

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

England & Wales · Charity number 301265

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1966-12-15

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Brightlingsea Community Centre  
Lower Park Road  
Brightlingsea  
Colchester  
CO7 0LG

**Phone** 01206302055

**Email** [bcasecretary@aol.com](mailto:bcasecretary@aol.com)

**Website** [www.bseacc.co.uk](http://www.bseacc.co.uk)

## Activities

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**Objects:** (A) TO PROMOTE THE BENEFITS OF THE INHABITANTS OF BRIGHTLINGSEA AND THE NEIGHBOURHOOD (HEREINAFTER CALLED THE 'AREA OF BENEFIT') WITHOUT DISTINCTION OF SEX OR POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING THE LOCAL AUTHORITIES, VOLUNTARY ORGANIZATIONS AND INHABITANTS IN A COMMON EFFORT, TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID BENEFICIARIES (B) TO ESTABLISH OR TO SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE.

**Activities:** To establish a Community Centre and to maintain and manage this Centre for the activities promoted by the Association. To promote the benefits of the inhabitants of Brightlingsea by associating local authorities, voluntary organisations and inhabitants in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** BRIGHTLINGSEA AND THE NEIGHBOURHOOD
- Essex

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-02-28	£258,971	£236,564	-	-
2024-02-29	£226,057	£230,456	-	-
2023-02-28	£182,901	£184,313	-	-
2022-02-28	£139,231	£110,639	-	-
2021-02-28	£129,896	£120,637	-	-

## Trustees

Name	Role	Appointed
David Brooks		2023-08-15
Elizabeth Wink		2024-11-14
Gary Hill		2026-03-27
John Searle		2024-07-05
Lesley Herbert		2026-01-26
Lorraine Granderson		2017-07-25
Roland Worrall		2018-06-19
SIMON CREEK		2024-11-14
Sally Brooks		2023-08-15
Sandra Bowbrick		2023-08-15
Silvie Dent		2026-01-27
Stephanie Norman		2024-11-14
Sue Cowell		2021-10-19

**BRIGHTLINGSEA COMMUNITY ASSOCIATION**

England & Wales - Charity number 301265

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# Accounts

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**BRIGHTLINGSEA COMMUNITY ASSOCIATION**

**Registered Charity number 301265**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 28<sup>th</sup> FEBRUARY 2025**

**BRIGHTLINGSEA COMMUNITY ASSOCIATION**  
**Registered Charity number 301265**

**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 28<sup>th</sup> FEBRUARY 2025**

<b>CONTENTS</b>	<b>PAGE</b>
Legal and Administrative Information	3
Trustees Annual Report	4
Independent Examiner's Report	7
Statement of Financial Activities (Incorporating an Income and Expenditure Account)	8
Balance Sheet	9
Notes to the Financial Statements	10

**BRIGHTLINGSEA COMMUNITY ASSOCIATION**  
**Registered Charity number 301265**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**Status**

The organisation is an unincorporated charity registered on 15 December 1966 and is governed by a constitution dated 3 October 1967 as amended on 18 May 1998, 28 May 2002, 18 May 2004, 12 July 2005, 23 September 2005, 28 November 2006, 17 October 2017 and 07 December 2022.

**Correspondence Address**

Brightlingsea Community Centre  
Lower Park Road  
Brightlingsea  
Colchester  
Essex CO7 0LG

**Telephone:** 01206 302055

**E-Mail Address:** [bcasecretary@aol.com](mailto:bcasecretary@aol.com)

**Web-Site:** [www.bseacc.co.uk](http://www.bseacc.co.uk)

**Trustees**

Roland Worrall Chairman  
Hilary Scott Vice Chairman  
Lillian King Honorary President  
Elizabeth Wink - President  
David Brooks - Treasurer  
Lorraine Granderson  
Sue Cowell  
Sally Brooks  
Sandra Browbrick  
Simon Creek  
Stephanie Norman  
John Searle  
Denes Somodi

**Independent Examiner**

Rural Community Council of Essex  
Threshelfords Business Park  
Inworth Road  
Feering  
Essex C05 9SE

**Bankers**

Barclays Bank

**BRIGHTLINGSEA COMMUNITY ASSOCIATION**  
**Registered Charity number 301265**

**TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 28<sup>th</sup> FEBRUARY 2025**

The Trustees present their report and accounts for the year ended 28<sup>th</sup> February 2025.

The accounts of Brightlingsea Community Association have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011, and the Statement of Recommended Practice "Accounting and Reporting by Charities" for charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in July 2014.

The Trustees confirm that they have sought to comply with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

### **Objectives and activities**

Brightlingsea Community Association was established as a charity in 1966 to build and maintain the Community Centre and to manage the centre for the activities promoted by the Association

The objectives of the Association are;

- (a) To promote the benefits of the inhabitants of Brightlingsea and the neighborhood (hereinafter called the 'area of benefit') without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
  
- (b) To establish or to secure the establishment of a Community Centre (hereinafter called 'The Centre') and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

Our community centre provides a valuable educational and recreational resource to all in our local community. Facilities at include a bar and outside bar, a family room, the main hall, multi-purpose room and 2 meeting rooms enabling a wide variety of activities to take place. The community halls and meeting rooms are available for hire by local groups and organisations. The facilities have been used by groups as varied as the local panto group and the mother and baby group, as well as commercially operated exercise and dance groups.

### **Achievements and Performance**

Our regular clubs and affiliated organisations still maintain their support for us and we are most grateful to them for their loyalty; The Autumn Centre, Brightlingsea Musical Theatre Group, Cinque Port Liberty, Crab & Winkle Club, Fitness Class, SING Brightlingsea, Line Dance Class, Fight Klub, PULSE Dance Class, Gift Box, Oasis Community Church, Colchester MIND, Co-op women's guild, Family support, Brightlights, Mother and baby group, Pilates groups, Panto Group, and Spiritualist Church.

We are also very grateful to the organisers of our internal clubs for their efforts over the past year:

- The Indoor Bowls Club meets on Wednesday afternoon in the Liberty Hall.
- Table Tennis Club meets on Wednesday evenings from 7.30pm.
- The Bingo Club meets on Friday evenings and provide a social evening for many of the older residents of Brightlingsea.
- Our veterans breakfast club meets once a month on a Saturday morning
- Our Kids Bingo Club once a month.
- Our Family Karaoke social evening once a month
- Monthly Cinema
- Our popular weekly coffee morning
- Our monthly Farmers/Craft Market

We have continued with our regular fundraising events; Event/Tribute evenings, the refreshment stall at the Town Show, Social Evenings, Car Boot Sales, all of which have proved extremely popular. We are pleased to report that the net total raised throughout the financial year by fundraising again was in excess £10,000 and we thank everyone involved with this effort whole heartedly. We do heavily rely on our fund raising, to help keep the Community Centre open.

The Board of Trustees is happy to report our continued schedule of general maintenance. After the outside walkways became a safety issue, the trustees agreed safety being paramount, we would go ahead and have had resin laid, which I think you will all agree has transformed the outside of our community centre. Our decorating program is ongoing. The lighting throughout the centre is being upgraded to LED and sensors we thank Tony Linton for his continuous work.

The Board of Trustees shall endeavour to further improve the facilities offered at the Community Centre for local residents with our planned projects including:

- Solar Panels
- New Heating Systems
- Refurbish Foyer area
- Refurbish Bar Area
- Refurbish meeting rooms
- Refurbish the office
- improving outside bar area for summer months
- improving lighting in car park
- Refurbish facilities between meeting rooms

### **Financial Review**

Brightlingsea Community Association (BCA) had income during the year totalling £258,971 (2024 - £226,057), an increase of 14.5% despite receiving no grant income this year (2024 £17,500). The main reason for the higher income is greater usage of the facilities, with increases in both lettings income and bar income. Expenditure for the year was a little higher than last year at £236,564 (2024 - £230,456), an increase of 2.6%. The relatively small increase arises because of reductions in some types of expenditure (e.g. staff salaries in 2023/24 included redundancy costs and a large credit on a utility bill coupled with improved utility contracts). There has been little change in most other types of expenditure except for bar expenditure which has increased to service the higher sales income. The net surplus for the year was £22,407, which is an improvement on the previous year's deficit of £4,399.

During the year BCA spent £38,950 on asset improvements which have been capitalised. At the year end, BCA has accumulated funds, equivalent to its net assets, of £272,753 to carry forward at 28<sup>th</sup> February 2025 (2024 - £250,346). These funds are unrestricted, to be used to continue to fund the future activities of the Community Association.

At the end of the financial year BCA had free reserves of £76,711 (2024 - £88,783). This is equivalent to approximately four months' expenditure.

### **Structure, Governance and Management**

The charity constitution provides for a minimum of twelve and a maximum of twenty trustees. The Trustees are appointed by the members at the Annual General Meeting; the Honorary Officers are subsequently elected from the Board of Trustees by the members present at the Annual General Meeting.

The Trustees meet monthly to discuss matters relating to the management of the Community Centre  
Bar Committee meet every 3 months.

Finance committee.

We are lucky enough to have great staff consisting of caretakers, cleaner and bar staff. All work efficiently to keep our community centre running smoothly.

We value our volunteers who without we would have great difficulty running such successful fundraising events.

