

# GREAT AND LITTLE LEIGHS VILLAGE HALL

England & Wales · Charity number 301317

## Details

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Other names	LEIGHS VILLAGE HALL
Status	Registered
Legal form	Trust
Registered	1963-05-08
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Boreham Road Great Leighs Chelmsford CM3 1NH
Phone	01245364193
Email	<a href="mailto:leighsvillagehall@gmail.com">leighsvillagehall@gmail.com</a>
Website	<a href="http://www.leighsvillagehall.co.uk">www.leighsvillagehall.co.uk</a>

## Activities

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**Objects:** VILLAGE HALL

**Activities:** VILLAGE HALL PROVIDING FACILITIES FOR LOCAL POPULATION. INC SPORTS AND SOCIAL ACTIVITES TO A FULL AGE RANGE AND DIFFERING ABILITY GROUPS.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Arts/culture/heritage/science, Amateur Sport, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** PARISHES OF GREAT LEIGHS AND THEIR IMMEDIATE VICINITY
- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£42,933	£32,483	-	-
2024-03-31	£41,093	£39,197	-	-
2023-03-31	£40,486	£44,201	-	-
2022-03-31	£49,599	£35,365	-	-
2021-03-31	£31,778	£16,226	-	-

## Trustees

Name	Role	Appointed
<b>STUART ANTHONY WILSON</b>	Chair	2015-05-14
ANNE KATHERINE WILSON		2015-05-14
JOHN EDWARD WHITE		
JUNE ANN POULTNEY BowlsClub		
LINDSAY GRICE		2018-06-25
PATRICIA JOYCE WILLIS		2014-05-19
UNA ANN WHITE Bingo		

**GREAT AND LITTLE LEIGHS VILLAGE HALL**

England & Wales - Charity number 301317

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# Accounts

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**Leighs Village Hall**  
**Charity No. 301317**

Chairman's Report to the Annual General Meeting for 2024-25 year

**Council of Management:**

Gareth Roberts	– President	Brenda Young	- Parish Council
Stuart Wilson	– Chairman & Booking Secretary	Una White	– Bingo
Anne Wilson	– Minutes Secretary	Phillip Willis	- Co-opted
Pat Willis	– Treasurer	John White	- Co-opted
June Poultney	– Friendship club	Tracey Mitchell	- Co-opted
Lindsay Grice	– Nursery		

**1. Summary for April 2024 to March 2025**

Regular hirers provided us with a core income of almost **£29,700** in the year, with private hire from individuals making up the remainder giving a total income from hiring of **£42,420**. Children's parties remain a significant proportion of the private hire income.

During the period April 24 to Mar 25, we have had 1,232 hirings covering 4,711 hours which is up just under 10% on the previous year.

Our hirers represent a broad section of the local community, but unfortunately two regular groups have disbanded. The Brian Poultney small hall still has some availability specifically on weekday afternoons.

We undertook a significant capital investment project aimed at reducing our use of expensive grid electricity by self-funding the installation of a 10.75kWh Solar PV array with a small battery storage element. The project completed in July 2024 and we benefited immediately from the electricity produced by the system. Project cost was **£13,919.00**

Once again, my thanks go to the committee for their support and practical help in ensuring the hall operates effectively, focusing on the needs of the community.

2. Overall, income for the period was **£42,913** and included donations of £321 and bank interest of £192.
3. Expenditure for the year was **£32,460**. Hall maintenance costs accounted for **£5,154**, staff costs were **£8,050** and Energy charges amounted to **£9,048**.
4. The cash balance at year end March 2025 was **£97,885**. Which is a net increase of **£2,204**
5. Details of specific significant expenditure for the year Apr 24 to Mar 25 are as follows:
  - i) Fuel for biomass boiler - **£2,072** (*Lower than last year, although timing of deliveries can influence year-end*)
  - ii) Electricity - **£6,066** (*3-year fixed price contract with SSE*) .
  - iii) Staff Costs - **£8,050** (*small reduction on previous year*)
  - iv) Cleaning, Hygiene & Caretaking Consumables- **£1,468** (*small reduction over previous year*)
  - v) Boiler Servicing - **£701**– (*Annual servicing charge, plus repairs for Biomass boiler & associated controls and includes emergency 24hr support.*)
  - vi) Hall Building & Public Liability Insurance - **£1,830**.

**6. Future Plans**

Future plans include looking to increase our storage capacity by dividing the "Kit Room" into a storage space whilst maintaining the access to the toilet This will allow the space adjacent to stage to be used more effectively. Additionally, the fire alarm is now obsolescent, and we need to consider replacement.

1/1/2025

1/1/2025

**Leighs Village Hall**

**Charity No. 301317**

**Trustees' Report and Unaudited Accounts**

**31 March 2025**

**Leighs Village Hall**  
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The Trustees present their report with the unaudited financial statements of the charity for the year ended 31 March 2025.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Charity No. 301317**

**Trustees**

The following Trustees served during the year:

P. Willis  
S. Wilson

**Accountants**

Shirley Smith & Co Ltd  
11 Chandlers Way  
South Woodham Ferrers  
Chelmsford  
Essex  
CM3 5TB

**Statement of trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

*P. J. Willis*

**P. Willis**  
Patricia Willis (May 14, 2025, 8:30am)  
Trustee

13 May 2025

**Independent Examiner's Report to the trustees of Leighs Village Hall**

I report on the accounts of Leighs Village Hall for the year ended 31 March 2025 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under charity law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under s.145 of the 2011 Act;
- to follow procedures laid down in the general Directions given by the Charity Commission under s.145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with s.130 of the 2011; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act,have not been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Daniel Baxter  
ICAEW  
Shirley Smith & Co Ltd  
Accountants and Tax Advisers  
11 Chandlers Way  
South Woodham Ferrers  
Chelmsford  
Essex

**Leighs Village Hall**  
**INDEPENDENT EXAMINERS REPORT**

CM3 5TB  
13 May 2025

Accountant General  
HM Treasury  
1, Whitehall  
London SW1A 2HQ

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1, Whitehall  
London SW1A 2HQ

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London SW1A 2HQ

Leighs Village Hall  
**STATEMENT OF FINANCIAL ACTIVITIES**  
for the year ended 31 March 2025

	Notes	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
<b>Income and endowments</b>				
<b>from:</b>				
Donations and legacies	3	121	121	-
Charitable activities	4	200	200	820
Other	5	42,612	42,612	40,273
<b>Total</b>		<b>42,933</b>	<b>42,933</b>	<b>41,093</b>
<b>Expenditure on:</b>				
Charitable activities	6	23	23	-
Other	7	32,460	32,460	39,197
<b>Total</b>		<b>32,483</b>	<b>32,483</b>	<b>39,197</b>
Net gains on investments		-	-	-
<b>Net income</b>	8	<b>10,450</b>	<b>10,450</b>	<b>1,896</b>
<b>Net income before other gains/(losses)</b>		<b>10,450</b>	<b>10,450</b>	<b>1,896</b>
<b>Other gains and losses:</b>				
<b>Net movement in funds</b>		<b>10,450</b>	<b>10,450</b>	<b>1,896</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward		94,779	94,779	92,883
<b>Total funds carried forward</b>		<b>105,229</b>	<b>105,229</b>	<b>94,779</b>

**Leighs Village Hall****BALANCE SHEET**

at 31 March 2025

Charity No. 301317

		2025	2024
		£	£
<b>Fixed assets</b>			
Tangible assets	10	775,997	764,862
		<u>775,997</u>	<u>764,862</u>
<b>Current assets</b>			
Debtors	11	3,051	5,927
Cash at bank and in hand		97,885	95,681
		<u>100,936</u>	<u>101,608</u>
<b>Creditors: Amount falling due within one year</b>	12	(1,904)	(1,891)
		<u>99,032</u>	<u>99,717</u>
<b>Net current assets</b>		99,032	99,717
<b>Total assets less current liabilities</b>		875,029	864,579
<b>Provisions for liabilities</b>	13	(16,500)	(16,500)
		<u>858,529</u>	<u>848,079</u>
<b>Net assets excluding pension asset or liability</b>		858,529	848,079
<b>Total net assets</b>		<u>858,529</u>	<u>848,079</u>
<b>The funds of the charity</b>			
<b>Restricted funds</b>	14		
<b>Unrestricted funds</b>	14		
General funds		105,229	94,779
		<u>105,229</u>	<u>94,779</u>
<b>Reserves</b>	14		
Village Hall Project - cost capitalised		753,300	753,300
		<u>753,300</u>	<u>753,300</u>
<b>Total funds</b>		<u>858,529</u>	<u>848,079</u>

Approved by the trustees on 13 May 2025

And signed on their behalf by:

