

BRAINTREE AND BOCKING RECREATION GROUNDS

England & Wales · Charity number 301262

Details

Status Registered

Legal form Other

Registered 1963-12-06

Register [View on the Charity Commission register](#)

Contact

Address Hillside
High Street Green
Sible Hedingham
Halstead
CO9 3LH

Phone 07766953184

Email bbrg.trustees@btinternet.com

Activities

Objects: PUBLIC RECREATION GROUND FOR THE RESORT AND RECREATION OF ADULTS, AND A PLAYGROUND FOR CHILDREN AND YOUTHS.

Activities: The charity provides facilities for recreation and sports for use by the People of Braintree. This comprises sports fields, hard courts and Gym areas. The Charity currently hosts several local football teams, an armature boxing club and a martial arts club on a regular basis.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport, Recreation
- **Who:** Children/young People, The General Public/mankind

Geography

- **Area of benefit:** BRAINTREE AND BOCKING
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£200	£3,828	-	-
2024-04-05	£91,220	£155,881	-	-
2023-04-05	£83,548	£73,577	-	-
2022-04-05	£89,610	£79,901	-	-
2021-04-05	£72,853	£70,437	-	-

Trustees

Name	Role	Appointed
SHAUN DEDMAN	Chair	2012-03-10
Donna Farquhar		2022-04-25
STEVEN ROBERT THOMPSON		

BRAINTREE AND BOCKING RECREATION GROUNDS

England & Wales - Charity number 301262

Accounts



Receipts and payments accounts

For the period from	06th April 2023	To	05th April 2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Rents	61,367	-	-	61,367	67,340
Rental Income from Braintree District Council	15,500	-	-	15,500	15,500
Annual Allotment Fee	95	-	-	95	480
Wayleaves	150	-	-	150	150
Interest Income	348	-	-	348	78
Grant Income - The Football Foundation	-	13,760	-	13,760	-
Sub total (Gross income for AR)	77,460	13,760	-	91,220	83,548
A2 Asset and investment sales, (see table).					
N/A	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	77,460	13,760	-	91,220	83,548
A3 Payments					
Accountancy Fees	-	-	-	-	1,110
Bank Fees	100	-	-	100	111
Equipment Maintenance	220	-	-	220	2,325
Transfer to Braintree Recreation CIO	110,655	-	-	110,655	-
General Expenses	124	-	-	124	3,268
Insurance	7,980	-	-	7,980	6,645
IT Software and Consumables	446	-	-	446	516
Legal and Professional Fees	438	-	-	438	2,809
Letting Fees	3,477	-	-	3,477	7,300
Electricity and Gas	1,205	-	-	1,205	2,346
Property Repairs and Maintenance	15,604	13,566	-	29,170	44,538
Rates	1,730	-	-	1,730	2,059
Sub total	141,979	13,566	-	155,545	73,027
A4 Asset and investment purchases, (see table)					
Plant and Machinery	336	-	-	336	550
Sub total	336	-	-	336	550
Total payments	142,315	13,566	-	155,881	73,577
Net of receipts/(payments)	- 64,855	194	-	- 64,661	9,971
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	68,289	-	-	68,289	58,318
Cash funds this year end	3,434	194	-	3,628	68,289

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Accounts	3,378	194	-
	Reserves Accounts	56	-	-
	Total cash funds	3,434	194	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	N/A	-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Recreation Grounds & Squash Courts		-	-
	Braintree Fountain (St Michaels Road)		-	-
	The Lodge John Ray Street		-	-
	1 & 2 Fountain Cottages, St Michaels Road		-	-
	Leahurst, St Michaels Road		-	-
	2 John Ray Street		-	-
	8 John Ray Street		-	-
	93 Coggeshall Road		-	-
	99 Coggeshall Road		-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Tractor - John Deere		-	-
	Trimax Mower		-	-
	Pitch roller		-	-
	SISIS Tractor Mounted Mega Slit		-	-
	Brushcutter		-	-
	Ride On Mower		-	-
	Laptop		-	-
	Supaturf Line Marking Machine		-	-
	SISIS Sweeper		-	-
	2500 Litre Water Tank		-	-
	JFC Fuel Storage Tank		-	-
	Mower - P Tuckwell		-	-
	Brushcutter - P Tuckwell		-	-
	Hedgetrimmer - P Tuckwell		-	-
	Kombi Head		-	-
	Blower Attachment		-	-
	Pressure Washer		-	-
	Walk Behind Mower - P Tuckwell		-	-
	Fleming TR4 Tipping Trailer		-	-
	MT-01 Tractor Loaded		-	-
	Rotavator & Stone Burier		-	-
	Line Markers		-	-
	John Deere Garden Trailer		-	-
	New Oven		-	-

B5 Liabilities

Details

Accountancy/Independent Examination fees

Fund to which
liability relates

Unrestricted

Amount due
(optional)