Approved by the Trustees on 7<sup>th</sup> August 2025

**Independent Examiner's Report  
to the Trustees of Brightlingsea Community Association  
Registered Charity No. 301265**

I report to the trustees on my examination of the accounts of Brightlingsea Community Association (the Trust), for the year ended 28<sup>th</sup> February 2025.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Gemma Humphries*

G Humphries  
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE  
19 June 2025

**BRIGHTLINGSEA COMMUNITY ASSOCIATION**  
Registered Charity number 301265

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 28th FEBRUARY 2025**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b>INCOME</b>					
Income from Charitable activities	3	249,275		249,275	212,921
Income from Investments	4	1,112		1,112	574
Donations and Legacies	5	1,737		1,737	2,749
Funds Raised		6,846		6,846	9,813
Total Income		<u>258,971</u>	<u>0</u>	<u>258,971</u>	<u>226,057</u>
<b>EXPENDITURE</b>					
Charitable activities	6	230,595		230,595	225,317
Expenditure on raising funds		5,969		5,969	5,139
Total resources expended		<u>236,564</u>	<u>0</u>	<u>236,564</u>	<u>230,456</u>
NET INCOME / EXPENDITURE FOR YEAR		22,407	0	22,407	-4,399
TOTAL FUNDS BROUGHT FORWARD		250,346	0	250,346	254,745
TOTAL FUNDS CARRIED FORWARD		<u><b>272,753</b></u>	<u><b>0</b></u>	<u><b>272,753</b></u>	<u><b>250,346</b></u>

Notes on page 10 to 12 form part of these financial statements

**BRIGHTLINGSEA COMMUNITY ASSOCIATION**  
**Registered Charity number 301265**

**BALANCE SHEET AT 28th FEBRUARY 2025**

	Note	<b>2025</b>		<b>2024</b>	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Fixed Assets	2		196,042		161,563
<b>CURRENT ASSETS</b>					
Stock		6,498		5,696	
Debtors	7	5,811		3,825	
Cash at bank and in hand		76,914		91,426	
		<u>89,224</u>		<u>100,947</u>	
<b>CREDITORS</b>					
Amounts falling due within one year	8	<u>12,512</u>		<u>12,164</u>	
<b>NET CURRENT ASSETS</b>			76,711		88,783
<b>NET ASSETS</b>			<u>272,753</u>		<u>250,346</u>
<b>FUNDS</b>					
Unrestricted			272,753		250,346
Restricted			<u>272,753</u>		<u>250,346</u>

Signed

Date

Notes on page 10 to 12 form part of these financial statements

**BRIGHTLINGSEA COMMUNITY ASSOCIATION**  
Registered Charity number 301265

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 28th FEBRUARY 2025**

**1 ACCOUNTING POLICIES**

**Basis of Preparation of Accounts**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with the charity's governing document, the Charities Act 2011, and the Statement of Recommended Practice "Accounting and Reporting by Charities" for charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014. The charity constitutes a Public Benefit Entity as defined by FRS 102. The charity has taken advantage of the provisions in the Statement of Recommended Practice for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

**Going Concern**

At the time of approving the accounts, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

**Incoming resources**

All material incoming resources have been included on a receivable basis  
They are included if the date receivable falls within the period covered by these accounts.

**Resources Expended**

Expenditure is recognised when a liability is incurred.

**Fixed Assets and Depreciation**

Fixed Assets are capitalised if they can be used for more than one year and cost at least £500

Depreciation is calculated to write down the cost of the fixed assets to their estimated residual value over their expected useful lives. The rates and methods of calculation are:

Office Equipment	15% reducing balance
Plant and Equipment	15% reducing balance
Leasehold Property	2% reducing balance

A full year's depreciation is charged in the year following the year of purchase

**Fund Accounting**

Unrestricted Funds are funds received which have no restrictions placed on their use and are available to spend on activities that further any of the purposes of the charity.

Restricted Funds are funds which are to be used for purposes as specified by the funder

**2 FIXED ASSETS**

	Premises	Office	Plant &	Fixtures &	Total
	£	Equipment	Equipment	Fittings	£
	£	£	£	£	£
<b>Cost</b>					
At 1 March 2024	260,684	3,466	30,313	32,149	326,612
Additions	38,950	0	0	0	38,950
At 28 February 2025	299,634	3,466	30,313	32,149	365,562
<b>Depreciation</b>					
At 1 March 2024	108,659	3,466	23,486	29,438	165,049
Charge for the year	3,040	0	1,024	407	4,471
At 28 February 2025	111,699	3,466	24,510	29,845	169,520
<b>Net Book Value</b>					
At 28 February 2025	187,935	0	5,803	2,304	196,042
At 1 March 2024	152,025	0	6,827	2,711	161,563

### 3 INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted 2024/25 £	Restricted 2024/25 £	Total 2024/25 £	Total 2023/24 £
Hall Hire / Lettings	71,825		71,825	49,945
Membership Subscriptions	2,031		2,031	1,161
Bingo	5,993		5,993	5,104
Community Cinema	1,000		1,000	1,251
Community Coffee	4,835		4,835	4,847
Bowling Club	508		508	654
Bar Income	159,826		159,826	128,419
Grants			0	17,500
Miscellaneous	3,257		3,257	4,040
<b>Total</b>	<b>249,275</b>	<b>0</b>	<b>249,275</b>	<b>212,921</b>

### 4 INCOME FROM INVESTMENTS

	Unrestricted 2024/25 £	Restricted 2024/25 £	Total 2024/25 £	Total 2023/24 £
Bank Interest	1,112		1,112	574

### 5 DONATIONS AND LEGACIES

	Unrestricted 2024/25 £	Restricted 2024/25 £	Total 2024/25 £	Total 2023/24 £
Donations	1,737		1,737	2,749

### 6 COSTS OF CHARITABLE ACTIVITIES

	Unrestricted 2024/25 £	Restricted 2024/25 £	Total 2024/25 £	Total 2023/24 £
Rent and rates	3,840		3,840	3,943
Utilities	19,344		19,344	26,413
Staff Costs	80,829		80,829	85,790
Insurance	3,939		3,939	2,498
Licenses and Subscriptions	1,052		1,052	
Travel	1,026		1,026	1,002
Repairs and renewals	24,232		24,232	24,906
Consultancy and Professional fees	1,253		1,253	1,100
Bar Expenses	70,919		70,919	59,955
Cleaning	5,131		5,131	2,080
Hall hire expenses	2,018		2,018	
Bingo	634		634	
Community coffee	721		721	605
Community cinema	1,359		1,359	2,608
Rubbish removals	1,759		1,759	1,189
Depreciation	4,471		4,471	5,301
Printing & stationery	1,045		1,045	699
Postage	38		38	10
Telephone & Internet	1,139		1,139	1,543
Advertising	283		283	140
Bank charges	888		888	1,552
Health & safety	977		977	746
Miscellaneous	2,028		2,028	2,606
	228,925	0	228,925	224,686
Governance	1,670		1,670	631
<b>Total</b>	<b>230,595</b>	<b>0</b>	<b>230,595</b>	<b>225,317</b>

**7 DEBTORS**

	2025	2024
	£	£
Trade debtors	5,354	3,825
Prepayments and accrued income	457	
	<u>5,811</u>	<u>3,825</u>

**8 CREDITORS**

	2025	2024
	£	£
Taxation and social security	3,365	
Trade creditors	8,019	10,482
Accruals	800	
VAT	329	1,682
	<u>12,512</u>	<u>12,164</u>

**9 RELATED PARTIES**

Brightlingsea Community Association is controlled by its board of trustees. No member of the board of trustees receives remuneration from the charity. One board member received reimbursement of expenses as follows: Hilary Scott £3,690 (2023/24: £nil).

Trustees are required to declare any potential conflicts of interest at meetings

**10 STAFF AND SALARY**

The average number of staff employed (full time equivalent) during the year was 3 (2023/24: 3)

No employee earned more than £60,000 per annum (2023/24: none)

**BRIGHTLINGSEA COMMUNITY ASSOCIATION**

England & Wales - Charity number 301265

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# Accounts

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**BRIGHTLINGSEA COMMUNITY ASSOCIATION**

Charity Number 301265

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 29th FEBRUARY 2024**



*Community  
Accounts Service*



# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## CONTENTS FOR THE YEAR ENDED 29 FEBRUARY 2024

---

	Page
Trustees Annual Report	1-5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the financial statements	8-10
Independent Examiners Report	11

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# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 29 FEBRUARY 2024

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**Charity Name:** Brightlingsea Community Association

**Charity Number:** 301265

**Correspondence Address:** Brightlingsea Community Centre  
Lower Park Road  
BRIGHTLINGSEA  
Colchester  
Essex CO7 0LG

**Telephone / Fax Number:** 01206 302055

**E-Mail Address:** [bcasecretary@aol.com](mailto:bcasecretary@aol.com)

**Web-Site:** [www.bseacc.co.uk](http://www.bseacc.co.uk)

**Trustees:** Roland Worrall – Chairman  
Hilary Scott – Vice Chairman  
Lillian King – Honorary President  
Peter Patrick - President  
Robina Longhurst - Treasurer  
Lorraine Granderson  
Delia Groome  
Sue Cowell  
Sally Brooks  
David Brooks  
Sandra Browbrick  
Colin Maslen

**Accountant:** Community 360  
Winsley's House  
High Street  
COLCHESTER  
Essex  
CO1 1UG

**Bankers:** Barclays Bank  
Prettygate, Colchester, Essex

# **BRIGHTLINGSEA COMMUNITY ASSOCIATION**

## **TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 29 FEBRUARY 2024**

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### **History, objectives and activities of the Charity**

Brightlingsea Community Association was established as a charity in 1966 to build and maintain the Community Centre and to manage the centre for the activities promoted by the Association

The Charity promotes the benefits of the residents of Brightlingsea by associating local authorities, voluntary organisations and residents in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation.

### **Management and governance arrangements**

The Charity's Constitution provides for a minimum of twelve and a maximum of twenty trustees.

The proceedings of the Trustees shall not be invalidated by any vacancy among their number or by any failure to appoint or any defect in the appointment or qualification of a member.

The Trustees are appointed by the members at the Annual General Meeting; the Honorary Officers are subsequently elected from the Board of Trustees by the members present at the Annual General Meeting. New Trustees would receive copies of the previous year's annual report and accounts together with a copy of the Charity Commission leaflet; 'The Essential Trustee – What You Need to Know'.

The functions, powers and duties of the Trustees shall include:

- a. All matters in connection with Membership, Committees and Meeting
- b. All matters in connection with the use of the Community Centre
- c. All matters in connection with the care and maintenance of the Community Centre and grounds including the authorisation of all expenditure for such purposes
- d. The authorisation of all expenditure on items for improvement at the Community Centre over an expenditure of £250 per calendar month
- e. The engagement, supervision and all matters relating to full time and part time employees
- f. The organisation and planning of functions and events promoted by the Association
- g. All day to day matters connected with the operation of the Community Centre including security
- h. All publicity matters
- i. All financial matters including the operation of the Association bank accounts and the approval to borrow money in excess of £2000 per annum and also to the limitations in d)

### **Procedures and Policy**

The Trustees meet monthly to discuss matters relating to the management of the Community Centre. The Chairman shall act as chairman at meetings of the Trustees; if the Chairman is absent from any meeting, the members of the Trustees present shall choose one of their number to be chairman of the meeting before any other business is transacted. Every matter is determined by a majority of votes of the Trustees present and voting on the question but in the case of equality of votes, the Chairman of the meeting shall have a second or casting vote. Minutes are kept of the proceedings at meetings of the Trustees and any sub-committee meetings.