*P. J. Willis*

P. Willis (May 14, 2025, 8:30am)

Trustee

13 May 2025

**Leighs Village Hall**  
**STATEMENT OF CASH FLOWS**  
**for the year ended 31 March 2025**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Cash flows from operating activities</b>		
<b>Net income per Statement of Financial Activities</b>	10,450	1,896
<b>Adjustments for:</b>		
Depreciation of property, plant and equipment	2,784	-
Dividends, interest and rents from investments	(42,612)	(40,273)
Decrease/(Increase) in trade and other receivables	2,876	(1,878)
Increase in trade and other payables	13	1,412
<b>Net cash used in operating activities</b>	<u>(26,489)</u>	<u>(37,343)</u>
<b>Cash flows from investing activities</b>		
Purchases of property, plant and equipment	(13,919)	-
Dividends, interest and rents from investments	42,612	40,273
<b>Net cash from investing activities</b>	<u>28,693</u>	<u>40,273</u>
<b>Net cash from financing activities</b>	<u>-</u>	<u>-</u>
<b>Net increase in cash and cash equivalents</b>	2,204	2,930
<b>Cash and cash equivalents at the beginning of the year</b>	95,681	92,751
<b>Cash and cash equivalents at the end of the year</b>	<u>97,885</u>	<u>95,681</u>
<b>Components of cash and cash equivalents</b>		
Cash and bank balances	97,885	95,681
	<u>97,885</u>	<u>95,681</u>

**Leighs Village Hall**  
**NOTES TO THE ACCOUNTS**

**for the year ended 31 March 2025**

**1 Accounting policies**

**Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - Charities SORP (FRS 102) (effective 1 January 2015) - the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

**Change in basis of accounting or to previous accounts**

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

**Fund accounting**

- |                    |  |
|--------------------|--|
| Unrestricted funds | These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.                        |
| Designated funds   | These are unrestricted funds earmarked by the trustees for particular purposes.  |
| Revaluation funds  | These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values. |
| Restricted funds   | These are available for use subject to restrictions imposed by the donor or through terms of an appeal.                                    |

**Income**

- |   |   |
|---|---|
| Recognition of income                         | Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability. |
| Income with related expenditure               | Where income has related expenditure the income and related expenditure is reported gross in the SoFA.  |
| Donations and legacies                        | Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.  |
| Tax reclaims on donations and gifts           | Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.   |
| Donated services and facilities               | These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.  |
| Volunteer help                                | The value of any volunteer help received is not included in the accounts.   |
| Investment income                             | This is included in the accounts when receivable.   |
| Gains/(losses) on revaluation of fixed assets | This includes any gain or loss resulting from revaluing investments to market value at the end of the year.   |
| Gains/(losses) on investment assets           | This includes any gain or loss on the sale of investments.  |

**NOTES TO THE ACCOUNTS**

**Expenditure**

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Freehold investment property**

Investment properties are revalued annually and any surplus or deficit is dealt with through the Statement of Financial Activities. No depreciation is provided in respect of investment properties.

**Intangible fixed assets and amortisation**

Intangible fixed assets (including purchased goodwill, patents and trademarks) are carried at cost less accumulated amortisation and impairment losses.

**Stocks**

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

**Trade and other debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

**NOTES TO THE ACCOUNTS**

**Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Research and development**

Expenditure on research and development is written off in the year in which it is incurred.

**Foreign currencies**

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

**Leased assets**

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

**Pension costs**

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Leighs Village Hall  
NOTES TO THE ACCOUNTS

2 Statement of Financial Activities - prior year

	Unrestricted funds 2024	2024	2024	Total funds 2024
	£	£	£	£
<b>Income and endowments from:</b>				
Donations and legacies	820	-	-	820
Other	40,273	-	-	40,273
<b>Total</b>	<b>41,093</b>	<b>-</b>	<b>-</b>	<b>41,093</b>
<b>Expenditure on:</b>				
Other	39,197	-	-	39,197
<b>Total</b>	<b>39,197</b>	<b>-</b>	<b>-</b>	<b>39,197</b>
<b>Net income</b>	<b>1,896</b>	<b>-</b>	<b>-</b>	<b>1,896</b>
<b>Net income before other gains/(losses)</b>	<b>1,896</b>	<b>-</b>	<b>-</b>	<b>1,896</b>
<b>Other gains and losses:</b>				
<b>Net movement in funds</b>	<b>1,896</b>	<b>-</b>	<b>-</b>	<b>1,896</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward	92,883	-	-	92,883
<b>Total funds carried forward</b>	<b>94,779</b>	<b>-</b>	<b>-</b>	<b>94,779</b>

3 Income from donations and legacies

	Unrestricted	Total 2025	Total 2024
	£	£	£
Wendy Potter donation	10	10	-
Bowls club donation	81	81	-
D. Gleadow donation	30	30	-
	<b>121</b>	<b>121</b>	<b>-</b>

4 Income from charitable activities

	Unrestricted	Total 2025	Total 2024
	£	£	£
Fete donation	-	-	440
Bingo donation	200	200	250
Tree event	-	-	130
	<b>200</b>	<b>200</b>	<b>820</b>

**Leighs Village Hall**  
**NOTES TO THE ACCOUNTS**

**5 Other income**

	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
		<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Hire of hall	42,420	42,420	40,101
Bank interest	192	192	172
	<u>42,612</u>	<u>42,612</u>	<u>40,273</u>

**6 Expenditure on charitable activities**

	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
		<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<i>Expenditure on charitable activities</i>			
Fete donation	23	23	-
<i>Governance costs</i>			
	<u>23</u>	<u>23</u>	<u>-</u>

**7 Other expenditure**

	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
		<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	2,784	2,784	-
General administrative costs	28,640	28,640	40,591
	<u>31,424</u>	<u>31,424</u>	<u>40,591</u>

**8 Net income before transfers**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
This is stated after charging:		
Depreciation of owned fixed assets	2,784	-

**9 Staff costs**

No employee received emoluments in excess of £60,000.

**Leighs Village Hall**  
**NOTES TO THE ACCOUNTS**

**10 Tangible fixed assets**

	£	£	£
<b>Cost or revaluation</b>			
At 1 April 2024	764,862	-	764,862
Additions	-	13,919	13,919
At 31 March 2025	<u>764,862</u>	<u>13,919</u>	<u>778,781</u>
<b>Depreciation and impairment</b>			
Depreciation charge for the year	-	2,784	2,784
At 31 March 2025	<u>-</u>	<u>2,784</u>	<u>2,784</u>
<b>Net book values</b>			
At 31 March 2025	<u>764,862</u>	<u>11,135</u>	<u>775,997</u>
At 31 March 2024	<u>764,862</u>	<u>-</u>	<u>764,862</u>

**11 Debtors**

	<b>2025</b>	<b>2024</b>
	£	£
Trade debtors	3,051	5,927
	<u>3,051</u>	<u>5,927</u>

**12 Creditors:**

amounts falling due within one year

	<b>2025</b>	<b>2024</b>
	£	£
Accruals and deferred income	1,904	1,891
	<u>1,904</u>	<u>1,891</u>

**13 Provisions**

	<b>Onerous contracts</b>	<b>Total</b>
	£	£
At 1 April 2024	16,500	16,500
At 31 March 2025	<u>16,500</u>	<u>16,500</u>

14 Movement in funds

	At 1 April 2024	Incoming resources (including other gains/losses) £	Resources expended £	Gross transfers £	At 31 March 2025 £
<b>Restricted funds:</b>					
<b>Unrestricted funds:</b>					
<b>General funds</b>	94,779	42,933	(32,483)	-	105,229
<b>Revaluation Reserves:</b>					
Revaluation fund	753,300	-			753,300
<i>Total revaluation reserves</i>	<u>753,300</u>	<u>-</u>			<u>753,300</u>
<b>Total funds</b>	<u>848,079</u>	<u>42,933</u>	<u>(32,483)</u>	<u>-</u>	<u>858,529</u>

Purposes and restrictions in relation to the funds:

Revaluation reserves Represent the amount by which investments exceed their historical cost.

15 Analysis of net assets between funds

	Unrestricted funds £	Total £
Fixed assets	775,997	775,997
Net current assets	99,032	99,032
Creditors due in more than one year and provisions	(16,500)	(16,500)
	<u>858,529</u>	<u>858,529</u>

**Leighs Village Hall**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**for the year ended 31 March 2025**

	<b>General Funds 2025 £</b>	<b>Total funds 2025 £</b>	<b>Total funds 2024 £</b>
<b>Income from:</b>			
Donations and legacies			
Wendy Potter donation	10	10	-
Bowls club donation	81	81	-
D. Gleadow donation	30	30	-
	121	121	-
Charitable activities			
Fete donation	-	-	440
Bingo donation	200	200	250
Tree event	-	-	130
	200	200	820
Other			
Hire of hall	42,420	42,420	40,101
Bank interest	192	192	172
	42,612	42,612	40,273
<b>Total income</b>	42,933	42,933	41,093
<b>Expenditure on:</b>			
Charitable activities			
Fete donation	23	23	-
	23	23	-
<b>Total of expenditure on charitable activities</b>	23	23	-
General administrative costs, including depreciation and amortisation			
Depreciation of	2,784	2,784	-
Bad debts	-	-	2,962
Rates and water rates	2,066	2,066	2,962
Heat, light and telephone	9,048	9,048	10,002
Insurance	1,830	1,830	1,809
Caretaker and cleaner	8,050	8,050	8,375
Repairs and maintenance	5,154	5,154	10,556
Provision for boiler replacement	-	-	1,500
Supplies	1,610	1,610	1,446
Sundry	56	56	275
RCC affiliation fees and PRS licences	535	535	581
Printing, statutory secretary's expenses etc	291	291	123

**GREAT AND LITTLE LEIGHS VILLAGE HALL**

England & Wales - Charity number 301317

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# Accounts

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## Leighs Village Hall

### **Charity No. 301317**

Chairman's Report to the Annual General Meeting for 2023-2024 year

#### Council of Management:

Roger Berkley	– President	Brenda Young	- Parish Council
Stuart Wilson	– Chairman & Booking Secretary	Una White	– Bingo
Anne Wilson	– Minutes Secretary	Phillip Willis	- Co-opted
Pat Willis	– Treasurer	John White	- Co-opted
June Poultney	– Bowls Club	Gareth Roberts	- Co-opted
Lindsay Grice	– Nursery	Tracey Mitchell	- Co-opted

#### 1. Summary for April 2023 to March 2024

Regular hirers provide us with a core income of approximately £27,000 per annum, whilst private hire from individuals is still quite buoyant with continued interest in hiring for Childrens parties.

