

# WAR MEMORIAL HALL

England & Wales · Charity number 301301

## Details

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**Other names** FELSTED MEMORIAL HALL

**Status** Registered

**Legal form** Other

**Registered** 1965-01-18

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 2 Garnetts Villas  
Felsted  
Dunmow  
Essex  
CM6 3DP

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**Website** [www.felstedmemorialhall.co.uk](http://www.felstedmemorialhall.co.uk)

## Activities

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**Objects:** VILLAGE HALL.

**Activities:** The Felsted Memorial Hall is a multi-functional hall, providing a centre piece for the village and its surrounding Rural Community. It provides a focus for all age groups of our community to meet together or in appropriate or specialist groups. It ensures that the whole spectrum of our Community have a suitable venue in which to enjoy social, recreational, leisure and educational activities.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** PARISH OF FELSTED AND THE NEIGHBOURHOOD.
- Essex

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-12-31 | £24,617 | £22,460     | -      | -         |
| 2024-12-31 | £21,359 | £24,614     | -      | -         |
| 2023-12-31 | £18,381 | £19,140     | -      | -         |
| 2022-12-31 | £21,965 | £23,480     | -      | -         |
| 2021-12-31 | £28,940 | £12,764     | -      | -         |

## Trustees

| Name             | Role  | Appointed  |
|------------------|-------|------------|
| <b>HAZEL FOX</b> | Chair | 2013-04-12 |
| Alec Fox         |       | 2023-01-01 |
| Andrew Towns     |       | 2023-06-01 |
| Katie Marshall   |       | 2024-01-09 |
| Nikki May Mead   |       | 2019-04-16 |
| Sheila Kill      |       | 2019-04-16 |
| Shirley Stone    |       | 2016-07-01 |
| Trevor Fox       |       | 2024-01-09 |

**WAR MEMORIAL HALL**

England & Wales - Charity number 301301

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# Accounts

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**FELSTED MEMORIAL HALL  
MINUTES OF THE AGM HELD ON 16th March 2022**

**Present:** Hazel Fox Shirley Stone Dicky Howett  
Bernie Saunders Margaret Howett Nikki Mead  
Sheila Kill Neil Bromley (Auditor)

**Apologies:**

- Richard Bohannon, Angela Francis, Alex Fox and Becky Wheatley

**Minutes of the AGM 2021**

- Minutes of the last AGM were signed and approved.

**Chairman's Report**

- Hazel presented her annual Chairman's report (attached to minutes)
- Hazel thanked the site team at Felsted School for providing a wooden panel to secure the hall fire exit doors that blew clean off during storm Eunice. Margaret confirmed that Felsted School did not charge for this.

**Treasurers Report**

- Margaret presented her annual Treasurer's report (attached to minutes)
- Annual audit has been completed. The Committee thanked Neil for his work.
- At the end of February, the bank balance was £55,500

**Bookings Secretary's Report**

- Sheila presented her annual Booking's report (attached to minutes)
- Christmas market already booked for 4<sup>th</sup> December 2022
- Pilates will start in April
- Easter event has been cancelled due to lack of interest
- Waiting to hear if the Choir will go back to using Felsted School
- 7<sup>th</sup> May 2pm - 11pm concert being held by the band who hire the hall on Monday's

**Election of Committee**

- CHAIR: Hazel (1<sup>st</sup> Margaret, 2<sup>nd</sup> Shirley)
- VICE CHAIR: Shirley (1<sup>st</sup> Hazel, 2<sup>nd</sup> Margaret)
- TREASURER: Margaret (1<sup>st</sup> Sheila, 2<sup>nd</sup> Bernie)
- BOOKINGS : Sheila (1<sup>st</sup> Hazel, 2<sup>nd</sup> Bernie)
- SECRETARY: Nikki (1<sup>st</sup> Margaret, 2<sup>nd</sup> Bernie)

**Hall Issues**

**Website**

- The diary on the website is now being updated regularly with booking information. Sheila and Dicky have access to make changes to the diary. Sheila also has a bookings laptop to access the website.

Next committee meeting 20<sup>th</sup> April at 7pm

**Chairmans Report AGM 2022.**

It's hard to believe a year has gone by since the last AGM. Though we have still been blighted by Covid restrictions, life has gradually returned to very near normal for the Memorial hall, with precautions in place of course.

All of our hirers have returned and we have seen an increase in bookings for parties and celebrations. Rehearsals for the 2022 Panto resumed in October. One of our new members remarked that it was nice to see a village hall used so well, he was under the impression that it stood empty most of the time!

