

RUNNYMEDE PRE-SCHOOL

England & Wales - Charity number 301250

Details

Other names RUNNYMEDE PRE-SCHOOL PLAYGROUP

Status Registered

Legal form Other

Registered 1966-12-12

Register [View on the Charity Commission register](#)

Contact

Address Castle Point Borough Council
Kiln Road
Benfleet
SS7 1TF

Phone 01268799101

Email runnymede1@hotmail.co.uk

Website www.runnymedepreschool.co.uk

Activities

Objects: TO PROVIDE SAFE AND SATISFYING GROUP PLAY FOR THE PROMOTION OF THE DEVELOPMENT AND EDUCATION OF PRE-SCHOOL CHILDREN FROM AGES 2.5 TO 5 YEARS. AGES OUTSIDE THESE ARE AT THE DISCRETION OF THE COMMITTEE. THE ASSOCIATION SHALL BE RUN IN ACCORDANCE WITH THE CODE OF STANDARDS ISSUED BY THE PSLA.

Activities: Pre-school for 2 to 5 year olds.

Classification

- **How:** Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** NOT DEFINED - NORMALLY LOCAL
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£220,643	£209,969	-	-
2024-08-31	£215,819	£204,879	-	-
2023-08-31	£207,246	£180,599	-	-
2022-08-31	£165,868	£168,958	-	-
2021-08-31	£160,487	£163,013	-	-

Trustees

Name	Role	Appointed
Julie Lawrence	Chair	2014-09-01
Alison Louisa Jane THOMAS		1998-09-01
Cheryl Bolden		2019-11-28
Chloe Adams		2024-03-13
Emily Pacey		2025-10-08
Jessica Brewer		2022-11-18
Jessica Whieldon		2025-06-15
PAULA SHELLY		2013-02-19

RUNNYMEDE PRE-SCHOOL

England & Wales - Charity number 301250

Accounts

Charity registration number 301250

RUNNYMEDE PRE-SCHOOL
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024

RUNNYMEDE PRE-SCHOOL

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Julie Lawrence Maureen Draper Alison Thomas Paula Shelly Cheryl Bolden Jessica Brewer Amy Evers Chloe Thomas Catherine Vickers (Co opted)
Charity number	301250
Principal address	Castle Point Borough Council Kiln Road Benfleet Essex England SS7 1TF
Independent examiner	Francis James & Partners LLP 1386 London Road Leigh on Sea Essex England SS9 2UJ

RUNNYMEDE PRE-SCHOOL

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RUNNYMEDE PRE-SCHOOL

TRUSTEES REPORT

FOR THE YEAR ENDED 31 AUGUST 2024

The trustees present their annual report and financial statements for the year ended 31 August 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The aims of Runnymede Pre-School ("the Pre-School") are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community play groups, play, education and care.

The Pre-School is run in accordance with the aims and code of standards issued by the Pre-School Learning Alliance.

Achievements and performance

A detailed review of activities and achievements for the year will be presented at the forthcoming Annual General Meeting. In summary, the Pre-School provided 368 supervised sessions ranging between 3 and 6 hours each and had 58 children enrolled for the 2024 Summer term.

The results of the Pre-School for the year are detailed on page 4 and show a profit for the year of £10,940 (2023: £26,647) before expenditure on tangible fixed assets. The main source of funds continues to arise from fees and grants funding for childcare and this income is applied to the cost of running the Pre-School. The main costs are the salaries of the Pre-School staff together with hire of the hall and expenditure on equipment, games, supplies and other items used for the education and the welfare of the children. A number of fund-raising activities took place during the year and the net proceeds from these are used as a contribution towards the running costs of the Pre-School.

The Committee is aware of the guidance issued by the Charity Commission on public benefit and believe that the current activities and objectives of the Pre-School are in line with the guidance, including the allocation of free places and subsidised fees in appropriate circumstances.

Financial review

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Structure, governance and management

The Pre-School is a registered charity and is constituted as an unincorporated association. The current Constitution was adopted by Members in 2016 and the Pre-School is a body in membership of the Pre-School Learning Alliance.