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 29 FEBRUARY 2024

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The Board of Trustees is happy to report our continued schedule of general maintenance. Our decorating program has taken longer than expected, due to an increase in hirers. With the kind help of Gary Hill and Nigel we have update lighting in the main hall, surround sound system. A new projector and amplifier for the cinema. We have improved the outside area by having landscape gardeners redesign our gardens. Also investing in wildlife feeders.

After the outside walkways became a safety issue, the trustees agreed safety being paramount, we would go ahead and have had resin laid, which I think you will all agree has transformed the outside of our community centre.

The lighting throughout the community centre has been upgraded to LED with timer switches and sensors.

New up to date tills have been installed in the bar with a membership discount system.

As required, we have fulfilled all our legal requirements, regarding the annual inspection and testing of portable appliances, gas appliances and fire-fighting equipment.

Our regular clubs and affiliated organisations still maintain their support for us and again we are most grateful to them; The Autumn Centre, Brightlingsea Musical Theatre Group, Cinque Port Liberty, Crab & Winkle Club, Oasis Community Church, Panto Group, and Spiritualist Church.

We are also very grateful to the organisers of our internal clubs for their efforts over the past year:

- \* The Indoor Bowls Club meets on Wednesday afternoon in the Liberty Hall.
- \* Table Tennis Club meets on Wednesday evenings from 7.30pm.
- \* The Bingo Club meets on Friday evenings and provide a social evening for many of the older residents of Brightlingsea.
- \* Our Veteran's Breakfast Club meets once a month on a Saturday morning.

We have continued with our regular fundraising events; the refreshment stall at the Town Show, refreshment stall at Monthly Farmers Market and Crafts, Social Evenings, Car Boot Sales, Weekly Coffee Mornings, Monthly Family Karaoke, Monthly Kids Bingo and Community Cinema; all of which have proved extremely popular. Throughout the year we also hosted the, Drag Nights, Tribute Bands, Over 50's tea parties, Family Foodie Friday's, and Christmas Market.

We are pleased to report that the net total raised throughout the financial year by fundraising again exceeded in excess £10,000 and we thank everyone involved with this effort whole heartedly. We do heavily rely on our fund raising, to help keep the Community Centre open.

We can report that Income from hall hires for the year ending February 2024 is better than we expected and thank our regular hirers for their loyalty; Fitness Class, SING Brightlingsea, Line Dance Class, Fight Klub, PULSE Dance Class, Gift Box, Paper Craft Class, Oasis Community Church, Colchester MIND, Co-Op Women's Guild, Family Support, Foot Clinic and Brightlights, Spiritualists, Mother and baby group, 3 Pilates groups.

# **BRIGHTLINGSEA COMMUNITY ASSOCIATION**

## **TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 29 FEBRUARY 2024**

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### **Future Plans**

The Board of Trustees shall endeavour to further improve the facilities offered at the Community Centre for local residents with our planned projects including:

- Solar Panels
- Electric car charging points
- New Heating Systems
- Refurbish Foyer area
- Refurbish Bar Area
- Refurbish meeting rooms
- Refurbish the office
- .Improving outside bar area for summer months
- improving lighting in car park

### **Statement of Trustees Responsibilities**

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011.

The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board of Trustees have had due regard to the Charity Commission's Public Benefit guidance when exercising powers or duties to which the guidance is relevant".

### **Statement from the Charity Chairman**

**My report is going to be for this year 2024, although our year end finished in Feb 2024 this report runs till present day. We have been set back having our AGM wanting to have it earlier in the year, but due to staff shortages at Community 360, our accounts were delayed. To bring us back into sync our next AGM will be in June 2025 and then in April 2026.**

**As I complete my first year as your Chairman, I will start by sincerely thanking our trustees and volunteers, we really have a wonderful group willing to give their time to help the centre.**

**It's been a really busy year , which has been made easier having a very active vice chair taking on a lot of Admin, we have made a great team working together, it's been hard work and long hours but this year has continued to build on the success of our community centre.**

**As you know a re-structure of our community centre was put in place 18 months ago and the old and new staff have gone from strength to strength, for which I thank them, as we really have had some very, very, busy times throughout this year.**

**I can report we are now in a very good financial position and finally able to afford to update the centre for the benefit of all.**

**In the last year we have made a lot of changes, new carpets laid and decorating taken place. We have extended on the new security system.**

**We are in process of changing lighting to LED and all on timer switches**

# **BRIGHTLINGSEA COMMUNITY ASSOCIATION**

## **TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 29 FEBRUARY 2024**

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I would at this time like to thank volunteers Gary Hill and Nigel ..... for their help. Gary has gone above and beyond to place new lighting in the liberty hall, new surround sound system and new amplifier and projector for our cinema, and generally sorted all the tech stuff that we have no idea about.

The gardens have been landscaped and it's wonderful to have such nice complimentary comments from the public. We have just recently had resin laid to complement the garden and very much improve the outside of our community centre.

In the New Year the trustees will continue with the plan to decorate and smarten the bar, meeting rooms and the foyer.

This year has been a year for fundraising we have been very successful with tribute bands, shows, events put on in the family room and a huge raise in hirers this has contributed to the bar finally standing side by side with the community centre, with the added bonus this year of an outside summer bar.

We have had bar staff come and go, but they have all put a huge effort into their work when here and enjoyed the events too. It has been great to see the enthusiasm in the bar over the last few months, so big thankyou to them all from our trustees; we have finally started to work as one team.

A special thank you at this point goes to our Caretakers Ray, Anthony and Wendy, they work well as a team and commit themselves to their work. They have a passion to bring the centre forward.

I would like to thank our Administrator Steve, It isn't an easy job trying to fit all our old and new hirers in our busy diary. At times we wish we had more rooms, it would make his life simpler.

We strive to welcome all ages in our community centre and the feedback has been fantastic.

Our in-house coffee morning, Friday bingo, table tennis, indoors bowls, veterans' breakfast club, community cinema and monthly farmers markets. Friday night singalongs and tribute evenings continue to be a huge success once again this is down to trustees and volunteers, so thank you all.

We are under no illusions that the coming year is going to be difficult and are actively looking for volunteers to assist with fund raising, grant applications and professional services. If you have time to volunteer, please get in touch - Brightlingsea has an abundance of talent, and I am sure if we all pull together we can come out of 2024 a stronger and more vibrant community centre

**Roland Worrall  
Chairman of the Trustees**

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# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 29 FEBRUARY 2024

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	Note	Unrestricted Total £	Restricted Total £	2024 Total £	2023 Total £
<b><u>Incoming resources</u></b>					
Income from Charitable activities	2	212,921	-	212,921	166,683
Income from Investments	4	574	-	574	28
Donations and Legacies	3	2,749	-	2,749	402
Funds Raised		9,813	-	9,813	15,788
<b>Total income and Endowments</b>		<b>226,057</b>	<b>-</b>	<b>226,057</b>	<b>182,901</b>
<b><u>Expenditure on Charitable activities</u></b>					
Charitable activities	5	225,317	-	225,317	176,038
Expenditure on raising funds		5,139	-	5,139	8,275
<b>Total resources expended</b>		<b>230,456</b>	<b>-</b>	<b>230,456</b>	<b>184,313</b>
<b>Net income for the period</b>		<b>(4,399)</b>	<b>-</b>	<b>(4,399)</b>	<b>(1,412)</b>
<b>Funds at 1st March 2023</b>		<b>254,745</b>	<b>-</b>	<b>254,745</b>	<b>256,157</b>
<b>Funds at 29th February 2024</b>		<b>250,346</b>	<b>-</b>	<b>250,346</b>	<b>254,745</b>

Notes on pages 8 to 10 form part of these financial statements

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## BALANCE SHEET AS AT 29 FEBRUARY 2024

	Note	2024 Total £	2023 Total £
<b>Fixed assets</b>			
Tangible assets	10	161,563	166,864
<b>Current assets</b>			
Stock		5,696	5,696
Debtors	6	3,825	6,645
Cash at bank and in hand		91,426	85,784
		<u>100,946</u>	<u>98,124</u>
<b>Current liabilities</b>			
Creditors, amounts falling due within one year	7	12,164	10,243
<b>Net current assets</b>		<u>88,782</u>	<u>87,881</u>
<b>Totals assets less current liabilities</b>		<u><u>250,346</u></u>	<u><u>254,745</u></u>
<b>Funds</b>			
Unrestricted funds	8	250,346	254,745
Restricted funds	8	-	-
		<u><u>250,346</u></u>	<u><u>254,745</u></u>

Signed

  
(Roland Warrall - Chair)

Date

23/10/2024

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 29 FEBRUARY 2024

### 1. Accounting Policies

#### Basis of the preparation of the accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### Cash flow statement

The directors have taken advantage of the exemption in Financial Reporting Standard 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

#### Incoming resources

All material incoming resources have been included on a receivable basis. They are included if the date receivable falls within the period covered by these accounts.

#### Resources expended

These have been analysed using a natural classification.

#### Depreciation

Depreciation is calculated to write down the cost of the fixed assets to their estimated residual value over their expected useful lives.

The rates and method of calculation are as below:

Office Equipment	15% reducing balance
Plant and Equipment	15% reducing balance
Lease Hold Property	2% reducing balance

#### Fund accounting

Unrestricted Funds are funds received which have no restrictions placed on their use and are available to spend on activities that further any of the purposes of the charity.

Restricted Funds are funds which are to be used for purposes as specified by the funder.

