

**BLACKMORE VILLAGE HALL
BLACKMORE, INGATESTONE,
ESSEX CM4 0QW**

(Registered Charity No:- 301254)

**TRUSTEES REPORT AND FINANCIAL ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2024**

BLACKMORE VILLAGE HALL
ANNUAL REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 OCTOBER 2024

Blackmore Village Hall is a Registered Charity and has the Charity Registration Number 301254.

The Custodian Trustees under Section 4(2) of the Public Trustee Act 1906 are the Chair and the elected members of Blackmore Parish Council and responsibility for the Village Hall complex ultimately rests with this statutory body.

The Declaration of Trust registered with the Charity Commissioners is dated 21 October 1968. The property is held upon trust for the purposes of a village hall for the inhabitants of Blackmore and the neighbourhood otherwise known as "*the area of benefit*".

The original intention was to use the hall for "*meetings, lectures, classes and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants*".

The Custodian Trustees under Section 4(2) of the Public Trustees Act 1906 are Blackmore Parish Council.

At the annual general meeting we are obliged to present a report and accounts for the preceding year and to elect or appoint Trustees to the Management Committee. After payment of expenses of administration we are obliged to maintain and insure the property and pay all other necessary expenses to further the purposes specified in the Trust Deed. Any surplus capital may be invested. Therefore minutes of all meetings are kept recording the decisions of the committee, and proper accounts are kept and independently examined. The Custodian Trustees receive a copy of the minutes and a set of the annual accounts. The hall may be made available for hire in order to enhance the income of the premises.

The Declaration of Trust outlines how the hall should be managed by a Committee of Management to carry out the management function at the annual general meeting.

The following people were elected or appointed as Trustees for the charity at the AGM:

| | |
|------------------|------------------------------------------|
| Roger Keeble | Chair |
| John Caton | Vice-Chair |
| Chris Blackwell | President and Treasurer |
| Marion Wollaston | Secretary |
| John Cannon | Committee Member |
| John Inverarity | Committee Member |
| Keith Goody | Committee Member |
| Helen Cannon | Committee Member- Secretary for Bookings |
| Sandra Crook | Committee Member |

A management sub-committee consisting of the Chair, Vice-Chair and Treasurer is always available to deal with any urgent day to day management decisions.

As a committee we are responsible to the Charity Commission and to the local community whom we serve.

Using sub-committees projects, proposals and estates matters can be discussed out of the main quarterly meetings. These are held on a Thursday and this system of communication continues to be very successful.

The attached financial statements show the current state of the finances which the committee consider to be sound.

continued

BLACKMORE VILLAGE HALL
ANNUAL REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 OCTOBER 2024

Continued

The Committee of Blackmore Village Hall has continued to run this Community Facility on a voluntary basis to benefit of both local and those choosing to visit the Complex for both sporting and social use.

Major works have been carried out since last year. The roof above the sports and social club has been completely renewed with the help of valuable contributions from the sports and social club and Blackmore Parish Council. Grants have just been received to enable the new doors to be fitted to the hall and work on the conversion of the squash court to proceed.

We have been fortunate to be able to have the overflow car park resurfaced at zero cost to ourselves so far. Trunking for the car park, lighting has been laid, and the installation of the lights and CCTV cameras is still pending. We are considering rejuvenating the changing rooms facilities to accommodate the need.

FINANCIAL REVIEW

Reserves policy


The charity needs to hold a level of cash reserves in order to plan adequately for the future development.

The cash reserves stand at £122,222.

Designated cash funds are set aside for the following projects:

| | |
|----------------------------------|----------------|
| Arena | 21600 |
| Car park lighting & CCTV Cameras | 11000 |
| Squash court conversion | <u>10000</u> |
| | <u>£42,600</u> |

Our bankers are HSBC of Brentwood, and the independent examiner is Mr A R Wenden F.C.C.A. of Elliott, Mortlock, Busby & Co Limited


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Roger Keeble
Chair of Blackmore Village Hall

Date: 28 July 2025

BLACKMORE VILLAGE HALL

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
BLACKMORE VILLAGE HALL

I report on the accounts of the Trust for the year ended 31 October 2024 which are set out on pages 4 and 5.

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 October 2024.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section 130 of the Act or
- The accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the account to be reached.