The overall management and control of the Pre-School rests with the individual members of the Pre-School's management committee ("the Committee"). The day-to-day management of the Pre-School during the year is delegated to senior staff members. The members of the Committee, who are also the Charity Trustees and who served in the year, are listed below. They are elected annually at the Annual General Meeting with a minimum number of 8 members, including 3 co-opted members and of which at least 5 parents of guardians of children attending the pre-school as parent representatives. The appointment of replacement parent representatives may also be dealt with at Committee Meetings.

The policies and procedures adopted by the Pre-School are those required by the Pre-School learning Alliance, including those covering all aspects of child protection and health and safety. Disclosure and Barring Service checks are carried out on all new employees and Committee Members.

RUNNYMEDE PRE-SCHOOL

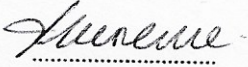
TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

The trustees who served during the year and up to the date of signature of the financial statements were:

Julie Lawrence	Chairman
Maureen Draper	Vice Chairman
Alison Thomas	Treasurer
Paula Shelly	Secretary
Cheryl Bolden	
Jessica Brewer	
Amy Evers	
Chloe Thomas	
Catherine Vicker (Co opted)	

The trustees report was approved by the Board of Trustees.



.....
Julie Lawrence
Chairman

Date: 13/12/24

RUNNYMEDE PRE-SCHOOL
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF RUNNYMEDE PRE-SCHOOL

I report to the trustees on my examination of the financial statements of Runnymede Pre-School (the charity) for the year ended 31 August 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

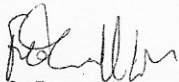
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Francis James & Partners LLP

1386 London Road
Leigh on Sea
Essex
SS9 2UJ
England

Dated: 24/1/23

RUNNYMEDE PRE-SCHOOL

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2024

	Notes	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Income from:			
Fees and grants received	3	211,510	205,683
Other trading activities	4	3,543	1,438
Investments	5	766	124
Total income		<u>215,819</u>	<u>207,245</u>
Expenditure on:			
Charitable activities	6	204,879	180,598
Total expenditure		<u>204,879</u>	<u>180,598</u>
Net income and movement in funds		<u>10,940</u>	<u>26,647</u>
Reconciliation of funds:			
Fund balances at 1 September 2023		83,234	56,587
Fund balances at 31 August 2024		<u>94,174</u>	<u>83,234</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

RUNNYMEDE PRE-SCHOOL

BALANCE SHEET AS AT 31 AUGUST 2024

		2024		2023	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	10		14		14
Current assets					
Debtors	11	593		-	
Cash at bank and in hand		97,114		107,948	
		97,707		107,948	
Creditors: amounts falling due within one year	12	(3,547)		(24,728)	
Net current assets			94,160		83,220
Total assets less current liabilities			94,174		83,234
The funds of the charity					
Unrestricted funds	14		94,174		83,234
			94,174		83,234

The financial statements were approved by the trustees on 13/12/24

Julie Lawrence

Julie Lawrence
Chairman

RUNNYMEDE PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2024

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

RUNNYMEDE PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	3 years
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1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

RUNNYMEDE PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

3 Income from fees and grants received

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Donations and gifts	1,271	1,712
Grants	174,250	160,229
Fees receivable	35,989	43,742
	211,510	205,683
	211,510	205,683

4 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising events	3,543	1,438
	3,543	1,438
	3,543	1,438

5 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	766	124
	766	124
	766	124

RUNNYMEDE PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

6 Expenditure on charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Direct costs		
Staff costs	163,265	143,758
Staff training	769	569
Protective clothing	-	202
Hire of hall and shed	28,686	25,617
Educational supplies and equipment	7,243	4,839
Outings and partings	583	677
Insurance	1,129	1,755
P,P,S and telephone	940	618
Subscriptions	627	273
Bank charges	102	104
Sundry	95	746
Accountancy	1,440	1,440
	204,879	180,598
	204,879	180,598
Analysis by fund		
Unrestricted funds	204,879	180,598
	204,879	180,598

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

8 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Teaching Part time/ Administration	12	17
	12	17
Employment costs		
	2024 £	2023 £
Wages and salaries	163,265	143,758
	163,265	143,758

There were no employees whose annual remuneration was more than £60,000.