### 2. Income from Charitable activities

	Unrestricted 2024 £	Restricted 2024 £	Total 2024 £	Total 2023 £
Hall Hire/Lettings	49,945	-	49,945	50,087
Membership Subscriptions	1,161	-	1,161	1,585
Bingo	5,104	-	5,104	4,295
Community Cinema	1,251	-	1,251	-
Community Coffee	4,847	-	4,847	4,974
Bowling Club	654	-	654	912
Bar Income	128,419	-	128,419	95,384
Grants	17,500	-	17,500	8,755
Miscellaneous	4,040	-	4,040	691
<b>Total</b>	<b>212,921</b>	<b>-</b>	<b>212,921</b>	<b>166,683</b>

### 3. Donations and legacies

	Unrestricted 2024 £	Restricted 2024 £	Total 2024 £	Total 2023 £
Donations	2,749	-	2,749	402
	<b>2,749</b>	<b>-</b>	<b>2,749</b>	<b>402</b>

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 29 FEBRUARY 2024

4. Income from Investments	Unrestricted 2024 £	Restricted 2024 £	Total 2024 £	Total 2023 £
Bank Interest	574	-	574	28
	<u>574</u>	<u>-</u>	<u>574</u>	<u>28</u>
5. Costs of charitable activities	Unrestricted 2024 £	Restricted 2024 £	Total 2024 £	Total 2023 £
Rent and rates	3,943	-	3,943	3,486
Utilities	26,413	-	26,413	14,365
Staff costs	85,790	-	85,790	72,869
Insurance	2,498	-	2,498	3,949
License	-	-	-	283
Travel	1,002	-	1,002	
Repairs and renewals	24,906	-	24,906	11,889
Donations	-	-	-	95
Consultancy	1,100	-	1,100	425
Bar expenses	59,955	-	59,955	50,844
Cleaning materials	2,080	-	2,080	4,221
Community coffee	605	-	605	979
Community cinema	2,608	-	2,608	-
Rubbish removals	1,189	-	1,189	1,065
Depreciation	5,301	-	5,301	4,174
Printing & stationery	699	-	699	1,541
Postage	10	-	10	167
Telephone	1,543	-	1,543	1,350
Advertising	140	-	140	47
Bank charges	1,552	-	1,552	1,414
Health & safety	746	-	746	658
Miscellaneous	2,603	-	2,603	1,818
	<u>224,686</u>	<u>-</u>	<u>224,686</u>	<u>175,638</u>
Governance	631	-	631	400
Total	<u>225,317</u>	<u>-</u>	<u>225,317</u>	<u>176,038</u>
6. Current assets			2024 £	2023 £
Debtors			3,825	6,645
			<u>3,825</u>	<u>6,645</u>
7. Creditors; amounts falling due within one year			2024 £	2023 £
Creditors and accruals			10,482	9,114
VAT			1,682	1,129
			<u>12,164</u>	<u>10,243</u>
8. Going Concern	The charity is operating on a going concern basis			
9. Staffing	No Key Management Personnel were paid more than £60,000 within the year.			
	During the period there were an average of 10 employees (2023: 10).			

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 29 FEBRUARY 2024

10. Tangible fixed assets	Security Equipment	Premises	Office Equipment	Plant & Equipment	Fixtures & Fittings	Total	Fixtures & Fittings Restricted	Grand Total
	£	£	£	£	£	£	£	£
<b>Cost</b>								
As at 1 March 2023	12,906	260,684	3,466	17,407	32,149	326,612	1,500	328,112
Additions	-	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-	-
As at 28 February 2024	<u>12,906</u>	<u>260,684</u>	<u>3,466</u>	<u>17,407</u>	<u>32,149</u>	<u>326,612</u>	<u>1,500</u>	<u>328,112</u>
<b>Depreciation</b>								
As at 1 March 2023	12,218	105,556	3,466	9,548	28,960	159,748	1,500	161,248
Charge for the year	103	3,103	-	1,617	478	5,301	-	5,301
As at 28 February 2024	<u>12,321</u>	<u>108,659</u>	<u>3,466</u>	<u>11,165</u>	<u>29,438</u>	<u>165,049</u>	<u>1,500</u>	<u>166,549</u>
<b>Net Book Value</b>								
As at 28th February 2024	<u>585</u>	<u>152,025</u>	<u>-</u>	<u>6,242</u>	<u>2,711</u>	<u>161,563</u>	<u>-</u>	<u>161,563</u>
As at 28th February 2023	<u>688</u>	<u>155,128</u>	<u>-</u>	<u>7,859</u>	<u>3,189</u>	<u>166,864</u>	<u>-</u>	<u>166,864</u>

### 11. Related parties

There were no related parties during the periods being reported on.

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 29 FEBRUARY 2024

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I report on the accounts of Brightlingsea Community Association for the year ended 29 February 2024 which are set out on pages 6 to 10.

### **Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:

Community360

Winsley's House, High Street, Colchester, Essex



Date

07/11/2024

**BRIGHTLINGSEA COMMUNITY ASSOCIATION**

England & Wales - Charity number 301265

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# Accounts

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# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## CONTENTS

FOR THE YEAR ENDED 28 FEBRUARY 2023

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	Page
Trustees Annual Report	1-5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the financial statements	8-10
Independent Examiners Report	11

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# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 28 FEBRUARY 2023

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**Charity Name:** Brightlingsea Community Association

**Charity Number:** 301265

**Correspondence Address:** Brightlingsea Community Centre  
Lower Park Road  
Brightlingsea  
Colchester  
Essex CO7 0LG

**Telephone / Fax Number:** 01206 302055

**E-Mail Address:** bcasecretary@aol.com

**Web-Site:** [www.bseacc.co.uk](http://www.bseacc.co.uk)

**Trustees:** Hilary Scott – Chairperson  
Roland Worrall - Vice Chairman  
Lillian King – Honorary President  
Peter Patrick - President  
Robina Longhurst - Treasurer  
Lorraine Granderson  
Delia Groome  
Sue Cowell  
Anthony Osborne  
Sally Brooks  
David Brooks  
Sandra Browbrick  
Colin Maslen

**Accountant:** Community360  
Winsley's House  
High Street  
COLCHESTER  
Essex  
CO1 1UG

**Bankers:** Barclays Bank  
High Street, Colchester, Essex

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 28 FEBRUARY 2023

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### History, objectives and activities of the Charity

Brightlingsea Community Association was established as a charity in 1966 to build and maintain the Community Centre and to manage the centre for the activities promoted by the Association

The Charity promotes the benefits of the inhabitants of Brightlingsea by associating local authorities, voluntary organisations and inhabitants in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation.

### Management and governance arrangements

The Charity's Constitution provides for a minimum of twelve and a maximum of twenty trustees.

The proceedings of the Trustees shall not be invalidated by any vacancy among their number or by any failure to appoint or any defect in the appointment or qualification of a member.

The Trustees are appointed by the members at the Annual General Meeting, the Honorary Officers are subsequently elected from the Board of Trustees by the members present at the Annual General Meeting.

New Trustees would receive copies of the previous year's annual report and accounts together with a copy of the Charity Commission leaflet; The Essential Trustee – 'What You Need to Know'.

The functions, powers and duties of the Trustees shall include:

- a. All matters in connection with Membership, Committees and Meeting
- b. All matters in connection with the use of the Community Centre
- c. All matters in connection with the care and maintenance of the Community Centre and grounds including the authorisation of all expenditure for such purposes.
- d. The authorisation of all expenditure on items for improvement at the Community Centre over an expenditure of £250 per calendar month
- e. The engagement, supervision and all matters relating to full time and part time employees
- f. The organisation and planning of functions and events promoted by the Association
- g. All day to day matters connected with the operation of the Community Centre including security
- h. All publicity matters
- i. All financial matters including the operation of the Association bank accounts and the approval to borrow money in excess of £2000 per annum and also to the limitations in d)

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 28 FEBRUARY 2023

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### Procedures and Policy

The Trustees meet monthly to discuss matters relating to the management of the Community Centre. The Chairperson shall act as chair at meetings of the Trustees; if the Chairperson is absent from any meeting, the members of the Trustees present shall choose one of their number to be chair of the meeting before any other business is transacted. Every matter is determined by a majority of votes of the Trustees present and voting on the question but in the case of equality of votes, the Chairperson of the meeting shall have a second or casting vote. Minutes are kept of the proceedings at meetings of the Trustees and any sub-committee meetings.

### Achievements and Performance of the Charity up to December 2023

The Board of Trustees are happy to report a re-structure of our Community Centre has taken place. The re-structure was started in 2022 and completed in June 2023, changes need to be made for our community centre to have a future.

We have continued with our schedule of general maintenance. Started a decorating program. With the kind help of Gary Hill and help from theatre groups we have updated lighting for the stage. Our lighting has also been upgraded outside the building. We have purchased up to date security and camera system for inside and outside the building. Quotes have been accepted for the gardens to be completely sorted and will begin shortly.

As required, we have fulfilled all our legal requirements regarding the annual inspection and testing of portable appliances, gas appliances and fire-fighting equipment.

Our regular clubs and affiliated organisations still maintain their support for us and again we are most grateful to them; The Autumn Centre, Brightlingsea Musical Theatre Group, Cinque Port Liberty, Co-op Women's Guild, Crab & Winkle C&W Club, Horticultural Society, Oasis Community Church, Panto Group, and Spiritualist Church.

We are also very grateful to the organisers of our internal clubs for their efforts over the past year:

- \* The Indoor Bowls Club meets on Wednesday afternoon in the Liberty Hall.
- \* Table Tennis Club meets on Wednesday evenings from 7.30pm.
- \* The Bingo Club meets on Friday evenings and provide a social evening for many of the older residents of Brightlingsea.
- \* Our Veteran's Breakfast Club meets once a month on a Saturday morning.

We have continued with our regular fundraising events; the refreshment stall at the Town Show, refreshment stall at Monthly Arts and Crafts, Social Evenings, Car Boot Sales, Weekly Coffee Mornings, Monthly Family Karaoke, Monthly Kids Bingo and Community Cinema; all of which have proved extremely popular. Throughout the year we also hosted the, Carnival fun day, Drag Nights, Medium Nights, Horse Race Nights, Tribute Bands, Over 50's tea parties, Family Foodie Friday's, Farmers Markets and Christmas Market.

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# **BRIGHTLINGSEA COMMUNITY ASSOCIATION**

## **TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 28 FEBRUARY 2023**

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We are pleased to report that the Nett total raised throughout the financial year by fundraising again exceeded £10,000 and we thank everyone involved with this effort whole heartedly. We do heavily rely on our fund raising, to help keep the Community Centre open.

We can report that Income from hall hires for the year ending February 2023 is better than we expected and thank our regular hirers for their loyalty; Step Aerobics, Fitness Class, SING Brightlingsea, Line Dance Class, Fight Klub, PULSE Dance Class, Gift Box, Paper Craft Class, Oasis Community Church, Colchester MIND, Co-Op Women's Guild, Family Support, Foot Clinic and Brightlights.

### **Future Plans**

The Board of Trustees shall endeavour to further improve the facilities offered at the Community Centre for local residents with our planned projects including:

- The continued program to change all lighting to LED to reduce expenditure
- Further Stage lighting
- New Projector system
- Landscaping Gardens
- Refurbish Bar Area
- Refurbish meeting rooms
- Re-cementing areas into building.
- Looking further into solar panels
- Membership Discount in Bar

### **Statement of Trustees Responsibilities**

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011.

The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board of Trustees have had due regard to the Charity Commission's Public Benefit guidance when exercising powers or duties to which the guidance is relevant".

