



## Town Hall report

It has been a difficult year for the Town Hall. As soon as we went into lockdown in March 2020, all our regular clubs and societies were forced to cancel their bookings and our usual fundraising activities also had to be cancelled (the last being the Town Hall Quiz just before lockdown in March 2020). We reimbursed deposits and payments for private bookings too, as several parties were planned and then cancelled during 2020.

As restrictions lifted in early summer our Vice Chair, John Maidman, attended a course on the safe reopening of community buildings and spent many hours reviewing and establishing a Risk Assessment and Plan. The Hall was fitted out with several hand sanitisers, deep cleans undertaken, many notices put up and a one-way system into and out of the Hall established. We tentatively reopened for bookings in September. However most Clubs and Societies were still unable to restart due to continued social distancing measures. No Horticultural Society Shows and meetings, no Cinema Club, Choir, Tuesday Club, Carpet Bowls or Players. The only bookings we have had this year have been a few Zumba classes held in the autumn before we went into Tier 3, 4 and then another extensive lockdown.

Hence, this year we have had next to no income. However, we have been fortunate that the Town Hall qualified for the Government's Business Support Grant Scheme to cover loss of income due to Covid-19. This has kept us afloat until the Hall can re-open again and has enabled us to make the Hall Covid secure, repair a leak and the old boiler in the Cottage, paint the stage area and pay our bills! We are now considering the requirements for refurbishing the Community Information Point and the range of buildings in which that sits. Let's hope there are grants for that as it will be an expensive job.

A big thank you to our caretaker, Sarah Hymas, for keeping an eye on the Hall while it has been empty, giving it a regular deep clean, and ensuring there were no frozen pipes over the long winter months.

Many of you would have seen our magnificent Christmas tree with new light-up star, in December. Bigger and better than ever! A shame that we could not gather for the usual Christmas Concert. We are extremely grateful for the generous donations from the Parish Council, the *Bardfield Times* and Bardfield Charities to help us bring some Christmas cheer.

A pared-down version of the Bardfield Boules competition took place, under socially distancing rules, over the summer, with more teams than we might have expected, but no spectators and no Grand Finals Day. The competition is back for 2021 and hopefully we will be able to gather for the Finals early this autumn.

Thanks to the Town Hall Management Committee for continued support and actions during this difficult year.

Committee meetings have continued, via Zoom. Not ideal, but it has meant we can continue to plan for the care and upkeep of the Town Hall and will be ready for bookings again once permitted. It may take a little while for regular users to feel able to start up again. However we look forward to seeing the Town Hall as busy as previously, with many enjoyable and sociable events for all.

**Carolynne Ruffle**  
**Chairman**

**Patricia Walsh**  
**Treasurer**

Great Bardfield Town Hall Management Committee  
Accounts for the year ended 31st March 2021

			2021				2020
			£				£
Income & Expenditure Account	Income	Expenditure	Net	Income	Expenditure	Net	
Income							
Lettings Village Organisation	3744	0	3744	4180	0	4180	
Lettings Casual Bookings	-108	0	-108	4031	0	4031	
Donations from Village Organisations	100	0	100	1668	0	1668	
Parish Organisations	0	0	0	3000	0	3000	
Boules Competitions	0	0	0	544	115	429	
Arts & Crafts	0	0	0	5067	2691	2376	
Quiz Night	0	0	0	1444	566	878	
Rent from Cottage	5702	0	5702	6072	0	6072	
Christmas Draw	0	379	-379	1140	379	761	
Roof Slate Sponsorship	0	0	0	0	0	0	
Donations & Grants	21868	0	21868	0	0	0	
Murder Mystery Evening	0	0	0	0	0	0	
Garage sale	0	0	0	250	17	233	
Other Income	4335	0	4335	0	0	0	
Total	35641	379	35262	27396	3768	23628	
Expenditure							
Direct Expenses							
Staff Costs	0	6686	-6686	0	5591	-5591	
Water Rates	0	208	-208	0	1149	-1149	
Insurance	0	951	-951	0	1999	-1999	
Repairs, Renewals & Restoration	0	9516	-9516	0	8158	-8158	
Electricity	0	1397	-1397	108	2265	-2157	
Professional & Membership Fees	0	103	-103	0	73	-73	
Heating Oil	0	291	-291	0	1396	-1396	
Total	0	19151	-19151	108	20631	-20523	
Overheads							
General Office Expenses	0	0	0	0	17	-17	
Performing Rights Society	0	400	-400	0	356	-356	
Cleaning Materials	0	368	-368	0	179	-179	
Donations Made	0	0	0	0	0	0	
Miscellaneous	0	157	-157	0	103	-103	
Bank Interest Paid (received)	17	0	17	58	0	58	
Total	17	925	-908	58	655	-597	
Total Expenditure	17	20076	-20059	166	21286	-21120	
Surplus Income over Expenditure	35658	20455	15203	27562	25054	2508	
Balance Sheet							
Fixed Assets Freehold Property at Valuation (2017)			1231916			1231916	
Current Assets							
Debtors			0			0	
Petty Cash			50			50	
Bank Deposit Account			47680			31562	
Bank Current Account			2361			3276	
Total			50091			34888	
Current Liabilities							
Net Wages			0			0	
Net Current Assets			50091			34888	
Net Assets			1282007			1266804	
Represented by							
Property Valuation BF			1211855			1211855	
Surplus on Valuation			0			0	
Property Valuation CF			1211855			1211855	
General Reserve BF			54949			52441	
Surplus / (Deficit) for Year			15203			2508	
General Reserve CF			70152			54949	
Total Reserves			1282007			1266804	

I have examined the Income & Expenditure Account & Balance Sheet to 31st March 2021 of the Great Bardfield Town Hall & can confirm they are in accordance with the books & records I have seen & any explanations I have received.





Great Bardfield Town Hall Management Committee  
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