9 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

RUNNYMEDE PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2024

			Plant and equipment £
10	Tangible fixed assets		
	Cost		
	At 1 September 2023		16,258
	At 31 August 2024		<u>16,258</u>
	Depreciation and impairment		
	At 1 September 2023		16,244
	At 31 August 2024		<u>16,244</u>
	Carrying amount		
	At 31 August 2024		14
	At 31 August 2023		<u><u>14</u></u>
11	Debtors		
		2024	2023
	Amounts falling due within one year:	£	£
	Other debtors	487	-
	Prepayments and accrued income	106	-
		<u>593</u>	<u>-</u>
12	Creditors: amounts falling due within one year		
		2024	2023
		£	£
	Deferred income	2,107	23,288
	Accruals	1,440	1,440
		<u>3,547</u>	<u>24,728</u>
13	Deferred income		
		2024	2023
		£	£
	Other deferred income	2,107	23,288
		<u>2,107</u>	<u>23,288</u>

Deferred income is included in the financial statements as follows:

RUNNYMEDE PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2024

13 Deferred income

(Continued)

	2024	2023
	£	£
Deferred income is included within:		
Current liabilities	2,107	23,288
	<u>2,107</u>	<u>23,288</u>
Movements in the year:		
Deferred income at 1 September 2023	23,288	-
Resources deferred in the year	(21,181)	23,288
	<u>2,107</u>	<u>23,288</u>
Deferred income at 31 August 2024	<u>2,107</u>	<u>23,288</u>

14 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 September 2023	Incoming resources	Resources expended	At 31 August 2024
	£	£	£	£
General funds	83,234	215,819	(204,879)	94,174
	<u>83,234</u>	<u>215,819</u>	<u>(204,879)</u>	<u>94,174</u>
Previous year:				
	At 1 September 2022	Incoming resources	Resources expended	At 31 August 2023
	£	£	£	£
General funds	56,587	207,245	(180,598)	83,234
	<u>56,587</u>	<u>207,245</u>	<u>(180,598)</u>	<u>83,234</u>

15 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

RUNNYMEDE PRE-SCHOOL

England & Wales - Charity number 301250

Accounts

RUNNYMEDE PRE-SCHOOL
REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022

Charity No: 301250

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2022

The trustees present their report with the financial statements of the charity for the year ended 31 August 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

AIMS AND POLICY

The aims of Runnymede Pre-School ("the Pre-School") are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community play groups, play, education and care.

The Pre-School is run in accordance with the aims and code of standards issued by the Pre-School Learning Alliance.

STATUS, ORGANISATION AND MANAGEMENT

The Pre-School is a registered charity and is constituted as an unincorporated association. The current Constitution was adopted by Members in 2016 and the Pre-School is a body in membership of the Pre-School Learning Alliance.

The overall management and control of the Pre-School rests with the individual members of the Pre-School's management committee ("the Committee"). The day-to-day management of the Pre-School during the year is delegated to senior staff members. The members of the Committee, who are also the Charity Trustees and who served during the year, are listed on page 3. They are elected annually at the Annual General Meeting with a minimum number of 8 members, including 3 co-opted members and of which at least 5 parents or guardians of children attending the pre-school as parent representatives. The appointment of replacement parent representatives may also be dealt with at Committee Meetings.

The policies and procedures adopted by the Pre-School are those required by the Pre-School Learning Alliance, including those covering all aspects of child protection and health and safety. Disclosure and Barring Service checks are carried out on all new employees and Committee Members.

Key management information and remuneration

The trustees are considered to be the key management personnel. All members of the Committee, as trustees, give their time voluntarily and receive no remuneration or other benefits in respect of their time on the Committee.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number
301250

Further details regarding the Pre-School may be obtained from Mrs Alison Thomas, 5 Netherfield, Benfleet, Essex SS7 1TY.