905

When due
(optional)Signed by one or two trustees on behalf of all the
trustees

Signature



Print Name

S R Thompson

Date of
approval

30/01/2025



From 06 April 2023 To 05 April 2024

Charity registration number: 301262

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of the Charity is “to provide public recreation opportunity for the resort and recreation of adults, children and youths through the provision of buildings, facilities and open space”. The trustees of Braintree & Bocking Recreation Grounds seek to follow the Commission’s guidance on public benefit and work with all local organisations and groups who wish to make use of the facilities. The trustees strive to ensure maximum availability of the facilities and grounds to the widest possible section of general public in the Braintree area. In our activities we aim to promote the advancement of amateur sport and that of community and general health through the provision of recreational space and facilities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity’s activities are outlined further within the ‘Achievements and Performance’ section.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	General recreation ground access The Grounds remain open to the public all year round (365 days) for general recreational use, and are regularly used for casual sports, jogging, walking, etc. Sports The Braintree Boxing Club, Braintree Martial Arts Centre (Aikido & Karate), and Braintree Youth Football, all based in the ground's facilities, have continued and all remain well supported. The trust has secured funding from the football foundation in the previous financial year to improve the grass pitches, this funding will continue to run and will make a considerable difference to the quality of the playing areas that we provide. Allotments All allotments remain fully occupied and in good use. It has been good to see an area that needed restoration become a productive and attractive part of the recreation site. It is proving to be a great outdoor communal space, with a growing waiting list for available allotments.

		Braintree Town Fountain Restoration of the Fountain remains on hold, although it remains a popular area for people to sit and relax. We have changed the formal planted flower beds to wild flower zones which appear to work well.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The total funds of the Charity at the year end is £3,628. £194 of this balance is restricted, leaving available reserves of £3,434.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees' have reviewed the policy on reserves and, in the current financial year, the aim is to maintain a balance of unrestricted funds of no less than 2 months gross payments. However, since the Charity is transitioning to a Charitable Incorporated Organisation (CIO), most of the funds have been transferred in this financial year to the bank accounts in the name of the CIO.
Amount of reserves held	Para 1.22	£3,628
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The charity is governed by conveyances dated 05 November 1936, 19 December 1921 and a declaration of trust dated 17 December 1937.
How is the charity constituted? (e.g unincorporated association, CIO) -	Para 1.25	Charitable trust – the charity is currently transitioning to becoming a CIO under the name 'Braintree Recreation CIO' (1193648). The charity has received an order from the Charity Commission authorising the transfer of unrestricted assets dated 15 th October 2024. Therefore, the final transfer of assets will occur in the next financial year.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	For good governance and accountability, a minimum of three trustees are required. Where there is a requirement for new trustees, these would be identified and appointed by resolution at a meeting of trustees at which there is a majority of the Trustees present.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	BRAINTREE AND BOCKING RECREATION GROUNDS
Other name the charity uses	
Registered charity number	301262
Charity's principal address	Hillside High Street Green Sible Hedingham Halstead CO9 3LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Shaun Dedman			
2	Donna Farquhar			
3	Steven Robert Thompson			

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Steven Robert Thompson	
Position (eg Secretary, Chair, etc)	Trustee	
Date	30/01/2025	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Braintree and Bocking Recreation Grounds

On accounts for the year
ended

5th April 2024

Charity no
(if any)

301262

Set out on pages

1 - 11

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05 April 2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Lk Greenwood

Date:

31. Jan. 2025

Name:

Lisa Greenwood FCCA

Relevant professional
qualification(s) or body
(if any):

Association of Chartered Certified Accountants

Address:

Lambert Chapman LLP, 3 Warners Mill, Silks Way, Braintree,
Essex, CM7 3GB

BRAINTREE AND BOCKING RECREATION GROUNDS

England & Wales - Charity number 301262

Accounts

BRAINTREE & BOCKING RECREATION GROUNDS
TRUSTEES' REPORT
FOR THE YEAR ENDED 5 APRIL 2023

Registered Charity No: 301262

Principal Address

Braintree & Bocking Recreation Grounds John
Ray Street
Braintree
Essex CM7 9DZ

Names of Trustees and Committee

Mr S Dedman – Trustee (Chair) Mr
S R Thompson – Trustee
Mr A Simpson - Trustee (Resigned 25 April 2022) Mrs
D Farquhar – Trustee (Appointed 25 April 2022)

Professional Advisors Legal

Advisors:

Holmes & Hills Solicitors – Dale Chambers, Bocking End, Braintree, CM7 6AJ

Bankers:

Barclays Bank PLC, Bank Street, Braintree, Essex CM7 1UG

Independent Examiner:

Lisa Greenwood FCCA, Lambert Chapman LLP, Chartered Accountants & Registered
Auditors, 3 Warners Mill, Silks way, Braintree, Essex CM7 3GB

Letting agents:

Joscelyne Chase, 18-20 Bank Street Braintree Essex

Governing Document

The charity is governed by conveyances dated 05 November 1936, 19 December 1921 and a declaration of trust dated 17 December 1937.

