

# FYFIELD VILLAGE HALL

England & Wales · Charity number 301304

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1963-09-03

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** c/o 28 Walker Avenue  
Fyfield  
Ongar  
Essex  
CM5 0RG

**Phone** 07956 440894

**Email** [fyfield.villagehall@gmail.com](mailto:fyfield.villagehall@gmail.com)

**Website** <https://fyfieldvillagehall.org.uk/>

## Activities

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**Objects:** VILLAGE HALL

**Activities:** The provision of a village hall for the use of the local community for running recreational and educational groups/clubs, functions and meeting facilities.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport, Recreation
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** FYFIELD AND NEIGHBOURHOOD
- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£40,213	£44,761	-	-
2024-12-31	£35,936	£39,513	-	-
2023-12-31	£38,855	£35,537	-	-
2022-12-31	£39,455	£30,804	-	-
2021-12-31	£41,614	£21,563	-	-

## Trustees

Name	Role	Appointed
Chris Collins		2020-07-29
Elizabeth Jean Webster		2022-06-29
Penelope Ovel		2022-06-29
Rachael Barlow		2023-06-12
Sandra Mead		2020-06-30
Sarah-Jane McGregor		2024-07-15
Stephen John Turner		2021-07-25

**FYFIELD VILLAGE HALL**

England & Wales - Charity number 301304

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# Accounts

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# FYFIELD VILLAGE HALL

## Annual Report 2025

**FYFIELD VILLAGE HALL**

Charity number: 301304



# Trustees' Annual Report for the period

Period start date

Period end date

01 January 2025

31 December 2025

From

To

## Section A

### Reference and administration details

Charity name

FYFIELD VILLAGE HALL

Other names charity is known by

Registered charity number (if any) 301304

Charity's principal address

Houchin Drive

Fyfield

Ongar

Postcode

CM5 0RG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Penny Ovel	Chair		
2	Steve Turner	Treasurer		
3	Chris Collins	Secretary		
4	Sandra Mead			Fyfield Parish Council
5	Patricia Jones			Fyfield PCC
6	Karla Hirst		To 31 August	
7	Rachel Barlow			
8	Lizzie Webster			
9	Sarah McGregor			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Official Custodian of Charities	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document	Declaration of Trust
How the charity is constituted	Trust
Trustee selection methods	Maximum of 8 elected, 4 appointed and 4 co-opted

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New trustees are provided with guidance from the Charity Commission and ACRE on the role and responsibilities of being a trustee. The secretary also offers individual discussions with new trustees to ensure they are comfortable with the role and familiar with the structure of the charity and the governing document.

Fyfield Village Hall join the RCCE each year, giving access to RCCE training courses and material which is used as and when required by trustees.

The trustees typically meet once a month and discuss the financial position of the charity and any substantive issues arising in respect of the hall and its use. The trustees also review and agree amendments to policies, consider fundraising activities and discuss any other major risks or issues. Substantive decisions are taken at these meetings, or delegated by the committee to individual or smaller groups of trustees as appropriate.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

To provide a Village Hall for the use of the inhabitants of Fyfield and the neighbourhood (hereinafter called 'the area of benefit') without distinction of sex or of political religious or other opinions and in particular for the use for meetings lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The core activity of the charity is the maintenance and running of Fyfield Village Hall, which is offered for use in accordance with its the objects of the charity. The charity carries out four main strands of activity as part of the running of the hall:

- maintaining and developing the building and the facilities offered as part of its use;
- arranging the hire of the hall by users. This primarily consists of clubs and classes offered by charities, community groups or for profit instructors/teachers. In addition, the hall is hired by private individuals or companies for private functions or other events;
- a weekly community hub;
- organising and running fundraising events that are consistent with the objectives of the charity, for example summer barbecues, quiz nights, live music events etc.

In considering all of its activities in 2025, the trustees had regard to the guidance issues by the Charity Commission on public benefit.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity relies exclusively on volunteers in order to operate, primarily the management committee/trustees supplemented by occasional contributions from other volunteers (for example former committee members or other inhabitants of Fyfield and the surrounding area). In addition, the charity has good links with the Fyfield Men's Shed located next to the hall, who offer their time and expertise to carry out works in the hall whenever possible in exchange for costs and small donations.

During 2025, the number of trustees remained stable but was below both the maximum permitted by the governing documents and the number required to maximise the use of the hall for the benefit of the community. Efforts continued both to recruit more trustees, reduce key person risk and ensure the hall can be used by beneficiaries and other hirers as efficiently as possible without reliance on volunteer trustees.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

As set out in Section C, the activities of the charity are currently focussed on four main strands. The achievements for each during 2025 are set out below.

#### Maintaining and developing the hall

Two substantive renovation projects were completed in 2025. These were:

- the complete redecoration of both halls, club room and kitchen; and
- replacement of the hot water tank and heating controls with a more efficient and modern system.

Prior to 2025, the halls were last repainted prior to reopening the hall after the first covid lockdown in 2020 and the clubroom and kitchen had not been repainted for some years. Whilst the complete redecoration of all areas in one go was a significant expense, the charity is now in a position to implement a continuous rolling programme of upkeep and redecoration, spreading the cost and minimising disruption to users of the hall.

The management committee considered that the heating and hot water system needed to be upgraded to make it more efficient, increase reliability and consistency and enable greater control over the energy usage of the hall. Following advice from a number of heating engineers

and installers, the charity concluded it was unnecessary to replace the boiler at this time but that substantive improvements could be made by changing the hot water tank to a smaller unvented tank and replacing the heating controls with the Honeywell Home smart system. This work was completed in October 2025.