PRINCIPAL ADVISERS

Bankers: Barclays Bank plc
Great Tarpots Branch
PO Box 13 Rayleigh
Essex SS6 7AJ

Independent Examiner: John Charman, ACA
Unit 3a, Thames Enterprise Centre
Princess Margaret Road
East Tilbury
Essex
RM18 8RH

RUNNYMEDE PRE-SCHOOL (Charity Number: 301250)**TRUSTEES' REPORT****FOR THE YEAR ENDED 31 AUGUST 2022****(continued)****REVIEW OF ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE**

A detailed review of activities and achievements for the year will be presented at the forthcoming Annual General Meeting. In summary, the Pre-School provided 185 supervised sessions ranging between 3 and 5.75 hours each and had 67 children enrolled for the 2022 Summer term.

The results of the Pre-School for the year are detailed on page 5 and show a deficit for the year of £3,090 (2021: deficit of £6,555) before expenditure on tangible fixed assets. The main source of funds continues to arise from fees and grants funding for childcare and this income is applied to the cost of running the Pre-School. The main costs are the salaries of the Pre-School staff together with hire of the hall and expenditure on equipment, games, supplies and other items used for the education and the welfare of the children. A number of fund-raising activities take place during the year and the net proceeds from these are used as a contribution towards the running costs of the Pre-School.

The Committee is aware of the guidance issued by the Charity Commission on public benefit and believe that the current activities and objects of the Pre-School are in line with the guidance, including the allocation of free places and subsidised fees in appropriate circumstances.

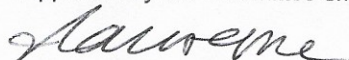
RESERVES, RESOURCES AND RISKS

All of the Charity's reserves are unrestricted and are therefore fully available for its' day-to-day requirements. The Charity's assets are sufficient to meet its obligations. At the year end, the Pre-School had accumulated funds of £54,896 which was mostly held in bank balances. These funds are held to allow investment in additional and replacement equipment for the Pre-School and to meet any unforeseen expenditure, such as redundancy payments, that may arise. The aim is to hold reserves that equate to expenditure for two terms' unavoidable costs.

The Constitution does not specifically state any limitation on the Committee for the investment of surplus funds and therefore such limitations will be governed by Charity law. In practice, any surplus funds that are not required for immediate use are placed on interest-bearing deposit accounts with the Pre-School's bankers.

The Committee has considered the risks to which the Charity may be exposed and has taken reasonable steps to mitigate the effects of such risks.

Approved by the Committee on 18th November 2022 and signed on its behalf by.



JULIE LAWRENCE
Chairman

RUNNYMEDE PRE-SCHOOL (Charity Number: 301250)**COMMITTEE MEMBERS****AS AT 31 AUGUST 2022**

Chairman	Julie Lawrence
Vice Chairman	Maureen Draper
Treasurer	Alison Thomas
Secretary	Paula Shelly
Other members of the Committee	Margaret Ruth Jones Amy Evers Jane Simpson Sam Wright Cheryl Bolden Caroline Cole Cathy Vickers (Co-opted)

RUNNYMEDE PRE-SCHOOL (Charity Number: 301250)**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF RUNNYMEDE PRE-SCHOOL**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 August 2022 which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity trustees of Runnymede Pre-School, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Runnymede Pre-School accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in respect of the Runnymede Pre-School as required by Section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Unit 3a, Thames Enterprise Centre
Princess Margaret Road
East Tilbury
Essex
RM18 8RH