Management and governance arrangements

For good governance and accountability, a minimum of three trustees are required. Where there is a requirement for new trustees, these would be identified and appointed by resolution at a meeting of trustees at which there is a majority of the trustees present. The trustees annually review the risks that the charity faces. These remain mainly related to budgetary management and facility maintenance. The main sources of income are rental of houses owned by the trust and fees paid by the public and sports clubs for the use of the various sports pitches and facilities. Budgets are monitored and revised to stay within the available income of the trust and restoration and maintenance prioritised within those constraints.

Aims and Purposes

The aim of the Charity is “to provide public recreation opportunity for the resort and recreation of adults, children and youths through the provision of buildings, facilities and open space”. The trustees of Braintree & Bocking Recreation Grounds seek to follow the Commission’s guidance on public benefit and work with all Local organisations and groups who wish to make use of the facilities. The trustees strive to ensure maximum availability of the facilities and grounds to the widest possible section of general public in the Braintree area. In our activities we aim to promote the advancement of amateur sport and that of community and general health through the provision of recreational space and facilities. The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Summary of the main activities during the year

General recreation ground access

The Grounds remain open to the public all year round (365 days) for general recreational use, and are regularly used for casual sports, jogging, walking, etc. Though many things have returned to “normal” post the COVID lock downs, the casual use of the grounds has remained at a high level, as people continue to seek open external places for leisure and recreation.

Sports

The Braintree Boxing Club, Braintree Martial Arts Center (Aikido & Karate), and Braintree Youth Football, all based in the ground's facilities, have continued and all remain resilient and well supported.

The trust has secured funding from the football foundation to improve the grass pitches, this funding will run for 5 years and will make a considerable difference to the quality of the playing areas that we provide.

Allotments

All allotments remain fully occupied and in good use. It has been good to see an area that was in need of restoration become a productive and attractive part of the recreation site. It is proving to be a great outdoor communal space, with a growing waiting list for available allotments.

Braintree Town Fountain

Restoration of the Fountain remains on hold, however it remains a popular area for people to sit and relax. We have changed the formal planted flower beds to wild flower zones which appear to work well.

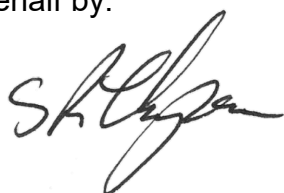
Financial Review

The total funds of the Charity at the year end is £68,289. There are no restricted or designated funds and therefore the available reserves of the Charity is £68,289.

Statement on the Charity's policy on reserves

The Trustees' reviewed the policy on reserves and, in the current financial year, the aim is to maintain a balance of unrestricted funds of no less than 2 months gross payments. Based on 2021-22 payments the minimum reserve for 2022-23 has been set at £13,317. We believe that this will ensure adequate provision for unforeseen circumstances. To date the Charity's reserves have remained well in excess of the desired level of funds but this will always remain under continued scrutiny.

The annual report was approved by the trustees of the Charity on 05Feb 2024 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'S. R. Thompson', written over a horizontal line.

Mr Robert Thompson – Trustee



Receipts and payments accounts

CC16a

For the period from	Period start date 06th April 2022	To	Period end date 05th April 2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Rents	67,340	-	-	67,340	58,285
Rental Income from Braintree District Council	15,500	-	-	15,500	31,000
Annual Allotment Fee	480	-	-	480	170
Wayleaves	150	-	-	150	150
Interest Income	78	-	-	78	5
Sub total (Gross income for AR)	83,548	-	-	83,548	89,610
A2 Asset and investment sales, (see table).					
N/A	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	83,548	-	-	83,548	89,610
A3 Payments					
Accountancy Fees	1,110	-	-	1,110	1,050
Bank Fees	111	-	-	111	106
Equipment Maintenance	2,325	-	-	2,325	3,571
General Expenses	3,268	-	-	3,268	1,479
Insurance	6,645	-	-	6,645	7,092
IT Software and Consumables	516	-	-	516	475
Legal and Professional Fees	2,809	-	-	2,809	3,332
Letting Fees	7,300	-	-	7,300	5,584
Electricity and Gas	2,346	-	-	2,346	1,564
Property Repairs & Maintenance	44,538	-	-	44,538	52,787
Rates	2,059	-	-	2,059	2,861
Sub total	73,027	-	-	73,027	79,901
A4 Asset and investment purchases, (see table)					
Plant and Machinery	550	-	-	550	-
Sub total	550	-	-	550	-
Total payments	73,577	-	-	73,577	79,901
Net of receipts/(payments)	9,971	-	-	9,971	9,709
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	58,318	-	-	58,318	48,609
Cash funds this year end	68,289	-	-	68,289	58,318