As well as these major projects, other more minor works were carried out as necessary through the year, including installation of additional external power sockets.

### **Arranging the hire of the hall**

The hall continued to be used by all of its regular hirers during 2025 and also added another weekly children's dance class. Regular bookings continue to offer a range of activities at the hall. However, there remains slots available across the week for new regular hirers if required.

The number of private hires increased in 2025 against 2024, including around 40 weekend hires by private functions. Income from private hires averaged around £650 per month, plus food and drinks sales when volunteers were available to manage the bar and hirers requested it.

### **Community hub**

The weekly community hub morning continued on Thursday mornings, with a regular and steady attendance.

The community hub is free to attend – whilst this represents a small cost for the charity, the trustees consider it an important offering for the village. It has also been useful to be able to provide potential hirers of the hall a time when the hall is open for viewing, so continues to be used a way to try to increase the income of the charity.

### **Fundraising events**

The hall hosted a number and range of fundraising events in 2025, all of which were also consistent with advancing the objectives of the charity.

The main fundraising events were:

- two 'paint and plonk' afternoons
- two quiz nights
- a series of 'Bangin' Friday!' barbecue evenings during the spring and summer months
- a live band night
- a harvest festival event (jointly organised with Fyfield Parish Council and other volunteers from the village)
- Halloween event

Overall the trustees consider 2025 to be another successful year, similar to 2024. Whilst on a cash basis the charity incurred a loss of around £4,500, this included two significant renovation projects costing around £14,500. The replacement of the hot water tank and heating controls might also allow a reduction in the amounts to be held in reserve and the charity remains in a robust financial position. Currently the capacity for continued renovation and investment is limited by trustee time and availability rather than finances

**Brief statement of the charity's policy on reserves**

An income and reserves policy was in effect during 2025. This provided that £37,200 be held in reserve, being:  
- £7,200 as an operational reserve, to cover a minimum of nine months' operating costs assuming no income is generated during this time and variable costs are reduced to an amount consistent with the hall not operating; and  
- £30,000 to pay for exceptional expenditure for significant repairs and renewals.

An amount in excess of this reserve amount was held on account in the charity's bank accounts during 2025.

**Details of any funds materially in deficit**

None.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's income was from three main sources during 2025:

- hire income from regular users of the hall, mostly being either non-profit making/charity groups or private classes that are consistent with the objectives of the charity
- income from ad-hoc users of the hall, mostly being private functions and events. Income was largely hire fees for the hall, with some ancillary trading income from the operation of the bar during such functions and events
- fundraising, largely being events held at the hall such as Friday Night BBQs, music nights, quiz nights and similar. At such events funds are raised through ticket sales and through the sale of food and drink, including by opening the bar

**Section F**



**Other optional information**

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Chris Collins	Penny Ovel
<b>Position</b>	Secretary	Chair
<b>Date</b>	9 February 2026	9 February 2026

# Fyfield Village Hall

## Income and Expenditure Account

For Year End 31st December 2025

	2025		2024	
	£	£	£	£
Income				
Sales	-		35,363.55	
Hire fees - regular hirers	11,990.84		-	
Hire fees - single hire/function	8,157.21		-	
Fundraising - tickets, raffles etc	3,367.02		-	
Food and drink sales	13,728.37		-	
Misc other	2,666.82		-	
Donations	153.90		171.15	
Interest Received	149.05		151.63	
EFDC - Grant	0.00		250.00	
		40,213.21		35,936.33
Expenditure				
Insurance	1,696.37		1,831.00	
Oil	2,514.77		1,729.89	
Electric	2,071.30		1,148.00	
Water	804.62		807.36	
EFDC Tax	513.32		426.26	
Waste	894.74		1,146.86	
Cleaning	5,700.71		5,653.00	
Maintenance	1,156.44		2,138.78	
PWLB Loan	0.00		0.00	
Fees	2,211.16		1,292.78	
Events	1,521.68		995.00	
Sundries	5,101.98		8,394.70	
Bar	5,767.07		6,451.73	
Refurbishment	14,508.88		7,253.79	
Phone	297.87		244.12	
		44,760.91		39,513.27
<b>Deficit/Surplus for the year</b>		<b>-4,547.70</b>		<b>-3,576.94</b>

### Client approval certificate

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation

\_\_\_\_\_  
Stephen Turner  
Treasurer

# Fyfield Village Hall

## Balance Sheet

For Year End 31st December 2025

	<b>2025</b>	<b>2024</b>
	£	£
<b>Current assets</b>		
Bank current account	27,394.98	32,091.73
Bank deposit account 1	4,253.20	4,210.27
Bank deposit account 2	10,476.47	10,370.35
<b>Net assets</b>	<u>42,124.65</u>	<u>46,672.35</u>
<b>Capital accounts</b>	<u>42,124.65</u>	<u>46,672.35</u>
<b>Capital account</b>		
Balance b/fwd	46,672.35	50,249.29
<b>Deficit</b> /Surplus for the year	<u>-4,547.70</u>	<u>-3,576.94</u>
Balance c/fwd	<u>42,124.65</u>	<u>46,672.35</u>

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## Fyfield Village Hall

### Statement of assets and liabilities

For Year End 31st December 2025

	2025	2024
	£	£
<b>Unrestricted cash funds</b>		
Bank current account	27,394.98	32,091.73
Bank deposit account 1	4,253.20	4,210.27
Bank deposit account 2	10,476.47	10,370.35
<b>Total cash funds</b>	<u>42,124.65</u>	<u>46,672.35</u>

#### Assets retained for the charity's use\*

Hall chairs - approx 130	Floor cleaner
Round tables (5ft) - 8	Cash register
Trestle tables - 8	Hall curtains
Bar coolers - 4	Bar tables - 5
Projector	Bar seats - approx 20
Projector screen	Bar stock
Fridge freezers - 2	Oven
Chest freezer	BBQ
Outdoor picnic benches - 8	

\*Only assets worth more than £100 listed

## **Independent Examiner's Report to the Trustees of Fyfield Village Hall (Registered Charity No. 301304)**

I report to the trustees on my examination of the accounts, on pages 1 to 9, of Fyfield Village Hall (the Trust) for the year ended 31st December 2025.