### **Statement from the Charity Chairman**

The past year has proven challenging in so many ways with a restructure of our community centre. I am happy that we; as a Board of Trustees, have continued every effort to look forward and re-establish a new attitude within. With constant increases in utility costs and minimum wage raises the re-structure was a necessity to survive. The Trustees are aware that there is still much hard work to undertake to enable the Charity to trade profitably in the future but I am certain that the dedication and commitment of the Trustees will ensure the longevity of the Community Centre for all to enjoy.

---

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 28 FEBRUARY 2023

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We are extremely lucky to have new and old dedicated employees who work to ensure the Community Centre and its Bar are kept clean and tidy and function smoothly and I thank each and every one of them. I would personally like to thank the Finance Committee, Trustees and volunteers for the dedication and time given. We have worked tirelessly to keep our Community Centre open.

We are under no illusions that the coming year is going to be difficult and are actively looking for volunteers to assist with fund raising, grant applications and professional services. If you have time to volunteer, please get in touch - Brightlingsea has an abundance of talent and I am sure if we all pull together we can come out of 2023 a stronger community.

Finally, I have enjoyed and completed my sixth term as Chairman. The last year has proven to be easier for me having such dedication from a vice chairman and I sincerely thank Roly for this, working as a team has greatly improved our community centre. Trustees have gone above and beyond to support us and I sincerely thank them. I do feel the last year has been a turning point in the continued struggle to get where the Community Centre is today.



*Hilary Scott*

*Chairman of the Trustees*

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 28 FEBRUARY 2023

	Note	Unrestricted Total £	Restricted Total £	2023 Total £	2022 Total £
<b>Incoming resources</b>					
Income from Charitable activities	2	161,928	4,755	166,683	130,594
Income from Investments	4	28	-	28	3
Donations and Legacies	3	402	-	402	1,301
Funds Raised		15,788	-	15,788	7,332
<b>Total income and Endowments</b>		<b>178,146</b>	<b>4,755</b>	<b>182,901</b>	<b>139,231</b>
<b>Expenditure on Charitable activities</b>					
Charitable activities	5	172,239	3,799	176,038	109,062
Expenditure on raising funds		7,319	956	8,275	1,577
<b>Total resources expended</b>		<b>179,558</b>	<b>4,755</b>	<b>184,313</b>	<b>110,639</b>
<b>Net income for the period</b>		<b>(1,412)</b>	<b>-</b>	<b>(1,412)</b>	<b>28,591</b>
<b>Funds at 1st March 2022</b>		<b>256,157</b>	<b>-</b>	<b>256,157</b>	<b>227,566</b>
<b>Funds at 28th February 2023</b>		<b>254,745</b>	<b>-</b>	<b>254,745</b>	<b>256,157</b>

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## BALANCE SHEET

AS AT 28 FEBRUARY 2023

	Note	2023 Total £	2022 Total £
<b>Fixed assets</b>			
Tangible assets	10	166,864	162,098
<b>Current assets</b>			
Stock		5,696	5,696
Debtors	6	6,645	6,985
Cash at bank and in hand		85,784	96,113
		<u>98,124</u>	<u>108,794</u>
<b>Current liabilities</b>			
Creditors, amounts falling due within one year	7	10,243	14,736
<b>Net current assets</b>		<u>87,881</u>	<u>94,059</u>
<b>Totals assets less current liabilities</b>		<u><u>254,745</u></u>	<u><u>256,157</u></u>
<b>Funds</b>			
Unrestricted funds	8	254,745	256,157
Restricted funds	8	-	-
		<u><u>254,745</u></u>	<u><u>256,157</u></u>

*[Handwritten signature]*

22.11.2023

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 28 FEBRUARY 2023

#### 1. Accounting Policies

##### **Basis of the preparation of the accounts**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### **Cash flow statement**

The directors have taken advantage of the exemption in Financial Reporting Standard 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

##### **Incoming resources**

All material incoming resources have been included on a receivable basis

They are included if the date receivable falls within the period covered by these accounts.

##### **Resources expended**

These have been analysed using a natural classification.

##### **Depreciation**

Depreciation is calculated to write down the cost of the fixed assets to their estimated residual value over their expected useful lives.

The rates and method of calculation are as below:

Office Equipment	15% reducing balance
Plant and Equipment	15% reducing balance
Lease Hold Property	2% reducing balance

##### **Fund accounting**

Unrestricted Funds are funds received which have no restrictions placed on their use and are available to spend on activities that further any of the purposes of the charity.

Restricted Funds are funds which are to be used for purposes as specified by the funder.

2. Income from Charitable activities	Unrestricted	Restricted	Total	Total
	2023	2023	2023	2022
	£	£	£	£
Hall Hire/Lettings	50,087	-	50,087	29,727
Membership Subscriptions	1,585	-	1,585	1,499
Bingo	4,295	-	4,295	4,785
Community Cinema	-	-	-	373
Community Coffee	4,974	-	4,974	4,044
Bowling Club	912	-	912	753
Bar Income	95,384	-	95,384	37,671
Grants	4,000	4,755	8,755	47,939
Miscellaneous	691	-	691	3,804
<b>Total</b>	<b>161,928</b>	<b>4,755</b>	<b>166,683</b>	<b>130,594</b>

3. Donations and legacies	Unrestricted	Restricted	Total	Total
	2023	2023	2023	2022

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 28 FEBRUARY 2023

4. Income from Investments	Unrestricted 2023 £	Restricted 2023 £	Total 2023 £	Total 2022 £
Bank Interest	28	-	28	3
	<u>28</u>	<u>-</u>	<u>28</u>	<u>3</u>
5. Costs of charitable activities	Unrestricted 2023 £	Restricted 2023 £	Total 2023 £	Total 2022 £
Rent and rates	3,486	-	3,486	2,616
Utilities	14,365	-	14,365	1,394
Staff costs	72,869	-	72,869	65,832
Insurance	3,949	-	3,949	3,215
License	283	-	283	1,374
Security	693	-	693	618
Repairs and renewals	7,397	3,799	11,196	5,808
Donations	95	-	95	-
Consultancy	425	-	425	850
Bar expenses	50,844	-	50,844	15,573
Cleaning materials	4,221	-	4,221	636
Community coffee	979	-	979	659
Community cinema	-	-	-	300
Rubbish removals	1,065	-	1,065	545
Depreciation	4,174	-	4,174	3,902
Printing & stationery	1,541	-	1,541	890
Postage	167	-	167	42
Telephone	1,350	-	1,350	1,256
Advertising	47	-	47	397
Bank charges	1,414	-	1,414	754
Health & safety	658	-	658	1,195
Miscellaneous	1,818	-	1,818	855
	<u>171,839</u>	<u>3,799</u>	<u>175,638</u>	<u>108,711</u>
Governance	400	-	400	350
Total	<u>172,239</u>	<u>3,799</u>	<u>176,038</u>	<u>109,061</u>
6. Current assets			2023 £	2022 £
Debtors			6,645	3,409
VAT			-	3,577
			<u>6,645</u>	<u>6,985</u>
7. Creditors; amounts falling due within one year			2023 £	2022 £
Creditors and accruals			9,114	14,736
VAT			1,129	-
			<u>10,243</u>	<u>14,736</u>
8. Going Concern	The charity is operating on a going concern basis			

**BRIGHTLINGSEA COMMUNITY ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 28 FEBRUARY 2023**

<b>10. Tangible fixed assets</b>	<b>Security Equipment</b>	<b>Premises</b>	<b>Office Equipment</b>	<b>Plant &amp; Equipment</b>	<b>Fixtures &amp; Fittings</b>	<b>Total</b>	<b>Fixtures &amp; Fittings Restricted</b>	<b>Grand Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>								
As at 1 March 2022	12,906	260,684	3,466	9,467	31,149	317,672	1,500	319,172
Additions	-	-	-	7,940	1,000	8,940	-	8,940
Disposals	-	-	-	-	-	-	-	-
As at 28 February 2023	<u>12,906</u>	<u>260,684</u>	<u>3,466</u>	<u>17,407</u>	<u>32,149</u>	<u>326,612</u>	<u>1,500</u>	<u>328,112</u>
<b>Depreciation</b>								
As at 1 March 2022	12,097	102,390	3,466	9,047	28,574	155,574	1,500	157,074
Charge for the year	121	3,166	-	501	386	4,174	-	4,174
As at 28 February 2023	<u>12,218</u>	<u>105,556</u>	<u>3,466</u>	<u>9,548</u>	<u>28,960</u>	<u>159,748</u>	<u>1,500</u>	<u>161,248</u>
<b>Net Book Value</b>								
As at 28th February 2023	<u>688</u>	<u>155,128</u>	<u>-</u>	<u>7,859</u>	<u>3,189</u>	<u>166,864</u>	<u>-</u>	<u>166,864</u>
As at 28th February 2022	<u>809</u>	<u>158,294</u>	<u>-</u>	<u>420</u>	<u>2,575</u>	<u>162,098</u>	<u>-</u>	<u>162,098</u>

**11. Related parties**

There were no related parties during the periods being reported on.

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 28 FEBRUARY 2023

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I report on the accounts of Brightlingsea Community Association for the year ended 28 February 2023 which are set out on pages 6 to 10.

### **Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:

Charity Accountants

**BRIGHTLINGSEA COMMUNITY ASSOCIATION**

England & Wales - Charity number 301265

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# Accounts

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# **BRIGHTLINGSEA COMMUNITY ASSOCIATION**

Charity Number 301265

**FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 28th FEBRUARY 2022**



*Community  
Accounts Service*

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## CONTENTS FOR THE YEAR ENDED 28 FEBRUARY 2022

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	Page
Trustees Annual Report	1-5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the financial statements	8-10
Independent Examiners Report	11

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# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 28 FEBRUARY 2022

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**Charity Name:** Brightlingsea Community Association

**Charity Number:** 301265

**Correspondence Address:** Brightlingsea Community Centre  
Lower Park Road  
Brightlingsea  
Colchester  
Essex CO7 0LG

**Telephone / Fax Number:** 01206 302055

**E-Mail Address:** bcasecretary@aol.com

**Web-Site:** www.bseacc.co.uk

**Trustees:** Hilary Scott – Chairperson  
Lillian King – Honorary President  
Jeremy Crawley - President  
Kieren Hynd - Treasurer  
Sue Cowell – Co-opted 19<sup>th</sup> October 2021  
Kay Crawley – Co-Opted 15<sup>th</sup> June 2021  
Kathryn Elvin – Co-Opted 15<sup>th</sup> June 2021, resigned 19<sup>th</sup> Oct 2021  
Barbara Garcia – Resigned 10<sup>th</sup> May 2021  
Lorraine Granderson  
Delia Groome  
Anthony Osborne - Co-opted 21<sup>st</sup> Feb 2022  
Peter Patrick  
Olivia Stephenson  
Christine Walker – Resigned 10<sup>th</sup> May 2021  
Stacey Welham – Resigned 19th October 2021  
Roland Worrall  
Kate Young

**Accountant:** Community360  
Winsley's House  
High Street  
COLCHESTER  
Essex  
CO1 1UG

**Bankers:** Barclays Bank  
Prettygate, Colchester, Essex

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# **BRIGHTLINGSEA COMMUNITY ASSOCIATION**

## **TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 28 FEBRUARY 2022**

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### **History, objectives and activities of the Charity**

Brightlingsea Community Association was established as a charity in 1966 to build and maintain the Community Centre and to manage the centre for the activities promoted by the Association

The Charity promotes the benefits of the inhabitants of Brightlingsea by associating local authorities, voluntary organisations and inhabitants in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation.