J Charman, ACA
Chartered Accountant

28 October 2022

RUNNYMEDE PRE-SCHOOL (Charity Number: 301250)**STATEMENT OF FINANCIAL ACTIVITIES****FOR THE YEAR ENDED 31 AUGUST 2022**

	Notes	<u>Unrestricted Funds</u>	
		<u>2022</u>	<u>2021</u>
		£	£
INCOMING RESOURCES			
Fees and grants received		162,225	158,967
Other income	2	3,639	1,510
Bank interest received		4	10
Total incoming resources		<u>165,868</u>	<u>160,487</u>
RESOURCES EXPENDED			
Direct Charitable Expenditure:			
Teaching costs	3	134,253	131,876
Welfare and education		5,026	8,133
Premises		24,027	21,594
Support costs		1,345	1,410
		<u>164,651</u>	<u>163,013</u>
Other Expenditure			
Management and administration of the Pre-School		4,307	4,029
Total Resources Expended	4	<u>168,958</u>	<u>167,042</u>
Net Incoming/(Outgoing) Resources		(3,090)	(6,555)
Total funds brought forward at 1 September 2021		57,986	64,541
Total funds carried forward at 31 August 2022	6	<u>£54,896</u>	<u>£57,986</u>

CONTINUING OPERATIONS

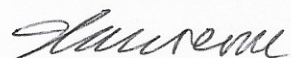
All income and expenditure has arisen from the single continuing activity of operating as a pre-school.

The notes form part of these financial statements.

BALANCE SHEET
AS AT 31 AUGUST 2022

	Notes	<u>Unrestricted Funds</u>	
		<u>2022</u>	<u>2021</u>
		£	£
FIXED ASSETS			
Tangible fixed assets	5	14	473
		<hr/>	<hr/>
CURRENT ASSETS			
Debtors		-	-
Cash at bank and in hand		69,702	71,716
		<hr/>	<hr/>
		69,702	71,716
		<hr/>	<hr/>
CREDITORS: Amounts falling due within one year:-			
Amounts received in advance and accruals		(13,133)	(14,203)
		<hr/>	<hr/>
NET CURRENT ASSETS		56,569	57,513
		<hr/>	<hr/>
TOTAL NET ASSETS		£56,587	£57,986
		<hr/>	<hr/>
UNRESTRICTED FUNDS	6	£56,587	£57,986
		<hr/>	<hr/>

The financial statements were approved by the Committee on 18th November 2022 and signed on its behalf by:



JULIE LAWRENCE
Chairman

The notes form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Tangible Fixed Assets

Depreciation is provided on all tangible fixed assets in use at rates and bases calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Sheds	-	over 10 years
Furniture and equipment	-	over 3 years

Supplies of games equipment, books, stationery and materials costing less than £250 individually are written off as an expense in the year of expenditure.

Fees

Fees consist of amounts receivable, including nursery certificates and grants, for the Pre-School year ending August, net of the value of free and reduced fee places. All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. The irrecoverable element of VAT is included with the item of expense to which it relates.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

2. OTHER INCOME

	<u>2022</u>	<u>2021</u>
	£	£
Fund raising events	1,865	273
Donations and similar income	1,147	1,171
Other income	627	66
	<u>£3,639</u>	<u>£1,510</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2022

3. STAFF COSTS	<u>2022</u>	<u>2021</u>
	£	£
Wages and salaries	133,126	130,708
Staff training and other costs	1,127	1,168
	<u>£134,253</u>	<u>£131,876</u>
	Number	Number

The average number of employees in the year was:

Teaching Part time/Administration	<u>14</u>	<u>14</u>
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Trustees' remuneration

There were no trustees' remuneration or other benefits for the year ended 31 August 2022 nor for the year ended 31 August 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2022 nor for the year ended 31 August 2021.

4. ANALYSIS OF TOTAL RESOURCES EXPENDED	<u>Staff Costs</u>	<u>Other</u>	<u>Depreciation</u>	<u>Total</u>
	£	£	£	£
Direct Charitable Expenditure:				
Teaching costs	134,253	-	-	134,253
Welfare	-	4,571	455	5,026
Premises	-	24,027	-	24,027
Support costs	-	1,345	-	1,345
	<u>134,253</u>	<u>29,943</u>	<u>455</u>	<u>164,651</u>
Other Expenditure				
Administration of the charity	-	4,307	-	4,307
	<u>£134,253</u>	<u>£34,250</u>	<u>£455</u>	<u>£168,958</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2022