### **Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J Stobart FCCA  
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE  
4<sup>th</sup> March 2026

**FYFIELD VILLAGE HALL**

England & Wales - Charity number 301304

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# Accounts

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# FYFIELD VILLAGE HALL

## Annual Report 2024

**FYFIELD VILLAGE HALL**

Charity number: 301304



# Trustees' Annual Report for the period

Period start date			Period end date		
01	January	2024	31	December	2024
<b>From</b>			<b>To</b>		

## Section A Reference and administration details

<b>Charity name</b>	<b>FYFIELD VILLAGE HALL</b>
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	<b>301304</b>
<b>Charity's principal address</b>	<b>Houchin Drive</b>
	<b>Fyfield</b>
	<b>Ongar</b>
	<b>Postcode</b> <b>CM5 0RG</b>

### Names of the charity trustees who manage the charity

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Martin Baxter	Chair	To 31 August 2024	
2	Penny Ovel	Vice Chair/Chair		
3	Steve Turner	Treasurer		
4	Chris Collins	Secretary		
5	Sandra Mead			Fyfield Parish Council
6	Patricia Jones		To 29 April 2024 and from 20 May 2024	Fyfield PCC
7	Karla Hirst			
8	Rachel Barlow			
9	Lizzie Webster			
10	Sarah McGregor		From 15 July 2024	
11	George Phimister		To 15 August 2024	WD50+ club
12	Debbie Spanton		To 29 April 2024	
13	Ann Jackson		To 29 April 2024	
14	Jenny Phimister		29 April 2024 to 2 May 2024	Fyfield PCC
15	Ira Mullish		From 15 July 2024	
16	Andy Lee		From 15 July 2024 to 12 August 2024	

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

<b>Name</b>	<b>Dates acted if not for whole year</b>
Official Custodian of Charities	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity’s trusts**

Type of governing document (eg. trust deed, constitution)	Declaration of Trust
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Maximum of 8 elected, 4 appointed and 4 co-opted

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity’s organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees’ consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>New trustees are provided with guidance from the Charity Commission and ACRE on the role and responsibilities of being a trustee. The secretary also offers individual discussions with new trustees to ensure they are comfortable with the role and familiar with the structure of the charity and the governing document.</p> <p>Fyfield Village Hall join the RCCE each year, giving access to RCCE training courses and material which is used as and when required by trustees.</p>
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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

<p>To provide a Village Hall for the use of the inhabitants of Fyfield and the neighbourhood (hereinafter called ‘the area of benefit’) without distinction of sex or of political religious or other opinions and in particular for the use for meetings lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.</p>

**Summary of the main**

**activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The core activity of the charity is the maintenance and running of Fyfield Village Hall, which is offered for use in accordance with its the objects of the charity. The charity carries out four main strands of activity as part of the running of the hall:

- maintaining and developing the building and the facilities offered as part of its use;
- arranging the hire of the hall by users. This primarily consists of clubs and classes offered by charities, community groups or for profit instructors/teachers. In addition, the hall is hired by private individuals or companies for private functions or other events;
- a weekly community hub;
- organising and running fundraising events that are consistent with the objectives of the charity, for example summer barbecues, quiz nights, live music events etc.

In considering all of its activities in 2024, the trustees had regard to the guidance issues by the Charity Commission on public benefit.

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity relies exclusively on volunteers in order to operate, primarily the management committee/trustees supplemented by occasional contributions from other volunteers (for example former committee members or other inhabitants of Fyfield and the surrounding area). In addition, the charity has good links with the Fyfield Men’s Shed located next to the hall, who offer their time and expertise to carry out works in the hall whenever possible.

During 2024, there was a higher than usual number of trustees, both in terms of absolute numbers and turnover. The management committee consider this to be due to a number of esoteric reasons rather than representing a structural issue relating to the governance of the charity or the demands of the role of trustees. Towards the end of the year, a more settled management committee was in place to take the charity forward into 2025, though vacancies continue to exist and, as with many rural village hall charities, there are ongoing challenges in the recruitment of trustees.

The former chair of the management committee, Martin Baxter, retired during 2024 after many years of serving as a trustee and Chair. Following the appointment of a new Chair, the committee considered it appropriate to take steps to (a) improve the documentation of processes and issues that arise in the running of the hall; and (b) seek to ensure that the Chair is not assigned tasks by default as issues arise. This work will continue during 2025 with the aim of reducing both the burden of the role of Chair and key person risk (particularly in respect of the Chair, Treasurer and Secretary).

## **Section D**

## **Achievements and performance**

**Summary of the main achievements of the charity during the year**

As set out in Section C, the activities of the charity are currently focussed on four main strands. The achievements for each during 2024 are set out below.

### **Maintaining and developing the hall**

The financial surplus generated since the end the of covid pandemic allowed significant repair, renovation and investment in new equipment

during 2024.

