

**BLACKMORE VILLAGE HALL
BLACKMORE, INGATESTONE,
ESSEX CM4 0QW**

(Registered Charity No:- 301254)

**TRUSTEES REPORT AND FINANCIAL ACCOUNTS
FOR THE YEAR ENDED 31 OCTOBER 2023**

BLACKMORE VILLAGE HALL
ANNUAL REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 OCTOBER 2023

Blackmore Village Hall is a Registered Charity and has the Charity Registration Number 301254.

The Custodian Trustees under Section 4(2) of the Public Trustee Act 1906 are the Chair and the elected members of Blackmore Parish Council and responsibility for the Village Hall complex ultimately rests with this statutory body.

The Declaration of Trust registered with the Charity Commissioners is dated 21 October 1968. The property is held upon trust for the purposes of a village hall for the inhabitants of Blackmore and the neighbourhood otherwise known as "*the area of benefit*".

The original intention was to use the hall for "*meetings, lectures, classes and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants*".

The Custodian Trustees under Section 4(2) of the Public Trustees Act 1906 are Blackmore Parish Council.

At the annual general meeting we are obliged to present a report and accounts for the preceding year and to elect or appoint Trustees to the Management Committee. After payment of expenses of administration we are obliged to maintain and insure the property and pay all other necessary expenses to further the purposes specified in the Trust Deed. Any surplus capital may be invested. Therefore minutes of all meetings are kept recording the decisions of the committee, and proper accounts are kept and independently examined. The Custodian Trustees receive a copy of the minutes and a set of the annual accounts. The hall may be made available for hire in order to enhance the income of the premises.

The Declaration of Trust outlines how the hall should be managed by a Committee of Management to carry out the management function at the annual general meeting.

The following people were elected or appointed as Trustees for the charity at the AGM:

Roger Keeble	Chair
John Caton	Vice-Chair
Chris Blackwell	President and Treasurer
Marion Wollaston	Secretary
John Cannon	Committee Member
John Inverarity	Committee Member
Keith Goody	Committee Member
Helen Cannon	Committee Member- Secretary for Bookings
Sandra Crook	Committee Member
Gillian Driver	Committee Member

A management sub-committee consisting of the Chair, Vice-Chair and Treasurer is always available to deal with any urgent day to day management decisions.

As a committee we are responsible to the Charity Commission and to the local community whom we serve.

Using sub-committees projects, proposals and estates matters can be discussed out of the main monthly meetings. These are held on the first Thursday of each month and this system of communication continues to be very successful.

The attached financial statements show the current state of the finances which the committee consider to be sound.

continued

BLACKMORE VILLAGE HALL
ANNUAL REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 OCTOBER 2023

Continued

The Committee of Blackmore Village Hall has continued to run this Community Facility on a voluntary basis to benefit of both local and those choosing to visit the Complex for both sporting and social use.

The building now in excess of 50 years old is starting to show its age with regards to roofing and interior fittings such as fire doors in the Village Hall which are essential projects for the near future as is the surfacing of the overflow car park along with security lighting and CCTV.

Major projects that have been completed include the new UPVC fire doors and opening up high windows, a complete refurbishment of the Village Hall kitchen and, with serious financial assistance from a resident Stuart Lucas, the replacement of that Arena lights with LED luminaries.

Grants are being sought for the new fire doors, the conversion of the remaining Squash Court to a dance studio and, if successful work on these projects should commence in the New Year.

FINANCIAL REVIEW

Reserves policy


The charity needs to hold a level of cash reserves in order to plan adequately for the future development.

The cash reserves stand at £99911.

Designated cash funds are set aside for the following projects:

Arena	18000
Car park lighting	10000
Squash court conversion	8000
	<hr/>
	£36000

Our bankers are HSBC of Brentwood, and the independent examiner is Mr A R Wenden F.C.C.A. of Elliott, Mortlock, Busby & Co Limited


.....
Roger Keeble
Chair of Blackmore Village Hall

Date 21/10/24

BLACKMORE VILLAGE HALL

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF

BLACKMORE VILLAGE HALL

I report on the accounts of the Trust for the year ended 31 October 2023 which are set out on pages 4 and 5.

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2023.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section 130 of the Act or
- The accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the account to be reached.

12 High Street
Stanford le Hope
Essex
SS17 0EY



A R WENDEN F.C.C.A.
ELLIOTT, MORTLOCK, BUSBY & CO LIMITED
Chartered Certified Accountants

BLACKMORE VILLAGE HALL
RECEIPTS AND PAYMENTS ACCOUNTS FOR THE PERIOD
1 NOVEMBER 2022 TO 31 OCTOBER 2023

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Last year £
Receipts				
Hall hire - village hall	16566	-	16566	18795
- pre-school	8919	-	8919	10135
Sports & Social Club	15564	-	15564	14145
Drama	5125	-	5125	4665
Squash – Court fees	508	-	508	1109
Tennis	1575	-	1575	1432
Football	12500	-	12500	10000
Cricket	7250	-	7250	5572
Snooker	5390	-	5390	4900
Blackmore Youth Centre	1366	-	1366	1242
Other & Fund Raising	15870	-	15870	25237
Arena	22745	-	22745	24000
Farmers Market	660	-	660	600
Interest received	709	-	709	29
Total Receipts	114747	-	114747	121861
Payments				
Wages	12918	-	12918	12360
Rates	2993	-	2993	3381
Gas	11613	-	11613	4419
Maintenance	39966	-	39966	39278
Cleaning Materials	4851	-	4851	4734
Stationery	94	-	94	91
Telephone & Postage	768	-	768	655
Fees & licences	1866	-	1866	1745
Insurance	10840	-	10840	11810
Electric	12164	-	12164	14112
Parish Council (Football and Cricket)	3700	-	3700	2800
Other & Fund Raising	369	-	369	1116
Arena	1938	-	1938	2089
Parish Council Loan Repayments (Arena)	3043	-	3043	3043
Hall Hire refunds	2810	-	2810	2365
Total Payments	109933	-	109933	103998
Net of Receipts/Payments	4814	-	4814	17863
Transfer between Funds	4704	(4704)	-	-
Cash Funds Last Year	90393	6704	97097	79234
Cash Funds This year	£99911	£2000	£101911	£97097

BLACKMORE VILLAGE HALL
STATEMENT OF ASSETS AND LIABILITIES
AT 31 OCTOBER 2023

Cash Funds	Unrestricted Funds £	Restricted Funds £	Total £
Current Account	37769	2000	39769
Reserve Account	61282	-	61282
Squash Account	860	-	860
	£99911	£2000	£101911

Assets retained for the Charity's own use

Freehold Land and Buildings	351508	-	351508
Fixtures and Fittings	13561	-	13561
Refurbishment cost	34180	-	34180
Plant and Machinery	4500	-	4500
	£403749	£-	£403749

Liabilities

Blackmore Parish Council Loan	£11741	£-	£11741
-------------------------------	---------------	-----------	---------------

Mr Roger Keeble - Chair
For and on behalf of the Board of Trustees

Date 21.10.24