



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

COLD NORTON VILLAGE HALL

On accounts for the year  
ended

31 MARCH 2025

Charity no  
(if any)

301282

Set out on pages

AS PRESENTED

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

R. Sellick

Date:

25/11/24

Name:

RONALD SELICK

Relevant professional  
qualification(s) or body  
(if any):

BANK FINANCIAL ANALYST (RETIRED)

Address:

16, STATION CRESCENT  
COLD NORTON  
CHEAMFORD. CM3 6HY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A,



CHARITY COMMISSION  
FOR ENGLAND AND WALES

COLD NORTON VILLAGE HALL

## Receipts and payments accounts

CC16a

For the period  
from

1/4/24

To

31/3/25

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hire of hall	24617 -	-	-	24617 -	24866 -
Fundraising	3792 -	-	-	3792 -	1746 -
Donations	-	-	-	-	-
Interest	-	-	-	-	11 -
Parish Council Donation	-	-	-	-	2660 -
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>28409 -</b>	<b>-</b>	<b>-</b>	<b>28409 -</b>	<b>29283 -</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A3 Payments</b>					
Repairs & Maintenance	5171 -	-	-	-	9654 -
Planning	8436 -	-	-	-	7579 -
Insurance	1212 -	-	-	-	1194 -
Heating & Lighting	9404 -	-	-	-	10059 -
Water & Sewerage	2153 -	-	-	-	1658 -
Telephone	45 -	-	-	-	135 -
Licences etc.	937 -	-	-	-	862 -
Fundraising	1980 -	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>29338 -</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>31141 -</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>29338 -</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>31141 -</b>
<b>Net of receipts/(payments)</b>	<b>28409 -</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>29283 -</b>
<b>A5 Transfers between funds</b>	<b>- 929 -</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>- 1857 -</b>
<b>A6 Cash funds last year end</b>	<b>3473 -</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>2545 -</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3474 -</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Acc	2136 -	-	-
	petty Cash	388 -	-	-
	Deposit Acc	21 -	-	-
	<b>Total cash funds</b>	<b>2545 -</b>	-	-
	(agree balances with receipts and payments account(s))			

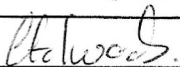
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	C. EDWARDS	

## Cold Norton VHMC

Income/Expenditure  
24/25

Registered Charity no. 301288

	2024/2025	2023/2024	2022/2023
Income			
Hall lettings - Note 1	246216-62	24866-03	21864-16
Bank interest	0-21.	10-58.	1-60.
Fundraising-Note 4	2051-75		2321-70
100 Club	1680-00	1680-00	1680-00
Cards	30-50	37-00	15-00
Penny Jar	30-46	29-80	20-00
Defib battery refund			242-40
Grants			688-00
From Parish Council		2659-80	
<b>TOTAL</b>	<b>28409.54</b>	<b>29283.21</b>	<b>26833.06</b>

Expenditure			
Electricity	3983-56	3638-94	3129-37
Calor Gas	5420-70	6420-86	4724-72
Cleaning	8436-09	7579-31	6807-56
Insurance	1212-47	1194-29	1127-83
Telephone	45-45	134-63	149-91
Water	2153-10	1657-52	1701-16
Defib Pads	79-20		
Repairs & Maintenance - Note 3	3536-73	7947-51	5322-88
Licences, Affiliation etc	936-59		159-14
Fundraising-Note 2	1139-52		504-00
100 Club	840-00	840-00	840-00
Beacon Advert		22-00	22-00
Kettle			23-00
Hygieneco	1554-84	1706-04	1813-02
Parish Council			4380-00
Deposit refund			100-00
<b>TOTAL</b>	<b>29338.25</b>	<b>31141.1</b>	<b>30804.59</b>

Accumulated Fund			
Income less expenditure	-928.71	-1857.89	-3971.73
Add accumulated funds brought forw	3473.78	5323.87	9295.6
<b>Total</b>	<b>2545.07</b>	<b>3465.98</b>	<b>5323.87</b>

## Funds made up of:

Current Account	2136.02	4701-76	4893-30
Petty Cash	388.06		429.52
Business Deposit Account	20.99	20.78.	4388-60
<b>Total accumulated funds 31/3/24</b>	<b>2545.07</b>	<b>3473.78</b>	<b>9295.6</b>

I have examined the attached Income and Expenditure Account for the year ei  
 In my opinion, together with supporting documents shown to me, it is in accordance with the books  
 of Cold Norton Village Hall Management Committee  
 Ron Sellick. 16 Station Crescent, Cold Norton, Essex. CM3 6HY.