Key works to the fabric of the building were window replacement and repairs, repair and renovation of the stock room door and the replacement of the fire exit door in the Monica Couling room to ensure compliance with current standards.

The oven and fridge-freezer in the kitchen were replaced and a larger fridge-freezer for the club room kitchenette was acquired and installed.

There was also significant investment in equipment, notably:

- a projector and mobile large screen, which was immediately put to good use by allowing the hall to open for the England men's Euro 2024 fixtures and which can also be hired by hirers;
- a floor cleaning machine, to increase the efficiency and quality of the floor cleaning;
- the installation of free high speed internet, courtesy of Gigaclear;
- replacement of the outside noticeboard
- the full implementation of an up to date point of sales and inventory system in the bar, including a new tablet.

In addition, the curtains in the hall underwent full cleaning and fireproofing.

### **Arranging the hire of the hall**

The hall maintained a steady number of regular hires over 2024. Three new regular sessions were secured, being two weekly adult dance classes and the U3A Rodings and Ongar branch monthly meeting. Unfortunately this was offset by the end of Sing and Sign classes at the hall.

The number of private hires slightly decreased in 2024 against 2023, however these still secured a notable income for the hall averaging around £375 per month.

### **Community hub**

The weekly community hub morning continued on Thursday mornings. During 2024 this became an established part of the public benefit of the charity, offering local residents a chance to meet and catch up over a drink and cake. In addition, this session now hosts the regular 'coffee with cops' organised by Fyfield Parish Council, providing regular access to the village police officer to raise any concerns and ask questions about crime and policing issues.

The community hub is free to attend (including hot drinks and any food offered) – whilst this represents a small cost for the charity, the trustees consider it an important offering for the village. It has also been useful to be able to provide potential hirers of the hall a time when the hall is open for viewing, so has been used a way to try to increase the income of the charity.

### **Fundraising events**

The hall hosted a number and range of fundraising events in 2024, all of which were also consistent with advancing the objectives of the charity. The main fundraising events were:

## Section D

## Achievements and performance

- bingo night
- two quiz nights
- a series of 'Bangin' Friday!' barbecue evenings during the spring and summer months
- a live band night
- a magic night, featuring magicians from the Ilford Magic Circle
- Christmas party
- Halloween event

Overall the trustees consider 2024 to be a successful year. Whilst the accounts show an overall loss of around £3,500, this included the acquisition of various assets and repairs/renovations that are all expected to last in the range of 8 – 20 years. The charity remains in a robust financial position, with amounts held in excess of reserves such that significant renovations and investment can continue in 2025, including complete redecoration of the hall.

Finally, the efforts of all of the trustees during 2024 and prior years were rewarded by Fyfield Village Hall achieving runner up in the 2024 RCCE community building award.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

An income and reserves policy was in effect during 2024. This provided that £37,000 be held in reserve, being:

- £7,000 as an operational reserve, to cover a minimum of nine months' operating costs assuming no income is generated during this time and variable costs are reduced to an amount consistent with the hall not operating; and
- £30,000 to pay for exceptional expenditure for significant repairs and renewals.

An amount in excess of this reserve amount was held on account in the charity's bank accounts during 2024.

### Details of any funds materially in deficit

None.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's income was from three main sources during 2024:



- hire income from regular users of the hall, mostly being either non-profit making/charity groups or private classes that are consistent with the objectives of the charity
- income from ad-hoc users of the hall, mostly being private functions and events. Income was largely hire fees for the hall, with some ancillary trading income from the operation of the bar during such functions and events.
- fundraising, largely being events held at the hall such as Friday Night BBQs, music nights, quiz nights and similar.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	<b>Chris Collins</b>	<b>Penny Ovel</b>
<b>Position (eg Secretary, Chair, etc)</b>	<b>Secretary</b>	<b>Chair</b>
<b>Date</b>	<b>19 May 2025</b>	<b>19 May 2025</b>



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name  
Fyfield Village Hall

On accounts for the year ended

31<sup>st</sup> December 2024

Charity no (if any)

301304

Set out on pages

2-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

*M. Wallis*

Date:

*25.4.25*

Name:

Mr Michael Wallis

Relevant professional qualification(s) or body (if any):

FCA - ICAEW

Address:

10-12 Mulberry Green

Old Harlow

Essex CM17 0ET

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



## Receipts and payments accounts

CC16a

For the period from	Period start date 1st January 2024	To	Period end date 31st December 2024
---------------------	---------------------------------------	----	---------------------------------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Sales	35,363	-	-	35,363	36,909
Donations	171	-	-	171	407
Interest received	152	-	-	152	88
EFDC Grant	250	-	-	250	1,450
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>35,936</b>	<b>-</b>	<b>-</b>	<b>35,936</b>	<b>38,854</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>35,936</b>	<b>-</b>	<b>-</b>	<b>35,936</b>	<b>38,854</b>
<b>A3 Payments</b>					
Insurance	1,831	-	-	1,831	1,782
Oil	1,730	-	-	1,730	2,780
Electric	1,148	-	-	1,148	1,504
Water	807	-	-	807	380
EFDC tax	426	-	-	426	401
Waste	1,147	-	-	1,147	1,445
Cleaning	5,653	-	-	5,653	5,678
Maintenance	2,139	-	-	2,139	1,065
PWLB loan				-	1,176
Fees	1,293	-	-	1,293	72
Events	995	-	-	995	2,817
Sundries	8,394	-	-	8,394	7,144
Bar	6,452	-	-	6,452	7,392
Refurbishment	7,254	-	-	7,254	1,678
Phone	244	-	-	244	223
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>39,513</b>	<b>-</b>	<b>-</b>	<b>39,513</b>	<b>35,537</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>39,513</b>	<b>-</b>	<b>-</b>	<b>39,513</b>	<b>35,537</b>
<b>Net of receipts/(payments)</b>	<b>- 3,577</b>	<b>-</b>	<b>-</b>	<b>- 3,577</b>	<b>3,317</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>50,249</b>	<b>-</b>	<b>-</b>	<b>50,249</b>	<b>46,932</b>
<b>Cash funds this year end</b>	<b>46,672</b>	<b>-</b>	<b>-</b>	<b>46,672</b>	<b>50,249</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	32,092	-	-
	Deposit account	4,210	-	-
	Deposit account	10,370	-	-
	<b>Total cash funds</b>	<b>46,672</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Categories	Details	OK Unrestricted funds to nearest £	OK Restricted funds to nearest £	OK Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