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	32,824	-	-
	Base Rate Tracker	35,353	-	-
	Petty Cash	112	-	-
	Total cash funds	68,289	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	N/A	-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Recreation Grounds & Squash Courts		-	-
	Braintree Fountain (St Michaels Road)		-	-
	The Lodge John Ray Street			
	1 & 2 Fountain Cottages, St Michaels Road			
	Leahurst, St Michaels Road			
	2 John Ray Street			
	8 John Ray Street		-	-
	93 Coggeshall Road		-	-
	99 Coggeshall Road		-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Tractor - John Deere		-	-
	Trimax Mower		-	-
	Pitch roller		-	-
	SISIS Tractor Mounted Mega Slit		-	-
	Brushcutter		-	-
	Ride On Mower		-	-
	Laptop		-	-
	Supaturf Line Marking Machine		-	-
	SISIS Sweeper		-	-
	2500 Litre Water Tank		-	-
	JFC Fuel Storage Tank		-	-
	Mower - P Tuckwell		-	-
	Brushcutter - P Tuckwell		-	-
	Hedgetrimmer - P Tuckwell		-	-
	Kombi Head		-	-
	Blower Attachment		-	-
	Pressure Washer		-	-
	Walk Behind Mower - P Tuckwell		-	-
	Fleming TR4 Tipping Trailer		-	-
	MT-01 Tractor Loaded		-	-
	Rotavator & Stone Burier		-	-
	Line Markers		-	-
	John Deere Garden Trailer		-	-
	B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)
N/A			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	S R Thompson	05 Feb 24



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Braintree & Bocking Recreation Grounds

**On accounts for the year
ended**

5th April 2023

**Charity no
(if any)**

301262

Set out on pages

1-3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **05/04/2023**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

05-Feb-24

Name:

Lisa Greenwood

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

Lambert Chapman LLP

3 Warners Mill, Silks Way

Braintree, Essex, CM7 3GB

BRAINTREE AND BOCKING RECREATION GROUNDS

England & Wales - Charity number 301262

Accounts

BRAINTREE & BOCKING RECREATION GROUNDS
TRUSTEES' REPORT
2021-22

Registered Charity No: 301262

Principal Address

Braintree & Bocking Recreation Grounds
John Ray Street
Braintree
Essex CM7 9DZ

Names of trustees & committee

Mr S Dedman – Trustee (Chair)
Mr S R Thompson – Trustee
Mr A Simpson - Trustee (Resigned 25 April 2022)
Mrs D Farquhar – Trustee (Appointed 25 April 2022)

Professional Advisor's

Legal Advisor's:

Holmes & Hills Solicitors – Dale Chambers, Bocking End, Braintree, CM7 6AJ

Bankers:

Barclays Bank PLC, Bank Street, Braintree, Essex CM7 1UG

Independent Examiner:

Paul Short BA(Hons) FCA CF, Lambert Chapman LLP, Chartered Accountants &
Registered Auditors, 3 Warners Mill, Silks way, Braintree, Essex CM7 3GB

Letting agents:

Joscelyne Chase, 18-20 Bank Street Braintree Essex

Governing Document

The charity is governed by conveyances dated 05 November 1936, 19 December 1921 and a declaration of trust dated 17 December 1937.

Management and governance arrangements

For good governance and accountability, a minimum of three trustees are required. Where there is a requirement for new trustees, these would be identified and appointed by resolution at a meeting of trustees at which there is a majority of the Trustees present. The trustees annually review the risks that the charity faces. These remain mainly related to budgetary management and facility maintenance. The main sources of income are rental of houses owned by the trust and fees paid by the public and sports clubs for the use of the various sports pitches and facilities. Budgets are monitored and revised to stay within the available income of the trust and restoration and maintenance prioritised within those constraints.

Aims and Purposes

To provide public recreation opportunity for the resort and recreation of adults, children and youths, through the provision of buildings, facilities and open space" The trustees of Braintree & Bocking Recreation Grounds seek to follow the Commission's guidance on public benefit and work with all Local organisations and groups who wish to make use of the facilities. The trustees strive to ensure maximum availability of the facilities and grounds to the widest possible section of general public in the Braintree area. In our activities we aim to promote the advancement of amateur sport and that of community and general health through the provision of recreational space and facilities. The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Chair Report

Monday 25th April 2022

In another uncertain year with the COVID-19 pandemic still in full swing, we have adapted where we can to continue operations. We transitioned from virtual meetings to face-to-face meetings to continue our important work. Although this year has presented significant time issues with a lot of our personal and work lives restricting the amount of time spent on projects relating to the trust, I believe we are in a strong place moving forward.

We have addressed the transparency and communication issue with the public after what can only be described as a period of mistrust with the public, by means of better communication via our social media, email and website. As we engage with more and more people who use the grounds, we will hopefully find more volunteers to help us move forward, something I believe is needed for the organisation to achieve its full potential. With the additional support from Jim Farquhar and Dan Dedman, we have been able to complete projects which would have been difficult to facilitate beforehand, so I thank them. As other work commitments mean I am unable to commit my time to the trust as much as I would like, I will be stepping down as chairman to give someone else the chance to steer us in the forward direction we are heading in. I will remain on as a trustee to support wherever I can.