12 High Street
Stanford le Hope
Essex
SS17 0EY



A R WENDEN F.C.C.A.
ELLIOTT, MORTLOCK, BUSBY & CO LIMITED
Chartered Certified Accountants

BLACKMORE VILLAGE HALL
RECEIPTS AND PAYMENTS ACCOUNTS FOR THE PERIOD
1 NOVEMBER 2023 TO 31 OCTOBER 2024

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds £ | Last year £ |
|----------------------------------------|----------------------------|--------------------------|---------------------|----------------|
| Receipts | | | | |
| Hall hire - village hall | 17,551 | - | 17,551 | 16,566 |
| - pre-school | 12,652 | - | 12,652 | 8,919 |
| Sports & social club | 16,602 | - | 16,602 | 15,564 |
| Drama | 5,468 | - | 5,468 | 5,125 |
| Squash – court fees | 279 | - | 279 | 508 |
| Tennis | - | - | - | 1,575 |
| Football | 13,500 | - | 13,500 | 12,500 |
| Cricket | 8,340 | - | 8,340 | 7,250 |
| Snooker | 5,640 | - | 5,640 | 5,390 |
| Blackmore youth centre | 1,500 | - | 1,500 | 1,366 |
| Other & fund raising | 14,000 | - | 14,000 | 15,870 |
| Arena | 31,633 | - | 31,633 | 22,745 |
| Farmers market | 720 | - | 720 | 660 |
| Christmas dinner | 1,035 | - | 1,035 | - |
| Donations | 11,033 | - | 11,033 | - |
| Interest received | 1,224 | - | 1,224 | 709 |
| Total Receipts | 141,177 | - | 141,177 | 114,747 |
| Payments | | | | |
| Wages | 13,825 | - | 13,825 | 12,918 |
| Rates | 2,651 | - | 2,651 | 2,993 |
| Gas | 5,934 | - | 5,934 | 11,613 |
| Maintenance | 33,458 | - | 33,458 | 39,966 |
| Cleaning materials | 4,088 | - | 4,088 | 4,851 |
| Stationery | 34 | - | 34 | 94 |
| Telephone & postage | 604 | - | 604 | 768 |
| Fees & licences | 7,576 | - | 7,576 | 1,866 |
| Insurance | 15,046 | - | 15,046 | 10,840 |
| Electric | 18,103 | - | 18,103 | 12,164 |
| Parish council (football and cricket) | 3,875 | - | 3,875 | 3,700 |
| Other & fund raising | 7,300 | - | 7,300 | 369 |
| Arena | 2,314 | - | 2,314 | 1,938 |
| Parish council loan repayments (Arena) | 3,043 | - | 3,043 | 3,043 |
| Hall hire refunds | 2,220 | - | 2,220 | 2,810 |
| Christmas dinner | 795 | - | 795 | - |
| Total Payments | 120,866 | - | 120,866 | 109,933 |
| Net of receipts/payments | 20,311 | - | 20,311 | 4,814 |
| Transfer between funds | - | - | - | 4,704 |
| Cash funds last year | 99,911 | 2,000 | 101,911 | 90,393 |
| Cash funds this year | 120,222 | 2,000 | 122,222 | 99,911 |

BLACKMORE VILLAGE HALL
STATEMENT OF ASSETS AND LIABILITIES
AT 31 OCTOBER 2024

| Cash Funds | Unrestricted Funds £ | Restricted Funds £ | Total £ |
|-------------------|-------------------------------------|-----------------------------------|--------------------|
| Current account | 54,115 | 2,000 | 56,115 |
| Reserve account | 66,107 | - | 66,107 |
| Squash account | - | - | - |
| | £120,222 | £2,000 | £122,222 |

Assets retained for the Charity's own use

| | | | |
|-----------------------------|-----------------|-----------|-----------------|
| Freehold land and buildings | 351,508 | - | 351,508 |
| Fixtures and fittings | 13,561 | - | 13,561 |
| Refurbishment cost | 34,180 | - | 34,180 |
| Plant and machinery | 4,500 | - | 4,500 |
| | £403,749 | £- | £403,749 |

Liabilities

| | | | |
|-------------------------------|---------------|-----------|---------------|
| Blackmore parish council loan | £8,876 | £- | £8,876 |
|-------------------------------|---------------|-----------|---------------|

Mr Roger Keeble - Chair
For and on behalf of the Board of Trustees

Date: 28 July 2025