**Financial Statements**

**for the year ended 31<sup>st</sup> December 2024**

**for**

**Fyfield Village Hall**

**Independent Examiner's Report**

Registered Charity Number: 301304

**To the Trustees of Fyfield Village Hall**

**For the year ended 31<sup>st</sup> December 2024**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2024, set out on pages 2 and 3.

**Responsibilities and Basis of Report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2001 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination. I have followed the applicable Directions given by the Charity commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



---

Michael Wallis FCA  
Chartered Accountant  
10-12 Mulberry Green  
Old Harlow  
Essex  
CM17 0ET

**Fyfield Village Hall**

**Income and expenditure account**

**For the year ended 31<sup>st</sup> December 2024**

	<b>2024</b>		<b>2023</b>	
	£	£	£	£
Income				
Sales	35,363.55		36,909.58	
Donations	171.15		406.85	
Interest received	151.63		88.37	
EFDC - Grant	250.00		1,450.00	
	<hr/>		<hr/>	
		35,936.33		38,854.80
Expenditure				
Insurance	1,831.00		1,781.64	
Oil	1,729.89		2,779.88	
Electric	1,148.00		1,504.00	
Water	807.36		379.87	
EFDC Tax	426.26		401.52	
Waste	1,146.86		1,444.80	
Cleaning	5,653.00		5,678.00	
Maintenance	2,138.78		1,064.87	
PWLB Loan	-		1,176.56	
Fees	1,292.78		72.00	
Events	995.00		2,816.95	
Sundries	8,394.70		7,143.70	
Bar	6,451.73		7,391.70	
Refurb	7,253.79		1,678.00	
Phone	244.12		223.52	
	<hr/>		<hr/>	
		39,513.27		35,537.01
(Deficit)/Surplus for the year		<hr/> <u>(3,576.94)</u>		<hr/> <u>3,317.79</u>

**Client approval certificate**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

---

Stephen Turner - Treasurer

**Fyfield Village Hall**

**Balance Sheet**

**For the year ended 31<sup>st</sup> December 2024**

	<b>2024</b>	<b>2023</b>
	£	£
<b>Current assets</b>		
Bank current account	30,091.73	35,820.30
Bank deposit account 1	4,210.27	4,166.49
Bank deposit account 2	10,370.35	10,262.50
<b>Net assets</b>	<u>46,672.35</u>	<u>50,249.29</u>
<b>Capital accounts</b>	<u>46,672.35</u>	<u>50,249.29</u>
<b>Capital account</b>		
Balance b/fwd	50,249.29	46,931.50
Surplus in the year	<u>(3,576.94)</u>	<u>3,317.79</u>
Balance c/fwd	<u>46,672.35</u>	<u>50,249.29</u>



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name  
Fyfield Village Hall

On accounts for the year ended

31<sup>st</sup> December 2024

Charity no (if any)

301304

Set out on pages

2-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

*M. Wallis*

Date:

*25.4.25*

Name:

Mr Michael Wallis

Relevant professional qualification(s) or body (if any):

FCA - ICAEW

Address:

10-12 Mulberry Green

Old Harlow

Essex CM17 0ET

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



## Receipts and payments accounts

CC16a

For the period from	Period start date 1st January 2024	To	Period end date 31st December 2024
---------------------	---------------------------------------	----	---------------------------------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Sales	35,363	-	-	35,363	36,909
Donations	171	-	-	171	407
Interest received	152	-	-	152	88
EFDC Grant	250	-	-	250	1,450
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>35,936</b>	<b>-</b>	<b>-</b>	<b>35,936</b>	<b>38,854</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>35,936</b>	<b>-</b>	<b>-</b>	<b>35,936</b>	<b>38,854</b>
<b>A3 Payments</b>					
Insurance	1,831	-	-	1,831	1,782
Oil	1,730	-	-	1,730	2,780
Electric	1,148	-	-	1,148	1,504
Water	807	-	-	807	380
EFDC tax	426	-	-	426	401
Waste	1,147	-	-	1,147	1,445
Cleaning	5,653	-	-	5,653	5,678
Maintenance	2,139	-	-	2,139	1,065
PWLB loan				-	1,176
Fees	1,293	-	-	1,293	72
Events	995	-	-	995	2,817
Sundries	8,394	-	-	8,394	7,144
Bar	6,452	-	-	6,452	7,392
Refurbishment	7,254	-	-	7,254	1,678
Phone	244	-	-	244	223
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>39,513</b>	<b>-</b>	<b>-</b>	<b>39,513</b>	<b>35,537</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>39,513</b>	<b>-</b>	<b>-</b>	<b>39,513</b>	<b>35,537</b>
<b>Net of receipts/(payments)</b>	<b>- 3,577</b>	<b>-</b>	<b>-</b>	<b>- 3,577</b>	<b>3,317</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>50,249</b>	<b>-</b>	<b>-</b>	<b>50,249</b>	<b>46,932</b>
<b>Cash funds this year end</b>	<b>46,672</b>	<b>-</b>	<b>-</b>	<b>46,672</b>	<b>50,249</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	32,092	-	-
	Deposit account	4,210	-	-
	Deposit account	10,370	-	-
	<b>Total cash funds</b>	<b>46,672</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Categories	Details	OK Unrestricted funds to nearest £	OK Restricted funds to nearest £	OK Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