As Margaret highlights in her report, continuous work has been done in the hall to maintain it and keep it in good condition. Richard, one of our committee members who had the responsibility for the light maintenance and fabric of the hall, has been very unwell this year, so we have had to call in tradesman and of course Bernie, who knows this hall like the back of his hand, has always been on hand to help. We wish Richard better health in the new year, we have missed you!

At the end of January this year, our dedicated caretaker/cleaner, Angela "retired" after 16 years of service to the hall. We give you our sincere thanks Angela and wish you well. We now have Becky to look after the hall and we welcome her with open arms!

During the recent gales, the doors at the back of the hall were blown off leaving a gaping hole! But thanks to Felsted School maintenance team, the gap was boarded up and made good until the doors and framework can be repaired. Thank you Simon Wooley, head of estates, and your wonderful team.

As you all know, the Felsted Panto, "Cinderfella", went ahead in the last weekend in January and first weekend in February. After 2 years of not being able to perform, we had record audiences and profit as well as being able to support 2 local charities. As I promised last year, they gave a spectacular performance!

Lastly, I would like to thank our committee, who have stepped up this year with all sorts of input from practical jobs to applying for "Covid" grants. Thank you to you all.

Hazel Fox, Chairman of the Memorial hall committee.

### **Treasurers report for 2021.**

2021 has been another unusual year, with coronavirus lockdowns and other restrictions. We started the year with £32,920 and carried £48,024 over to 2022.

#### **Income:**

Covid grants from UDC in Jan, March & June totalled £16,621.

Regular bookings were 30% lower than 2019, casual bookings were 52% lower than 2019, giving an overall drop of 35%.

Interest and the value of investments were about flat.

#### **Expenditure:**

Excluding the capital costs our expenditure was 9% higher than 2019, this included sorting out the front door lock mechanism, plumbing problems in the Gents, and boiler and radiator repairs.

Wages, cleaning supplies, admin, repairs, rates, admin, gas and electricity costs were all lower than in 2019. The water rates are too high but the meter was read recently so we expect a reduction in 2022.

Capital expenditure was much less than in the last 2 years but included renewing the outside and Hauxwell Room lights; a new kitchen flooring and decoration in the main hall.

In 2021 we changed Gas supplier from CNG to HUB who abruptly ceased trading and we were transferred on to EON Next. Coincidentally we changed Electricity supplier in 2021 from Npower to Eon Next.

Debtors at year end included Ladies Who, now paid, and Splat Messy Play who we are chasing via the Small Claims Court.

Thanks to our auditor Neil Bromley for turning round the accounts so quickly.

### **Bookings in 2021**

January, February, March and up to the 12<sup>th</sup> April we were in Lockdown.

|                      |                     |
|----------------------|---------------------|
| Sirius x 29          | Ballet x 26         |
| Brownie's x 25       | Band x 26           |
| Tai Chi x 32         | Baby Club x 5       |
| Messy Play x 16      | Choir x 14          |
| Friendship Club x 7  | Keep Fit x 29       |
| Hundred mile run x 4 | Felsted School x 10 |
| Panto x 27           | Party's x 12        |
| Stretch x 15         | Book club x 5       |
| WI x 4               | Wool waffle x 2     |
| Other x 3            |                     |

**FELSTED MEMORIAL HALL**

**Felsted Memorial Hall**

**Accounts**

**Year ending 31.12.2017**

# FELSTED MEMORIAL HALL

## Balance Sheet as at 31st December 2017

|                                     | 2017<br>£     | 2016<br>£     |
|-------------------------------------|---------------|---------------|
| <b>FUNDS</b>                        |               |               |
| Balance brought forward 1st January | 45,502        | 42,024        |
| Excess Expenditure                  | -1,145        |               |
| Surplus Income                      |               | 3,478         |
| Total Fund as at 31st December      | <u>44,357</u> | <u>45,502</u> |
| <b>CURRENT ASSETS</b>               |               |               |
| Petty Cash                          | 6             | 0             |
| Bank (£18k is contingency)          | 42,394        | 43,745        |
| Debtors - Interest                  | 108           | 108           |
| - bookings                          | 0             | 0             |
| Prepayments - Rates / Insurance     | 573           | 556           |
| Prepayments - Bars4Events           | 0             | 0             |
| Prepayments - Pantomime             | 759           | 547           |
| Stock - Bar                         | 0             | 0             |
| - Cleaning Materials                | 272           | 229           |
| Investments at Market Value         | 590           | 553           |
| Sub-Total Current Assets            | <u>44,703</u> | <u>45,738</u> |
| <b>CURRENT LIABILITIES</b>          |               |               |
| Accruals - Water Rates              | 0             | 21            |
| - Electricity                       | 98            | 68            |
| - Gas                               | 248           | 147           |
| Creditors - Wages & Cleaning        | 0             | 0             |
| Sub-Total Current Liabilities       | <u>345</u>    | <u>236</u>    |
| <b>NET ASSETS</b>                   | <u>44,357</u> | <u>45,502</u> |
|                                     | 0             | 0             |

