. All trustees are members of the Management Committee.

Trustee Induction

New trustees undergo induction to the organization during which time they have the

opportunity to meet members of staff. They are also briefed on issues of current concern relating to the trustees' obligations. This includes an overview of the business plan, of the financial performance of the Charity and of the risk management issues facing the Trustees.

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2020

ORGANISATION

The Management Committee

The responsibility for the management and control of the Chesterfords Village Hall is vested in the Management Committee. The members of the Management Committee who served during the year ended 31 December 2020 were as under:-

J. C. BURWOOD
C. D. GJERTSEN
A. ROBERTS
G. J. TENNISON
L. SAUNDERS
N. JOHNSON
A. HOWE
M. MITCHELL
F. PALMER

N Johnson resigned as a Trustee on 30 June 2021.

Any person or persons to be appointed new trustees shall be nominated and elected by a majority vote of the inhabitants of Great and Little Chesterford at an Annual General Meeting.

All trustees give their time on a voluntary basis and receive no remuneration or other benefits.

Custodian Trustee

The Parish Council of Great Chesterford is the Custodian Trustee of the Charity.

CHESTERFORDS VILLAGE HALL “CHESTERFORDS COMMUNITY CENTRE”

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

FINANCIAL REVIEW

Overview

The operation of the Centre was severely disrupted during 2020 due to the restrictions imposed by the UK Government in order to meet the challenge of the coronavirus pandemic. The Centre closing for all activities on 20 March 2020. Pre-School remaining open until the start of the Easter holidays to cater for children of key workers. The Pre-School returned on a regular basis from June 2020. From September 2020 other hirers operating within the education setting, including After School Club recommenced.

Fundraising activities were very limited resulting in income of £282.00.

Income for the year amounted to £32,841.20. Expenditure for the year amounted to £47,486.03 resulting in a deficit of £14,644.83.

The deficit has been reduced by the receipt of £10,000.00 Retail Hospitality and Leisure Grant provided by Uttlesford District Council from Central Government funds to mitigate the closure of the premises. The Centre also received a further £3,468.00 in Local Restriction Support Grants.

A further £1,040 was claimed and received from HMRC under the Coronavirus Job Retention Scheme.

After receipt of Grants the deficit for the year was £136.83.

The deficit has been deducted from the balance brought forward on the General Fund. This leaves a reserve of £73,029.37 carried forward on the General Fund.

At 31 December 2020 cash at bank amounted to £70,455.64 of which £3,263.38 held in restricted funds related to grant monies received but not yet spent.

In relation to the Restricted New Building Fundraising Fund grants of £771.00 was received from Great Chesterford Parish Council to match costs incurred in temporarily improving security to the site prior to the installation of a height restricting barrier.

Expenditure for the year amounted to £771.00

The balance on the Restricted New Building Fundraising Fund at 1 January 2020 and 31 December 2020 was £3,263.38.

Grants

Great Chesterford Parish Council

£771.00

=====

CHESTERFORDS VILLAGE HALL

“CHESTERFORDS COMMUNITY CENTRE”

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

Uttlesford District Council - Retail Hospitality and Leisure Grant	10,000.00
Uttlesford District Council - Local Restriction Support Grant	3,468.00
Government Grant - Coronavirus Job Retention Scheme	1,040.00

	£14,508.00
	=====

During the year one of the boilers was replaced together with water heaters in both kitchens. The main hall and lounge were also repainted during the lockdown. No other major projects were undertaken during the year ended 31 December 2020 in order to conserve funds during these uncertain times.

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2020

New Building Fund Raising Account

No movement occurred on the account during the year under review.

INVESTMENT POLICY

Under the Trust Deed the trustees have a general power to invest any surplus funds as they see fit in furtherance of its charitable objects.

RESERVES POLICY

Unrestricted reserve funds are needed to cover administration, fund raising and support costs without which the charity could not function.

The Trustees consider it prudent that unrestricted reserve funds should be sufficient to avoid the necessity of seeking additional finance from third parties. The Trustees believe the unrestricted reserves should approximate to cover 6 months administration and support costs.

The unrestricted reserves now meet this criteria. Further marketing, fund raising and cost saving initiatives will continue to be instigated in order to ensure the unrestricted reserves continue to meet the criteria.