Key highlights from the year:

Digitalisation and cloud storage of documents and policies is bringing the Trust into the modern era. The future plans (Phase 1) were finalised and acted upon instantly. We saw investment in different areas of the Rec, including:

1. Allotments
2. New litter bins
3. Large quantity of new trees
4. Completion of pitch extension
5. New notice boards
6. New schemes introduced or drafted up including a memorial bench scheme, tree adoption scheme as well as community groups such as the FOBR and FOBF.
7. Engagements with new and local groups including the Stay Strong Mumma boot camp and the RAF Air cadets.
8. Email, Website and Social media being monitored regularly for seamless communication with enquiries and questions.
9. Ground and building are all still maintained for continuous use by our home clubs.

This coming year I hope we will see some progress on restoring the fountain to its former glory and I look forward to finalising the phase 2 and 3 plans for the Braintree Recreation Ground as we transition to an exciting period in the Rec's history.

Shaun Dedman.

Chair of trustees

Summary of the main activities during the year

General recreation ground access

The Grounds remain open to the public all year round (365 days) for general recreational use, they are regularly used for casual sports, Jogging, walking etc. This year again has seen significant casual use of the grounds, as people seek safe external places for leisure and recreation as COVID-19 continues to be a significant concern.

Sports.

It has been another difficult year for sports teams, however the Braintree Boxing Club, Braintree Martial arts centre (Aikido & Karate), and Braintree Youth Football all based in the ground's facilities have continued where permitted and remain resilient and well supported.

Allotments

The allotments continue to be very popular with many people finding them to be a peaceful and safe outdoor communal place. All allotments are now occupied and in good use and we now have a waiting list for available allotments.

Braintree Town Fountain

Due to the COVID-19 situation the restoration of the Fountain remains on hold for the time being.

Statement on the charity's policy on reserves

The Trustees' have reviewed the policy on reserve and in the current financial year the aim, is to maintain a reserve balance of unrestricted funds of no less than £10,000. This is to ensure adequate provision for unforeseen expenditure. As at 05 April 2022, the charity had reserves of £58,317 which will allow it to continue for the foreseeable future and maintain the provision for unseen expenditure.

Signed on behalf of the charity's trustees



20 Jan 2023

Mr Robert Thompson – Trustee



Section A

Independent Examiner's Report

Report to the trustees/
members of

Braintree & Bocking Recreation Grounds

On accounts for the year
ended

5th April 2022

Charity no
(if any)

301262

Set out on pages

2 and 3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **05/04/2022**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

P.R. Short

Date:

23rd January 2023

Name:

Paul Richard Short

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

C/O Lambert Chapman LLP

3 Warners Mill, Silks Way

Braintree, Essex, CM7 3GB

**BRAINTREE AND BOCKING
RECREATION GROUNDS**

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 5TH APRIL 2022**

**Lambert Chapman LLP Chartered Accountants
3 Warners Mill
Silks Way
Braintree
Essex
CM7 3GB**

**BRAINTREE & BOCKING RECREATION GROUNDS
CONTENTS OF THE RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 5TH APRIL 2022**

Charity Information	1
Receipts and Payments Account	2
Statement of Assets and Liabilities	3

**BRAINTREE & BOCKING RECREATION GROUNDS
CHARITY INFORMATION FOR THE YEAR ENDED 5TH APRIL 2022**

TRUSTEES:	Mr. S Dedman Mr. S R Thompson Mr. A Simpson (resigned 25 April 2022) Mrs. D Farquhar (appointed 25 April 2022)
TREASURER	Mr. S R Thompson
REGISTERED ADDRESS:	John Ray Street Braintree CM7 9DZ
CONTACT ADDRESS	Mr. S R Thompson Hillside, Highstreet Green Sible Hedingham Halstead, Essex CO9 3LH
REGISTERED NUMBER:	301262
INDEPENDENT EXAMINER:	Paul Short BA(Hons) FCA CF Lambert Chapman LLP 3 Warners Mill Silks Way Braintree CM7 3GB
BANKERS:	Barclays Bank Plc Bank Street Braintree Essex CM7 7UQ

BRAINTREE AND BOCKING RECREATION GROUNDS
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 5TH APRIL 2022

	2022	2021
Income		
Rents	58,285.00	58,767.00
Rent BDC	31,000.00	3,875.00
<i>Current account income</i>	89,285.00	62,642.00
Takings		
Government grants	-	10,000.00
Annual allotment fee	170.30	39.00
Wayleaves	150.00	150.00
Loyalty reward	1.18	5.54
Concessions (Burger van)	-	-
<i>Current account income</i>	321.48	10,194.54
Interest Received	3.52	16.11
<i>Deposit account income</i>		
Total income	89,610.00	72,852.65
Expenses		
Building and ground maintenance	52,786.49	39,531.17
Letting fees	5,584.36	5,826.47
Electricity & gas	1,564.06	1,292.37
General expenses	1,479.10	388.00
Insurance	7,092.25	7,152.40
Equipment maintenance	3,570.40	1,772.81
IT Software and consumables	475.05	680.90
Accounts	1,050.00	1,020.00
Bank charges	106.30	91.25
Legal and professional	3,331.80	400.00
Postage	-	8.40
Rates	2,861.34	1,601.34
Telephone	-	115.05
Capital expenditure	-	10,557.00
<i>Current account expenses</i>	79,901.15	70,437.16
Total payments	79,901.15	70,437.16
Excess of Receipts over Payments	<u>9,708.85</u>	<u>2,415.49</u>

Notes to the Receipts and Payments Account.