## FELSTED MEMORIAL HALL

### Income & Expenditure for the year ending 31st December

|                                     | 2017          | 2016          |
|-------------------------------------|---------------|---------------|
|                                     | £             | £             |
| <b>INCOME</b>                       |               |               |
| Regular Bookings                    | 10,329        | 18,515        |
| Casual Bookings                     | 2,410         | 3,865         |
| Total Bookings                      | <u>12,739</u> | <u>22,380</u> |
| Fund raising                        | 0             | 0             |
| Electricity meter                   | 6             | 38            |
| Grants & Donations Received         | 3,068         | 1,156         |
| Dividends/ Interest                 | 199           | 180           |
| Bar Income                          | 0             | 0             |
| Revaluation of Investments          | 37            | 45            |
| Total Income                        | <u>16,049</u> | <u>23,799</u> |
| <b>EXPENDITURE</b>                  |               |               |
| Insurance                           | 934           | 834           |
| Wages                               | 4,225         | 4,247         |
| Cleaning/ Maintenance               | 286           | 822           |
| Administration/ Stationery/ Postage | 218           | 284           |
| Health & Safety                     | 694           | 448           |
| Gas                                 | 1,158         | 1,066         |
| Electricity                         | 512           | 472           |
| General Rates                       | 387           | 397           |
| Water Rates                         | 358           | 73            |
| Renewals/ Repairs                   | 2,954         | 346           |
| Licences & Subscriptions            | 395           | 374           |
| Capital Expenditure                 | 5,048         | 10,959        |
| Donations                           | 25            | 0             |
| Total Expenditure                   | <u>17,193</u> | <u>20,321</u> |
| Excess Expenditure                  | -1,145        |               |
| Surplus Income                      |               | 3,478         |
| Total                               | <u>16,049</u> | <u>23,799</u> |

## FELSTED MEMORIAL HALL

### Bar Trading Account for the year ending 31st December

|                           | 2017            | 2016            |   |
|---------------------------|-----------------|-----------------|---|
|                           | £               |                 | £ |
| Bars 4hire                |                 | 0               |   |
| Sales                     |                 |                 |   |
| Opening Stock             | 0               |                 | 0 |
| Purchases                 |                 |                 |   |
| Temp. Bar Staff           |                 |                 |   |
| Less, Closing Stock       | 0               | 0               | 0 |
| <b>Bar Trading Profit</b> | <b><u>0</u></b> | <b><u>0</u></b> |   |

#### NOTES TO THE ACCOUNTS:

We hold no bar stock.

Investments are valued in the Balance Sheet at market value as follows-

|  |            |        |
|--|------------|--------|
| 36 M&G Charifund Units @ 1639.42 per 100 | <u>590</u> | 28.12. |
|  | <u>590</u> |        |

Note War Loan was redeemed in 2015

#### Accounting Policies

These Financial statements have been prepared in line with applicable accounting standards and the charities SORP 2005. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value.

I certify these accounts are a true and fair view on the Memorial Hall Accounts for 201

# FELSTED MEMORIAL HALL

# FELSTED MEMORIAL HALL

**2015**  
**£**

29,225

12,799

42,024

0

40,646

93

0

476

70

96

0

220

508

42,109

8

77

0

85

42,024

0

# FELSTED MEMORIAL HALL

**r 2017**

**2015**

**£**

20,552

4,160

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24,712

0

1,553

209

65

-10

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26,529

1,580

5,162

2,110

371

132

1,612

576

392

349

1,098

325

0

25

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13,730

12,799

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26,529

# FELSTED MEMORIAL HALL

**2017**

**2015**

**£**

0

5

0 -5

0

£1639.42

.7.