During the period April 23 to Mar 24, we have had 1,081 hirings covering 4,328 hours.

The demographic of our hirers is a significant cross section of the local community however there is opportunity to utilise the availability of the Brian Poultney small hall particularly on weekday afternoons.

Once again my thanks go to the committee for their support and practical help in ensuring the hall operates effectively, focusing on the needs of the community.

2. Overall, hire income for the period was **£40,101**, other donations from Bingo, Christmas Fayre, & Christmas Tree Event of **£820** plus bank interest of **£172.00** gave us a total income of **£41,093** for the year to March 2024.
3. Expenditure for the year was **£39,197**. Hall maintenance costs accounted for **£10,002**, staff costs were **£8,375** and Energy charges amounted to **£10,002**. Provision for future boiler replacement was **£1,500**.
4. The cash balance at year end March 2024 was **£95,681**. Which is a net increase of **£2,930**.
5. Details of specific significant expenditure for the year Apr 23 to Mar 24 are as follows:
  - i) Fuel for biomass boiler - **£3,025** (*a reduction on previous year due to stabilisation of prices following the energy crisis*)
  - ii) Electricity - **£5,301** (*3-year fixed price contract with SSE*) .
  - iii) Staff Costs - **£8,375** (*small reduction on previous year*)
  - iv) Cleaning, Hygiene & Caretaking Consumables- **£1,423** (*small reduction over previous year*)
  - v) Boiler Servicing - **£594** – (Annual servicing charge, plus repairs for Biomass boiler & associated controls and includes emergency 24hr support.)
  - vi) Hall Redecoration – **£5,400** – (Re-decoration of external façade, plus re-decoration of internal lobbies and Brian Poultney Hall)
  - vii) Hall Building & Public Liability Insurance - **£1,808**. (*5% increase on previous year*)
6. Future Plans

The Solar PV project has gained momentum with quotes received from 3 suppliers. It is anticipated that we will be able to move forward to instructing our preferred supplier in early 2024-25 financial year. The projected benefit to our electricity consumption is to halve our reliance upon the grid supply.

Stuart Wilson – Chairman

May 2024

**Leighs Village Hall**

**Charity No. 301317**

**Trustees' Report and Unaudited Accounts**

**31 March 2024**

**Leighs Village Hall**  
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Independent Examiner's Report	3

**Leighs Village Hall**  
**TRUSTEES ANNUAL REPORT**

The Trustees present their report with the unaudited financial statements of the charity for the year ended 31 March 2024.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Charity No. 301317**

**Trustees**

The following Trustees served during the year:

P. Willis  
S. Wilson

**Accountants**


Shirley Smith & Co Ltd  
11 Chandlers Way  
South Woodham Ferrers  
Chelmsford  
Essex  
CM3 5TB

**Statement of trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

P. Willis   
Trustee Patricia Willis (May 23, 2024, 2:04pm)  
20 May 2024

23 May 2024

**Independent Examiner's Report to the trustees of Leighs Village Hall**

I report on the accounts of Leighs Village Hall for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under charity law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under s.145 of the 2011 Act;
- to follow procedures laid down in the general Directions given by the Charity Commission under s.145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with s.130 of the 2011; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act,have not been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Daniel Baxter  
ICAEW  
Shirley Smith & Co Ltd  
Chartered Accountants  
11 Chandlers Way  
South Woodham Ferrers  
Chelmsford  
Essex

**Leighs Village Hall**  
**INDEPENDENT EXAMINERS REPORT**

CM3 5TB  
20 May 2024

Leighs Village Hall  
**STATEMENT OF FINANCIAL ACTIVITIES**  
for the year ended 31 March 2024

	Notes	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
<b>Income and endowments from:</b>				
Donations and legacies	3	820	820	422
Other	4	40,273	40,273	40,064
<b>Total</b>		<b>41,093</b>	<b>41,093</b>	<b>40,486</b>
<b>Expenditure on:</b>				
Other	5	39,197	39,197	44,201
<b>Total</b>		<b>39,197</b>	<b>39,197</b>	<b>44,201</b>
Net gains on investments		-	-	-
<b>Net income/(expenditure)</b>		<b>1,896</b>	<b>1,896</b>	<b>(3,715)</b>
<b>Net income/(expenditure) before other gains/(losses)</b>		<b>1,896</b>	<b>1,896</b>	<b>(3,715)</b>
<b>Other gains and losses:</b>				
<b>Net movement in funds</b>		<b>1,896</b>	<b>1,896</b>	<b>(3,715)</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward		92,883	92,883	96,598
<b>Total funds carried forward</b>		<b>94,779</b>	<b>94,779</b>	<b>92,883</b>

**Leighs Village Hall****BALANCE SHEET**

at 31 March 2024

Charity No. 301317

		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
<b>Fixed assets</b>			
Tangible assets	7	764,862	764,862
		<u>764,862</u>	<u>764,862</u>
<b>Current assets</b>			
Debtors	8	5,927	4,049
Cash at bank and in hand		95,681	92,751
		<u>101,608</u>	<u>96,800</u>
<b>Creditors: Amount falling due within one year</b>	9	(1,891)	(479)
<b>Net current assets</b>		99,717	96,321
<b>Total assets less current liabilities</b>		864,579	861,183
<b>Provisions for liabilities</b>	10	(16,500)	(15,000)
<b>Net assets excluding pension asset or liability</b>		<u>848,079</u>	<u>846,183</u>
<b>Total net assets</b>		<u><u>848,079</u></u>	<u><u>846,183</u></u>
<b>The funds of the charity</b>			
<b>Restricted funds</b>	11		
<b>Unrestricted funds</b>	11		
General funds		94,779	92,883
		<u>94,779</u>	<u>92,883</u>
<b>Reserves</b>	11		
Village Hall Project - cost capitalised		753,300	753,300
		<u>753,300</u>	<u>753,300</u>
<b>Total funds</b>		<u><u>848,079</u></u>	<u><u>846,183</u></u>

Approved by the trustees on 20 May 2024

And signed on their behalf by:

P. Willis  
Trustee  
20 May 2024

Leighs Village Hall  
**STATEMENT OF CASH FLOWS**  
for the year ended 31 March 2024

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Cash flows from operating activities</b>		
<b>Net income/(expenditure) per Statement of Financial Activities</b>	1,896	(3,715)
<b>Adjustments for:</b>		
Movement in provisions	1,500	1,500
Dividends, interest and rents from investments	(40,273)	(40,064)
Increase in trade and other receivables	(1,878)	(187)
Increase/(Decrease) in trade and other payables	1,412	(1)
<b>Net cash used in operating activities</b>	<u>(37,343)</u>	<u>(42,467)</u>
<b>Cash flows from investing activities</b>		
Dividends, interest and rents from investments	40,273	40,064
<b>Net cash from investing activities</b>	<u>40,273</u>	<u>40,064</u>
<b>Net cash from financing activities</b>	<u>-</u>	<u>-</u>
<b>Net increase/(decrease) in cash and cash equivalents</b>	2,930	(2,403)
<b>Cash and cash equivalents at the beginning of the year</b>	92,751	95,154
<b>Cash and cash equivalents at the end of the year</b>	<u>95,681</u>	<u>92,751</u>
<b>Components of cash and cash equivalents</b>		
Cash and bank balances	95,681	92,751
	<u>95,681</u>	<u>92,751</u>

**Leighs Village Hall**  
**NOTES TO THE ACCOUNTS**

**for the year ended 31 March 2024**

**1 Accounting policies**

**Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - Charities SORP (FRS 102) (effective 1 January 2015) - the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

**Change in basis of accounting or to previous accounts**

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

**Fund accounting**

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

**Income**

Recognition of income      Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

Income with related expenditure      Where income has related expenditure the income and related expenditure is reported gross in the SoFA.

Donations and legacies      Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts      Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

Donated services and facilities      These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

Volunteer help      The value of any volunteer help received is not included in the accounts.

Investment income      This is included in the accounts when receivable.

Gains/(losses) on revaluation of fixed assets      This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets      This includes any gain or loss on the sale of investments.

**Leighs Village Hall**  
**NOTES TO THE ACCOUNTS**

**Expenditure**

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Freehold investment property**

Investment properties are revalued annually and any surplus or deficit is dealt with through the Statement of Financial Activities. No depreciation is provided in respect of investment properties.

**Intangible fixed assets and amortisation**

Intangible fixed assets (including purchased goodwill, patents and trademarks) are carried at cost less accumulated amortisation and impairment losses.

**Stocks**

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

**Trade and other debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

**NOTES TO THE ACCOUNTS**

**Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Research and development**

Expenditure on research and development is written off in the year in which it is incurred.