RISK MANAGEMENT

The Trustees consider the following course of action to be appropriate:

- an annual review of the risks which the Charity may face;
- the establishment of systems and procedures to mitigate those risks identified; and
- the implementation of procedures designated to minimise any potential impact on the Charity should any of these risks materialise;
- disclosure and barring service checks are carried out prior to commencement of employment and the appointment of trustees.

HEALTH AND SAFETY POLICY

The Trustees have kept the Health and Safety Policy under review and since the beginning of the COVID-19 pandemic more regular assessments have been undertaken to ensure the premises remain COVID secure.

SAFEGUARDING

The Trustees have adopted policies to ensure safeguarding and promoting the welfare of children and adults at risk from abuse or neglect.

CHESTERFORDS VILLAGE HALL
“CHESTERFORDS COMMUNITY CENTRE”
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
31 DECEMBER 2020

THE IMPLICATIONS OF COVID- 19

The Trustees have considered the position of the charity as a result of the exceptional circumstances resulting from the control measures taken by H M Government to contain the COVID-19 pandemic. The closure of non-essential services has disrupted the extent of activities that could be held at the Centre for the majority of 2020 following the introduction of the lockdown in March 2020. As lockdown began to be eased in the summer of 2020 all activities were limited to “educational settings”.

The Management Committee has instigated strict protocols to make and ensure the premises are COVID secure. This includes the installation of hand sanitiser stations, hand towel dispensers, clear signage, a daily full cleaning schedule, restrictions on numbers at pinch points and the wearing of face coverings by all persons attending the premises. Additionally, restrictions were placed on the attendance of employees and volunteers at the premises when hirers are in attendance.

The Centre is operating at a reduced capacity in line with the requirements of Government Regulations and restrictions imposed during most of 2020. The Centre is experiencing increased costs to maintain COVID secure status. Steps have been taken to reduce costs and to closely monitor cash flow and protect reserves. One employee was placed under flexible furlough under the terms of the Coronavirus Job Retention Scheme.

PLANS FOR THE FUTURE

The organisations plans for the future is to raise the awareness in the local community of the availability of a first class venue which can be hired at a reasonable price in order to hold a multitude of events. Trustees will at the same time look to enhance the facilities at the venue in order to widen the appeal to other groups or organisations which may be interested in hiring the premises. These plans are currently restricted due to the impact of Regulations arising from measures introduced by the Government to reduce the spread of COVID-19. The continued use of flexible furlough under the Coronavirus Job Retention Scheme and applications for Government assistance through grants following the end of lockdown will assist the Centre in achieving these goals.

Approved by the Trustees on

.....
G. J. TENNISON

.....
J. C. BURWOOD

Chesterfords Community Centre

**Newmarket Road
Great Chesterford
Saffron Walden
Essex CB10 1NS
Registered Charity No. 310318**

We aim to improve the quality of life in the Community.

CHESTERFORDS VILLAGE HALL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHESTERFORDS VILLAGE HALL

I report on the accounts of the Trust for the year ended 31 December 2020 which are set out on pages 9 to 12.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

Have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper

understanding of the accounts to be reached.

S Bygraves
80 West Grove
Walton on Thames
Surrey
KT12 5PD

**CHESTERFORDS VILLAGE HALL
BALANCE SHEET AS AT 31 DECEMBER 2020**

	Note	2020	2019
Freehold Land and Buildings - Newmarket Road	1	733,345.0 3	733,345.0 3
Balances at Nationwide			
Deposit		509.94	509.94
Current		228.35	228.35
Balances at CAF			
Current		7,740.83	18,855.04
Deposit		58,691.51	42,196.75
Grants		3,285.01	8,730.62
		<u>70,455.64</u>	<u>70,520.70</u>
Debtors and Prepayments		11,434.40	11,507.58
Cash		38.20	38.20
		<u>81,928.24</u>	<u>82,066.48</u>
Less: Creditors		<u>5,635.4</u> 9	<u>5,579.7</u> 4
		76,292.75	76,486.74
NET ASSETS		<u>£809,637.</u> 78	<u>£809,831.</u> 77
REPRESENTED BY:			
GENERAL ACCOUNT (Unrestricted Funds)		73,029.37	73,223.36