5	TANGIBLE FIXED ASSETS	Furniture and Equipment	Sheds	Total
		£	£	£
	COST			
	At 1 September 2021	12,184	5,805	17,989
	Additions	-	-	-
	Disposals/scrapped	1,731	-	1,731
	At 31 August 2022	10,453	5,805	16,258
	DEPRECIATION			
	At 1 September 2021	11,711	5,805	17,516
	Charge for year	455	-	455
	Disposals/scrapped	1,727	-	1,727
	At 31 August 2022	10,439	5,805	16,244
	NET BOOK VALUE			
	At 31 August 2022	£14	£ -	£14
	<i>At 31 August 2021</i>	<i>£473</i>	<i>£ -</i>	<i>£473</i>

6. FUNDS

The funds of the Pre-School are unrestricted and are required for day to day operational working capital, investment in additional and replacement equipment for the Pre-School and to meet any unforeseen expenditure, such as redundancy payments, that may arise. The aim is to hold reserves that equate to expenditure for two terms' unavoidable costs.

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2022.

RUNNYMEDE PRE-SCHOOL

England & Wales - Charity number 301250

Accounts

RUNNYMEDE PRE-SCHOOL
REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021

Charity No: 301250

RUNNYMEDE PRE-SCHOOL (Charity Number: 301250)**TRUSTEES' REPORT****FOR THE YEAR ENDED 31 AUGUST 2021**

The trustees present their report with the financial statements of the charity for the year ended 31 August 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

AIMS AND POLICY

The aims of Runnymede Pre-School ("the Pre-School") are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community play groups, play, education and care.

The Pre-School is run in accordance with the aims and code of standards issued by the Pre-School Learning Alliance.

STATUS, ORGANISATION AND MANAGEMENT

The Pre-School is a registered charity and is constituted as an unincorporated association. The current Constitution was adopted by Members in 2016 and the Pre-School is a body in membership of the Pre-School Learning Alliance.

The overall management and control of the Pre-School rests with the individual members of the Pre-School's management committee ("the Committee"). The day-to-day management of the Pre-School during the year is delegated to senior staff members. The members of the Committee, who are also the Charity Trustees and who served during the year, are listed on page 3. They are elected annually at the Annual General Meeting with a minimum number of 8 members, including 3 co-opted members and of which at least 5 parents or guardians of children attending the pre-school as parent representatives. The appointment of replacement parent representatives may also be dealt with at Committee Meetings.

The policies and procedures adopted by the Pre-School are those required by the Pre-School Learning Alliance, including those covering all aspects of child protection and health and safety. Disclosure and Barring Service checks are carried out on all new employees and Committee Members.

Key management information and remuneration

The trustees are considered to be the key management personnel. All members of the Committee, as trustees, give their time voluntarily and receive no remuneration or other benefits in respect of their time on the Committee.

REFERENCE AND ADMINISTRATIVE DETAILS**Registered Charity number**

301250

Further details regarding the Pre-School may be obtained from Mrs Alison Thomas, 5 Netherfield, Benfleet, Essex SS7 1TY.

PRINCIPAL ADVISERS

Bankers:	Barclays Bank plc Great Tarpots Branch PO Box 13 Rayleigh Essex SS6 7AJ
Independent Examiner:	John Charman, ACA Unit 3a, Thames Enterprise Centre Princess Margaret Road East Tilbury Essex RM18 8RH

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2021
(continued)

REVIEW OF ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE

A detailed review of activities and achievements for the year will be presented at the forthcoming Annual General Meeting. In summary, the Pre-School provided 189 supervised sessions ranging between 3 and 5.75 hours each and had 61 children enrolled for the 2021 Summer term.

The results of the Pre-School for the year are detailed on page 5 and show a deficit for the year of £6,555 (2020: deficit of £2,445) before expenditure on tangible fixed assets. The main source of funds continues to arise from fees and grants funding for childcare and this income is applied to the cost of running the Pre-School. The main costs are the salaries of the Pre-School staff together with hire of the hall and expenditure on equipment, games, supplies and other items used for the education and the welfare of the children. A number of fund-raising activities take place during the year and the net proceeds from these are used as a contribution towards the running costs of the Pre-School.