**Foreign currencies**

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period. Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

**Leased assets**

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

**Pension costs**

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet.

The assets of the plan are held separately from the charity in independently administered funds.

Leighs Village Hall  
NOTES TO THE ACCOUNTS

2 Statement of Financial Activities - prior year

	Unrestricted funds 2023 £	2023 £	2023 £	Total funds 2023 £
<b>Income and endowments from:</b>				
Donations and legacies	422	-	-	422
Other	40,064	-	-	40,064
<b>Total</b>	<u>40,486</u>	<u>-</u>	<u>-</u>	<u>40,486</u>
<b>Expenditure on:</b>				
Other	44,201	-	-	44,201
<b>Total</b>	<u>44,201</u>	<u>-</u>	<u>-</u>	<u>44,201</u>
<b>Net income</b>	<u>(3,715)</u>	<u>-</u>	<u>-</u>	<u>(3,715)</u>
<b>Net income before other gains/(losses)</b>	<u>(3,715)</u>	<u>-</u>	<u>-</u>	<u>(3,715)</u>
<b>Other gains and losses:</b>				
<b>Net movement in funds</b>	<u>(3,715)</u>	<u>-</u>	<u>-</u>	<u>(3,715)</u>
<b>Reconciliation of funds:</b>				
Total funds brought forward	96,598	-	-	96,598
<b>Total funds carried forward</b>	<u>92,883</u>	<u>-</u>	<u>-</u>	<u>92,883</u>

3 Income from donations and legacies

	Unrestricted £	Total 2024 £	Total 2023 £
Fete donation	440	440	52
Bingo donation	250	250	250
Tree event	130	130	120
	<u>820</u>	<u>820</u>	<u>422</u>

4 Other income

	Unrestricted £	Total 2024 £	Total 2023 £
Hire of hall	40,101	40,101	39,035
Grant - Chelmsford City Council	-	-	1,000
Bank interest	172	172	29
	<u>40,273</u>	<u>40,273</u>	<u>40,064</u>

Leighs Village Hall  
NOTES TO THE ACCOUNTS

5 Other expenditure

	Unrestricted	Total 2024	Total 2023
	£	£	£
General administrative costs	37,629	37,629	44,655
	<u>37,629</u>	<u>37,629</u>	<u>44,655</u>

6 Staff costs

No employee received emoluments in excess of £60,000.

7 Tangible fixed assets

	£	£
<b>Cost or revaluation</b>		
At 1 April 2023	764,862	764,862
At 31 March 2024	<u>764,862</u>	<u>764,862</u>
<b>Net book values</b>		
At 31 March 2024	<u>764,862</u>	<u>764,862</u>
At 31 March 2023	<u>764,862</u>	<u>764,862</u>

8 Debtors

	2024 £	2023 £
Trade debtors	5,927	4,049
	<u>5,927</u>	<u>4,049</u>

9 Creditors:

amounts falling due within one year

	2024 £	2023 £
Accruals and deferred income	1,891	479
	<u>1,891</u>	<u>479</u>

10 Provisions

	Onerous contracts £	Total £
At 1 April 2023	15,000	15,000
Movement for the year	1,500	1,500
At 31 March 2024	<u>16,500</u>	<u>16,500</u>

Leighs Village Hall  
NOTES TO THE ACCOUNTS

11 Movement in funds

	At 1 April 2023	Incoming resources (including other gains/losses) £	Resources expended £	Gross transfers £	At 31 March 2024 £
<b>Restricted funds:</b>					
<b>Unrestricted funds:</b>					
<b>General funds</b>	92,883	41,093	(39,197)	-	94,779
<b>Revaluation Reserves:</b>					
Revaluation fund	753,300	-			753,300
<i>Total revaluation reserves</i>	<u>753,300</u>	<u>-</u>			<u>753,300</u>
<b>Total funds</b>	<u>846,183</u>	<u>41,093</u>	<u>(39,197)</u>	<u>-</u>	<u>848,079</u>

Purposes and restrictions in relation to the funds:

Revaluation reserves Represent the amount by which investments exceed their historical cost.

12 Analysis of net assets between funds

	Unrestricted funds £	Total £
Fixed assets	764,862	764,862
Net current assets	99,717	99,717
Creditors due in more than one year and provisions	(16,500)	(16,500)
	<u>848,079</u>	<u>848,079</u>

**Leighs Village Hall**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**for the year ended 31 March 2024**

	<b>General</b>		
	<b>Funds</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>2024</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income from:</b>			
Donations and legacies			
Fete donation	440	440	52
Bingo donation	250	250	250
Tree event	130	130	120
	<u>820</u>	<u>820</u>	<u>422</u>
Other			
Hire of hall	40,101	40,101	39,035
Grant - Chelmsford City Council	-	-	1,000
Bank interest	172	172	29
	<u>40,273</u>	<u>40,273</u>	<u>40,064</u>
<b>Total income</b>	<b>41,093</b>	<b>41,093</b>	<b>40,486</b>
<b>Expenditure on:</b>			
General administrative costs, including depreciation and amortisation			
Bad debts	-	-	1,347
Rates and water rates	2,962	2,962	1,347
Heat, light and telephone	10,002	10,002	8,649
Insurance	1,809	1,809	1,707
Caretaker and cleaner	8,375	8,375	8,544
Repairs and maintenance	10,556	10,556	18,757
Provision for boiler replacement	1,500	1,500	1,500
Supplies	1,446	1,446	1,551
Sundry	275	275	256
RCC affiliation fees and PRS licences	581	581	680
Printing, statutory secretary's expenses etc	123	123	317
Community projects	784	784	288
Website	140	140	-
Subscriptions	140	140	125
Independent examiner	504	504	480
	<u>39,197</u>	<u>39,197</u>	<u>44,201</u>
<b>Total of expenditure</b>	<b>39,197</b>	<b>39,197</b>	<b>44,201</b>
<b>Total expenditure</b>	<b>39,197</b>	<b>39,197</b>	<b>44,201</b>
Net gains on investments	-	-	-
	<u>1,896</u>	<u>1,896</u>	<u>(3,715)</u>
<b>Net income/(expenditure)</b>	<b>1,896</b>	<b>1,896</b>	<b>(3,715)</b>

**Leighs Village Hall**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

<b>Net income/(expenditure) before other gains/(losses)</b>	<u>1,896</u>	<u>1,896</u>	<u>(3,715)</u>
Other Gains	-	-	-
<b>Net movement in funds</b>	<u>1,896</u>	<u>1,896</u>	<u>(3,715)</u>

**GREAT AND LITTLE LEIGHS VILLAGE HALL**

England & Wales - Charity number 301317

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# Accounts

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## Certificate Of Approval

for Portal Message No: e745bbafe20f4fc6a85133e3cfae50e

### Message

Published By Shirley Smith & Co Ltd  
Representative TrevorS  
Representatives Email trevor@shirleysmithco.co.uk  
On 08 May 2023 at 17:54  
Subject Leighs Village Hall - Accounts 31/03/2023

### Approval

Actioned By Pat Willis  
Company Name Leighs Village Hall BWLE11  
Email Address pat58lvh@hotmail.com  
Actioned On 09 May 2023 at 08:45  
IP Address 86.174.4.235

### Attachment Status

1 - Invoice 34811.pdf	Approved - 20585807
2 - Covering Letter ape 31/03/2023.pdf	Approved - 20585707
3 - Accounts 31/03/2023.pdf	Approved - 20585607

Certificate No: GB02340000415

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**Leighs Village Hall**

**Charity No. 301317**

**Trustees' Report and Unaudited Accounts**

**31 March 2023**

**Leighs Village Hall**  
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**Leighs Village Hall**  
**TRUSTEES ANNUAL REPORT**

The Trustees present their report with the unaudited financial statements of the charity for the year ended 31 March 2023.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Charity No. 301317**

**Trustees**

The following Trustees served during the year:

P. Willis  
S. Wilson

**Accountants**

Shirley Smith & Co Ltd  
11 Chandlers Way  
South Woodham Ferrers  
Chelmsford  
Essex  
CM3 5TB

**Statement of trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

S. Wilson  
Trustee  
08 May 2023

**Leighs Village Hall**

**INDEPENDENT EXAMINERS REPORT**

**Independent Examiner's Report to the trustees of Leighs Village Hall**

I report on the accounts of Leighs Village Hall for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under charity law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under s.145 of the 2011 Act;
- to follow procedures laid down in the general Directions given by the Charity Commission under s.145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with s.130 of the 2011; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act,

have not been met: or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Trevor Smith  
Institute of Financial Accountants  
Shirley Smith & Co Ltd  
Accountants and Tax Advisers  
11 Chandlers Way  
South Woodham Ferrers  
Chelmsford  
Essex

**Leighs Village Hall**  
**INDEPENDENT EXAMINERS REPORT**

CM3 5TB  
08 May 2023

Leighs Village Hall  
**STATEMENT OF FINANCIAL ACTIVITIES**  
for the year ended 31 March 2023