**Financial Statements**

**for the year ended 31<sup>st</sup> December 2024**

**for**

**Fyfield Village Hall**

**Independent Examiner's Report**

Registered Charity Number: 301304

**To the Trustees of Fyfield Village Hall**

**For the year ended 31<sup>st</sup> December 2024**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2024, set out on pages 2 and 3.

**Responsibilities and Basis of Report**

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**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



---

Michael Wallis FCA  
Chartered Accountant  
10-12 Mulberry Green  
Old Harlow  
Essex  
CM17 0ET

**Fyfield Village Hall**

**Income and expenditure account**

**For the year ended 31<sup>st</sup> December 2024**

	<b>2024</b>		<b>2023</b>	
	£	£	£	£
Income				
Sales	35,363.55		36,909.58	
Donations	171.15		406.85	
Interest received	151.63		88.37	
EFDC - Grant	250.00		1,450.00	
	<hr/>		<hr/>	
		35,936.33		38,854.80
Expenditure				
Insurance	1,831.00		1,781.64	
Oil	1,729.89		2,779.88	
Electric	1,148.00		1,504.00	
Water	807.36		379.87	
EFDC Tax	426.26		401.52	
Waste	1,146.86		1,444.80	
Cleaning	5,653.00		5,678.00	
Maintenance	2,138.78		1,064.87	
PWLB Loan	-		1,176.56	
Fees	1,292.78		72.00	
Events	995.00		2,816.95	
Sundries	8,394.70		7,143.70	
Bar	6,451.73		7,391.70	
Refurb	7,253.79		1,678.00	
Phone	244.12		223.52	
	<hr/>		<hr/>	
		39,513.27		35,537.01
(Deficit)/Surplus for the year		<hr/> <u>(3,576.94)</u>		<hr/> <u>3,317.79</u>

**Client approval certificate**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.

---

Stephen Turner - Treasurer

**Fyfield Village Hall**

**Balance Sheet**

**For the year ended 31<sup>st</sup> December 2024**

	<b>2024</b>	<b>2023</b>
	£	£
<b>Current assets</b>		
Bank current account	30,091.73	35,820.30
Bank deposit account 1	4,210.27	4,166.49
Bank deposit account 2	10,370.35	10,262.50
<b>Net assets</b>	<u>46,672.35</u>	<u>50,249.29</u>
<b>Capital accounts</b>	<u>46,672.35</u>	<u>50,249.29</u>
<b>Capital account</b>		
Balance b/fwd	50,249.29	46,931.50
Surplus in the year	<u>(3,576.94)</u>	<u>3,317.79</u>
Balance c/fwd	<u>46,672.35</u>	<u>50,249.29</u>

**FYFIELD VILLAGE HALL**

England & Wales - Charity number 301304

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# Accounts

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# FYFIELD VILLAGE HALL

## **ANNUAL GENERAL MEETING 2023** **12th June 2023 @7.30pm** **MINUTES**

**PRESENT: M Baxter, D Spanton, S Turner, C Collins, A Jackson, S Mead, P Ovel, L Webster, G Phimister, T Jones and 12 residents of Fyfield.**

**1. Welcome by the Chair.**

M Baxter welcomed everyone to the meeting and thanked them for coming.

**2. Apologies for Absence.**

Apologies were received from P Nicholson, H Nicholson, J Stone and R Stone.

**3. Approval of the Minutes from the Meeting Held on Wednesday 29<sup>th</sup> June 2022.**

The minutes were approved and signed by the Chair as a true record of the meeting.

**4. Matters Arising from the Minutes.**

There were no matters arising.

**5. Chair's Annual Report.**

M Baxter noted that 2022 had been a memorable year not only for the Village Hall, but also the Late Queen's Jubilee, Loss of the Queen and coronation of a King. These events had seen a joining together of a number of village groups in order to put on celebratory events for the benefit of residents, many of whom attended and the events attracted new faces, some of whom had never visited the hall before. Both the joint celebrations (with FPC and Scouts) were very successful and popular. Going forward M Baxter reported that there are plans to hold another village day and the cèilidh band has already been booked for later this year.

Fortnightly BBQs started in the summer, in a small way initially, but by the end of the summer 100 burgers and sausages were being sold each evening. Again, new faces were seen and welcomed.

A community event was begun with the opening of a warm room, a government promoted initiative to help people get out and about, meet others and to aid any mental health issues which the covid restrictions had caused. A nucleus of attendees regularly use the session on a Thursday.

The hall took a financial hit with the departure of Stage One as a regular booking. This was due to staffing issues by Stage One. However, M Baxter was happy to report that a corner had been turned and the hall has become a hot spot for Pilates Retreats. Private bookings have been steady, with many parties for adults and children as well as a few wedding receptions. A weekend booking rate has been introduced to cater for couples wanting to keep their costs down.