**NEW BUILDING ACCOUNT
(Restricted Funds)**

<u>736,608.4</u> 1	<u>736,608.4</u> 1
£809,637.7 8	£809,831. 77
=====	=====

Signed:

TENNISON

G. J.

Trustee

Dated:

Signed:

J. C. BURWOOD
Trustee

Dated:

CHESTERFORDS VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted General Fund	Restricted New Building Fund Raising	Restricted New Building	Total 2020	Total 2019
INCOMING RESOURCES						
Receipts from operating activities		32,510.05	-	-	32,510.05	62,188.11
Donations, legacies and similar receipts	2	14,790.00	771.00	-	15,561.00	6,758.37
Bank Interest		49.15	-	-	49.15	76.18
TOTAL INCOMING RESOURCES		<u>47,349.20</u>	<u>771.00</u>	<u>-</u>	<u>48,120.20</u>	<u>69,022.66</u>
RESOURCES EXPENDED						
Charitable payments	3	47,486.03	771.00	-	48,257.03	57,004.05
Costs of generating funds		-	-	-	-	117.11
TOTAL RESOURCES EXPENDED		<u>47,486.03</u>	<u>771.00</u>	<u>-</u>	<u>48,257.03</u>	<u>57,121.16</u>
Net outgoing resources		(136.83)	-	-	(136.83)	11,901.50
Transfers Between Funds		-	-	-	-	-
Fund balances brought forward at 1 January 2020		73,166.20	3,263.38	733,345.03	809,774.61	797,873.11

**Fund balances carried
forward at
31 December 2020**

	_____	_____	_____	_____	_____
	£73,029.3	£3,263.38	£733,345.	£809,637.	£809,774.6
	7		03	78	1
	=====	=====	=====	=====	=====

CHESTERFORDS VILLAGE HALL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020

Freehold land and buildings - Newmarket Road

1. £733,345.03 (2019: £733,345.03) represents the accumulated costs to date in relation to professional fees, purchase of land, construction costs and costs in relation to equipping the New Community Centre at Newmarket Road.

Donations, legacies and similar receipts

2.

	Unrestrict ed	Restricted	Unrestrict ed	Restrict ed
	2020	2020	2019	2019
Fundraising Grants	282.00	-	562.97	-
Great Chesterford Parish Council	-	771.00	-	1,945.40
Uttlesford District Council	10,000.00	-	-	4,250.00
Uttlesford District Council	3,468.00	-	-	-
Government Grants	1,040.00	-	-	-
	_____	_____	_____	_____
	£14,790.00	£771.00	£562,97	£6,195.40
	=====	=====	=====	=====

CHESTERFORDS VILLAGE HALL
NOTES TO THE ACCOUNTS - FOR THE YEAR ENDED 31
DECEMBER 2020

Charitable Payments

3.

	2020	Restrict ed 2020	2019	Restrict ed 2019
Salaries	20,138.96		18,376.14	
Electricity	2,541.71		1,483.77	
Gas	1,981.71		2,613.09	
Water Rates	1,271.74		415.27	
Cleaners	4,480.00		6,016.00	
Consumables	400.81		639.59	
Insurance	2,911.69		2,742.65	
PRS Society	496.45		661.04	
Acre Affiliation	66.00		60.00	
Telephone	655.89		656.36	
Miscellaneous	456.31		201.99	
General Maintenance	4,797.70		9,358.44	
IT Costs	1,613.76		1,733.75	
Marketing	(181.30)		1,147.79	
Bank Charges	60.00		65.00	
Pension	281.54		283.44	
Bad Debts	(40.00)		1,857.00	
Wedding Licence	-		1,915.00	
Accountancy	276.75		297.00	
Legal	105.00		-	
	<u>42,314.72</u>		<u>50,523.32</u>	
Miscellaneous Payments:-				
Glasses/Cutlery	20.15		51.40	
Sports Lounge Refurbishment			2,315.98	1,750.00
Boiler	3,651.16			
2 Water Heaters	1,104.00			
Blinds			417.95	
Gate and Security Bollards				1,945.40
Sound Boards	396.00			
Security	-	771.00		
	<u>5,171.31</u>	<u>771.00</u>	<u>2,785.33</u>	<u>3,695.40</u>
Total Charitable Payments	<u>£47,486.03</u>	<u>£771.00</u>	<u>£53,308.65</u>	<u>£3,695.40</u>

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