The Committee is aware of the guidance issued by the Charity Commission on public benefit and believe that the current activities and objects of the Pre-School are in line with the guidance, including the allocation of free places and subsidised fees in appropriate circumstances.

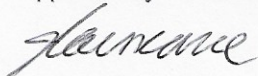
RESERVES, RESOURCES AND RISKS

All of the Charity's reserves are unrestricted and are therefore fully available for its' day-to-day requirements. The Charity's assets are sufficient to meet its obligations. At the year end, the Pre-School had accumulated funds of £57,986 which was mostly held in bank balances. These funds are held to allow investment in additional and replacement equipment for the Pre-School and to meet any unforeseen expenditure, such as redundancy payments, that may arise. The aim is to hold reserves that equate to expenditure for two terms' unavoidable costs.

The Constitution does not specifically state any limitation on the Committee for the investment of surplus funds and therefore such limitations will be governed by Charity law. In practice, any surplus funds that are not required for immediate use are placed on interest-bearing deposit accounts with the Pre-School's bankers.

The Committee has considered the risks to which the Charity may be exposed and has taken reasonable steps to mitigate the effects of such risks.

Approved by the Committee on 10th December 2021 and signed on its behalf by.



JULIE LAWRENCE
Chairman

RUNNYMEDE PRE-SCHOOL (Charity Number: 301250)**COMMITTEE MEMBERS****AS AT 31 AUGUST 2021**

Chairman	Julie Lawrence
Vice Chairman	Maureen Draper
Treasurer	Alison Thomas
Secretary	Paula Shelly
Assistant Secretary	Ruth Jones
Other members of the Committee	Amy Evers Jo Fitzmaurice Cathy Vickers Hannah Worland Cheryl Bolden Caroline Cole

RUNNYMEDE PRE-SCHOOL (Charity Number: 301250)**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF RUNNYMEDE PRE-SCHOOL**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 August 2021 which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity trustees of Runnymede Pre-School, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Runnymede Pre-School accounts carried out under Section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in respect of the Runnymede Pre-School as required by Section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Unit 3a, Thames Enterprise Centre
Princess Margaret Road
East Tilbury
Essex
RM18 8RH

J Charman, ACA
Chartered Accountant

22 November 2021

RUNNYMEDE PRE-SCHOOL (Charity Number: 301250)**STATEMENT OF FINANCIAL ACTIVITIES****FOR THE YEAR ENDED 31 AUGUST 2021**

	Notes	<u>Unrestricted Funds</u>	
		<u>2021</u>	<u>2020</u>
		£	£
INCOMING RESOURCES			
Fees and grants received		158,967	145,738
Other income	2	1,510	1,330
Bank interest received		10	115
Total incoming resources		<u>160,487</u>	<u>147,183</u>
RESOURCES EXPENDED			
Direct Charitable Expenditure:			
Teaching costs	3	131,876	124,122
Welfare and education		8,133	7,355
Premises		21,594	12,859
Support costs		1,410	1,340
		<u>163,013</u>	<u>145,677</u>
Other Expenditure			
Management and administration of the Pre-School		4,029	3,951
Total Resources Expended	4	<u>167,042</u>	<u>149,628</u>
Net Incoming/(Outgoing) Resources		(6,555)	(2,445)
Total funds brought forward at 1 September 2020		<u>64,541</u>	<u>66,986</u>
Total funds carried forward at 31 August 2021	6	<u>£57,986</u>	<u>£64,541</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from the single continuing activity of operating as a pre-school.

The notes form part of these financial statements.