	Notes	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
<b>Income and endowments from:</b>				
Donations and legacies	3	422	422	300
Other	4	40,064	40,064	49,599
<b>Total</b>		<b>40,486</b>	<b>40,486</b>	<b>49,899</b>
<b>Expenditure on:</b>				
Other	5	44,201	44,201	36,021
<b>Total</b>		<b>44,201</b>	<b>44,201</b>	<b>36,021</b>
Net gains on investments		-	-	-
<b>Net (expenditure)/income</b>		<b>(3,715)</b>	<b>(3,715)</b>	<b>13,878</b>
<b>Net (expenditure)/income before other gains/(losses)</b>		<b>(3,715)</b>	<b>(3,715)</b>	<b>13,878</b>
<b>Other gains and losses:</b>				
<b>Net movement in funds</b>		<b>(3,715)</b>	<b>(3,715)</b>	<b>13,878</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward		96,598	96,598	82,720
<b>Total funds carried forward</b>		<b>92,883</b>	<b>92,883</b>	<b>96,598</b>

Leighs Village Hall

**BALANCE SHEET**

at 31 March 2023

Charity No. 301317

		2023	2022
		£	£
<b>Fixed assets</b>			
Tangible assets	7	764,862	764,862
		<u>764,862</u>	<u>764,862</u>
<b>Current assets</b>			
Debtors	8	4,049	3,862
Cash at bank and in hand		92,751	95,154
		<u>96,800</u>	<u>99,016</u>
<b>Creditors: Amount falling due within one year</b>	9	(479)	(480)
<b>Net current assets</b>		96,321	98,536
<b>Total assets less current liabilities</b>		861,183	863,398
<b>Provisions for liabilities</b>	10	(15,000)	(13,500)
<b>Net assets excluding pension asset or liability</b>		<u>846,183</u>	<u>849,898</u>
<b>Total net assets</b>		<u>846,183</u>	<u>849,898</u>
<b>The funds of the charity</b>			
<b>Restricted funds</b>	11		
<b>Unrestricted funds</b>	11		
General funds		92,883	96,598
		<u>92,883</u>	<u>96,598</u>
<b>Reserves</b>	11		
Village Hall Project - cost capitalised		753,300	753,300
		<u>753,300</u>	<u>753,300</u>
<b>Total funds</b>		<u>846,183</u>	<u>849,898</u>

Approved by the trustees on 08 May 2023

And signed on their behalf by:

P. Willis  
Trustee  
08 May 2023

Leighs Village Hall  
**STATEMENT OF CASH FLOWS**  
for the year ended 31 March 2023

	2023	2022
	£	£
<b>Cash flows from operating activities</b>		
Net (expenditure)/income per Statement of Financial Activities	(3,715)	14,534
<b>Adjustments for:</b>		
Movement in provisions	1,500	1,500
Dividends, interest and rents from investments	(40,064)	(49,599)
Increase in trade and other receivables	(187)	(3,862)
Decrease in trade and other payables	(1)	(104)
<b>Net cash used in operating activities</b>	<u>(42,467)</u>	<u>(37,531)</u>
<b>Cash flows from investing activities</b>		
Dividends, interest and rents from investments	40,064	49,599
<b>Net cash from investing activities</b>	<u>40,064</u>	<u>49,599</u>
<b>Net cash from financing activities</b>	<u>-</u>	<u>-</u>
<b>Net (decrease)/increase in cash and cash equivalents</b>	(2,403)	12,068
<b>Cash and cash equivalents at the beginning of the year</b>	95,154	83,743
<b>Cash and cash equivalents at the end of the year</b>	<u>92,751</u>	<u>95,811</u>
<b>Components of cash and cash equivalents</b>		
Cash and bank balances	92,751	95,154
	<u>92,751</u>	<u>95,154</u>

for the year ended 31 March 2023

1 Accounting policies

**Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - Charities SORP (FRS 102) (effective 1 January 2015) - the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

**Change in basis of accounting or to previous accounts**

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

**Fund accounting**

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

**Income**

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

**NOTES TO THE ACCOUNTS**

**Expenditure**

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Freehold investment property**

Investment properties are revalued annually and any surplus or deficit is dealt with through the Statement of Financial Activities. No depreciation is provided in respect of investment properties.

**Intangible fixed assets and amortisation**

Intangible fixed assets (including purchased goodwill, patents and trademarks) are carried at cost less accumulated amortisation and impairment losses.

**Stocks**

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

**Trade and other debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

NOTES TO THE ACCOUNTS

**Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Research and development**

Expenditure on research and development is written off in the year in which it is incurred.

**Foreign currencies**

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period. Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred. All exchange differences are taken into account in arriving at net income/expenditure.

**Leased assets**

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

**Pension costs**

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Leighs Village Hall  
NOTES TO THE ACCOUNTS

2 Statement of Financial Activities - prior year

	Unrestricted funds			Total funds
	2022	2022	2022	2022
	£	£	£	£
<b>Income and endowments from:</b>				
Donations and legacies	300	-	-	300
Other	49,599	-	-	49,599
<b>Total</b>	<b>49,899</b>	<b>-</b>	<b>-</b>	<b>49,899</b>
<b>Expenditure on:</b>				
Other	35,365	-	-	35,365
<b>Total</b>	<b>35,365</b>	<b>-</b>	<b>-</b>	<b>35,365</b>
<b>Net income</b>	<b>14,534</b>	<b>-</b>	<b>-</b>	<b>14,534</b>
<b>Net income before other gains/(losses)</b>	<b>14,534</b>	<b>-</b>	<b>-</b>	<b>14,534</b>
<b>Other gains and losses:</b>				
<b>Net movement in funds</b>	<b>14,534</b>	<b>-</b>	<b>-</b>	<b>14,534</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward	82,720	-	-	82,720
<b>Total funds carried forward</b>	<b>97,254</b>	<b>-</b>	<b>-</b>	<b>97,254</b>

3 Income from donations and legacies

	Unrestricted	Total	Total
		2023	2022
	£	£	£
Fete donation	52	52	300
Bingo donation	250	250	-
Tree event	120	120	-
	<b>422</b>	<b>422</b>	<b>300</b>

4 Other income

	Unrestricted	Total	Total
		2023	2022
	£	£	£
Hire of hall	39,035	39,035	36,721
Grant - Chelmsford City Council	1,000	1,000	12,877
Bank interest	29	29	1
	<b>40,064</b>	<b>40,064</b>	<b>49,599</b>

Leighs Village Hall  
NOTES TO THE ACCOUNTS

5 Other expenditure

	Unrestricted	Total 2023	Total 2022
	£	£	£
General administrative costs	43,308	43,308	36,242
	<u>43,308</u>	<u>43,308</u>	<u>36,242</u>

6 Staff costs

No employee received emoluments in excess of £60,000.

7 Tangible fixed assets

	£	£
<b>Cost or revaluation</b>		
At 1 April 2022	764,862	764,862
At 31 March 2023	<u>764,862</u>	<u>764,862</u>
<b>Net book values</b>		
At 31 March 2023	<u>764,862</u>	<u>764,862</u>
At 31 March 2022	<u>764,862</u>	<u>764,862</u>

8 Debtors

	2023	2022
	£	£
Trade debtors	4,049	3,862
	<u>4,049</u>	<u>3,862</u>

9 Creditors:

amounts falling due within one year

	2023	2022
	£	£
Accruals and deferred income	479	480
	<u>479</u>	<u>480</u>

10 Provisions

	Onerous contracts	Total
	£	£
At 1 April 2022	13,500	13,500
Movement for the year	1,500	1,500
At 31 March 2023	<u>15,000</u>	<u>15,000</u>

Leighs Village Hall  
NOTES TO THE ACCOUNTS

11 Movement in funds

	At 1 April 2022	Incoming resources (including other gains/losses) £	Resources expended £	Gross transfers £	At 31 March 2023 £
<b>Restricted funds:</b>					
<b>Unrestricted funds:</b>					
General funds	96,598	40,486	(44,201)	-	92,883
<b>Revaluation Reserves:</b>					
Revaluation fund	753,300	-			753,300
<i>Total revaluation reserves</i>	<u>753,300</u>	<u>-</u>			<u>753,300</u>
<b>Total funds</b>	<u>849,898</u>	<u>40,486</u>	<u>(44,201)</u>	<u>-</u>	<u>846,183</u>

Purposes and restrictions in relation to the funds:

Revaluation reserves Represent the amount by which investments exceed their historical cost.