1) Bank and Cash reconciliation.

	<u>Current</u> <u>Account</u>	<u>Base Rate</u> <u>Tracker</u>	<u>Petty</u> <u>Cash</u>	<u>TOTAL</u>
Opening balance:	13,336.07	35,272.51	-	48,608.58
Receipts	89,534.18	3.52	72.30	89,610.00
Payments	79,901.15	-	-	79,901.15
Closing balance	22,969.10	35,276.03	72.30	58,317.43

I approve the above Receipt and Payment Account and confirm that we have made available all relevant records and information for its preparation.

S R Thompson (Trustee)



Date: 12 Jan 2023

BRAINTREE AND BOCKING RECREATION GROUNDS
STATEMENT OF ASSETS AND LIABILITIES AT 5TH APRIL 2022

	05 April 2022		05 April 2021	
	£	£	£	£
<u>Cash Funds</u>				
Current Account	22,969.10		13,336.07	
Base Rate Tracker	35,276.03		35,272.51	
Petty Cash	72.30		-	
Total Cash Funds		58,317.43		48,608.58
Total Monetary Assets		<u>58,317.43</u>		<u>48,608.58</u>
<u>Investment Assets</u>	Note 1			
Recreation Grounds and Squash Courts Braintree Fountain (St Michaels Road) The Lodge John Ray Street 1 & 2 Fountain Cottages St Michaels Road Leahurst St Michaels Road 2 John Ray Street 8 John Ray Street 93 Coggeshall Road 99 Coggeshall Road				
<u>Assets Retained for Charity's Own use</u>	Note 1			
Tractor - John Deere				
Trimax Mower				
Pitch roller				
SISIS Tractor mounted Mega slit				
Brushcutter				
Ride On Mower				
Laptop				
Supaturf Line Marking Machine				
SISIS Sweeper				
2500 Litre Water Tank				
JFC Fuel Storage Tank				
Mower - P Tuckwell	2019 Addition			
Brushcutter - P Tuckwell	2019 Addition			
Hedge trimmer - P Tuckwell	2019 Addition			
Kombi Head	2019 Addition			
Blower Attachment	2019 Addition			
Pressure Washer	2019 Addition			
Walk behind mower - P Tuckwell	2020 Addition			
Fleming TR4 tipping trailer	2021 Addition			
MT-01 Tractor loader	2021 Addition			
Rotavator & stone buriar	2021 Addition			
Line markers	2021 Addition			

I approve the above Statement of Assets and Liabilities and confirm that we have made available all relevant records and information for its preparation.

S R Thompson (Trustee)



Date : 12 Jan 2023

Note 1 No value has been assigned to the fixed assets listed above as is permitted by the Charity Commission guidance CC16.

Note 2 During the prior period, an incorporated charity was created under the name Braintree Recreation CIO. This was created on 18 February 2021. Braintree & Bocking Recreation Grounds will transfer their assets to Braintree Recreation CIO under the guidelines of merger accounting. The Trustees of Braintree & Bocking Recreation Grounds and those of Braintree Recreation CIO are not significantly different. The merger will not be implemented until after the reporting period.

BRAINTREE AND BOCKING RECREATION GROUNDS

England & Wales - Charity number 301262

Accounts

BRAINTREE & BOCKING RECREATION GROUNDS
TRUSTEES' REPORT
2020-21

Registered Charity No: 301262

Principal Address

Braintree & Bocking Recreation Grounds
John Ray Street
Braintree
Essex CM7 9DZ

Names of trustees & committee

Mr S Dedman – Trustee (Chair)
Mr S R Thompson – Trustee
Mr A Simpson - Trustee

Professional Advisor's

Legal Advisor's:

Holmes & Hills Solicitors – Dale Chambers, Bocking End, Braintree, CM7 6AJ

Bankers:

Barclays Bank PLC, Bank Street, Braintree, Essex CM7 1UG

Independent Examiner:

Lambert Chapman, Chartered Accountants & Registered Auditors, 3 Warners Mill, Silks way, Braintree, Essex CM7 3GB

Letting agents:

Joscelyne Chase, 18-20 Bank Street Braintree Essex

Management and governance arrangements

For good governance and accountability, a minimum of three trustees are required. Where there is a requirement for new trustees, these would be identified and appointed by resolution at a meeting of trustees at which there is a majority of the Trustees present. The trustees annually review the risks that the charity faces. These remain mainly related to budgetary management and facility maintenance. The main sources of income are rental of houses owned by the trust and fees paid by the public and sports clubs for the use of the various sports pitches and facilities. Budgets are monitored and revised to stay within the available income of the trust and restoration and maintenance prioritised within those constraints.