### **Management and governance arrangements**

The Charity's Constitution provides for a minimum of twelve and a maximum of twenty trustees.

The proceedings of the Trustees shall not be invalidated by any vacancy among their number or by any failure to appoint or any defect in the appointment or qualification of a member.

The Trustees are appointed by the members at the Annual General Meeting, the Honorary Officers are subsequently elected from the Board of Trustees by the members present at the Annual General Meeting.

New Trustees would receive copies of the previous year's annual report and accounts together with a copy of the Charity Commission leaflet; The Essential Trustee – 'What You Need to Know'.

The functions, powers and duties of the Trustees shall include:

- a. All matters in connection with Membership, Committees and Meeting
- b. All matters in connection with the use of the Community Centre
- c. All matters in connection with the care and maintenance of the Community Centre and grounds including the authorisation of all expenditure for such purposes.
- d. The authorisation of all expenditure on items for improvement at the Community Centre over an expenditure of £250 per calendar month
- e. The engagement, supervision and all matters relating to full time and part time employees
- f. The organisation and planning of functions and events promoted by the Association
- g. All day to day matters connected with the operation of the Community Centre including security
- h. All publicity matters
- i. All financial matters including the operation of the Association bank accounts and the approval to borrow money in excess of £2000 per annum and also to the limitations in d)

### **Procedures and Policy**

The Trustees meet monthly to discuss matters relating to the management of the Community Centre. The Chairperson shall act as chair at meetings of the Trustees; if the Chairperson is absent from any meeting, the members of the Trustees present shall choose one of their number to be chair of the meeting before any other business is transacted. Every matter is determined by a majority of votes of the Trustees present and voting on the question but in the case of equality of votes, the Chairperson of the meeting shall have a second or casting vote. Minutes are kept of the proceedings at meetings of the Trustees and any sub-committee meetings.

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 28 FEBRUARY 2022

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### Achievements and Performance of the Charity

During the second year of COVID, the Board of Trustees performed some restructuring and an update of employment contracts and procedures, assisted by an external HR specialist. Difficult decisions had to be made to control our finances and we thank the staff, past and present, for working with us through this. Hiring, Bar trade and Fundraising returned slowly but steadily as we moved into 2022, with Karaoke, Bingo, Horse Racing, Darts competitions, Cinema, Comedy Nights and a Christmas fair proving popular over the Autumn/Winter months.

We are happy to report that Community Centre Staff and Trustees have continued with our schedule of general maintenance, which has been very difficult in this past year. Thankfully, only minor damage was sustained during Storm Eunice in February, and the overgrowing trees at the rear of the Centre were subsequently cut back. A grant application was made for some minor repairs and upgrades to air conditioning, windows, hand-dryers and cleaning equipment. We are investigating acoustic problems in some of our rooms and are looking to contract a commercial cleaning company to re-establish a baseline standard for us to maintain. Looking forward, we hope to maintain a higher standard than previous years.

A Bar Committee was re-established in January, with a new post of Bar Supervisor recruited in February and some additional staff coming onto the books. This will bring experience and fresh ideas to an important feature and revenue stream of the Centre.

As required, we have fulfilled all our legal requirements regarding the annual inspection and testing of portable appliances, gas appliances and fire-fighting equipment.

Our regular clubs and affiliated organisations still maintain their support for us and again we are most grateful to them; The Autumn Centre, Beach Hut Association, Brightlingsea Musical Theatre Group, Cinque Port Liberty, Co-op Women's Guild, Crab & Winkle C&W Club, Horticultural Society, Oasis Community Church, Panto Group, Seaview Players and Spiritualist Church.

We are also very grateful to the organisers of our internal clubs for their efforts over the past year:

- The Indoor Bowls Club meet on Wednesday afternoon in the Liberty Hall.
- Table Tennis Club meet on Wednesday evenings from 7.30pm.
- The Bingo Club meet on Friday evenings and provide a social evening for many of the older residents of Brightlingsea.

We have continued with our regular fundraising events; the refreshment stall at the Town Show, refreshment stall at Monthly Arts and Crafts, Social Evenings, Car Boot Sales, Weekly Coffee Mornings, Monthly Family Karaoke, Monthly Kids Bingo and Community Cinema; all of which have proved extremely popular. Throughout the year we also hosted the Queens Platinum Jubilee, Carnival fun day, Drag Nights, Medium Nights, Horse Race Nights, Tribute Bands, Over 50's tea parties and Christmas Market.

We are pleased to report that the Nett total raised throughout the financial year by fundraising again exceeded £5,000 and we thank everyone involved with this effort whole heartedly, taking into account the year we have had. We do heavily rely on our fund raising to help keep the Community Centre open.

# **BRIGHTLINGSEA COMMUNITY ASSOCIATION**

## **TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 28 FEBRUARY 2022**

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We can report that Income from hall hires for the year ending February 2022 is better than we expected and thank our regular hirers for their loyalty; SING Brightlingsea, Fitness Class, Line Dance Class, Fight Klub, Pulse Performing Arts, Gift Box, Paper Craft Class, Woolly Bully, Oasis Community Church, Colchester MIND, Co-Op Womens Guild, Family Support, Foot Clinic and Brightlights.

### **Future Plans**

The Board of Trustees shall endeavour to further improve the facilities offered at the Community Centre for local residents with our planned projects including:

- The continued programme to change all lighting to LED to reduce expenditure
- Update Security lighting and cameras, inside and out
- Refurbish Bar area and Family Room lighting
- Refurbish meeting rooms and improve acoustics
- Update Stage drapes and lighting

### **Statement of Trustees Responsibilities**

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011.

The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board of Trustees have had due regard to the Charity Commission's Public Benefit guidance when exercising powers or duties to which the guidance is relevant".

### **Statement from the Charity Chairman**

The past year has proven challenging in so many ways. I am however happy that we, as a Board of Trustees, have continued every effort in the aftermath of a global pandemic, constant increases in utility costs and minimum wage rates. Whilst we ended the year with a profit of £28,591, this was largely due to crucial COVID support grants received throughout the year. The Trustees are aware that there is still much hard work to undertake to enable the Charity to trade profitably in the future, but I am certain that the dedication and commitment of the Trustees will ensure the longevity of the Community Centre for all to enjoy.

We are extremely lucky to have new and old dedicated employees who work to ensure the Community Centre and its Bar are kept clean and tidy and function smoothly and I thank each and every one of them. I would personally like to thank the Finance Committee, Trustees and volunteers for the dedication and time given. We have worked tirelessly to keep our staff in employment and keep our Community Centre open.

We are under no illusions that the coming year is going to be difficult and are actively looking for volunteers to assist with fund raising, grant applications and professional services. If you have time to volunteer, please get in touch - Brightlingsea has an abundance of talent, and I am sure if we all pull together we can come out of 2022 a stronger community.

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 28 FEBRUARY 2022

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Finally, I have enjoyed and completed my fifth term as Chairman. In the last year, Trustees have gone above and beyond to support me, and I sincerely thank them. I do feel the last year has been a turning point in the continued struggle to get where the Community Centre is today.



*Hilary Scott*

*Chairman of the Trustees*

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 28 FEBRUARY 2022

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	Note	Unrestricted Total £	2022 Total £	2021 Total £
<b><u>Incoming resources</u></b>				
Income from Charitable activities	2	82,655	82,655	22,549
Income from Investments	4	3	3	37
Donations and Legacies	3	49,240	49,240	103,346
Funds Raised		7,332	7,332	3,963
<b>Total income and Endowments</b>		<b>139,231</b>	<b>139,231</b>	<b>129,896</b>
<b>Expenditure on Charitable activities</b>				
Charitable activities	5	109,062	109,062	120,611
Expenditure on raising funds		1,577	1,577	26
<b>Total resources expended</b>		<b>110,639</b>	<b>110,639</b>	<b>120,637</b>
<b>Net income/(expenditure)</b>		<b>28,591</b>	<b>28,591</b>	<b>9,258</b>
Transfer between funds		-	-	-
<b>Net income for the period</b>		<b>28,591</b>	<b>28,591</b>	<b>9,258</b>
<b>Funds at 1st March 2021</b>		<b>227,566</b>	<b>227,566</b>	<b>218,308</b>
<b>Funds at 28th February 2022</b>		<b>256,157</b>	<b>256,157</b>	<b>227,566</b>

Notes on pages 8 to 10 form part of these financial statements

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## BALANCE SHEET AS AT 28 FEBRUARY 2022

	Note	2022 Total £	2021 Total £
<b>Fixed Assets</b>			
Tangible assets	10	162,098	166,000
<b>Current Assets</b>			
Stock		5,696	5,696
Debtors	6	6,985	5,846
Cash at bank and in hand		96,113	62,415
		<u>108,794</u>	<u>73,957</u>
<b>Current Liabilities</b>			
Creditors, amounts falling due within one year	7	14,736	12,391
<b>Net current assets</b>		<u>94,059</u>	<u>61,566</u>
<b>Totals assets less current liabilities</b>		<u><u>256,157</u></u>	<u><u>227,566</u></u>
<b>Funds</b>			
Unrestricted funds	8	256,157	227,566
Restricted funds	8	-	-
		<u><u>256,157</u></u>	<u><u>227,566</u></u>

Signed



(KIERAN HYND, TREASURER)

Date 25.11.2022

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2022

### 1. Accounting Policies

#### Basis of the preparation of the accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### Cash flow statement

The directors have taken advantage of the exemption in Financial Reporting Standard 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

#### Incoming resources

All material incoming resources have been included on a receivable basis. They are included if the date receivable falls within the period covered by these accounts.