RUNNYMEDE PRE-SCHOOL (Charity Number: 301250)**BALANCE SHEET****AS AT 31 AUGUST 2021**

	Notes	<u>Unrestricted Funds</u>	
		<u>2021</u> £	<u>2020</u> £
FIXED ASSETS			
Tangible fixed assets	5	<u>473</u>	<u>1,858</u>
CURRENT ASSETS			
Debtors		-	-
Cash at bank and in hand		<u>71,716</u>	<u>84,673</u>
		<u>71,716</u>	<u>84,673</u>
CREDITORS: Amounts falling due within one year:-			
Amounts received in advance and accruals		<u>(14,203)</u>	<u>(21,990)</u>
NET CURRENT ASSETS		<u>57,513</u>	<u>62,683</u>
TOTAL NET ASSETS		<u>£57,986</u>	<u>£64,541</u>
UNRESTRICTED FUNDS	6	<u>£57,986</u>	<u>£64,541</u>

The financial statements were approved by the Committee on 10th December 2021 and signed on its behalf by:



JULIE LAWRENCE
Chairman

The notes form part of these financial statements.

RUNNYMEDE PRE-SCHOOL (Charity Number: 301250)**NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 31 AUGUST 2021****1. ACCOUNTING POLICIES****Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Tangible Fixed Assets

Depreciation is provided on all tangible fixed assets in use at rates and bases calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Sheds	-	over 10 years
Furniture and equipment	-	over 3 years

Supplies of games equipment, books, stationery and materials costing less than £250 individually are written off as an expense in the year of expenditure.

Fees

Fees consist of amounts receivable, including nursery certificates and grants, for the Pre-School year ending August, net of the value of free and reduced fee places. All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. The irrecoverable element of VAT is included with the item of expense to which it relates.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

2. OTHER INCOME

	<u>2021</u>	<u>2020</u>
	£	£
Fund raising events	273	398
Donations and similar income	1,171	777
Other income	66	155
	<u>£1,510</u>	<u>£1,330</u>

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2021

3. STAFF COSTS

	<u>2021</u> £	<u>2020</u> £
Wages and salaries	130,708	122,865
Staff training and other costs	1,168	1,257
	<u>£131,876</u>	<u>£124,122</u>
	Number	Number

The average number of employees in the year was:

Teaching Part time/Administration	<u>14</u>	<u>13</u>
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Trustees' remuneration

There were no trustees' remuneration or other benefits for the year ended 31 August 2021 nor for the year ended 31 August 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2021 nor for the year ended 31 August 2020.

4. ANALYSIS OF TOTAL RESOURCES EXPENDED

	<u>Staff Costs</u> £	<u>Other</u> £	<u>Depreciation</u> £	<u>Total</u> £
Direct Charitable Expenditure:				
Teaching costs	131,876	-	-	131,876
Welfare	-	6,748	1,385	8,133
Premises	-	21,594	-	21,594
Support costs	-	1,410	-	1,410
	<u>131,876</u>	<u>29,752</u>	<u>1,385</u>	<u>163,013</u>
Other Expenditure				
Administration of the charity	-	4,029	-	4,029
	<u>£131,876</u>	<u>£33,781</u>	<u>£1,385</u>	<u>£167,042</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021

5	TANGIBLE FIXED ASSETS	<u>Furniture and Equipment</u> £	<u>Sheds</u> £	<u>Total</u> £
	COST			
	At 1 September 2020	12,184	5,805	17,989
	Additions	-	-	-
	Disposals/scrapped	-	-	-
	At 31 August 2021	<u>12,184</u>	<u>5,805</u>	<u>17,989</u>
	DEPRECIATION			
	At 1 September 2020	10,326	5,805	16,131
	Charge for year	1,385	-	1,385
	Disposals/scrapped	-	-	-
	At 31 August 2021	<u>11,711</u>	<u>5,805</u>	<u>17,516</u>
	NET BOOK VALUE			
	At 31 August 2021	<u>£473</u>	<u>£ -</u>	<u>£473</u>
	<i>At 31 August 2020</i>	<u>£1,858</u>	<u>£ -</u>	<u>£1,858</u>

6. FUNDS

The funds of the Pre-School are unrestricted and are required for day to day operational working capital, investment in additional and replacement equipment for the Pre-School and to meet any unforeseen expenditure, such as redundancy payments, that may arise. The aim is to hold reserves that equate to expenditure for two terms' unavoidable costs.

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2021.