Aims and Purposes

To provide public recreation opportunity for the resort and recreation of adults, children and youths. through the provision of buildings, facilities and open space” The trustees of Braintree & Bocking Recreation Grounds seek to follow the Commission’s guidance on public benefit and work with all Local organisations and groups who wish to make use of the facilities. The trustees strive to ensure maximum availability of the facilities and grounds to the widest possible section of general public in the Braintree area. In our activities we aim to promote the advancement of amateur sport and that of community and general health through the provision of recreational space and facilities.

Summary of the main activities during the year

General recreation ground access

The Grounds have remained open to the public all year round (365 days) for general recreational use, they are regularly used for casual sports, Jogging, walking etc. This year has seen a significant increase in casual use of the grounds, as people seek safe external places for leisure and recreation during the continued COVID-19 pandemic, particularly so during the summer months.

Sports.

The Braintree Boxing Club, Braintree Martial arts centre (Aikido & Karate), and Braintree Youth Football all based in the ground’s facilities have continued and all remain resilient and well supported.

In order to maximise usable space in the Grounds The Trustees approved work to extend

the Pavilion playing field taking back into the field part of the footprint of the old pavilion. For future seasons this will enable the area to take a full size Football pitch which was not previously possible. Earth works have been completed, however due to the depth of these it will take time to settle before final seeding can take place and the area be available for play.

Allotments

The clearance of unoccupied allotments last year has proven to be well timed. All allotments are now occupied and in good use. It is proving to be a great outdoor communal space. We are now have a waiting list for available allotments.

Coronavirus COVID-19

The Coronavirus pandemic continues to impacted the recreation facilities. Football teams have cautiously resumed play where permitted. The Boxing and Martial arts Clubs have only been able to achieve very limited activity. The Trustees continue to work with all users and clubs to ensure compliance with Government guidelines relating to Covid-19 throughout the year.

Braintree Town Fountain

In order to determine the correct course of action in order to return the Fountain to full operation, a specialist company was contracted to survey the fountain and produce a report and recommendations. This report has identified significant expenditure required to restore this much loved asset. The Trust is continuing to seek funding to undertake this work.

Trust Development

Transition to CIO

After much consideration the Trustees concluded that the current Trust structure was not best suited for the future of the Recreation Grounds and its development. After reviewing the possible options it was decided that the best structure would be that of a CIO (Charitable Incorporated Organisation). This would provide the structure and flexibility for the future of the organisation. Work has been underway throughout the year and on 24 February 2021 the Charity Commission confirmed the registration of the new "Braintree Recreation CIO" Charity Number 1193648. With this in place Work is now starting to transfer the assets and operation from the Trust to the New CIO.

Public Survey

As a first step in developing a Short, Medium and Long Term strategy and plan for the Recreation Grounds The trustees of the Trust and CIO have launched a public Survey to ascertain the local community needs and wishes for the Recreation Grounds. This survey will report in April /May 2021.

Website and Facebook

Also part of the New CIO development A new web site and face book page have been launched in order to improve the communications with the users and local communities.

Web: <https://www.braintreerec.org.uk/>

facebook: @BraintreerecreationCIO

Statement on the charity's policy on reserves

The Trustees' have reviewed the policy on reserve and in the current financial year the aim, is to maintain a reserve balance of unrestricted funds of no less than £10,000. This is to ensure adequate provision for unforeseen expenditure.

Signed on behalf of the charity's trustees

A handwritten signature in black ink, appearing to read 'S. Thompson', written over a faint dotted line.

Mr Robert Thompson – Trustee

03 January 2022

**BRAINTREE AND BOCKING
RECREATION GROUNDS**

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 5TH APRIL 2021**

**Lambert Chapman LLP Chartered Accountants
3 Warners Mill
Silks Way
Braintree
Essex
CM7 3GB**

**BRAINTREE & BOCKING RECREATION GROUNDS
CONTENTS OF THE RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 5TH APRIL 2021**

Charity Information	1
Receipts and Payments Account	2
Statement of Assets and Liabilities	3
Accountants report	4

**BRAINTREE & BOCKING RECREATION GROUNDS
CHARITY INFORMATION FOR THE YEAR ENDED 5TH APRIL 2021**

TRUSTEES:	Mr. S Dedman Mr. S R Thompson Mr. A Simpson
TREASURER	Mr. S R Thompson
REGISTERED ADDRESS:	John Ray Street Braintree CM7 9DZ
CONTACT ADDRESS	Mr. S R Thompson Hillside, Highstreet Green Sible Hedingham Halstead, Essex CO9 3LH
REGISTERED NUMBER:	301262
ACCOUNTANTS:	Lambert Chapman LLP Chartered Accountants 3 Warners Mill Silks Way Braintree CM7 3GB
BANKERS:	Barclays Bank Plc Bank Street Braintree Essex CM7 7UQ