#### Resources expended

These have been analysed using a natural classification.

#### Depreciation

Depreciation is calculated to write down the cost of the fixed assets to their estimated residual value over their expected useful lives.

The rates and method of calculation are as below:

Office Equipment	15% reducing balance
Plant and Equipment	15% reducing balance
Lease Hold Property	2% reducing balance

### 2. Income from Charitable activities

	Unrestricted 2022 £	Restricted 2022 £	Total 2022 £	Total 2021 £
Hall Hire/Lettings	29,727	-	29,727	6,190
Membership Subscriptions	1,499	-	1,499	803
Bingo	4,785	-	4,785	137
Community Cinema	373	-	373	475
Community Coffee	4,044	-	4,044	297
Bowling Club	753	-	753	92
Bar Income	37,671	-	37,671	14,527
Miscellaneous	3,804	-	3,804	29
<b>Total</b>	<b>82,655</b>	<b>-</b>	<b>82,655</b>	<b>22,549</b>

### 3. Donations and legacies

	Unrestricted 2022 £	Restricted 2022 £	Total 2022 £	Total 2021 £
Donations	1,301	-	1,301	4,884
Grants	47,939	-	47,939	98,462
	<b>49,240</b>	<b>-</b>	<b>49,240</b>	<b>103,346</b>

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2022

4. Income from Investments	Unrestricted 2022 £	Restricted 2022 £	Total 2022 £	Total 2021 £
Bank Interest	3	-	3	37
	<u>3</u>	<u>-</u>	<u>3</u>	<u>37</u>
5. Costs of charitable activities	Unrestricted 2022 £	Restricted 2022 £	Total 2022 £	Total 2021 £
Rent and rates	2,616	-	2,616	1,922
Utilities	1,394	-	1,394	13,141
Staff costs	65,832	-	65,832	85,020
Insurance	3,215	-	3,215	2,590
License	1,374	-	1,374	550
Security	618	-	618	113
Repairs and renewals	5,808	-	5,808	1,613
Consultancy	850	-	850	-
Bar expenses	15,573	-	15,573	5,114
Cleaning materials	636	-	636	583
Community coffee	659	-	659	19
Community cinema	300	-	300	122
Rubbish removals	545	-	545	92
Depreciation	3,902	-	3,902	4,086
Printing & stationery	890	-	890	500
Postage	42	-	42	149
Telephone	1,256	-	1,256	1,071
Advertising	397	-	397	-
Bank charges	754	-	754	416
Health & safety	1,195	-	1,195	3,037
Miscellaneous	855	-	855	123
	<u>108,712</u>	<u>-</u>	<u>108,712</u>	<u>120,261</u>
Governance	350	-	350	350
Total	<u>109,062</u>	<u>-</u>	<u>109,062</u>	<u>120,611</u>
6. Current assets			2022 £	2021 £
Debtors			3,409	754
Prepaid expenses			-	671
VAT			3,577	4,421
			<u>6,985</u>	<u>5,846</u>
7. Creditors; amounts falling due within one year			2022 £	2021 £
Creditors and accruals			14,736	12,391
			<u>14,736</u>	<u>12,391</u>

### 8. Going Concern

The charity is operating on a going concern basis

### 9. Key Staff

No Key Management Personnel were paid more than £60,000 within the year.

## BRIGHTLINGSEA COMMUNITY ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2022

10. Tangible fixed assets	Security Equipment	Premises	Office Equipment	Plant & Equipment	Fixtures & Fittings	Total	Fixtures & Fittings Restricted	Grand Total
	£	£	£	£	£	£	£	£
<b>Cost</b>								
As at 1 March 2021	12,906	260,684	3,466	9,467	31,149	317,672	1,500	319,172
Additions	-	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-	-
As at 28 February 2022	<u>12,906</u>	<u>260,684</u>	<u>3,466</u>	<u>9,467</u>	<u>31,149</u>	<u>317,672</u>	<u>1,500</u>	<u>319,172</u>
<b>Depreciation</b>								
As at 1 March 2021	11,954	99,159	3,466	8,973	28,120	151,672	1,500	153,172
Charge for the year	143	3,231	-	74	454	3,902	-	3,902
As at 28 February 2022	<u>12,097</u>	<u>102,390</u>	<u>3,466</u>	<u>9,047</u>	<u>28,574</u>	<u>155,574</u>	<u>1,500</u>	<u>157,074</u>
<b>Net Book Value</b>								
As at 28th February 2022	<u>809</u>	<u>158,295</u>	<u>-</u>	<u>420</u>	<u>2,575</u>	<u>162,098</u>	<u>-</u>	<u>162,098</u>
As at 28th February 2021	<u>952</u>	<u>161,525</u>	<u>-</u>	<u>494</u>	<u>3,029</u>	<u>166,000</u>	<u>-</u>	<u>166,000</u>

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 28 FEBRUARY 2022

---

I report on the accounts of Brightlingsea Community Association for the year ended 28 February 2022 which are set out on pages 6 to 10.

### **Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

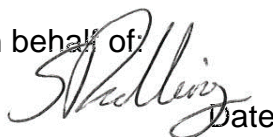
In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:  
Community360

Winsley's House, High Street, Colchester, Essex



Date

28/11/2022

**BRIGHTLINGSEA COMMUNITY ASSOCIATION**

England & Wales - Charity number 301265

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# Accounts

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# **BRIGHTLINGSEA COMMUNITY ASSOCIATION**

Charity Number 301265

## **FINANCIAL STATEMENTS FOR THE YEAR ENDED 28th FEBRUARY 2021**



*Community  
Accounts Service*

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## CONTENTS FOR THE YEAR ENDED 28 FEBRUARY 2021

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	Page
Trustees Annual Report	1-5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the financial statements	8-10
Independent Examiners Report	11

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# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 28 FEBRUARY 2021

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**Charity Name:** Brightlingsea Community Association

**Charity Number:** 301265

**Correspondence Address:** Brightlingsea Community Centre  
Lower Park Road  
Brightlingsea  
Colchester  
Essex CO7 0LG

**Telephone / Fax Number:** 01206 302055

**E-Mail Address:** bcasecretary@aol.com

**Web-Site:** [www.bseacc.co.uk](http://www.bseacc.co.uk)

**Trustees:** Hilary Scott – Chairperson  
Tracy Brown - Vice Chairperson (resigned 29/07/2020)  
Lillian King – Honorary President  
Jeremy Crawley - President  
Kieren Hynd - Treasurer  
Simon Creek (resigned 02/08/2020)  
Barbara Garcia  
Lorraine Granderson  
Delia Groome  
Peter Patrick  
Christine Walker  
Roland Worrall  
Stacey Welham  
Kate Young

**Accountant:** Winsley's House  
High Street  
COLCHESTER  
Essex  
CO1 1UG

**Bankers:** Barclays Bank  
Prettygate, Colchester, Essex

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# **BRIGHTLINGSEA COMMUNITY ASSOCIATION**

## **TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 28 FEBRUARY 2021**

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### **History, objectives and activities of the Charity**

Brightlingsea Community Association was established as a charity in 1966 to build and maintain the Community Centre and to manage the centre for the activities promoted by the Association

The Charity promotes the benefits of the inhabitants of Brightlingsea by associating local authorities, voluntary organisations and inhabitants in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation.

### **Management and governance arrangements**

The Charity's Constitution provides for a minimum of twelve and a maximum of twenty trustees.

The proceedings of the Trustees shall not be invalidated by any vacancy among their number or by any failure to appoint or any defect in the appointment or qualification of a member.

The Trustees are appointed by the members at the Annual General Meeting, the Honorary Officers are subsequently elected from the Board of Trustees by the members present at the Annual General Meeting.

New Trustees would receive copies of the previous year's annual report and accounts together with a copy of the Charity Commission leaflet; The Essential Trustee – 'What You Need to Know'.

The functions, powers and duties of the Trustees shall include:

- a. All matters in connection with Membership, Committees and Meeting
- b. All matters in connection with the use of the Community Centre
- c. All matters in connection with the care and maintenance of the Community Centre and grounds including the authorisation of all expenditure for such purposes.
- d. The authorisation of all expenditure on items for improvement at the Community Centre over an expenditure of £250 per calendar month
- e. The engagement, supervision and all matters relating to full time and part time employees
- f. The organisation and planning of functions and events promoted by the Association
- g. All day to day matters connected with the operation of the Community Centre including security
- h. All publicity matters
- i. All financial matters including the operation of the Association bank accounts and the approval to borrow money in excess of £2000 per annum and also to the limitations in d)

# **BRIGHTLINGSEA COMMUNITY ASSOCIATION**

## **TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 28 FEBRUARY 2021**

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### **Procedures and Policy**

The Trustees meet monthly to discuss matters relating to the management of the Community Centre. The Chairperson shall act as chair at meetings of the Trustees; if the Chairperson is absent from any meeting, the members of the Trustees present shall choose one of their number to be chair of the meeting before any other business is transacted. Every matter is determined by a majority of votes of the Trustees present and voting on the question but in the case of equality of votes, the Chairperson of the meeting shall have a second or casting vote. Minutes are kept of the proceedings at meetings of the Trustees and any sub-committee meetings.

### **Achievements and Performance of the Charity**

The Board of Trustees are happy to report that Community Centre Staff and Trustees have continued with our schedule of general maintenance which has been very difficult in this past year. With special thanks to a generous donation from Maureen and Peter Patrick we have been able to re-carpet the foyer area and the bar area. We have also had some wonderful volunteers painting the foyer, bar, MPR room and Family room. During this difficult time this has been quite an achievement. The entrance to the bar has also been made to look more welcoming with astro turf and lights.

As required, we have fulfilled all our legal requirements regarding the annual inspection and testing of portable appliances, gas appliances and fire fighting equipment.

Our regular clubs and affiliated organisations still maintain their support for us and again we are most grateful to them; Beach Hut Association, Cinque Port Liberty, Co-Op Women's Guild, Crab & Winkle C&W Club, Family Support, Horticultural Society, Panto Group, Seaview Players, Oasis Community Church, Sebeena Club and Spiritualist Church.

### **We are also very grateful to the organisers of our internal clubs for their efforts over the past year:**

- Table Tennis Club meet on Wednesday evenings from 7.30pm.
- The Indoor Bowls Club meet on Wednesday mornings in the Liberty Hall.

