



Braintree COMMUNITY CENTRE

Braintree & Bocking Community Association
19-21 Bocking End
Braintree
Essex
CM7 9AH

TRUSTEES REPORT 2023-24

I am delighted to give this report on behalf of the Trustees ...and indeed the community in Braintree.

Through the diligence of the staff and volunteers under the guidance of the Committee the Centre is indeed going from strength to strength.

The Centre offers a variety of classes art/calligraphy/yoga/pilates & dance not forgetting German/Italian & Spanish. With special note I am delighted that the 8 week BSL course is going to run again in 2024-25 and The Centre has maintained The District's link with the Ukrainian families ...who meet every Saturday afternoon.

The regular hirers have increased ...most certainly due to the warm welcome they receive from the staff. ...and in return The Centre receives many compliments about their facilities

The executive committee have had a number of difficult financial decisions to make re hire charges /class attendee fees to enable them to pay the increase in heating bills etc but above all to honour any increase in the minimum wage for the staff . These decisions have led to a financial deficit end of this financial year but income is increasing which bodes well for the incoming year.

The Centre could not be as good as it is without the Admin Team working together to ensure the office is well run and the Centre is welcoming assisted by the volunteers giving freely of their time

Everyone working together putting the Community into The Centre.

On behalf of the Trustees I thank you all.

David Mann (Trustee)



01376 323280



info@braintreecommunitycentre.org.uk



braintreecommunitycentre.org.uk



@BraintreeCommunityCentre



@BBCABraintree

BRAINTREE & BOCKING COMMUNITY ASSOCIATION

19-21 Bocking End, Braintree, Essex CM7 9AH
Registered Charity No. 301261

INCOME & EXPENDITURE ACCOUNT

YEAR ENDED 31st MARCH 2024

	<u>2024</u>		<u>2023</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>INCOME:</u>				
Room Lets	44,597		77,601	
Course Fees	<u>45,403</u>	90,000	<u>17,442</u>	95,043
<u>EXPENDITURE:</u>				
Premise Costs	36,709		28,955	
Staff Costs	38,730		30,574	
Tutors	27,510		21,435	
Trade Fees & Insurance	4,610		2,880	
Office Costs inc telephone	3,733		4,404	
Consumables	116		1,478	
Marketing	188		175	
Professional Fees	176		378	
Welfare & Safety	3,119		1,538	
Card Payment Fees	1,313		1,341	
Depreciation of Equipment	<u>1,005</u>	<u>117,209</u>	<u>1,340</u>	<u>94,498</u>
Net Surplus / Deficit	117,209	-27,209		545
Interest Received		<u>75</u>		<u>27</u>
Total Surplus / Deficit		<u>-27,134</u>		<u>572</u>

Notes:

Depreciation of Assets:

All Equipment and Fixtures & Fittings are written down 25% per year on the reducing balance.

The Accounts were prepared by Watson Associates Accountants

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

Report to the
trustees/directors/
members of

Charity Name

BRAINTREE & BOCKING COMMUNITY ASSOCIATION

On accounts for the year
ended

31ST MARCH 2024

Charity no.:

301261

Company no.:

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Signed:

Michael Watson

Date:

28/1/2025

Name: MICHAEL WATSON

Relevant professional qualification(s) or body (if any): ACCOUNTANT

Address: Corner House, Market Place, Braintree, Essex CM7 3HQ

Section B

Disclosure

Only complete if the examiner needs to highlight material problems (E.g. Accounting records have not been kept in accordance with section 386 of the Companies Act 2006; the accounts do not accord with the accounting records; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanation by any past or present trustee, officer or employee; and in the case of accruals accounts any material inconsistency between the accounts and the trustees' annual report, and in the case of a charitable company with the director's report.)

None required

Give here brief details of any items that the examiner wishes to disclose.