BRAINTREE AND BOCKING RECREATION GROUNDS
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 5TH APRIL 2021

	2021	2020
Income		
Rents	58,767.00	61,307.50
Rent BDC	3,875.00	11,625.00
<i>Current account income</i>	62,642.00	72,932.50
Takings		
Government grants	10,000.00	-
Annual allotment fee	39.00	-
Wayleaves	150.00	150.00
Loyalty reward	5.54	8.56
Concessions (Burger van)	-	450.00
<i>Current account income</i>	10,194.54	608.56
Interest Received	16.11	65.03
<i>Deposit account income</i>		
Total income	72,852.65	73,606.09
Expenses		
Building and ground maintenance	39,531.17	92,264.83
Letting fees	5,826.47	5,435.86
Electricity & gas	1,292.37	514.74
General expenses	388.00	-
Insurance	7,152.40	6,894.87
Equipment maintenance	1,772.81	164.80
IT Software and consumables	680.90	400.65
Accounts	1,020.00	1,284.00
Bank charges	91.25	119.14
Legal and professional	400.00	4,017.01
Postage	8.40	-
Rates	1,601.34	396.00
Telephone	115.05	35.93
Capital expenditure	10,557.00	720.00
<i>Current account expenses</i>	70,437.16	112,247.83
Total payments	70,437.16	112,247.83
Excess of Receipts over Payments	<u>2,415.49</u>	<u>(38,641.74)</u>

Notes to the Receipts and Payments Account.

1) Bank and Cash reconciliation.

	<u>Current Account</u>	<u>Base Rate Tracker</u>	<u>TOTAL</u>
Opening balance	10,936.69	35,256.40	46,193.09
Receipts	72,836.54	16.11	72,852.65
Payments	70,437.16	-	70,437.16
Closing balance	13,336.07	35,272.51	48,608.58

I approve the above Receipt and Payment Account and confirm that we have made available all relevant records and information for its preparation.

S R Thompson (Trustee)



Date: 26/01/2022

BRAINTREE AND BOCKING RECREATION GROUNDS
STATEMENT OF ASSETS AND LIABILITIES AT 5TH APRIL 2021

	05 April 2021		05 April 2020	
	£	£	£	£
Cash Funds				
Current Account	13,336.07		10,936.69	
Base Rate Tracker	35,272.51		35,256.40	
Total Cash Funds		48,608.58		46,193.09
Total Monetary Assets		<u>48,608.58</u>		<u>46,193.09</u>
Investment Assets				
Recreation Grounds and Squash Courts Braintree Fountain (St Michaels Road) The Lodge John Ray Street 1 & 2 Fountain Cottages St Michaels Road Leahurst St Michaels Road 2 John Ray Street 8 John Ray Street 93 Coggeshall Road 99 Coggeshall Road	Note 1			
Assets Retained for Charity's Own use	Note 1			
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Ride On Mower				
Laptop				
Supaturf Line Marking Machine				
SISIS Sweeper				
2500 Litre Water Tank				
JFC Fuel Storage Tank				
Mower - P Tuckwell	2019 Addition			
Brushcutter - P Tuckwell	2019 Addition			
Hedge trimmer - P Tuckwell	2019 Addition			
Kombi Head	2019 Addition			
Blower Attachment	2019 Addition			
Pressure Washer	2019 Addition			
Walk behind mower - P Tuckwell	2020 Addition			
Fleming TR4 tipping trailer	2021 Addition			
MT-01 Tractor loader	2021 Addition			
Rotavator & stone burier	2021 Addition			
Line markers	2021 Addition			

I approve the above Statement of Assets and Liabilities and confirm that we have made available all relevant records and information for its preparation.

S R Thompson (Trustee)



Date : 26/01/2022

Note 1 No value has been assigned to the fixed assets listed above as is permitted by the Charity Commission guidance CC16.

Note 2 During the period, an incorporated charity was created under the name Braintree Recreation CIO. This was created on 18 February 2021. Braintree & Bocking Recreation Grounds will transfer their assets to Braintree Recreation CIO their assets to Braintree Recreation CIO under the guidelines of merger accounting. The Trustees of Braintree & Bocking Recreation Grounds and those of Braintree Recreation CIO are not significantly different. The merger will not be implemented until after the reporting period.

**BRAINTREE & BOCKING RECREATION GROUNDS
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED
5TH APRIL 2021**

Report of the Accountants

This report is made to the Trustees in accordance with the terms of our engagement.

In accordance with instructions given to us we have prepared without carrying out an audit the Receipts and Payments Account from the accounting records of Braintree & Bocking Recreation Grounds and from information and explanations supplied to us.

Lambert Chapman LLP

Date : *26th January 2022*

Lambert Chapman LLP
Chartered Accountants
3 Warners Mill
Silks Way
Braintree
Essex
CM7 3GB



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Braintree & Bocking Recreation Grounds

On accounts for the year
ended

5th April 2021

Charity no
(if any)

301262

Set out on pages

2 and 3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **05/04/2021**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: P.R. Short

Date: 26th January 2022

Name: Paul Richard Short

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

C/O Lambert Chapman LLP

3 Warners Mill, Silks Way

Braintree, Essex CM7 3GB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).