M Baxter was sad to report the resignation of two trustees; M Bundock and D Spanton. On behalf of the trustees, he thanked them for their commitment to the village hall, especially D Spanton who as secretary had, for seven years, guided the committee through the ins and outs of legislation and writing up the minutes of meetings.

M Baxter ended by saying he looked forward to continuing to bring the community together over the next year with regular events and to carry forward projects which are in the pipeline to keep the village hall a place residents want to hire and visit.

## **6. Treasurer's Financial Report and Presentation of the 2022 Accounts.**

S Turner presented the 2022 accounts which had been examined by an external auditor and accepted by trustees.

The total income for the year ending 31/12/23 was £39,455.68. He noted that the income had varied over the last three years as a result of the Covid pandemic which had an effect on bookings and use of the hall.

A Covid grant of £2,667 was received in March 2022. When the income was broken down further, the 8 evening BBQ takings was £5,361.52 (including bar takings); 7 Village Hall organised events resulted in bar takings of £11,575.23; food takings of £2,375.34 and ticket sales of £2,398.67.

S Turner reported that the total expenditure for 2022 was £30,804.05, an increase of £9,240.14 from 2021.

Monthly direct debits of £459.56 pay for PWB Loan, Council Tax, Insurance, Waste management, mobile phone.

Annual utility expenses were:

£2,869.13 for oil (£1,018.50 in 2021);

Electricity £1,891.58 (£1,466.85 in 2021). S Turner noted that prior to the energy increases in February 2022 the Village Hall had negotiated a fixed rate plan for 2 years with the electricity supplier which had kept those costs down  
Water rates £358.29 (£939.56 in 2021). The water rates had been estimated for a long time but are now metered and an accurate reading being taken.

Cleaning (including window cleaning and cleaning products) £4,959.56

Maintenance £2,000.56

Sundries of £5,809.46 included costs of food for BBQs, plants for outside, stationery etc.

Bar stock £6,367.31 (including VAT @ 20%)

To summarise, S Turner reported a surplus for the year of £8,651.63.

The total amount in the current account as of 31/12/2022 was £32,590.88 CR and the two savings accounts £4,138.80 CR and £10,201.82 CR

All figures have been balanced and agreed to the bank statements and inspected and agreed by an independent verifier. S Turner had bank statements and spreadsheets available for inspection

**7. To Consider any Resolutions and/or Recommendations.**

There were no resolutions or recommendations.

**8. Appointment and Election of the Management Committee of Trustees and Representatives.**

Elected trustees M Baxter, S Turner, C Collins, A Jackson, P Ovel, L Webster, were prepared to stand again for the next 12 months; S Mead proposed and G Phimister seconded. Representatives of organisations were noted - G Phimister (WD50+), T Jones (PCC) and S Mead (FPC). There is currently no representative for WI which is not operating in the hall at the present time.

There were four nominations for the two resident vacancies; R Barlow, M Brawn, L Geelan and K Hirst. A secret ballot was held with a casting vote by M Baxter. R Barlow and K Hirst were appointed.

**9. Any Other Business.**

No items for AOB had been received by the secretary.

The meeting closed at 19:50

Signed \_\_\_\_\_  
\_\_\_\_\_

Date

Financial Statements

for the year ended 31<sup>st</sup> December 2022

for

Fyfield Village Hall

Fyfield Village Hall

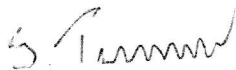
Income and expenditure account

For the year ended 31<sup>st</sup> December 2022

	2022		2021	
	£	£	£	£
Income				
Sales	36,362.54		22,434.30	
Donations	418.35		968.06	
Interest received	7.79		18.98	
EFDC – Covid- Grant	-		8,000.00	
EFDC – Grant	2,667.00		10,193.00	
		<hr/>	<hr/>	
		39,455.68	41,614.34	
Expenditure				
Insurance	1,559.15		1,644.04	
Oil	2,869.13		1,018.50	
Electric	1,891.58		1,466.85	
Water	358.29		939.94	
EFDC Tax	384.00		384.00	
Waste	1,274.40		857.09	
Field	-		25.00	
Cleaning	4,460.00		3,940.84	
Maintenance	2,000.56		511.48	
PWLB Loan	1,713.87		1,560.96	
Fees	196.00		207.20	
Events	1,714.60		50.00	
Sundries	5,809.46		3,107.11	
Bar	6,367.31		4,480.52	
Refurb	-		1,180.00	
100 club	-		-	
Phone	205.70		190.38	
		<hr/>	<hr/>	
		30,804.05	21,563.91	
Surplus for the year		<hr/>	<hr/>	
		8,651.63	20,050.43	

**Client approval certificate**

I approve the financial statements and confirm that I have made available all relevant records and information for their preparation.



Stephen Turner - Treasurer

Fyfield Village Hall

Balance Sheet

For the year ended 31<sup>st</sup> December 2022

	<b>2022</b>	<b>2021</b>
	£	£
<b>Current assets</b>		
Bank current account	32,590.88	23,947.04
Bank deposit account 1	4,138.80	4,136.44
Bank deposit account 2	10,201.82	10,196.39
<b>Net assets</b>	<u>46,931.50</u>	<u>38,279.87</u>
<b>Capital accounts</b>	<u>46,931.50</u>	<u>38,279.87</u>
 <b>Capital account</b>		
Balance b/fwd	38,279.87	18,229.44
Surplus in the year	<u>8,651.63</u>	<u>20,050.43</u>
Balance c/fwd	<u>46,931.50</u>	<u>38,279.87</u>

**Independent Examiner's Report**

Registered Charity Number: 301304

**To the Trustees of Fyfield Village Hall**

**For the year ended 31<sup>st</sup> December 2022**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2022, set out on pages 2 and 3.