12 Analysis of net assets between funds

	Unrestricted funds £	Total £
Fixed assets	764,862	764,862
Net current assets	96,321	96,321
Creditors due in more than one year and provisions	(15,000)	(15,000)
	<u>846,183</u>	<u>846,183</u>

Leighs Village Hall  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
for the year ended 31 March 2023

	<b>General</b>		
	<b>Funds</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>2023</b>	<b>2023</b>	<b>2022</b>
	£	£	£
<b>Income from:</b>			
Donations and legacies			
Fete donation	52	52	300
Bingo donation	250	250	-
Tree event	120	120	-
	<u>422</u>	<u>422</u>	<u>300</u>
Other			
Hire of hall	39,035	39,035	36,721
Grant - Chelmsford City Council	1,000	1,000	12,877
Bank interest	29	29	1
	<u>40,064</u>	<u>40,064</u>	<u>49,599</u>
<b>Total income</b>	<b>40,486</b>	<b>40,486</b>	<b>49,899</b>
<b>Expenditure on:</b>			
General administrative costs, including depreciation and amortisation			
Bad debts	-	-	997
Rates and water rates	1,347	1,347	997
Heat, light and telephone	8,649	8,649	5,976
Insurance	1,707	1,707	1,540
Caretaker and cleaner	8,544	8,544	6,992
Repairs and maintenance	18,757	18,757	14,743
Provision for boiler replacement	1,500	1,500	1,500
Supplies	1,551	1,551	1,697
Sundry	256	256	656
RCC affiliation fees and PRS licences	680	680	695
Printing, statutory secretary's expenses etc	317	317	449
Community projects	288	288	60
Website	-	-	140
Subscriptions	125	125	120
Independent examiner	480	480	456
	<u>44,201</u>	<u>44,201</u>	<u>36,021</u>
<b>Total of expenditure</b>	<b>44,201</b>	<b>44,201</b>	<b>36,021</b>
<b>Total expenditure</b>	<b>44,201</b>	<b>44,201</b>	<b>36,021</b>
Net gains on investments	-	-	-
<b>Net (expenditure)/income</b>	<b>(3,715)</b>	<b>(3,715)</b>	<b>13,878</b>

Leighs Village Hall

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

<b>Net (expenditure)/income before other gains/(losses)</b>	<b>(3,715)</b>	<b>(3,715)</b>	<b>13,878</b>
Other Gains	-	-	-
<b>Net movement in funds</b>	<b>(3,715)</b>	<b>(3,715)</b>	<b>13,878</b>

## Leighs Village Hall

### **Charity No. 301317**

Chairman's Report to the Annual General Meeting for 2022-2023 year

#### Council of Management:

Roger Berkley	- President	Brenda Young	- Parish Council
Stuart Wilson	- Chairman (& Badminton)	Una White	- Bingo
Stuart Wilson	- Booking Secretary	Phillip Willis	- Co-opted
Pat Willis	- Treasurer	John White	- Co-opted
June Poultney	- Bowls Club	Anne Wilson	- Co-opted
Lindsay Grice	- Nursery	Tracey Mitchell	- Co-opted

#### 1. Summary for April 2022 to March 2023

The hall has now returned to pre-pandemic levels of utilisation and there are very few periods available for hire during the week. The nursery continues to be our biggest regular hirer during term times and other regular hirers include Karate Club with 2 sessions per week, Vocal Reflections Choir, Bingo, and 3 art groups who use the small hall on weekday mornings. Children's drama group, W.I. Beavers & Scouts, Badminton and The Friendship Club make up the remaining periods of regular hire.

Private hire from individuals is rising again post pandemic and particular interest in hiring for Childrens parties.

During the period April 22 to Mar 23, we have had 1,217 hirings covering 5,004 hours.

The demographic of our hirers is a significant cross section of the local community.

Once again my thanks go to the committee for their support and practical help in ensuring the hall operates effectively, focusing on the needs of the community.

2. Overall, hire income for the period was **£39,035**, with grant aid of **£1,000** from Chelmsford City Council and other donations giving us a total income of **£40,486** for the year to March 2023.
3. Expenditure for the year was **£44,201**. Hall maintenance costs accounted for **£18,757**, staff costs were **£8,544** and Energy charges amounted to **£8,649**. Provision for future boiler replacement was **£1,500**.
4. Details of specific significant expenditure for the year Apr 22 to Mar 23 are as follows:
  - i) Fuel for biomass boiler - **£4,162** (a 50% increase on previous year due primarily to effects on prices caused by the energy crisis)
  - ii) Electricity - **£5,366** (New 3-year fixed price contract with SSE – NOTE: 1<sup>st</sup> invoice challenged and subsequent reduction has been agreed.
  - iii) Staff Costs - **£8,544** (22% increase due to increased hours worked and increase in hourly rates)
  - iv) Cleaning, Hygiene & Caretaking Consumables- **£1,551** (small reduction over previous year)
  - v)
  - vi) Boiler Servicing - **£3,228**- Annual servicing charge, plus repairs for Biomass boiler & associated controls and includes emergency 24hr support.(significant increase due to refurbishment of a critical element of the fuel transport system)
  - vii) Electrical Works – **£10,016** - Periodic Test & inspection of fixed wiring, replacement LED Flood lights
  - viii) Hall Building & Public Liability Insurance - **£1,707**. (10% increase over previous year)

#### 5. Future Plans

The most significant challenge facing the hall for 2023-24 continues to be the cost of energy. The only short term measure of reducing our exposure to fluctuations in unit costs was to fix the our electricity contract and this was achieved in Aug 2022 for a 3 year period, however we should investigate availability of grant funding for installation of Solar PV as a longer term solution.

Some initial budgetary quotes have been received from local companies, however more work is needed to fully understand the best options for the hall.



Stuart Wilson – Chairman

June 2023

**GREAT AND LITTLE LEIGHS VILLAGE HALL**

England & Wales - Charity number 301317

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# Accounts

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**Leighs Village Hall**

**Charity No. 301317**

**Trustees' Report and Unaudited Accounts**

**31 March 2022**

**Leighs Village Hall**  
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The Trustees present their report with the unaudited financial statements of the charity for the year ended 31 March 2022.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Charity No. 301317**

**Trustees**

The following Trustees served during the year:

P. Willis  
S. Wilson

**Accountants**

Shirley Smith & Co Ltd  
11 Chandlers Way  
South Woodham Ferrers  
Chelmsford  
Essex  
CM3 5TB

**Statement of trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

S. Wilson  
Trustee  
17 May 2022

**Leighs Village Hall**

**INDEPENDENT EXAMINERS REPORT**

**Independent Examiner's Report to the trustees of Leighs Village Hall**

I report on the accounts of Leighs Village Hall for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under charity law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under s.145 of the 2011 Act;
- to follow procedures laid down in the general Directions given by the Charity Commission under s.145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with s.130 of the 2011; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act,

have not been met: or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Trevor Smith  
Institute of Financial Accountants  
Shirley Smith & Co Ltd  
Accountants and Tax Advisers  
11 Chandlers Way  
South Woodham Ferrers  
Chelmsford  
Essex

**Leighs Village Hall**  
**INDEPENDENT EXAMINERS REPORT**

CM3 5TB  
17 May 2022

**Leighs Village Hall**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**for the year ended 31 March 2022**

	Notes	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
<b>Income and endowments from:</b>				
Donations and legacies	3	300	300	200
Other	4	49,599	49,599	31,578
<b>Total</b>		<b>49,899</b>	<b>49,899</b>	<b>31,778</b>
<b>Expenditure on:</b>				
Other	5	35,365	35,365	16,226
<b>Total</b>		<b>35,365</b>	<b>35,365</b>	<b>16,226</b>
Net gains on investments		-	-	-
<b>Net income</b>		<b>14,534</b>	<b>14,534</b>	<b>15,552</b>
<b>Net income before other gains/(losses)</b>		<b>14,534</b>	<b>14,534</b>	<b>15,552</b>
<b>Other gains and losses:</b>				
<b>Net movement in funds</b>		<b>14,534</b>	<b>14,534</b>	<b>15,552</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward		82,720	82,720	67,169
<b>Total funds carried forward</b>		<b>97,254</b>	<b>97,254</b>	<b>82,721</b>

**Leighs Village Hall  
BALANCE SHEET**

at 31 March 2022

Charity No. 301317

		2022	2021
		£	£
<b>Fixed assets</b>			
Tangible assets	7	764,862	764,862
		<u>764,862</u>	<u>764,862</u>
<b>Current assets</b>			
Debtors	8	3,862	-
Cash at bank and in hand		95,154	83,743
		<u>99,016</u>	<u>83,743</u>
<b>Creditors: Amount falling due within one year</b>	9	(480)	(584)
<b>Net current assets</b>		98,536	83,159
<b>Total assets less current liabilities</b>		863,398	848,021
<b>Provisions for liabilities</b>	10	(13,500)	(12,000)
<b>Net assets excluding pension asset or liability</b>		<u>849,898</u>	<u>836,021</u>
<b>Total net assets</b>		<u>849,898</u>	<u>836,021</u>
<b>The funds of the charity</b>			
<b>Restricted funds</b>	11		
<b>Unrestricted funds</b>	11		
General funds		96,598	82,721
		<u>96,598</u>	<u>82,721</u>
<b>Reserves</b>	11		
Village Hall Project - cost capitalised		753,300	753,300
		<u>753,300</u>	<u>753,300</u>
<b>Total funds</b>		<u>849,898</u>	<u>836,021</u>

Approved by the trustees on 17 May 2022

And signed on their behalf by:

P. Willis  
Trustee  
17 May 2022

Leighs Village Hall  
**STATEMENT OF CASH FLOWS**  
for the year ended 31 March 2022

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Cash flows from operating activities</b>		
Net income per Statement of Financial Activities	14,534	15,552
<b>Adjustments for:</b>		
Movement in provisions	1,500	-
Dividends, interest and rents from investments	(49,599)	(31,578)
(Increase)/Decrease in trade and other receivables	(3,862)	2,424
Decrease in trade and other payables	(104)	(640)
<b>Net cash used in operating activities</b>	<u>(37,531)</u>	<u>(14,242)</u>
<b>Cash flows from investing activities</b>		
Dividends, interest and rents from investments	49,599	31,578
<b>Net cash from investing activities</b>	<u>49,599</u>	<u>31,578</u>
<b>Net cash from financing activities</b>	<u>-</u>	<u>-</u>
<b>Net increase in cash and cash equivalents</b>	12,068	17,336
<b>Cash and cash equivalents at the beginning of the year</b>	83,743	66,407
<b>Cash and cash equivalents at the end of the year</b>	<u>95,811</u>	<u>83,743</u>
<b>Components of cash and cash equivalents</b>		
Cash and bank balances	95,154	83,743
	<u>95,154</u>	<u>83,743</u>

**1 Accounting policies**

**Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - Charities SORP (FRS 102) (effective 1 January 2015) - the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

**Change in basis of accounting or to previous accounts**

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

**Fund accounting**

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

**Income**

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

NOTES TO THE ACCOUNTS

**Expenditure**

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Freehold investment property**

Investment properties are revalued annually and any surplus or deficit is dealt with through the Statement of Financial Activities. No depreciation is provided in respect of investment properties.