**NOTE 1 - HALL LETTINGS**

1st Cold Norton Guides	332-10
Cold Norton Pre-school	12693-60
Cold Norton Parish Council	253-20
Carpet Bowls	673-90
Coffee/Lunch Club	2717-30
Various	7946-52
<b>TOTAL</b>	<b>24616.62</b>

**NOTE 2 - FUNDRAISING OUT**

Party-in-Park	
Dan	1000-00
Draw tickets	39-54
Prize money	175-00
	<b>1214.54</b>

**NOTE 3 - REPAIRS & MAINTENANCE**

St Georges Pest Control	426-54
MPE Alarms	336-00
Homesafe	322-56
Window Cleaning	280-00
Gutters cleaned	265-00
Darren Skitmore	105-00
Darren Wilson	1370-12
Fingerguards	39-51
Graham Cornell	392-00
<b>TOTAL</b>	<b>3536.73</b>

**NOTE 4 - FUNDRAISING IN**

Party-in Park	1643-75
Barn dance	258-00
Quiz Night	150-00
	<b>2051.75</b>

**COLD NORTON VILLAGE HALL MANAGEMENT COMMITTEE**

**MINUTES OF THE ANNUAL GENERAL MEETING**

**HELD ON 11<sup>th</sup> JULY 2024**

1. Present: Chris Edwards (Treasurer and Bookings Secretary), Sue Garnham (Secretary), Alex Romang (Parish Council Rep), Marion Gunn (Parish Council Rep), Maureen Romang
2. Apologies for absence from Darren Skitmore (Chair)
3. The Minutes of the AGM held on 31<sup>st</sup> May 2023 were read and signed by Alex Romang
4. Matters Arising: There were no matters arising
5. Chairman's Report – May 2024

I am pleased to say that this is a much more upbeat report than I have been able to give in recent years. This is, in large part, due to the support that we have been given by the Parish Council.

As last year I can report that the village hall remains in a good state of repair and is very much open for business. However rising running costs are having an impact on us as, with everyone else, and we have been forced to increase the hiring charge significantly, and this will have to be constantly monitored.

A 'Walk Round Check' was done in January of this year and several problems were highlighted. Some remain outstanding but the vast majority have been addressed with the help again of some very good friends of the village hall – Graham Cornell, Alex Romang and Marion Gunn – to name but three, who carry out small maintenance jobs for us and thereby save us a fortune.

We still only have only 5 members, including the officers on the committee, but, because of the Parish Council support, seem to be managing ok.

We have not yet had our AGM, but anticipate that the current members will be willing to carry on for another year – but that does not mean that new members wouldn't be very warmly welcomed!

If anyone wants to volunteer or have any suggestions, we would love to hear from you.

Thank you to the Parish Council for given us the much needed boost.

5. Treasures Report : Please see attached. Note: This has not been audited at the time of the Meeting – Auditor is Mr R Sellick

All bookings are down. Maintenance costs are up.

6. 100 Club Report: Chris Edwards reported that all the tickets had been sold and all monies paid out
7. Appointment of Officers: The Chairman, Treasurer and Secretary all (reluctantly) agreed to stand for another year.

Chairman – Darren Skitmore - proposed by CE and seconded by AR

Treasurer – Chris Edwards – proposed by SG and seconded by MG

Secretary – Sue Garnham – proposed by CE and seconded by MR

Bookings Clerk – Chris Edwards – proposed by SG and seconded by MG

100 Club Clerk – Chris Edwards – proposed by SG and seconded by MR

8. Any other business: There was none

9. Date of Next Meeting: TBC