We have continued with our regular fund raising events; the refreshment stall at the Town Show, Social Evenings, Car Boot Sales, Coffee Morning and Community Cinema; all of which have proved extremely popular. Throughout the year when allowed we also hosted Drag Nights, Horse Race Nights, Monthly Cash Bingo, Darts Tournaments, Children's Christmas Cinema, Family Karaoke and Christmas Market. We were also extremely lucky that Panto Group hosted a Quiz evening with all funds raised being donated to the Community Centre.

# **BRIGHTLINGSEA COMMUNITY ASSOCIATION**

## **TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 28 FEBRUARY 2021**

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We are pleased to report that the net total raised throughout the financial year by fund raising again exceeded £3,937 and we thank everyone involved with this effort whole heartedly, taking into account the year we have had. We do rely on our fundraising to help keep the Community Centre open.

We can report that Income from hall hires for the year ending February 2021 is better than we expected and thank our regular hirers for their loyalty; Taoist Tai Chi Society, Fitness Class, SING Brightlingsea, Line Dance Class, Fight Klub, Pulse Performers, Gift Box, Paper Craft Class, Oasis Community Church, Colchester MIND. Co-Op women's guild, Family Support, Bright Lights, Monday Craft Club and Woolly Bully Knitting Club.

### Future Plans

The Board of Trustees shall endeavour to further improve the facilities offered at the Community Centre for local residents with our planned projects including:

- The continued program to change all lighting to LED to reduce expenditure
- New seat cushions in the Multi Purpose Room

### Statement of Trustees Responsibilities

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011.

The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board of Trustees have had due regard to the Charity Commission's Public Benefit guidance when exercising powers or duties to which the guidance is relevant".

### Statement from the Charity Chairperson

The past year has proven challenging in so many ways. I am however happy that we, as a Board of Trustees, have made every effort in the face of a global pandemic, constant increases in utility costs and minimum wage rates to end the year with a profit of £9,258. This figure includes crucial funding provided by the government to help organisations such as ourselves survive through the uncertain months ahead. The Trustees are aware that there is much hard work to undertake to enable the Charity to trade profitably on its own in the future but I am certain that the dedication and commitment of the Trustees will ensure the longevity of the Community Centre for all to enjoy.

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 28 FEBRUARY 2021

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We are extremely lucky to have a dedicated, loyal team of employees who work to ensure the Community Centre and its Bar are kept clean and tidy and function smoothly and I thank each and every one of them. I would personally like to thank the Finance Committee for the dedication and time given. This year we have had to be available daily/weekly for meetings. We have worked tirelessly to keep our staff in employment and keep our Community Centre open.

We are under no illusions that the coming year is going to be difficult and are actively looking for volunteers to assist with fundraising, grant applications and professional services. If you have time to volunteer, please get in touch - Brightlingsea has an abundance of talent and I am sure if we all pull together we can come out of 2021 a stronger community.

Finally, I have enjoyed my fourth term as Chairperson and thank my fellow Trustees and the Centre Manager for their support. Should I be re-elected, I will again strive to continue to gain grants, raise funds and heighten the profile of the Community Centre whilst working in unison with my fellow Trustees.



*Hilary Scott*

*Chairman of the Trustees*

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 28 FEBRUARY 2021

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	Note	Unrestricted Total £	Restricted Total £	2021 Total £	2020 Total £
<b><u>Incoming resources</u></b>					
Income from Charitable activities	2	22,549	-	22,549	185,018
Income from Investments	4	37	-	37	104
Donations and Legacies	3	103,346	-	103,346	2,988
Funds Raised		3,963	-	3,963	9,903
<b>Total income and Endowments</b>		<b>129,896</b>	<b>-</b>	<b>129,896</b>	<b>198,013</b>
<b><u>Expenditure on Charitable activities</u></b>					
Charitable activities	5	120,611	-	120,611	194,876
Expenditure on raising funds		26	-	26	2,758
<b>Total resources expended</b>		<b>120,637</b>	<b>-</b>	<b>120,637</b>	<b>197,633</b>
<b>Net income/(expenditure)</b>		<b>9,258</b>	<b>-</b>	<b>9,258</b>	<b>380</b>
Transfer between funds		-	-	-	-
<b>Net income for the period</b>		<b>9,258</b>	<b>-</b>	<b>9,258</b>	<b>380</b>
<b>Funds at 1st March 2020</b>		<b>218,308</b>	<b>-</b>	<b>218,308</b>	<b>217,928</b>
<b>Funds at 28th February 2021</b>		<b>227,566</b>	<b>-</b>	<b>227,566</b>	<b>218,308</b>

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Notes on pages 8 to 10 form part of these financial statements


# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## BALANCE SHEET AS AT 28 FEBRUARY 2021

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	Note	2021 Total £	2020 Total £
<b>Fixed Assets</b>			
Tangible assets	10	166,000	170,086
<b>Current Assets</b>			
Stock		5,696	5,696
Debtors	6	5,846	6,250
Cash at bank and in hand		62,415	51,814
		<u>73,957</u>	<u>63,759</u>
<b>Current Liabilities</b>			
Creditors, amounts falling due within one year	7	12,391	15,537
<b>Net current assets</b>		<u>61,566</u>	<u>48,222</u>
<b>Totals assets less current liabilities</b>		<u><b>227,566</b></u>	<u><b>218,308</b></u>
<b>Funds</b>			
Unrestricted funds	8	227,566	218,308
Restricted funds	8	-	-
		<u><b>227,566</b></u>	<u><b>218,308</b></u>

Signed

  
(KIERAN HYND, TREASURER)

Date

24/11/2021

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2021

### 1. Accounting Policies

#### Basis of the preparation of the accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### Cash flow statement

The directors have taken advantage of the exemption in Financial Reporting Standard 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

#### Incoming resources

All material incoming resources have been included on a receivable basis. They are included if the date receivable falls within the period covered by these accounts.

#### Resources expended

These have been analysed using a natural classification.

#### Depreciation

Depreciation is calculated to write down the cost of the fixed assets to their estimated residual value over their expected useful lives.

The rates and method of calculation are as below:

Office Equipment	15% reducing balance
Plant and Equipment	15% reducing balance
Lease Hold Property	2% reducing balance

### 2. Income from Charitable activities

	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £	Total 2020 £
Hall Hire/Lettings	6,190	-	6,190	45,564
Membership Subscriptions	803	-	803	1,889
Bingo	137	-	137	630
Community Cinema	475	-	475	6,778
Community Coffee	297	-	297	5,002
Bowling Club	92	-	92	2,357
Bar Income	14,527	-	14,527	122,256
Miscellaneous	29	-	29	41
<b>Total</b>	<b>22,549</b>	<b>-</b>	<b>22,549</b>	<b>184,518</b>

### 3. Donations and legacies

	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £	Total 2020 £
Donations	4,884	-	4,884	2,988
Grants	98,462	-	98,462	500
	<b>103,346</b>	<b>-</b>	<b>103,346</b>	<b>2,988</b>

# BRIGHTLINGSEA COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2021

4. Income from Investments	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £	Total 2020 £
Bank Interest	37	-	37	104
	<u>37</u>	<u>-</u>	<u>37</u>	<u>104</u>

5. Costs of charitable activities	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £	Total 2020 £
Rent and rates	1,922	-	1,922	5,277
Utilities	13,141	-	13,141	10,105
Staff costs	85,020	-	85,020	100,675
Insurance	2,590	-	2,590	4,162
License	550	-	550	2,026
Security	113	-	113	640
Repairs and renewals	1,613	-	1,613	2,300
Donations	-	-	-	75
Consultancy	-	-	-	150
Bar expenses	5,114	-	5,114	54,585
Cleaning materials	583	-	583	896
Community coffee	19	-	19	492
Community cinema	122	-	122	1,770
Rubbish removals	92	-	92	1,455
Depreciation	4,086	-	4,086	4,293
Printing & stationery	500	-	500	1,448
Postage	149	-	149	126
Telephone	1,071	-	1,071	1,124
Advertising	-	-	-	10
Bank charges	416	-	416	1,528
Health & safety	3,037	-	3,037	698
Miscellaneous	123	-	123	693
	<u>120,261</u>	<u>-</u>	<u>120,261</u>	<u>194,526</u>
Governance	350	-	350	350
Total	<u>120,611</u>	<u>-</u>	<u>120,611</u>	<u>194,876</u>

6. Current assets	2021 £	2020 £
Debtors	754	3,431
Prepaid expenses	671	671
VAT	4,421	2,147
	<u>5,846</u>	<u>6,250</u>

7. Creditors; amounts falling due within one year	2021 £	2020 £
Creditors and accruals	12,391	15,537
	<u>12,391</u>	<u>15,537</u>

### 8. Going Concern

The charity is operating on a going concern basis

### 9. Key Staff

No Key Management Personnel were paid more than £60,000 within the year.

## BRIGHTLINGSEA COMMUNITY ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 28 FEBRUARY 2021

10. Tangible fixed assets	Security Equipment	Premises	Office Equipment	Plant & Equipment	Fixtures & Fittings	Total	Fixtures & Fittings Restricted	Grand Total
	£	£	£	£	£	£	£	£
<b>Cost</b>								
As at 1 March 2020	12,906	260,684	3,466	9,467	31,149	317,672	1,500	319,172
Additions	-	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-	-
As at 28 February 2021	<u>12,906</u>	<u>260,684</u>	<u>3,466</u>	<u>9,467</u>	<u>31,149</u>	<u>317,672</u>	<u>1,500</u>	<u>319,172</u>
<b>Depreciation</b>								
As at 1 March 2020	11,786	95,863	3,466	8,886	27,585	147,586	1,500	149,086
Charge for the year	168	3,296		87	535	4,086	-	4,086
As at 28 February 2021	<u>11,954</u>	<u>99,159</u>	<u>3,466</u>	<u>8,973</u>	<u>28,120</u>	<u>151,672</u>	<u>1,500</u>	<u>153,172</u>
<b>Net Book Value</b>								
As at 28th February 2021	<u>952</u>	<u>161,525</u>	<u>-</u>	<u>494</u>	<u>3,029</u>	<u>166,000</u>	<u>-</u>	<u>166,000</u>
As at 28th February 2020	<u>1,120</u>	<u>164,821</u>	<u>-</u>	<u>581</u>	<u>3,564</u>	<u>170,086</u>	<u>-</u>	<u>170,086</u>

## BRIGHTLINGSEA COMMUNITY ASSOCIATION

### INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 28 FEBRUARY 2021

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#### **Independent examiner's statement**

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

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Community360

Winsley's House, High Street, Colchester, Essex

 Date

24/11/2021