**Intangible fixed assets and amortisation**

Intangible fixed assets (including purchased goodwill, patents and trademarks) are carried at cost less accumulated amortisation and impairment losses.

**Stocks**

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

**Trade and other debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

**NOTES TO THE ACCOUNTS**

**Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Research and development**

Expenditure on research and development is written off in the year in which it is incurred.

**Foreign currencies**

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

**Leased assets**

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation.

Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

**Pension costs**

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

Leighs Village Hall

NOTES TO THE ACCOUNTS

2 Statement of Financial Activities - prior year

	Unrestricted funds			Total funds
	2021	2021	2021	2021
	£	£	£	£
<b>Income and endowments from:</b>				
Donations and legacies	200	-	-	200
Other	31,578	-	-	31,578
<b>Total</b>	<u>31,778</u>	<u>-</u>	<u>-</u>	<u>31,778</u>
<b>Expenditure on:</b>				
Other	16,226	-	-	16,226
<b>Total</b>	<u>16,226</u>	<u>-</u>	<u>-</u>	<u>16,226</u>
<b>Net income</b>	<u>15,552</u>	<u>-</u>	<u>-</u>	<u>15,552</u>
<b>Net income before other gains/(losses)</b>	15,552	-	-	15,552
<b>Other gains and losses:</b>				
<b>Net movement in funds</b>	<u>15,552</u>	<u>-</u>	<u>-</u>	<u>15,552</u>
<b>Reconciliation of funds:</b>				
Total funds brought forward	67,169	-	-	67,169
<b>Total funds carried forward</b>	<u><u>82,721</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>82,721</u></u>

3 Income from donations and legacies

	Unrestricted	Total	Total
	2022	2022	2021
	£	£	£
Donation from Bingo Club	300	300	200
	<u>300</u>	<u>300</u>	<u>200</u>

4 Other income

	Unrestricted	Total	Total
	2022	2022	2021
	£	£	£
Hire of hall	36,721	36,721	11,382
Grant - Chelmsford City Council	12,877	12,877	20,193
Bank interest	1	1	3
	<u>49,599</u>	<u>49,599</u>	<u>31,578</u>

**Leighs Village Hall**  
**NOTES TO THE ACCOUNTS**

**5 Other expenditure**

	<b>Unrestricted</b>	<b>Total</b>	<b>Total</b>
		<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
General administrative costs	34,589	34,589	16,769
	<u>34,589</u>	<u>34,589</u>	<u>16,769</u>

**6 Staff costs**

No employee received emoluments in excess of £60,000.

**7 Tangible fixed assets**

	<b>£</b>	<b>£</b>
<b>Cost or revaluation</b>		
At 1 April 2021	764,862	764,862
At 31 March 2022	<u>764,862</u>	<u>764,862</u>
<b>Net book values</b>		
At 31 March 2022	<u>764,862</u>	<u>764,862</u>
At 31 March 2021	<u>764,862</u>	<u>764,862</u>

**8 Debtors**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade debtors	3,862	-
	<u>3,862</u>	<u>-</u>

**9 Creditors:**

amounts falling due within one year

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade creditors	-	80
Accruals and deferred income	480	504
	<u>480</u>	<u>584</u>

**10 Provisions**

	<b>Onerous contracts</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
At 1 April 2021	12,000	12,000
Movement for the year	1,500	1,500
At 31 March 2022	<u>13,500</u>	<u>13,500</u>

Leighs Village Hall  
NOTES TO THE ACCOUNTS

11 Movement in funds

	At 1 April 2021	Incoming resources (including other gains/losses) £	Resources expended £	Gross transfers £	At 31 March 2022 £
<b>Restricted funds:</b>					
<b>Unrestricted funds:</b>					
<b>General funds</b>	82,720	49,899	(36,021)	-	96,598
<b>Revaluation Reserves:</b>					
Revaluation fund	753,300	-			753,300
<i>Total revaluation reserves</i>	<u>753,300</u>	<u>-</u>			<u>753,300</u>
<b>Total funds</b>	<u>836,020</u>	<u>49,899</u>	<u>(36,021)</u>	<u>-</u>	<u>849,898</u>

Purposes and restrictions in relation to the funds:

Revaluation reserves Represent the amount by which investments exceed their historical cost.

12 Analysis of net assets between funds

	Unrestricted funds £	Total £
Fixed assets	764,862	764,862
Net current assets	98,536	98,536
Creditors due in more than one year and provisions	(13,500)	(13,500)
	<u>849,898</u>	<u>849,898</u>

**Leighs Village Hall**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**for the year ended 31 March 2022**

	<b>General Funds 2022 £</b>	<b>Total funds 2022 £</b>	<b>Total funds 2021 £</b>
<b>Income from:</b>			
Donations and legacies			
Donation from Bingo Club	300	300	200
	<u>300</u>	<u>300</u>	<u>200</u>
Other			
Hire of hall	36,721	36,721	11,382
Grant - Chelmsford City Council	12,877	12,877	20,193
Bank interest	1	1	3
	<u>49,599</u>	<u>49,599</u>	<u>31,578</u>
<b>Total income</b>	<b>49,899</b>	<b>49,899</b>	<b>31,778</b>
<b>Expenditure on:</b>			
General administrative costs, including depreciation and amortisation			
Bad debts	-	-	1,083
Rates and water rates	997	997	1,083
Heat, light and telephone	5,976	5,976	3,972
Insurance	1,540	1,540	-
Caretaker and cleaner	6,992	6,992	4,264
Repairs and maintenance	14,743	14,743	4,614
Provision for boiler replacement	1,500	1,500	-
Supplies	1,697	1,697	1,101
RCC affiliation fees and PRS licences	695	695	382
Printing, statutory secretary's expenses etc	449	449	270
Community projects	60	60	-
Website	140	140	-
Subscriptions	120	120	60
Independent examiner	456	456	480
	<u>35,365</u>	<u>35,365</u>	<u>16,226</u>
<b>Total of expenditure</b>	<b>35,365</b>	<b>35,365</b>	<b>16,226</b>
<b>Total expenditure</b>	<b>35,365</b>	<b>35,365</b>	<b>16,226</b>
Net gains on investments	-	-	-
	<u>14,534</u>	<u>14,534</u>	<u>15,552</u>
<b>Net income</b>	<b>14,534</b>	<b>14,534</b>	<b>15,552</b>
<b>Net income before other gains/(losses)</b>	<b>14,534</b>	<b>14,534</b>	<b>15,552</b>

**Leighs Village Hall**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

Other Gains

**Net movement in funds**

-	-	-
<u>14,534</u>	<u>14,534</u>	<u>15,552</u>

## Leighs Village Hall

### Charity No. 301317

Chairman's Report to the Annual General Meeting for 2021-2022 year

#### Council of Management:

Roger Berkley	- President	Brenda Young	- Parish Council
Stuart Wilson	- Chairman (& Badminton)	Una White	- Bingo
Anne Scott	- Booking Secretary	Phillip Willis	- Co-opted
Pat Willis	- Treasurer	John White	- Co-opted
June Poultney	- Bowls Club	Anne Wilson	- Co-opted
Lindsay Grice	- Nursery	Tracey Mitchell	- Co-opted

#### 1. Summary for April 2021 to March 2022

As we emerged from the shackles of the Covid 19 epidemic we slowly began to increase the number of bookings the hall was able to accept and during the latter part of our financial year our income from hirings increased to a level that was similar to pre covid times. We were also fortunate to benefit from further grant aid to enable us to offset some of the costs associated with making the hall Covid safe.

We also received a grant that enabled us to purchase a Miele air purifier cabinet which has been in constant use since the beginning of 2022.

The introduction of the new online hall booking system, that went live in August 2021, has seen a gradual increase in people using the system and a consequent reduction in time consuming telephone bookings, thus making the process more streamlined and fit for the 21<sup>st</sup> century.

The caretaker and cleaner provided excellent support, albeit with reduced hours, to help maintain the hall during the lockdown phases and I would like to thank both Vicky and Charlie for their contribution in helping to run the hall during this most difficult time.

Unfortunately, both tendered their resignations during December 2021, and we then had the task of trying to fill those positions. This took some time, particularly in replacing the caretaker position which thankfully we managed to do in March this year.

It is important to recognise the contributions made by our volunteer committee members and firstly I would like to put on record my thanks to Anne Scott, who carried out the role of booking secretary for many years and who has recently stepped down from that position.