**FELSTED MEMORIAL HALL**

**Felsted Memorial Hall**

**Accounts**

**Year ending 31.12.2021**

# FELSTED MEMORIAL HALL

## Balance Sheet as at 31st December 2021

|                                     | 2021          | 2020<br>£     |
|-------------------------------------|---------------|---------------|
| <b>FUNDS</b>                        |               |               |
| Balance brought forward 1st January | 32,342        | 50,144        |
| Excess Expenditure                  |               | -17,802       |
| Surplus Income                      | 16,176        |               |
| Total Fund as at 31st December      | <u>48,518</u> | <u>32,342</u> |
| <b>CURRENT ASSETS</b>               |               |               |
| Petty Cash                          | 0             | 0             |
| Bank (£18k is contingency)          | 48,025        | 32,921        |
| Debtors - Interest                  | 0             | 122           |
| - Ladies Who                        | 28            | 0             |
| - Messy Splat Play                  | 252           |               |
| Prepayments - Rates / Insurance     | 506           | 496           |
| Prepayments - Pantomime             | 20            | 0             |
| Stock - Bar                         | 0             | 0             |
| - Cleaning Materials                | 109           | 277           |
| Investments at Market Value         | 560           | 502           |
| Sub-Total Current Assets            | <u>49,500</u> | <u>34,318</u> |
| <b>CURRENT LIABILITIES</b>          |               |               |
| Accruals - Water Rates              | 0             | 0             |
| - Electricity                       | 170           | 36            |
| - Gas                               | 383           | 112           |
| - Entertainment License             | 0             | 70            |
| - Pantomime 2022                    | 429           |               |
| Creditors - Architects              | 0             | 0             |
| - Meredith Builder                  | 0             | 990           |
| - Eco Electrical Group              | 0             | 768           |
| Sub-Total Current Liabilities       | <u>982</u>    | <u>1,976</u>  |
| <b>NET ASSETS</b>                   | <u>48,518</u> | <u>32,342</u> |
|                                     | 0.07          | -0.16         |

# FELSTED MEMORIAL HALL

## Income & Expenditure for the year ending 31st December

|                                     | 2021<br>£     | 2020<br>£     |
|-------------------------------------|---------------|---------------|
| <b>INCOME</b>                       |               |               |
| Regular Bookings                    | 10,042        | 7,367         |
| Casual Bookings                     | 2,177         | 235           |
| Total Bookings                      | <u>12,219</u> | <u>7,602</u>  |
| Panto Donation                      | 0             | 2,169         |
| Electricity meter                   | 0             |               |
| Grants & Donations Received         | 16,621        | 11,834        |
| Dividends/ Interest                 | 43            | 202           |
| Revaluation of Investments          | 58            | -101          |
| <br>                                |               |               |
| Total Income                        | <u>28,940</u> | <u>21,706</u> |
| <br>                                |               |               |
| <b>EXPENDITURE</b>                  |               |               |
| Insurance                           | 1,002         | 998           |
| Wages                               | 3,115         | 3,021         |
| Cleaning/ Maintenance               | 1,170         | 759           |
| Administration/ Stationery/ Postage | 285           | 269           |
| Health & Safety                     | 126           | 354           |
| Gas                                 | 858           | 851           |
| Electricity                         | 562           | 485           |
| General Rates                       | 105           | 101           |
| Water Rates                         | 403           | 450           |
| Renewals/ Repairs                   | 3,154         | 163           |
| Licences & Subscriptions            | 268           | 442           |
| Capital Expenditure                 | 1,715         | 31,615        |
| Donations                           | 0             | 0             |
| <br>                                |               |               |
| Total Expenditure                   | <u>12,764</u> | <u>39,508</u> |
| <br>                                |               |               |
| Excess Expenditure                  |               | -17,802       |
| Surplus Income                      | 16,176        |               |
| <br>                                |               |               |
| Total                               | <u>28,940</u> | <u>21,706</u> |

# FELSTED MEMORIAL HALL

## NOTES TO THE ACCOUNTS:

We hold no bar stock.

Investments are valued in the Balance Sheet at market value as follows-

36 M&G Charifund Units @ 1556.20 per 100 = £560

## Accounting Policies

These Financial statements have been prepared in line with applicable accounting standards and the charities SORP 2005. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value.

*NRR*  
*ACMA*  
*Jan 2022*

# FELSTED MEMORIAL HALL

# FELSTED MEMORIAL HALL

2019  
£

48,176

1,968

50,144

0

48,484

119

420

602

67

0

130

603

50,426

0

61

221

0

282

50,144

0

# FELSTED MEMORIAL HALL

· 2021

2019

£

14,316

4,558

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18,873

64

78

337

90

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19,442

989

4,188

1,241

429

132

1,256

509

401

109

593

246

7,382

0

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17,474

1,968

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19,442

# FELSTED MEMORIAL HALL

# Felsted Memorial Ha

## Accounts

Year ending 31.12.20

### Accounting Policies

These Financial statements have been prepared in line with applicable accounting standards and the charities SORP 2005. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value.

NRR  
ACMA  
Jan 2022

all

21