**Responsibilities and Basis of Report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2001 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination. I have followed the applicable Directions given by the Charity commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Wallis FCA  
Chartered Accountant  
10-12 Mulberry Green  
Old Harlow  
Essex  
CM17 0ET



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Fyfield Village Hall

On accounts for the year  
ended

31<sup>st</sup> December 2022

Charity no  
(if any)

301304

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2022.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

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- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*M. Wallis*

Date:

22.5.2023

Name:

Mr Michael Wallis

Relevant professional  
qualification(s) or body  
(if any):

FCA  
ICAEW

Address:

10-12 Mulberry Green

Old Harlow

Essex CM17 0ET

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying the majority of the page. It is intended for the user to provide details of items for disclosure, as indicated by the text to its left.

**FYFIELD VILLAGE HALL**

England & Wales - Charity number 301304

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# Accounts

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# FYFIELD VILLAGE HALL

## ANNUAL GENERAL MEETING 2022

29th June 2022 @7.30pm

### MINUTES

**PRESENT:** M Baxter, D Spanton, S Turner, C Collins, A Jackson, S Mead, M Bundock, W Shepherd, P Ovel, L Webster, D Webster, M Alcock.

**1. Welcome by the Chair.**

M Baxter welcomed everyone to the meeting and thanked them for coming.

**2. Apologies for Absence.**

Apologies were received from H Nicholson.

**3. Approval of the Minutes from the Meeting Held on Wednesday 23<sup>rd</sup> June 2021.**

The minutes were approved and signed by the Chair as a true record of the meeting.

**4. Matters Arising from the Minutes.**

There were no matters arising.

**5. Chair's Annual Report.**

M Baxter began his report with the news that Mary Ellis would be standing down as the representative for the PCC as she was leaving the village. He thanked her for her support, encouragement and suggestions over many years and wished her well.

M Baxter welcomed S Turner, who became Treasurer in 2021 and reported that since 2021 and the aftermath of covid the hall has managed to stay afloat, despite several closures and loss of income. This was mainly due to two government grants that were made available to village and community halls. Without these, the picture would have been very different. New groups have been welcomed and there has been one loss – the Bowls club – which folded due to not having enough members after covid.

The regular summer family BBQs have been a great success and have brought the community together. M Baxter felt that it would be worth finding something similar for the winter months.

The Queen's Jubilee event was also a great success which brought FPC, Scouts and FVH together to organise a joint event on the field for the residents.

The village hall had its 100<sup>th</sup> anniversary in 2021, but was unable to celebrate and this should perhaps be commemorated in some way now restrictions have been entirely lifted.

He mentioned tentative plans for the future building works involving repositioning the bar area into the shower/changing room area, refurbishing the kitchen and adding storage space and an additional meeting room.

Works will be funded by the Village Hall and grants, however, the economic climate will undoubtedly have an impact on the Village Hall as the winter approaches with the colder months. Heating costs have gone up and will continue to increase. There will therefore be a need to be careful going forward and mindful of costs.

M Baxter noted that the Village Hall is a non-profit charity and all monies go back into the running of the building and maintenance/repairs. A contingency is maintained for larger bills and the felt roof and boiler are both areas which will need consideration in the near future.

M Baxter noted that the committee are all volunteers who give freely of their time to maintain the premises for the benefit of the community. He thanked the trustees for their help and support over the last year and looked forward to a less disruptive year.

#### **6. Treasurer's Financial Report and Presentation of the Accounts.**

S Turner presented the 2021 accounts which had been audited and accepted by trustees. The total income for the year ending 31/12/22 was £41,614.34. He pointed out that £18,193 of this comprised EFDC grants to cover loss of earnings due to Covid. In 2020 the total income was £16,269.80 which represented an overall loss.

Total expenditure for 2021 was £21,563.91 and S Turner highlighted some of the outgoings for the year and noted that there had been a surplus of £20,050.43.

Total amounts in the bank accounts as at 31/12/21 was £23,947.04 CR and in the two savings accounts, £4,136.44CR and £10,196.39CR.

All figures have been balanced and agreed to the bank statements and inspected and agreed by an independent verifier.

M Alcock asked if trustees had an amount ring fenced for contingencies and D Spanton said that the savings account of £10,00+ had always been maintained for emergency use. It was agreed that it was good practice to have a contingency amount.

#### **7. To Consider any Resolutions and/or Recommendations.**

There were no resolutions or recommendations.

**8. Appointment and Election of the Management Committee of Trustees and Representatives.**

Elected trustees M Baxter, D Spanton, S Turner, C Collins, A Jackson, M Bundock were prepared to stand again for the next 12 months.; M Alcock proposed and D Webster seconded. Representatives of organisations were noted – H Nicholson (WD50+), T Jones (PCC) and S Mead (FPC). There is currently no representative for WI which is not operating in the hall at the present time.

There were two nominations for the two resident vacancies; P Ovel and L Webster. These were proposed by S Mead and seconded by M Bundock.

**9. Any Other Business.**

No items for AOB had been received by the secretary.

The meeting closed at 19:50

Signed \_\_\_\_\_ Date \_\_\_\_\_

# Financial Statements

Year end 31st December 2021

Fyfield Village Hall





**Independent Examiner's Report**

Registered Charity Number: 301304

**To the Trustees of Fyfield Village Hall**

**For the year ended 31<sup>st</sup> December 2021**

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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**Michael Wallis FCA**  
**Chartered Accountant**  
**10-12 Mulberry Green**  
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