Also, my heartfelt thanks to Pat Willis in her vital role as treasurer, without whom we would not be able to function as a community village hall. I know she spends a significant amount of time raising invoices, paying suppliers and ensuring our finances are accurately recorded.

And finally, to all our committee members who give freely of their time to make the hall operate smoothly and efficiently.

2. Overall, hire income for the period was **£36,721**, with grant aid of **£12,877** from Chelmsford City Council giving us a total income of **£49,899** for the year to March 2022.

3. Expenditure for the year was **£35,365**. Hall maintenance costs accounted for **£14,743**, staff costs were **£6,992** and Energy charges amounted to **£5,976**. Provision for future boiler replacement was **£1,500**.

4. Details of specific significant expenditure for the year Apr 21 to Mar 22 are as follows:

- i) Fuel for biomass boiler - **£2,079**
- ii) Electricity - **£3,345**
- iii) Staff Costs - **£6,992**
- iv) Cleaning, Hygiene & Caretaking Consumables- **£1,697**
- v) Boiler Servicing - **£720- Annual** servicing charge for Biomass boiler & associated controls and includes emergency 24hr support.
- vi) Fire Alarm System - **£765** - Maintenance of fire alarm and emergency lighting.
- vii) Dishwasher - **£2,266** – Replacement of existing unrepairable dishwasher.
- viii) Hall Building & Public Liability Insurance - **£1,540**

#### 5. Future Plans

The most significant challenge facing the hall for 2022/2023 will be the rising cost of energy. There is an urgent need to look at how we can reduce our energy useage, whilst investigating the potential for generating our own electricity through a solar pv system.

**GREAT AND LITTLE LEIGHS VILLAGE HALL**

England & Wales - Charity number 301317

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# Accounts

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**Leighs Village Hall**

**Charity No. 301317**

**Trustees' Report and Unaudited Accounts**

**31 March 2021**

**Leighs Village Hall**

**INDEPENDENT EXAMINERS REPORT**

**Independent Examiner's Report to the trustees of Leighs Village Hall**

I report on the accounts of Leighs Village Hall for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under charity law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under s.145 of the 2011 Act;
- to follow procedures laid down in the general Directions given by the Charity Commission under s.145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act,

have not been met: or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Trevor Smith  
Institute of Financial Accountants  
Shirley Smith & Co Ltd  
Accountants and Tax Advisers  
11 Chandlers Way  
South Woodham Ferrers  
Chelmsford  
Essex

**Leighs Village Hall**  
**INDEPENDENT EXAMINERS REPORT**

CM3 5TB  
20 April 2021

**Leighs Village Hall****BALANCE SHEET**at **31 March 2021**Charity No. **301317**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Fixed assets</b>		
Tangible assets	7 <u>764,862</u>	<u>764,862</u>
	<u>764,862</u>	<u>764,862</u>
<b>Current assets</b>		
Debtors	8 -	2,424
Cash at bank and in hand	<u>83,743</u>	<u>66,407</u>
	<u>83,743</u>	<u>68,831</u>
<b>Creditors: Amount falling due within one year</b>	9 <u>(584)</u>	<u>(1,224)</u>
<b>Net current assets</b>	83,159	67,607
<b>Total assets less current liabilities</b>	848,021	832,469
<b>Provisions for liabilities</b>	10 <u>(12,000)</u>	<u>(12,000)</u>
<b>Net assets excluding pension asset or liability</b>	<u>836,021</u>	<u>820,469</u>
<b>Total net assets</b>	<u><u>836,021</u></u>	<u><u>820,469</u></u>
<b>The funds of the charity</b>		
<b>Restricted funds</b>	11	
<b>Unrestricted funds</b>	11	
General funds	<u>82,721</u>	<u>67,169</u>
	<u>82,721</u>	<u>67,169</u>
<b>Reserves</b>	11	
Village Hall Project - cost capitalised	<u>753,300</u>	<u>753,300</u>
	<u>753,300</u>	<u>753,300</u>
<b>Total funds</b>	<u><u>836,021</u></u>	<u><u>820,469</u></u>

Approved by the trustees on 20 April 2021

And signed on their behalf by:

S.A. Wilson  
Chairman  
Trustee  
20 April 2021

P.V. Willis  
Treasurer  
Trustee

**Leighs Village Hall**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
for the year ended 31 March 2021

	<b>General</b>		
	<b>Funds</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>2021</b>	<b>2021</b>	<b>2020</b>
	£	£	£
<b>Income from:</b>			
<b>Donations and legacies</b>			
Legacy from local resident	200	200	-
	<u>200</u>	<u>200</u>	<u>-</u>
<b>Other</b>			
Hire of hall	11,382	11,382	35,086
Grant - Chelmsford City Council	20,193	20,193	-
Bank interest	3	3	6
	<u>31,578</u>	<u>31,578</u>	<u>35,092</u>
<b>Total income</b>	<b>31,778</b>	<b>31,778</b>	<b>35,092</b>
<b>Expenditure on:</b>			
<b>General administrative costs, including depreciation and amortisation</b>			
Bad debts	-	-	2,838
Rates and water rates	1,083	1,083	2,838
Heat, light and telephone	3,972	3,972	7,563
Insurance	-	-	1,538
Caretaker and cleaner	4,264	4,264	8,711
Repairs and maintenance	4,614	4,614	7,866
Supplies	1,101	1,101	1,719
Sundry	-	-	235
RCC affiliation fees and PRS licences	382	382	892
Printing, statutory secretary's expenses etc	270	270	299
Community projects	-	-	491
Subscriptions	60	60	60
Independent examiner	480	480	480
	<u>16,226</u>	<u>16,226</u>	<u>32,692</u>
<b>Total of expenditure</b>	<b>16,226</b>	<b>16,226</b>	<b>32,692</b>
<b>Total expenditure</b>	<b>16,226</b>	<b>16,226</b>	<b>32,692</b>
Net gains on investments	-	-	-
	<u>15,552</u>	<u>15,552</u>	<u>2,400</u>
<b>Net income</b>	<b>15,552</b>	<b>15,552</b>	<b>2,400</b>
<b>Net income before other gains/(losses)</b>	<b>15,552</b>	<b>15,552</b>	<b>2,400</b>
Other Gains	-	-	-

**Leighs Village Hall**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

**Net movement in funds**

<u>15,552</u>	<u>15,552</u>	<u>2,400</u>
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**Leighs Village Hall**  
**Charity No. 301317**

Chairman's Report to the Annual General Meeting for 2020-2021 year

**Council of Management:**

Roger Berkley	- President	Jeff Thurlow	- Parish Council
Stuart Wilson	- Chairman (& Badminton)	Una White	- Bingo
Anne Scott	- Booking Secretary	Phillip Willis	- Co-opted
Pat Willis	- Treasurer	John White	- Co-opted
June Poultney	- Bowls Club	Anne Wilson	- Co-opted
Lindsay Grice	- Nursery	Tracey Mitchell	- Co-opted

1. Summary for April 2020 to March 2021

This past financial year has been something of a roller coaster for everyone and the impact of the coronavirus upon the running of the village hall is still being calculated. I would like to thank Anne Scott, our booking secretary, for processing all booking cancellations that were inevitable and for ensuring hirers were reimbursed as necessary.

We were fortunate to be able to apply and receive business interruption grants from the city council and coupled with a reduction in the requirement for cleaning, heating and general maintenance have weathered the financial storm in quite good health. The nursery was able to resume following the first lockdown and this, coupled with good management kept our costs to a minimum.

I have been extremely grateful to both Victoria Sexton and Charlie Davis for the flexibility they have shown in covering the reduced cleaning and caretaking roles. We were unable to apply for furlough payments for our employees but took the decision to keep both on the payroll, albeit on reduced hours. This meant we were able to carry out some much needed redecoration to the John Wright Hall and other areas, with their assistance.

In addition, I have also been extremely grateful for the help given to me by Pat Willis, our treasurer, Lindsay Grice (nursery) and Roger Berkley, who acted as sounding boards for when queries emerged relating to how we could open up the hall in accordance with the Covid 19 regulations.

2. Overall, hire income for the period was **£11,382** down **68%** on 2019-20. However, we were able to secure grant funding of **£20,193** from Chelmsford City Council.
3. Expenditure for the year has been significantly lower at **£16,226** down **50%** on the previous financial year.
4. Following a review of the John Wright Hall lighting system it was concluded that the emergency light batteries required replacement. This was carried out and has resulted in a more stable dimming capability.
5. Details of significant expenditure for the year Apr 20 to Mar 21 are as follows:

- i) Fuel for biomass boiler - **£1,679**
- ii) Electricity - **£1,622**
- iii) Staff Costs - **£4,263**
- iv) Cleaning & Hygiene Consumables- **£977**
- v) Boiler Servicing - **£720** - Annual servicing charge for Biomass boiler & associated controls and includes emergency 24hr support.
- vi) Fire Alarm System - **£552**- Maintenance of fire alarm and emergency lighting.
- vii) CCTV Maintenance - **£822** - Servicing and repairs to CCTV equipment.

6. Future Plans

Whilst there are still many uncertainties relating to the impact the corona virus will have on the operation of the hall going forward, we should start planning for the inevitable relaxation of the rules to maximise our hire income by ensuring the hall remains an attractive and safe venue for the local community. It is nearly 12 years since the refurbished the hall was opened and now requires expenditure to ensure the hall is fit for purpose and meets the needs of the community.